

**CENTRAL CALIFORNIA**  
**EMERGENCY MEDICAL SERVICES**  
A Division of the Fresno County Department of Public Health

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| Manual     | Emergency Medical Services<br>Administrative Policies and Procedures | Policy<br>Number 168<br><br>Page 1 of 1 |
| Subject    | EMS Dispatcher - Continuing Education Requirements                   |   |
| References |  | Effective:<br>04/15/86                  |

I. POLICY

All certified EMS Dispatchers shall regularly attend continuing education programs in order to maintain active certification and be eligible for recertification.

II. PROCEDURE

A. Continuing Education Approval

Continuing Education (C.E.) programs must be approved by the EMS Agency in order for credit to be issued.

B. Continuing Education Period

EMS Dispatchers must complete required continuing education credits and provide documentation to the EMS Agency prior to the recertification date of each recertification year. EMS Dispatchers who have not completed and documented required continuing education shall not be certified until CE is complete.

C. Continuing Education Requirements

EMS Dispatchers shall meet the following continuing education minimums by the end of each two-year certification period:

1. Twenty-four (24) hours of tape review or lecture on dispatch related topics

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| Approved By<br>EMS Division Manager | <b>Daniel J. Lynch</b><br>(Signature on File at EMS Agency)   | Revision          |
| EMS Medical Director                | <b>Jim Andrews, M.D.</b><br>(Signature on File at EMS Agency) | <b>04/15/2009</b> |