



**COUNTY OF FRESNO**  
invites applications for the position of:

## **EMERGENCY MEDICAL SERVICES SPECIALIST**

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**SALARY:** \$27.41 - \$33.33 Hourly  
\$2,193.00 - \$2,666.00 Biweekly  
\$4,751.50 - \$5,776.33 Monthly  
\$57,018.00 - \$69,316.00 Annually

**OPENING DATE:** 08/21/20

**CLOSING DATE:** Continuous

**POSITION DESCRIPTION:**

**APPLY IMMEDIATELY AS THIS RECRUITMENT MAY CLOSE AT ANY TIME**

**APPLICATIONS MUST BE SUBMITTED ONLINE ONLY**

The Fresno County **Department of Public Health** is currently offering an excellent career for an individual interested in serving their community as an **Emergency Medical Services Specialist**.

The **Emergency Medical Services Specialist** performs a variety of assignments involving the administration and evaluation of the emergency medical services system and/or public health emergency preparedness program for the Department of Public Health; and performs related work as required. Incumbents in this position are responsible for the monitoring of EMS system compliance and monitoring of trainees in the EMS program, and providing assistance and instruction as needed.

*Please note: The current vacancy is for a position in the Fresno County Primary Paramedic Training Program. However, the eligible list established from this recruitment may be used to fill both extra-help and permanently allocated positions. Individuals selected for extra-help appointment may be transitioned to a permanently allocated position at a later date as authorized by the Fresno County Personnel Rules.*

Positions in this classification are in Medical Group I - Light Physical Activity (Personnel Rule 8). This group includes positions which require only light physical effort and may include lifting of small, light objects and some bending, stooping, squatting, twisting, and reaching. Considerable walking or standing may be involved.

Eligible candidates must be able to perform the essential functions of the position with or without reasonable accommodation.

**SAMPLES OF DUTIES:**

[Please click here to review the Samples of Duties](#)

**KNOWLEDGE, SKILLS AND ABILITIES:**

[Please click here to review the Knowledge, Skills and Abilities](#)

**MINIMUM QUALIFICATIONS:**

**Note:** The minimum qualifications for this recruitment are limited to candidates possessing experience and licensure related to the specific position vacancy:

**Experience:** Two (2) years of full-time, paid work experience providing advanced life support in a pre-

hospital or emergency department setting.

Licenses: Valid Paramedic License issued by the State of California, Emergency Medical Services Authority or Valid Registered Nurse License issued by the State of California, Department of Consumer Affairs, Board of Registered Nursing.

Possession of a valid Class "C" driver's license, or equivalent.

**TO PREVENT THE DISQUALIFICATION OF YOUR APPLICATION, PLEASE NOTE:**

- **The minimum qualifications for this recruitment are limited to candidates possessing experience and licensure related to the specific position vacancy.**
- **Applicants must meet the minimum qualifications for this position by the filing deadline.**
- **Possession of a valid CA Paramedic License or CA Registered Nurse License is required. License number, type, and expiration date must be listed on your application. Failure to provide this information on your application will result in the disqualification of your application.**
- **Valid driver's license number must be listed on your application. Failure to provide this information on your application will result in the disqualification of your application.**
- **Please fully list your work experience, including current position. Failure to list current, complete, and accurate work experience within the job application (including employment with the County of Fresno) will result in the disqualification of your application.**
- **A completed Fresno County employment application is required (must be current, complete, and accurate; amendments will not be allowed after the filing deadline).**
- **Resumes and attachments are not accepted in lieu of a completed employment application.**

**SELECTION PROCESS:**

Depending upon the number of applicants meeting the minimum qualifications and filing requirements, applicants may be scheduled for the process listed below:

- **Online Examination** - *The examination for Emergency Medical Services Specialist will be offered in an online format. Please indicate on the supplemental questionnaire if you have the ability to complete an online examination.*

Successful candidates will be placed on an employment list effective for a minimum of 3 months (may be extended up to an additional 12 months), and certified in final rank order as vacancies occur.

**REQUIRED APPLICATION MATERIALS:**

- **Fresno County Employment Application** (must be current, complete, and accurate; amendments will not be allowed after the filing deadline)
- **Supplemental Questionnaire**

Please note: All required application materials must be received by the closing date and time of this recruitment. Applications submitted by U.S. mail, email, or fax will not be accepted. Resumes and attachments are not accepted in lieu of a completed application.

**HOW TO APPLY:**

Applications for this recruitment must be submitted online only. An online application may be found at: [fresnocountyjobs.com](http://fresnocountyjobs.com).

Open Job Information Flyer and click "Apply" to begin the online application process. Failure to complete the job application or failure to follow the application instructions (such as the formatting of work experience) will result in the disqualification of the applicant. Amendments will not be accepted after the filing deadline.

Once the filing deadline has passed, you may check the status of this recruitment at any time by

logging on to <https://www.governmentjobs.com/Applications/Index/fresnoca>.

Please be advised that it is the applicant's responsibility to notify Human Resources of any mailing address and telephone number changes. Notices sent via U.S. Mail from Human Resources are not forwarded ("Return Service" is requested, therefore mail will not be sent to a forwarding address).

The County of Fresno is an Equal Employment Opportunity Employer. It is the policy of Fresno County to provide employment opportunity for all qualified persons. All applicants will be considered without regard to race, color, religion, sex, national origin, age, disability, sexual orientation, gender, gender identity, gender expression, marital status, ancestry, medical condition, genetic information, or denial of medical and family care leave, or any other non-job-related factor.

REASONABLE ACCOMMODATIONS - The County of Fresno is committed to providing reasonable accommodation to applicants as required by the Americans with Disabilities Act (ADA) and the Fair Employment and Housing Act (FEHA). Qualified individuals with disabilities who need a reasonable accommodation during the application, examination or selection process may *contact Human Resources at (559) 600-1830 at least five days prior to the scheduled date or deadline.*

## **EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER**

**Analyst: Samantha Her**

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County of Fresno, Human Resources  
Employment Services Division  
2220 Tulare St., 14th Floor  
Fresno, CA 93721  
(559) 600-1830

Position #20-0120  
EMERGENCY MEDICAL SERVICES SPECIALIST  
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[HREmploymentServices@fresnocountyca.gov](mailto:HREmploymentServices@fresnocountyca.gov)

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### **EMERGENCY MEDICAL SERVICES SPECIALIST Supplemental Questionnaire**

- \* 1. If required to take an online examination, do you have access to a computer with an internet connection that will allow you to take the Emergency Medical Services Specialist examination? This examination will take approximately one (1) hour. If you marked 'no', please contact our office at (559) 600-1830 as soon as possible.

Yes    No

\* Required Question