

CENTRAL CALIFORNIA
EMERGENCY MEDICAL SERVICES
A Division of the Fresno County Department of Public Health

Manual	Emergency Medical Services Administrative Policies and Procedures	Policy Number 151
Subject	Base Hospital Physician Training Program Approval	Page 1 of 2
References		Effective 04/15/86

I. POLICY

The Central California EMS Agency shall review and approve Base Hospital Physician training programs. Candidates will be eligible to apply for certification in Fresno, Kings, Madera, or Tulare Counties after completion of an approved training program. In addition, this criteria will be used when reviewing the training of challenge candidates.

II. PROCEDURE

A. Procedure for Program Approval

1. The EMS Agency shall receive and review the following prior to program approval:
 - a. A statement of course objectives
 - b. Session guides or lesson plans, scenarios
 - c. A course outline
 - d. Textbook, if applicable
 - e. The name and qualifications of the Training Program Course Medical Director, Course Coordinator and Principle Instructors
 - f. Final testing instrument
2. Program Approval
 - a. Program approval or disapproval shall be made in writing by the EMS Agency to the requesting training program within a reasonable period of time after receipt of all required documentation. This time period shall not exceed three (3) months.
 - b. The EMS Agency shall establish the effective date of program approval in writing upon the satisfactory documentation of compliance with all program requirements.

Approved By EMS Division Manager	Daniel J. Lynch (Signature on File at EMS Agency)	Revision
EMS Medical Director	Jim Andrews, M.D. (Signature on File at EMS Agency)	02/01/2011

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- c. Program approval shall be for two (2) years following the effective date of approval and may be renewed every two (2) years subject to the procedure for program approval specified in this policy.

3. Program Review and Reporting

- a. All program materials shall be subject to periodic review by the EMS Agency.
- b. All programs shall be subject to periodic on-site evaluation by the EMS Agency.
- c. Any person or agency conducting a training program shall notify the EMS Agency in writing, in advance when possible, and in all cases within thirty (30) days of any change in course content, hours of instruction, or program medical director.

4. Withdrawal of Program Approval

Noncompliance with any criteria required for program approval, use of any unqualified teaching personnel, or noncompliance with any other applicable provision of this Policy may result in withdrawal, suspension, or revocation of program approval by the EMS Agency subject to the provision that an approved Base Hospital training program shall have a reasonable opportunity to comply with this policy, but in no case shall the time exceed sixty (60) days.

5. A syllabus should be provided in the training program that contains the following topics:

- a. A brief review of the history of EMS.
- b. A detailed review of the concept of medical control and how it is exercised in the Central California EMS Region.
- c. The scope of practice and role of each member of the prehospital care team.
- d. Review of the important EMS operations policies.
- e. Central California EMT and Paramedic Treatment Protocols.