

County of Fresno

2010-2011 Proposed Budget

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County of Fresno

COUNTY ADMINISTRATIVE OFFICE
JOHN NAVARRETTE
COUNTY ADMINISTRATIVE OFFICER

June 14, 2010

Board of Supervisors
County of Fresno
Hall of Records
Fresno, CA 93721

Dear Board of Supervisors Members:

The FY 2010-11 Recommended Budget for the County of Fresno is submitted as a balanced budget despite the continuation of an economic downturn and the resulting negative impact on Countywide revenues. On May 25, 2010 your Board provided staff with direction to explore additional options to mitigate the reduction of 59 Deputy Sheriff positions while achieving a balanced budget. This document represents the initial starting point for budget discussions, the opportunities to mitigate some of the impacts included will be presented during your Board's budget hearings.

Due to the uncertainty of the State budget, amendments to the FY 2010-11 Recommended Budget are anticipated. The failure of the State Legislature to adopt the Governor's January budget proposal increased the State's estimated deficit to \$19.1 billion. Of this amount, \$7.7 billion is for FY 2009-10 and \$10.2 billion is for FY 2010-11, plus a reserve of \$1.2 billion. Proposals included in the Governor's May Revision to address the deficit include eliminating child care programs (with the exception of pre-school and after school care), eliminating the California Work Opportunity and Responsibility to Kids (CalWORKs) Program, and reducing funding for local mental health services by approximately 60 percent. Consequently, the FY 2010-11 Adopted Budget for Fresno County will be monitored on a continuous basis and any necessary amendments to address changes imposed by the State will be brought to the Board in a timely manner. Given the cuts proposed, adoption of a FY 2010-11 State budget by July 1, 2010 is not expected.

FY 2009-10 Actions and the FY 2010-11 Budget Process

Analyzing departmental budgets and variance reporting continued with 1st quarter, 2nd quarter and 3rd quarter budget status reports to the Board during FY 2009-10. As indicated during the 2nd quarter variance report, six departments anticipated budget variances in either revenues, expenditures, or both. However, by the 3rd quarter variance report, these departments had all worked with the County Administrative Office (CAO) and implemented plans to mitigate any shortfalls in revenue. This course of action ensured that the County budget remained balanced and that expenditures did not exceed available revenues. During the midyear budget update and department variance report presented to the Board on

January 26, 2010, the Auditor-Controller/Treasurer-Tax Collector (A-C/T-TC) discussed the projected FY 2010-11 estimates for countywide revenues. These figures were further refined in a March 23, 2010 presentation by the A-C/T-TC and reflect a decrease of over \$20 million from the FY 2009-10 Adopted Budget estimates in discretionary revenue used to fund the net County cost of departmental programs.

The expenditure reductions in the current year were successful in addressing shortfalls; however, the A-C/T-TC's estimates project zero fund balance available to assist the Board in maintaining current service levels within the projected limited resources. Workforce hiring controls approved by the Board continued to assist departments in achieving required salary savings and to ensure departments remained within their actual FY 2009-10 revenues. Consistent with Administrative Policy 67 – Unfunded Positions, vacant positions were eliminated throughout the year and salary resolutions were adjusted to reflect those changes. The total number of authorized positions was reduced to approximately 6,800 positions during FY 2009-10. If the position eliminations included in the 2010-11 Recommended Budget are approved, the County's workforce will be reduced to the 1999-2000 staffing level of approximately 6,500 employees.

Numerous organizational changes creating efficiencies occurred during FY 2009-10. This included the decentralization of the Human Services Finance organizational structure to the Human Services departments. The decentralization gave the Human Services departments greater oversight of decision-making areas affecting their departments, including fiscal control. The Board also approved the consolidation of three Human Service departments (Children and Family Services, Employment and Temporary Assistance, and Behavioral Health) into two departments of Social Services and Behavioral Health. At the same time, the Board approved the elimination of the Public Authority Program Manager and designated the duties of this position to a Manager position in the Department of Social Services. The reorganization of the three Human Services departments aligned County administrative authority for fiscal management and reporting as recognized by the State and eliminated the structural division of social services and mental health claiming processes that existed. This action, which consolidated administrative support functions to reduce overhead costs, and eliminated duplication of effort through integration of related programs and services, also resulted in a total savings of \$363,545 in FY 2009-10.

The Departments of Public Health and Behavioral Health held Beilenson hearings and presented plans to the Board and the public during FY 2009-10 to adjust services and staffing to proactively manage the decline in Realignment Sales Tax and Vehicle License fees. In addition, the Board held the 1st and 2nd hearing to amend the Fresno County Ordinance Code related to the establishment and appointment of the Public Guardian thereby moving this function from the Coroner-Public Administrator/Public Guardian Department to the Department of Behavioral Health as a cost saving measure. The dismal fiscal outlook also forced the Board to reduce the wages of the In-Home Supportive Services (IHSS) care providers. Wages were reduced from \$10.25 to \$8.00 per-hour and the health insurance benefit was reduced from \$.85 to \$.60 per-hour.

At the direction of the Board and CAO, Personnel Services continues to negotiate with labor organizations regarding County employees' salary and benefit package and the implementation of cost reduction measures in an effort to mitigate layoffs (the recommended budget includes an expenditure reduction of \$1,300 per recommended position). Cost reduction measures being discussed include, but are not limited to, a change in the employer

health contribution, lower retirement tiers, and employee concessions. For the first time, as an additional mitigation measure, the County offered a one-time retirement incentive of \$5,000 to members of the General retirement system who are eligible to retire and elect to do so by May 24, 2010. Furthermore, Labor Relations staff have had various discussions with labor representatives in an effort to begin to "clean up" inconsistencies in memorandums of understanding (MOUs) and improve the County's position while upholding legally executed agreements. Moreover, at the direction of the Board, the CAO has created a task force with citizen input to review retirement plan options and make cost containment recommendations to the Board.

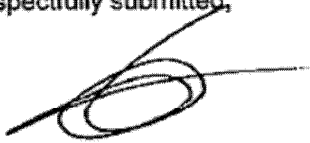
Acknowledgements

I would like to give special thanks to appointed and elected department heads and their staff for their assistance and cooperation in the development of the recommended budget. The Auditor-Controller/Treasurer-Tax Collector, Information Technology Services, and Graphic Communications and their staff are deserving of recognition for their assistance in the development of this document and related budget documents. The dedication, professionalism and exceptional work of the CAO team in the preparation of the recommended budget is also greatly appreciated.

Budget Hearing Schedule

Budget Hearings on the FY 2010-11 Fresno County Proposed Budget will begin on Monday, June 14, 2010, at 9:00 a.m. in the Board Chambers, with Budget adoption tentatively scheduled for Thursday, June 17, 2010. Friday, June 18, 2010 has been held as an extended hearing date, if necessary.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "John Navarrette", with a long horizontal line extending to the right.

JOHN NAVARRETTE
County Administrative Officer

Summary of Funds

SUMMARY OF FUNDS			
REQUIREMENTS	2009-10 Adopted	2010-11 Recommended	Increase/ Decrease
<u>General Fund</u>			
Administration and Fiscal	\$56,502,846	\$55,182,542	(\$1,320,304)
Contingencies/Resv./Designations	493,300	492,969	(331)
Justice Services	324,512,705	298,092,945	(26,419,760)
Land Use and Development	62,892,691	54,973,206	(7,919,485)
Human Services	814,847,255	824,219,987	9,372,732
Internal Services	4,689,286	4,740,457	51,171
TOTAL GENERAL FUND	\$1,263,938,083	\$1,237,702,106	(\$26,235,977)
<u>Other Funds</u>			
Road	\$79,955,782	\$75,491,359	(\$4,464,423)
Community Redevelopment	60,550	31,525	(29,025)
Designation	115,450	0	(115,450)
Emergency Medical Services	2,050,888	1,606,844	(444,044)
CHIP	98,147	0	(98,147)
Library Funds	27,056,070	26,771,008	(285,062)
Internal Service Funds	183,686,411	195,438,479	11,752,068
Reserve	175,000	0	(175,000)
Health & Welfare Trust	123,885,555	114,929,386	(8,956,169)
Debt Service	10,213,106	10,208,163	(4,943)
Enterprise Funds	28,469,593	23,048,068	(5,421,525)
Reserve	420,678	414,250	(6,428)
Other Miscellaneous	223,769	147,321	(76,448)
Designation	0	2,127	2,127
TOTAL OTHER FUNDS	\$456,410,999	\$448,088,530	(\$8,322,469)
TOTAL REQUIREMENTS	\$1,720,349,082	\$1,685,790,636	(\$34,558,446)
AVAILABLE FINANCING			
<u>Revenues</u>			
Taxes	\$224,468,508	\$225,446,331	\$977,823
Licenses, Permits, and Franchises	8,688,984	8,063,542	(625,442)
Fines, Forfeitures, and Penalties	10,650,881	10,811,670	160,789
Use of Money and Property	8,149,686	5,495,797	(2,653,889)
State Aid	454,646,370	456,239,592	1,593,222
Federal Aid	313,707,755	329,728,963	16,021,208
Other Gov't'l Aid	3,267,891	3,276,987	9,096
Charges for Services	153,306,035	132,249,568	(21,056,467)
Miscellaneous Revenues	17,722,219	21,857,986	4,135,767
Other Financing Sources	131,901,622	123,821,580	(8,080,042)
Residual Equity	0	0	0
Intrafund Revenues	33,937,097	30,150,933	(3,786,164)
Realignment Trust Funds	123,885,555	114,929,386	(8,956,169)
Annual Leave Designation	1,500,000	0	(1,500,000)
Enterprise Revenues	18,489,267	15,354,784	(3,134,483)
Internal Service Fund Revenues	178,017,101	189,829,237	11,812,136
TOTAL REVENUES	\$1,682,338,971	\$1,667,256,356	(\$15,082,615)
<u>Fund Balance</u>			
General Fund	\$10,656,609	\$288,565	(\$10,368,044)
Other Funds	27,353,502	18,245,715	(9,107,787)
TOTAL FUND BALANCE	\$38,010,111	\$18,534,280	(\$19,475,831)
TOTAL FINANCING	\$1,720,349,082	\$1,685,790,636	(\$34,558,446)

RECOMMENDED PERMANENT STAFFING				
	CURRENT 2009-10	RECOMMENDED 2010-11	INCREASE/ (DECREASE)	
<u>GENERAL FUND</u>				
Administration & Fiscal Services	351	316	(35)	(10%)
Justice Services	2,167	1,939	(228)	(11%)
Land Use & Development Services	214	189	(25)	(12%)
Human Services	3,018	3,017	(1)	(0%)
Internal Services	48	45	(3)	(6%)
TOTAL GENERAL FUND	5,798	5,506	292	5%
<u>OTHER FUNDS</u>				
Road/Disposal Funds	280	279	(1)	(0%)
Library Funds	329	311	(18)	(5%)
Internal Services Funds	392	360	(32)	(8%)
TOTAL OTHER FUNDS	1,001	950	(51)	(5%)
<u>TOTAL ALL FUNDS</u>	<u>6,799</u>	<u>6,456</u>	<u>241</u>	<u>4%</u>

FINANCING OF NET COUNTY COST (NCC) BY SYSTEM IN MILLIONS				
	2009-10 ADOPTED NCC	2010-11 RECOMMENDED NCC	INCREASE/ (DECREASE)	
<u>SOURCES</u>				
<u>COUNTYWIDE REVENUES</u>				
COUNTYWIDE REVENUE	\$ 223.7	\$ 215.7	\$ (8.0)	(4%)
REALIGNMENT VLF	40.5	38.7	(1.8)	(4%)
TOTAL COUNTYWIDE REVENUES	\$ 264.2	\$ 254.4	\$ (9.8)	(4%)
<u>FUND BALANCE/RESERVES/DESIGNATIONS</u>				
FUND BALANCE	\$ 10.7	\$ 0.3	\$ (10.4)	(97%)
ANNUAL LEAVE DESIGNATION DRAW	1.5	0.0	(1.5)	(100%)
TOTAL FUND BALANCE/RESERVES/DESIG.	\$ 12.2	\$ 0.3	\$ (11.9)	(98%)
TOTAL GENERAL FUND SOURCES TO FINANCE NET COUNTY COST	\$ 276.4	\$ 254.7	\$ (21.7)	(8%)
<u>DISTRIBUTION</u>				
ADMINISTRATION & FISCAL	\$ 29.7	\$ 28.7	\$ (1.0)	(3%)
CONTINGENCIES/RESV./DESIGNATIONS	0.5	0.5	0.0	0%
JUSTICE SERVICES	157.3	140.3	(17.0)	(11%)
LAND USE & DEVELOPMENT	7.6	6.4	(1.2)	(16%)
HUMAN SERVICES SYSTEM	79.1	77.0	(2.1)	(3%)
INTERNAL SERVICES	2.2	1.8	(0.4)	(18%)
TOTAL DISTRIBUTION OF NET COUNTY COST	\$ 276.4	\$ 254.7	\$ (21.7)	(8%)

PROPOSITION 172 BUDGETING AS DEPARTMENTAL REVENUE			
		ADOPTED FY 2009-10	RECOMMENDED FY 2010-11
Prop 172 Total Estimated		\$52,920,000	\$50,349,443
Sheriff	64%	\$33,868,800	\$32,223,643
District Attorney	11%	\$5,821,200	\$5,538,439
Probation	25%	\$13,230,000	\$12,587,361
PROPOSITION 172 REVENUES ARE BEING BUDGETED AT A 3% INCREASE OVER CURRENT YEAR ESTIMATED ACTUALS, WHICH RESULTS IN A 4.86% REDUCTION YEAR OVER YEAR.			

FY 2010-11 REALIGNMENT BUDGETED				
Estimates as of February 24, 2010				
TRUST FUND ACCOUNTS				
SOURCES	PUBLIC HEALTH Projected FY 2010-11 Base	MENTAL HEALTH Projected FY 2010-11 Base	SOCIAL SERVICES Projected FY 2010-11 Base	TOTAL Projected Collections
County Match	\$ 10,404,113	\$ 955,639		\$ 11,359,752
Sales Tax	7,828,722	17,324,298	36,880,572	62,033,592
Stabilization	-	-	2,837,000	2,837,000
VLF	24,770,040	-	-	24,770,040
VLF Base	-	11,595,833	1,605,627	13,201,460
VLF Collection	-	727,543	-	727,543
TOTAL Sources	\$ 43,002,875	\$ 30,603,313	\$ 41,323,199	\$ 114,929,387
USES	PUBLIC HEALTH Budgeted	MENTAL HEALTH Budgeted	SOCIAL SERVICES Budgeted	TOTAL Projected Disbursements
5610 Department of Social Services	\$ -	\$ -	\$ 8,601,303	\$ 8,601,303
5611 IHSS - Public Authority	-	-	205,454	205,454
5620 Public Health	22,116,660	-	1,364,479	23,481,139
56201687 Jail Psychiatric Services	-	1,856,537	-	1,856,537
5630 Department of Behavioral Health	-	19,607,564	-	19,607,564
56302175 State Hospital Offsets	-	5,910,712	-	5,910,712
56302666 Managed Care Offsets	-	2,060,000	-	2,060,000
5635 Compliance / IRO	-	139,694	-	139,694
5240 County Medical Services	19,997,491	-	-	19,997,491
6310 CalWORKs	-	-	955,121	955,121
6410 Dependent Children - Foster Care	-	-	11,645,524	11,645,524
6515 Aid to Adoptions	-	-	111,891	111,891
6420 IHSS	-	-	18,439,427	18,439,427
0410 Auditor/Controller	20,000	-	-	20,000
0410 A-87 - DPH	868,724	-	-	868,724
0410 A-87 - DBH	-	1,028,806	-	1,028,806
Grand Total	\$ 43,002,875	\$ 30,603,313	\$ 41,323,199	\$ 114,929,387

Sheriff BUDGET 3111 General Fund					
	Actual** 2008-09	Adopted 2009-10	Recommended 2010-11	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 117,661,881	\$ 131,503,955	\$ 119,570,792	\$ (11,933,163)	-9%
Services and Supplies	22,049,196	24,748,309	21,993,334	(2,754,975)	-11%
Other Charges	350,942	1,944,792	1,984,872	40,080	2%
General Fixed Assets	403,261	1,840,000	105,885	(1,734,115)	-94%
Total Appropriations	\$ 140,465,280	\$ 160,037,056	\$ 143,654,883	\$ (16,382,173)	-10%
<u>Revenues</u>					
Licenses, Permits & Franchises	\$ 90,520	\$ 26,000	\$ 89,000	\$ 63,000	242%
Fines, Forfeitures & Penalties	413,746	246,188	231,188	(15,000)	-6%
Rev From Use of Money & Prop	9,157	-	-	-	-100%
Intergovernment Revenues - St	3,887,082	38,227,487	35,395,026	(2,832,461)	-7%
Intergovernment Rev-Federal	2,099,269	3,736,243	3,868,533	132,290	4%
Intergovernment Revenue-Other	92,460	312,391	313,800	1,409	0%
Charges For Services	18,532,091	33,452,765	29,200,388	(4,252,377)	-13%
Miscellaneous Revenues	838,662	137,500	157,000	19,500	14%
Intrafund Revenue	762,688	871,545	905,531	33,986	4%
Total Revenues	\$ 26,725,675	\$ 77,010,119	\$ 70,160,466	\$ (6,849,653)	-9%
<u>Net County Cost</u>	\$ 113,739,605	\$ 83,026,937	\$ 73,494,417	\$ (9,532,520)	-11%
	Budgeted 2008-09	Current 2009-10	Recommended 2010-11	Increase/ Decrease	
Position Summary	1,125	1,004	900	(104)	
**The column labeled Actual 2008-09 includes expenditures incurred against FY 2008-09 appropriations from July 1, 2008 through December 31, 2009.					

SHERIFF – 3111

FUNCTION

The Office of the Sheriff is responsible for the apprehension of criminal suspects for crimes committed in the unincorporated areas of Fresno County. This includes investigation, gathering, documentation, preservation, analysis and court testimony for evidence seized. The Office of the Sheriff is also responsible for providing for judicial protection, bailiff services, public screening and court security. A third major responsibility of the Sheriff is the operation of jail facilities for the County. The detention facilities are used to detain persons awaiting court appearance and to house convicted inmates sentenced to serve terms of one-year or less and inmates convicted of misdemeanor crimes. The Sheriff is also mandated to serve civil court documents and fulfills or facilitates crime prevention activities often through community and youth services programs that afford education, professional expertise, and a law enforcement presence for communities, schools, youth and neighborhood associations.

This budget finances these activities and includes Sheriff generated revenues from inmate housing, contracts for law enforcement services, the contract with the Superior Court, Public Safety sales tax (Proposition 172), and various grant funding.

OVERVIEW

The FY 2010-11 Recommended Budget of \$143,654,883 reflects a 10% (\$16,382,173) decrease in appropriations primarily due to the elimination of 104 positions in order to meet the net County cost allocation. The FY 2010-11 Recommended Budget reflects a 9% (\$6,849,653) decrease in estimated revenue from the FY 2009-10 Adopted Budget primarily due to a reduction in inmate housing and Proposition 172 revenue based on current year actuals. A 3% (\$1,779,303) salary savings has been used in calculating Regular Salaries (Account 6100) in the recommended budget. In addition a total of 40 hours of unpaid furlough has been included for all employees. Staffing is recommended at 900 positions, a reduction of 104 positions from the current year.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

In order to meet the net County cost allocated to the Sheriff's Office, a total of 59 filled and 9 Leave of Absence (LOA) Deputy Sheriff II/III, 1 LOA Sheriff's Sergeant, 2 filled Correctional Sergeant, 3 LOA Correctional Officer IV, 7 filled and 11 LOA Correctional Officer III, 2 filled Social Worker, 7 filled Office Assistant, 1 vacant Supervising Criminalist, 1 vacant Offender Programs Supervisor, and 1 vacant Chief Office Assistant positions are recommended for deletion.

The deletion of Deputy Sheriff positions based on the net County cost allocation will reduce General Fund deputies by approximately 30%. The potential impact from the Deputy Sheriff reductions include substation closures; patrol beats left unfilled; longer response times; reduced proactive patrol time; increased danger to deputies due to reduced availability of a back-up deputy; unable to respond or a modified response to lower priority traffic and animal calls, child custody exchanges, and civil stand-bys; a decrease in detectives available to respond and follow up on metal thefts; a reduction in detective units to felony crimes only; a lower rate of cleared cases; the documenting of crimes by event number only; the completion of statistical and insurance requirements only for misdemeanor person or property crimes; the inability to respond to emerging trends in identity theft, cyber crime, internet crimes, etc.; and a reduction in criminal investigations in smaller cities Countywide and in unincorporated communities.

There will be a reduction in professional staff at all area substations which will eliminate all public contact at the area substations. For any documentation needed, the Sheriff's Office will facilitate all requests from the Sheriff's Headquarters in downtown Fresno.

The capacity of the jail facilities has been reduced from 3,254 beds at the beginning of FY 2009-10 to 1,923 beds for FY 2010-11. This reduction in bed capacity will significantly impact the ability of the Sheriff's Office to hold offenders accountable.

Salaries and Benefits

- Salaries and Benefits, recommended at \$119,570,792 represent a 9% (\$11,933,163) decrease from the current year in order to meet the net County cost allocated to the Sheriff's Office. Staffing is recommended at 900 positions, a decrease of 104 positions from the current year.

Recommended funding includes:

- Account 6100 Regular Salaries represents a 13% (\$8,721,192) decrease due to the elimination of positions partially offset by negotiated and step increases.
- Account 6200 Extra-Help reflects a 58% (\$1,055,212) decrease from the current year based on current year actual expenditures.
- Account 6300 Overtime represents a 31% (\$2,190,926) decrease due to a reduction in staffing to meet the net County cost allocation and the closure of jail beds/floors in the current year.
- Account 6350 Unemployment Insurance reflects a 120% (\$184,795) increase based on the change in methodology in charging departments for these costs.
- Account 6400 Retirement reflects a 1% (\$340,800) increase based on rates. The increase is significantly reduced due to the deletion of positions.
- Account 6550 Workers' Compensation Contribution represents a 21.2% (\$1,292,741) increase due to the Sheriff Department's exposure factor (based on an increase in salaries) and an increase in the aggregate workers' compensation rate from \$16.6 million (FY 2009-10) to \$19.2 million (FY 2010-11).
- Account 6600 Health Insurance reflects a 14% (\$1,045,329) decrease based on the deletion of positions.
- Account 6670 Benefits Administration represents a 21.5% (\$25,964) increase over the current year based on the rate for FY 2010-11.

Services and Supplies

- Services and Supplies, recommended at \$21,993,334, represent an 11% (\$2,754,975) decrease from the current year due primarily to a reduction in food and fuel expenses.

Recommended funding includes:

- Account 7039 Mobile Communication represents a 53% (\$211,654) increase based on rates for FY 2010-11.
- Account 7040 Telephone Charges reflect a 34.5% (\$251,575) decrease based on rates for FY 2010-11 and the deletion of additional costs of approximately \$220,000 for data computer charges for patrol vehicles.
- Account 7055 Food represents an 18% (\$928,069) decrease from the current year due to the reduction of the inmate population resulting from the closure of jail beds/floors.
- Account 7101 Liability Insurance represents a 41% (\$588,293) decrease based on rates for FY 2010-11.

- Account 7205 Maintenance-Equipment reflects an 82.5% (\$751,131) increase primarily due to the reallocation of the Public Safety Information System (PSIS) maintenance costs (\$493,273) from Account 7296 Data Processing Services and based on current year actual expenses to repair an aging vehicle fleet.
- Account 7295 Professional and Specialized Services represents a 45% (\$417,531) increase primarily due to special legal counsel costs and grant funding for the High-Intensity Drug Trafficking Area (HIDTA) program previously included in Account 7400 Special Departmental Expense. Of the \$1,337,452 included in this account, \$391,661 is revenue offset.
- Account 7296 Data Processing Services reflect a 37% (\$501,950) decrease primarily due to the reallocation of the PSIS maintenance costs (\$493,273) from this account to Account 7205 Maintenance-Equipment
- Account 7345 Facility Operations and Maintenance represents a 60% (\$3,939,192) decrease and Account 7430 Utilities represents a 100% (\$3,224,002) increase based on FY 2010-11 rates and General Services reallocating utility charges previously included in Account 7345. Also reflected is a reduction of \$810,520 in utility and maintenance charges due to the closure of jail beds/floors.
- Account 7385 Small Tools and Instruments reflect a 154% (\$167,569) increase primarily due to grant program expenses and the reallocation of HIDTA program costs to this account from Account 7400 Special Departmental Expense. Of the \$276,522 included in this account, \$230,774 is revenue offset.
- Account 7400 Special Departmental Expense represents a 24% (\$412,345) decrease from the current year primarily due to the loss of grant funding and the reallocation of HIDTA program expenses to Account 7295 Professional and Specialized Services. Of the \$1,315,469 included in this account, \$252,768 is revenue offset and approximately \$404,000 is for licensing costs associated with the Sheriff's computer systems.
- Account 7410 Fuel reflects a 36% (\$854,225) decrease based on current year actual expenses and a reduction in law enforcement patrol services.
- Account 7415 Transportation, Travel, and Education represents a 6.6% (\$30,198) decrease based on anticipated requirements. Of the \$428,246 included in this account, \$218,754 is revenue offset.

Other Charges

- Other Charges, recommended at \$1,984,872 represents a 2% (\$40,080) increase due to hardware costs associated with the lease/purchase agreement for the Public Safety Information System (PSIS) and the lease payment for the Sheriff's fleet management system (FASTER).

Recommended funding includes:

- Account 7870 Support and Care of Persons represents 75% (\$1,500) decrease based on current year actual expenses.
- Account 7888 Capital Lease – Equipment reflects the final lease payment of \$1,930,336 associated with the PSIS lease purchase agreement, \$47,429 for hardware costs associated with this agreement, and \$6,607 for the Sheriff's fleet management system lease payment.

Capital Assets

- Fixed Assets, recommended at \$105,885, represent costs associated with purchasing two revenue-offset replacement vehicles and the associated equipment for the Anti-Drug Abuse Recovery Act program.

(2) Vehicles \$105,885 Replacement – Detectives

SUMMARY OF REVENUES

- Revenues are recommended at \$70,160,466, a 9% (\$6,849,653) decrease from the FY 2009-10 adopted level primarily due to a reduction in Proposition 172 Sales Tax, inmate housing, law enforcement contracts, and grant revenue.
- Licenses, Permits and Franchises (\$89,000) – Estimated at a 242% (\$63,000) increase based on current year actual receipts.
- Fines, Forfeitures, and Penalties (\$231,188) – Reflects a 6% (\$15,000) decrease due to not budgeting Asset Forfeiture funds. Criminal Justice Facility Construction Funds are budgeted at the current year level.
- Intergovernmental Revenues-State (\$35,395,026) – Represents a 7% (\$2,832,461) decrease primarily due a reduction in Proposition 172 funds and booking fees and a decrease in grant funding for the Cal-MMET program.
- Intergovernmental Revenues-Federal (\$3,868,533) – Reflects a 4% (\$132,290) increase primarily based on Recovery Act federally funded grant programs in FY 2010-11.
- Intergovernmental Revenues-Other (\$313,800) – Represents funding from Cal-ID Ran (\$141,447) and booking fee revenue (\$172,353) from cities based on the reduction in State funding.
- Charges for Services (\$29,200,388) – Reflects a 13% (\$4,252,377) decrease primarily due to estimated inmate housing revenues based on current year actuals.
- Miscellaneous Revenues (\$157,000) – Represents a 14% (\$19,500) increase primarily due to additional training revenue from the State Center Community College District.
- Intrafund Revenues (\$905,531) – Estimated at a 4% (\$33,986) increase based on projected funding from the Community Development Block Grant program and Fresno-Madera Area Agency on Aging.

Revenues	FY 2009-10 Adopted	FY 2009-10 Estimated Actual	FY 2010-11 Recommended
Acct # - Licenses, Permits, & Franchises			
3193 – Guns, Explosive Fees	26,000	94,897	89,000
Total	\$ 26,000	\$ 94,897	\$ 89,000
Acct # - Fines, Forfeitures, & Penalties			
3308 – Criminal Justice Temporary Construction	231,188	231,188	231,188
3315 – Asset Forfeitures	15,000	760,421	0
Total	\$ 246,188	\$ 991,609	\$ 231,188
Acct # - Revenue from the Use of Money			
3380 – Interest	0	1,942	0
Total	\$ 0	\$ 1,942	\$ 0
Acct # - Intergovernmental Revenues – State			
3575 – 911 Reimbursement	17,600	30,867	25,000
3575 – POST OT Reimbursement	140,000	87,000	124,000
3575 – Booking Fees	1,371,665	1,000,000	1,000,000
3575 – STC	230,330	230,330	230,330
3575 – Boating Grant	452,764	452,764	452,764
3575 – Prop 69	265,276	265,276	328,956
3575 – Cal-MMET	1,333,237	1,000,000	700,333
3575 – COPS - Law Enforcement	277,870	277,870	100,000
3575 – COPS - Detention	269,944	269,944	210,000
3577 – Prop 172	33,868,800	31,545,857	32,223,643
Total	\$ 38,227,486	\$ 35,159,908	\$ 35,395,026

Acct # - Intergovernmental Revenues – Federal			
4380 – SCAAP	1,269,946	958,000	950,000
4380 – JAG Assistance Recovery Grant	161,569	161,569	2,138
4380 – JAG Assistance Grant	64,015	64,015	73,809
4380 – ICAC Recovery	186,196	186,196	175,435
4380 – ICAC	112,790	112,790	268,353
4380 – DCESP	80,000	80,000	75,000
4380 – Drug Suppression	387,946	387,946	671,377
4380 – DNA Cold Case	167,621	167,621	100,000
4380 – HIDTA	1,306,160	1,000,000	594,565
4375 – ADA Recovery Act Grant	0	0	470,238
4375 – Cal-MMET Recovery Act Grant	0	0	274,618
4375 – COPS Technology Grant	0	200,000	200,000
4380 – DNA Backlog Reduction Grant	0	0	13,000
Total	\$ 3,736,243	\$ 3,318,137	\$ 3,868,533
Acct # -Intergovernmental Revenues – Other			
4841 – Proxy Bookings	172,353	154,042	172,353
4841 – Cal-ID RAN	140,038	140,038	141,447
Total	\$ 312,391	\$ 294,080	\$ 313,800
Acct # - Charges for Services			
4896 – IWF Reimbursement	1,660,128	1,745,208	1,318,707
4941 – Civil Fees	581,000	718,247	724,926
4975 – Contract Services	442,000	442,000	372,000
4975 – Clearance Letters	50,000	50,000	60,000
4976 – Fingerprinting Fees	78,000	86,366	80,000
4975 – Overtime - School Contracts	62,995	63,000	62,574
4975 – Fig Garden Contract	393,702	300,000	301,075
4975 – US Army Corps of Engineers - Pine Flat	52,768	53,000	54,513
4975 – US Forest Service - Huntington Lake	36,000	36,000	36,000
4975 – Street Level Narcotics	300,000	300,000	100,000
4941 – Debtors Assessment	103,900	100,000	0
4975 – Mendota - Law Enforcement	379,244	60,207	0
4975 – Orange Cove - Law Enforcement	758,489	348,660	0
4975 – Orange Cove Police District Funds	22,000	22,000	10,994
4975 – San Joaquin - Law Enforcement	93,834	93,834	93,834
4975 – FMAAA	72,528	80,000	72,528
4975 – OCDETF	6,750	6,000	4,117
4975 – US Forest Service - Marijuana	25,000	25,000	25,000
4975 – Joint Terrorism Task Force	6,500	5,000	2,683
4975 – Court Security	14,111,106	12,785,210	15,561,575
4975 – Central Unified	179,546	175,000	171,777
4975 – Abandoned Vehicle Abatement	0	0	117,340
5031 – Federal Housing	12,065,075	10,470,370	8,212,500
5031 – State Inmate Housing	1,927,200	1,311,091	1,622,790
5031 – Parole Revocation Hearings	45,000	45,000	80,000
5031 – Prisoner Transport Extraditions	0	0	115,455
Total	\$ 33,452,765	\$ 29,321,193	\$ 29,200,388
Acct # - Miscellaneous Revenues			
5800 – Property	15,000	0	15,000
5800 – Debtor Assessment Fund	70,000	493,271	70,000
5800 – Records	13,000	0	7,000
5800 – Training	3,000	0	3,000
5800 – Training - SCCC	36,000	0	61,000
5800 – Business Office	500	0	1,000
Total	\$ 137,500	\$ 493,271	\$ 157,000
Acct # - Other Financing Sources			

Sheriff -- 3111

5806 – Other - Rolling Fees	0	900,000	0
Total	\$ 0	\$ 900,000	\$ 0
Acct # - Intrafund			
5990 – FMAAA	8,079	0	8,079
5990 – Rural Crime Prevention Program	426,644	513,247	426,644
5990 – Off-Road Vehicle Parks	16,500	16,500	16,500
5990 – CDBG	420,322	420,322	454,308
5990 – Homeland Security, Prop 36	0	474,894	0
Total	\$ 871,545	\$ 1,424,963	\$ 905,531
Total Revenues	\$ 77,010,118	\$ 72,000,000	\$ 70,160,466

PENDING FACTOR

- The Sheriff's Office is in current negotiations with the U.S. Marshal regarding a contractual obligation on the number of beds and the rate for Federal Prisoner housing.

SHERIFF - 3111

REGULAR SALARIES

BUDGET POSITIONS

RECOMMENDED

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
0105	Sheriff	Elected	1	1	\$ 154,233
4008	Undersheriff	C	1	1	130,104
4007	Assistant Sheriff	C	1	1	123,890
4075	Sheriff Captain	3651	3	3	346,164
2317	Sheriff's Administrative Services Director	D	1	1	105,742
4080	Sheriff's Lieutenant	3259	14	14	1,442,396
4085	Sheriff's Sergeant	2698	51	50	4,460,165
4059	Deputy Sheriff IV	2360	64	64	5,011,968
4055	Deputy Sheriff III	2174	210	149	10,726,517
4053	Deputy Sheriff II	1996	82	75	4,812,561
4076	Correctional Captain	3363	1	1	106,288
4074	Correctional Lieutenant	3004	7	7	674,796
4073	Correctional Sergeants	2179	33	31	2,241,005
4048	Correctional Officer IV	2072	59	56	4,023,298
4047	Correctional Officer III	1827	263	245	15,141,414
4124	Offender Programs Supervisor	1826	1	0	-
4122	Offender Programs Manager	F	1	1	69,966
1945	Social Worker I	1446	2	0	-
1935	Social Worker III	1790	1	1	60,424
1592	Recreational Therapist II	1640	1	1	55,322
2290	Volunteer Services Coordinator	1590	1	1	50,284
4044	Inmate Supplies Coordinator	1784	1	1	60,159
5090	Laundry Supervisor - Jail	1200	1	1	40,467
5055	Janitor	915	1	1	30,873
5050	Maintenance Janitor	942	2	2	63,543
4180	Rangemaster	1967	1	1	62,140
4185	Community Service Officer	1169	28	28	1,033,760
3613	Supervising Communications Dispatcher	1992	6	6	368,978
3616	Communications Dispatcher Specialist	1674	8	8	434,275
3615	Communications Dispatcher III	1557	18	18	896,665
3612	Communications Dispatcher II	1441	2	2	86,706
3610	Communications Dispatcher I	1337	3	3	113,162
3166	Administrative Secretary - Conf	1490	1	1	49,452
3161	Secretary IV - Conf	1338	3	3	133,146
3160	Secretary IV	1378	1	1	46,451
2235	Personnel Tech III - Conf	1440	1	1	47,775
2268	Sheriff's Business Manager	E	1	1	83,408
3255	Senior Accountant	2088	3	3	194,821
2293	Staff Analyst III	2122	1	1	67,054
3240	Supervising Account Clerk II	1564	3	3	151,013
3260	Account Clerk III	1180	10	10	396,102
3210	Accountant I	1546	1	1	48,840
3440	Stock Clerk II	933	1	1	29,484
5307	Automobile Mechanic	1547	2	2	97,760
5305	Helicopter Mechanic	2050	1	1	61,725
4177	Process Server	1288	6	6	260,725
4140	Forensic Services Coordinator	MGT	1	1	105,430
4153	Senior Identification Technician	2042	2	2	129,064
4155	Identification Technician IV	1794	6	6	340,236
4154	Identification Technician III	1666	6	6	313,243
4152	Identification Technician II	1440	6	6	262,535
4150	Identification Technician I	1280	2	2	77,147
4120	Supervising Criminalist	3123	1	0	-

Sheriff -- 3111

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
4123	Criminalist Specialist	2742	5	5	\$ 429,160
4121	Criminalist II	2550	1	1	73,109
4119	Criminalist I	1909	2	2	106,825
2225	Systems & Procedures Manager	E	1	1	86,398
2212	Systems & Procedures Analyst III	MGT	1	1	70,876
3752	Senior Information Technology Analyst - Sheriff	2717	2	2	171,756
3751	Information Technology Analyst IV - Sheriff	2386	4	4	297,999
3713	Senior Network Systems Engineer	2717	1	1	85,878
3712	Network Systems Engineer IV	2386	4	4	301,603
3711	Network Systems Engineer III	1985	1	1	62,712
3710	Network Systems Engineer II	1697	2	2	104,716
3010	Chief Office Assistant	MGT	1	0	-
3070	Supervising Office Assistant II	1492	5	5	251,584
3080	Office Assistant III	1119	39	39	1,444,792
3110	Office Assistant II	1003	7	0	-
Subtotal			1,004	900	\$ 59,310,083
	Educational Incentives (POST)				1,132,017
	Pilot/Tactical Flight Officer				23,410
	Steno Allowance				2,080
	Detention Facility Allowance				18,075
	Remuneration				6,180
	Auto Allowance				2,114
	Lead Worker Allowance				1,300
	Bilingual Skill Pay				186,914
	Uniform Allowance				346,000
	Holiday Payout				205,845
	Shift Differential				990,238
	Labor Code 4850				781,561
	Less 40-Hour Furlough				(1,103,484)
	Less Salary Savings (3%)				(1,779,303)
	Expenditure reduction per CAO (\$1,300 per position)				(1,170,000)
TOTAL REGULAR SALARIES					\$ 58,953,030

VACANT POSITIONS RECOMMENDED FOR DELETION (Effective June 28, 2010)

<u>JCN</u>	<u>TITLE</u>	<u>STATUS</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES & EXPENSES</u>
4120	Supervising Criminalist	Vacant	3123	-1	\$ 129,058
4124	Offender Programs Supervisor	Vacant	1826	-1	91,140
3010	Chief Office Assistant	Vacant	MGT	-1	68,795
	Cost of Restoring Vacant Positions			-3	\$ 288,993

LEAVE OF ABSENCE (LOA) POSITIONS RECOMMENDED FOR DELETION (Effective June 28, 2010)

<u>JCN</u>	<u>TITLE</u>	<u>STATUS</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES & EXPENSES</u>
4085	Sheriff's Sergeant	LOA	2698	-1	\$ 161,600
4055	Deputy Sheriff III	LOA	2174	-2	261,977
4053	Deputy Sheriff II	LOA	1996	-7	844,965
4048	Correctional Officer IV	LOA	2072	-3	381,180
4047	Correctional Officer III	LOA	1827	-11	1,147,139
	Cost of Restoring Leave of Absence Positions			-24	\$ 2,796,861

FILLED POSITIONS RECOMMENDED FOR DELETION (Effective June 28, 2010)

<u>JCN</u>	<u>TITLE</u>	<u>STATUS</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES & EXPENSES</u>
4055	Deputy Sheriff III	Filled	2174	-59	\$ 7,815,679
4073	Correctional Sergeant	Filled	2179	-2	241,220
4047	Correctional Officer III	Filled	1827	-7	698,274
1945	Social Worker I	Filled	1446	-2	142,986
3110	Office Assistant II	Filled	1003	-7	377,082
	Cost of Restoring Filled Positions			-77	\$ 9,275,241

Coroner-Public Administrator BUDGET 4330 General Fund					
	Actual** 2008-09	Adopted 2009-10	Recommended 2010-11	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 3,185,530	\$ 3,047,673	\$ 1,809,390	\$ (1,238,283)	-41%
Services and Supplies	<u>845,804</u>	<u>837,908</u>	<u>667,043</u>	<u>(170,865)</u>	-20%
Total Appropriations	\$ 4,031,334	\$ 3,885,581	\$ 2,476,433	\$ (1,409,148)	-36%
<u>Revenues</u>					
Rev From Use of Money & Prop	\$ 18,008	\$ 18,500	\$ -	\$ (18,500)	-100%
Charges For Services	362,223	529,000	200,170	(328,830)	-62%
Intrafund Revenue	<u>477,266</u>	<u>587,000</u>		<u>(587,000)</u>	-100%
Total Revenues	\$ 857,498	\$ 1,134,500	\$ 200,170	\$ (934,330)	-82%
<u>Net County Cost</u>	\$ 3,173,836	\$ 2,751,081	\$ 2,276,263	\$ (474,818)	-17%
	Budgeted 2008-09	Current 2009-10	Recommended 2010-11	Increase/ Decrease	
Position Summary	36	16	14	(2)	
**The column labeled Actual 2008-09 includes expenditures incurred against FY 2008-09 appropriations from July 1, 2008 through December 31, 2009					

CORONER - PUBLIC ADMINISTRATOR – 4330

FUNCTION

The Coroner is mandated (Government Code Section 27491; Health and Safety Code Section 7104) to determine the manner and cause of death; to inquire into the circumstances of unusual or unattended deaths, homicides, suicides and accidental deaths; deaths due to contagious disease; deaths in prisons or jails and state mental facilities; identify the deceased and notify next of kin, and to act as the County burial authority in burying the indigent or abandoned dead.

The Public Administrator is mandated (Probate Code Sections 7601, 7602, and 7620) to take control, protect, and manage a decedent's estate that is subject to loss, injury, waste or misappropriation, when no other person or family is willing or appropriate, or when ordered to do so by the Superior Court. Public Administrator services include searching for family, making burial arrangements, identifying assets, paying creditors of the estate, and paying expenses of administration and distribution of the balance of the estate to the decedent's heirs or beneficiaries.

OVERVIEW

The FY 2010-11 Recommended Budget of \$2,476,433 represents a 36% (\$1,409,148) decrease in appropriations, as compared to the FY 2009-10 Adopted Budget, primarily as a result of the transfer of the Public Guardian Division to the Department of Behavioral Health (DBH). This budget provides for the increased costs of Salaries and Benefits, and operations and maintenance. It also includes 40 hours of furlough for all staff. The recommended staffing level is 14 positions, with the deletion of 2 positions. The recommended budget does not include salary savings.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

Management and oversight of the Public Guardian Division will transfer to DBH effective June 28, 2010.

Salaries and Benefits

- Salaries and Benefits, recommended at \$1,809,390, represent a 41% (\$1,238,283) decrease over the current year as a result of the transfer of the Public Guardian Division to DBH. Staffing is recommended at 14 positions.

Recommended funding includes:

- Full-year funding for 14 positions to cover a population of 900,000 over the 6,000 square miles of Fresno County, 24 hours per-day and seven days per-week. Coroner-Public Administrator staffing consists of one Coroner-Public Administrator, one Chief Forensic Pathologist, one Forensic Pathologist, five Deputy Coroners, one Program Technician, one Estate Property Assistant, one Account Clerk, and one Senior Staff Analyst, one Deputy Public Administrator and one Senior Probate Assistant.
- Extra-Help (Account 6200) funding for a part-time Administrative Secretary-Confidential (10 hours per-week), and for Autopsy Technician coverage of eight hours per-day, seven days per-week.
- 40 hours of furlough for all staff.
- Negotiated salary adjustments and normal step advances, including a 3% Cost-of-Living Adjustment (COLA) in December 2010 for some staff as per MOUs.

Services and Supplies

- Services and Supplies, recommended at \$667,043, represent a 20% (\$170,865) decrease over the current year as a result of the transfer of the Public Guardian Division to DBH.

Recommended funding includes:

- Professional & Specialized Services (Account 7295) at \$348,489 for toxicology services, body removal services, histology services, radiology services, cremation services, consultation services, and a variety of other professional services to support the Coroner Division.

SUMMARY OF REVENUES

- Revenues are recommended at \$200,170, an 82% (\$934,330) decrease from FY 2009-10, as a result of the transfer of the Public Guardian Division to DBH.

Revenues	FY 2009-10 Adopted	FY 2009-10 Estimated Actual	FY 2010-11 Recommended
Acct # - Revenue from the Use of Money			
3380 – Interest	18,500	17,400	0
Total	\$ 18,500	\$ 17,400	\$ 0
Acct # - Charges for Services			
4965 – Estate Fees	386,000	464,000	111,370
5032 – TCM-Targeted Case Management	60,000	52,400	0
5060 – Other Charges for Services	82,000	83,200	84,000
5065 – Burial Reimbursements	1,000	4,700	4,800
Total	\$ 529,000	\$ 604,300	\$ 200,170
Acct # - Intrafund			
5990 – Intrafund Revenues	587,000	512,800	0
Total	\$ 587,000	\$ 512,800	\$ 0
Total Revenues	\$ 1,134,500	\$ 1,134,500	\$ 200,170

PENDING FACTORS

- On January 12, 2010, the Fresno County Board of Supervisors declared the County-owned Coroner-Public Administrator/Public Guardian facility, located at 760 W. Nielsen Avenue in Fresno, to be surplus property with sale proceeds to be deposited as directed by the Board.
- The Public Administrator and Public Guardian staff may potentially relocate from the current W. Nielsen Avenue facility to the Tenaya Building, located on the Fresno-Madera Area Agency on Aging (FMAAA) campus, in approximately July of 2010. Lease negotiations are currently in progress.
- The new Fresno County Regional Forensic Center-Phase 1, designed as a regional facility, and to accommodate growth through 2030, will be located on Jefferson Avenue in the southwest quadrant of the Juvenile Justice Campus. It is anticipated that construction will begin in August of 2010 with the scheduled completion in approximately August of 2011. Coroner staff will then relocate from the W. Nielsen Avenue facility to the new Jefferson Avenue facility.

CORONER - PUBLIC ADMINISTRATOR - 4330**REGULAR SALARIES****BUDGETED POSITIONS****RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
0087	Public Administrator-Coroner	ELECTED	1	1	\$ 114,911
1525	Chief Forensic Pathologist	A	1	1	203,481
1531	Forensic Pathologist	A	1	1	180,590
1773	Deputy Public Administrator/Guardian II	1716	1	1	58,105
2258	Public Administrator-Coroner Business Manager	F	1	0	0
2294	Senior Staff Analyst	F	0	1	72,460
3074	Senior Probate Assistant	1501	1	1	50,835
3081	Office Assistant III - Confidential	1086	1	0	3,742
3260	Account Clerk III	1180	1	1	39,957
3405	Estate Property Assistant	1158	1	1	37,357
3621	Program Technician II	1486	1	1	49,070
4130	Deputy Coroner I	1694	4	3	154,608
4133	Deputy Coroner II	1862	2	2	118,181
Subtotal			16	14	\$ 1,083,297
Auto Allowance					6,180
Elected Officials Remuneration					2,114
Less 40-Hour Furlough					(18,551)
TOTAL REGULAR SALARIES					\$ 1,073,040

VACANT POSITION RECOMMENDED FOR DELETION (Effective July 26, 2010)

<u>JCN</u>	<u>TITLE</u>	<u>STATUS</u>	<u>BAND/ RANGE</u>	<u>POSITION</u>	<u>SALARIES & EXPENSES</u>
4130	Deputy Coroner I	Vacant	1694	-1	\$ 74,618
	Cost of Restoring Vacant Positions			-1	\$ 74,618

FILLED POSITION RECOMMENDED FOR DELETION (Effective June 28, 2010)

<u>JCN</u>	<u>TITLE</u>	<u>STATUS</u>	<u>BAND/ RANGE</u>	<u>POSITION</u>	<u>SALARIES & EXPENSES</u>
2258	Public Administrator-Coroner Business Manager	Filled	F	-1	\$ 117,661
	Cost of Restoring Filled Position			-1	\$ 117,661

FILLED POSITION RECOMMENDED FOR DELETION (Effective August 9, 2010)

<u>JCN</u>	<u>TITLE</u>	<u>STATUS</u>	<u>BAND/ RANGE</u>	<u>POSITION</u>	<u>SALARIES & EXPENSES</u>
3081	Office Assistant III - Confidential	Filled	1086	-1	\$ 54,643
	Cost of Restoring Filled Position			-1	\$ 54,643

POSITION RECOMMENDED FOR ADDITION (Effective June 28, 2010)

<u>JCN</u>	<u>TITLE</u>	<u>STATUS</u>	<u>BAND/ RANGE</u>	<u>POSITION</u>	<u>SALARIES & EXPENSES</u>
2294	Senior Staff Analyst	Vacant	F	1	\$ 113,044
	Cost of Adding Vacant Position			1	\$ 113,044

District Attorney BUDGET 2860 General Fund					
	Actual** 2008-09	Adopted 2009-10	Recommended 2010-11	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 22,079,239	\$ 22,313,610	\$ 18,219,190	\$ (4,094,420)	-18%
Services and Supplies	3,661,828	3,535,398	3,125,628	(409,770)	-12%
General Fixed Assets	5,988	-	-	-	-100%
Total Appropriations	\$ 25,747,056	\$ 25,849,008	\$ 21,344,818	\$ (4,504,190)	-17%
<u>Revenues</u>					
Fines, Forfeitures & Penalties	\$ 481,941	\$ 410,650	\$ 410,650	\$ -	0%
Rev From Use of Money & Prop	458	-	-	-	-100%
Intergovernment Revenues - St	491,629	6,306,448	5,993,439	(313,009)	-5%
Intergovernment Rev-Federal	150,108	161,569	-	(161,569)	-100%
Charges For Services	2,214,675	2,294,068	160,460	(2,133,608)	-93%
Miscellaneous Revenues	102,429	65,000	70,000	5,000	8%
Intrafund Revenue	422,541	398,907	384,969	(13,938)	-3%
Total Revenues	\$ 3,863,782	\$ 9,636,642	\$ 7,019,518	\$ (2,617,124)	-27%
<u>Net County Cost</u>	\$ 21,883,274	\$ 16,212,366	\$ 14,325,300	\$ (1,887,066)	-12%
	Budgeted 2008-09	Current 2009-10	Recommended 2010-11	Increase/ Decrease	
Position Summary	200	175	140	(35)	
**The column labeled Actual 2008-09 includes expenditures incurred against FY 2008-09 appropriations from July 1, 2008 through December 31, 2009.					

DISTRICT ATTORNEY – 2860

FUNCTION

The District Attorney, pursuant to state constitutional mandate, prosecutes all felony and misdemeanor criminal violations of state law on behalf of the People of the State of California; is a legal advisor to the Fresno County Grand Jury on civil and criminal matters; and reviews for filing police reports submitted by all 58 law enforcement agencies within the County of Fresno. The Office investigates, files, and prosecutes criminal and civil actions involving consumer fraud and financial crimes. Furthermore, the District Attorney provides legal and investigative assistance to law enforcement agencies throughout the County of Fresno. The Non-Sufficient Funds (NSF) unit provides restitution to local merchants and individuals who have received non-sufficient funds checks.

OVERVIEW

The FY 2010-11 Recommended Budget of \$21,344,818 reflects a 17% (\$4,504,190) decrease from the FY 2009-10 Adopted Budget. The decrease in the budget is due to a 12% (\$1,887,066) reduction in the net County cost allocation, the loss of Superior Court funding for the Dependency Unit (\$1,814,997) and a 5% (\$282,761) reduction in Proposition 172 sales tax revenues. This budget requires the elimination of 35 positions from the current year: 26 Deputy District Attorneys, 1 Assistant District Attorney, 1 Chief Deputy District Attorney, 5 Senior DA Investigators, 1 Complaint Resolution Specialist and 1 Secretary II. The staffing reduction in the recommended budget, added to the cuts suffered in the District Attorney's prosecution units over the last three fiscal years results in the loss of 99 positions including 59 Deputy District Attorneys. Caseloads, however, remain high and per Deputy District Attorney continue to be the highest in the state.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

The recommended budget requires the elimination of 49 positions from the FY 2009-10 Adopted Budget prior to April 27, 2010. The actual reduction from FY 2009-10 is as follows: 32 Deputy District Attorneys, 1 Assistant District Attorney, 1 Chief Deputy District Attorney, 7 Senior District Attorney Investigators, 1 Complaint Resolution Specialist, 1 Secretary II, 4 NSF Collection Assistants, 1 Supervising Collection Assistant and 1 Account Clerk position.

These reductions are greater than what is included in the budget documents because the District Attorney followed Administrative Policy 67 on April 27, 2010 when the Board of Supervisors approved Agenda Item number 10, deleting 14 vacant, unfunded positions. The following vacant positions were deleted effective May 3, 2010: six Deputy District Attorneys, two Senior District Attorney Investigators, four NSF Collection Assistants, one Supervising Collection Assistant and one Account Clerk position.

The District Attorney's 2860 budget represents the core criminal prosecution unit and currently employs 70 attorneys in the Deputy and Senior Deputy District Attorney classifications. These attorneys handle the Office's mandated function of prosecuting all felony and misdemeanor offenses in Fresno County, from 1st degree murder to shoplifting. Ninety-seven percent of the cases filed by the District Attorney's Office are prosecuted by 2860's 70 attorneys or 47,203 cases over the preceding 12 months. The recommended budget would result in the loss of 26 attorneys leaving 49 Deputy DAs to handle 97% of the DA's total caseload.

The District Attorney is mandated to appear in all courts dedicated to hearing criminal matters. In the 2860 budget, at a minimum, 45 attorneys are required just to cover the daily court calendars. This budget leaves the DA's Office just four more attorneys than required to cover the courts. The budget eliminates the attorneys necessary to prosecute felony, misdemeanor, and juvenile delinquency cases that are assigned for trial.

The recommended budget eliminates the Homicide, Sexual Assault, MAGEC (gang), Elder Abuse, Major Fraud, the Crime Charging unit, the Appellate and Training unit, and the attorney designated to oppose the release from prison of inmates serving life sentences. These losses would be in addition to the loss of the Dependency unit which was deleted due to a funding decision by the Fresno County Superior Court. In order to simply staff the existing courts the reduced personnel would force the elimination of deputies devoted to prosecuting the most dangerous, deadly and prolific offenders.

Salaries and Benefits

- The recommended budget requires the elimination of 35 positions from the current year: 26 Deputy District Attorneys, 1 Assistant District Attorney, 1 Chief Deputy District Attorney, 5 Senior DA Investigators, 1 Complaint Resolution Specialist and 1 Secretary II. The staffing reduction in the CAO's recommended budget, added to the cuts suffered in the District Attorney's prosecution units over the last three fiscal years results in the loss of 99 positions including 59 Deputy District Attorneys. The budget reflects salary savings of 3% (\$336,166) and an additional savings of \$197,103 for related benefits.
- The Chief Deputy District Attorney position is being eliminated October 3, 2010 due to a retirement that will occur after an ongoing trial is completed.
- Salaries and Benefits represent a decrease from the current fiscal year due to the deletion of 35 positions while rates for Workers' Compensation, Benefit Administration, and Unemployment have increased.

Services and Supplies

- Services and Supplies reflect a decrease from the current fiscal year as a result of deleting 35 positions and cost cutting measures implemented by the department.

SUMMARY OF REVENUES

- The decrease in revenue is primarily due to the loss of Superior Court funding for the Dependency unit, a reduction in Proposition 172 sales tax revenues, the loss of NSF diversion revenues and the loss of federal Stimulus funding.

Revenues	FY 2009-10 Adopted	FY 2009-10 Estimated Actual	FY 2010-11 Recommended
Acct # - Fines, Forfeitures, & Penalties			
3308 – Criminal Justice Temp Const	410,650	410,650	410,650
3315 – Asset Forfeiture	0	-12,905	0
Total	\$ 410,650	\$ 397,745	\$ 410,650
Acct # - Revenue from the Use of Money			
3380 – Interest	0	85	0
Total	\$ 0	\$ 85	\$ 0
Acct # - Intergovernmental Revenues – State			
3575 – POST Reimbursement	5,000	5,000	5,000
3575 – Cal WRAP	40,000	40,000	40,000
3575 – Violence Against Women Grant	200,000	200,000	200,000
3577 – State Aid-Public Safety Prop 172	5,821,200	5,209,974	5,538,439
3578 – COPS- AB3229	240,248	240,248	210,000
Total	\$ 6,306,448	\$ 5,695,222	\$ 5,993,439
Acct # - Intergovernmental Revenues – Federal			
4375 – Federal Grants	161,569	161,569	0
Total	\$ 161,569	\$ 161,569	\$ 0
Acct # - Charges for Services			
4905 – Legal Services	63,260	63,260	63,260
4928 – Collection Charges	332,784	170,000	97,200

5047 – County Court Services	1,597,620	1,597,620	0
5060 – Other Charges for Services	300,404	195,000	0
Total	\$ 2,294,068	\$ 2,025,880	\$ 160,460
Acct # - Miscellaneous Revenues			
5800 – Other Miscellaneous	65,000	75,866	70,000
Total	\$ 65,000	\$ 75,866	\$ 70,000
Acct # - Intrafund			
5990 – Intrafund Revenue	398,907	398,907	384,969
Total	\$ 398,907	\$ 398,907	\$ 384,969
Total Revenues	\$ 9,636,642	\$ 8,755,274	\$ 7,019,518

PENDING FACTORS

- The department has an RFP in progress for the outsourcing of the NSF Check unit. The RFP closed April 15, 2010 and the department is working with Purchasing to select a vendor to recommend to the Board of Supervisors who would take over the program. The NSF Collections Assistant positions have been eliminated.
- The budget includes \$5,538,439 which is 103% of the Prop 172 estimated actual for FY 2009-10. Prop 172 sales tax revenues are extremely volatile as the 7.6% shortfall from estimated FY 2009-10 reflects (\$444,075).
- COPS (SLESF) funding of \$210,000 is included in this budget. This program is funded through Vehicle License Fees (VLF) that could be redirected to the state general fund if the legislature decides to listen to the Legislative Analyst's Office.
- The District Attorney's STAR case management system is not compatible with Windows 7/Office 2007 without major upgrades. In addition, Microsoft has announced end of life for Windows XP meaning that new hardware drivers (software) will not be available for new hardware within the near future. Lastly, the programming language for STAR, Visual Basic 6, is also at end of life and would require costly upgrades to attempt to remain compatible with Windows and Office.

DISTRICT ATTORNEY - 2860**REGULAR SALARIES****BUDGETED POSITIONS****RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
0075	District Attorney	ELECTED	1	1	\$ 157,540
0253	Associate District Attorney	B	1	1	142,767
0255	Assistant District Attorney	C	2	1	129,795
1201	Complaint Resolution Specialist	G	1	0	0
1203	Legal Assistant III	1079	1	1	30,051
1209	Chief Deputy District Attorney	C	7	6	759,998
1210	Deputy District Attorney II	2438	1	0	0
1211	Deputy District Attorney III	2926	8	0	0
1212	Deputy District Attorney IV	3424	60	43	4,848,044
1222	Senior Deputy District Attorney	3684	8	8	992,047
1758	Investigative Assistant	1300	2	2	76,390
1760	Senior District Attorney Investigator	2513	21	16	1,343,978
1793	Supervising Senior DA Investigator	3080	3	3	290,129
1796	Assistant Chief of Investigations	E	1	1	103,565
1797	Chief of Investigations	D	1	1	113,979
2033	Victim-Witness Advocate	1263	1	1	40,064
2213	Systems and Procedures Analyst I	1568	1	1	43,789
2293	Staff Analyst III	2122	2	2	130,829
2294	Senior Staff Analyst	F	1	1	74,046
2339	District Attorney Business Manager	E	1	1	81,536
3010	Chief Office Assistant	1593	1	1	51,375
3078	Supervising Office Assistant I	1288	2	2	87,208
3080	Office Assistant III	1119	28	28	1,026,627
3110	Office Assistant II	1003	4	4	124,680
3125	Office Assistant I	893	3	3	76,683
3140	Secretary III	1248	4	4	167,865
3142	Secretary II	1119	2	1	41,074
3160	Secretary IV	1378	4	4	186,616
3161	Secretary IV - Conf.	1338	2	2	90,550
3166	Administrative Secretary	1490	1	1	50,447
Subtotal			175	140	\$ 11,261,669
	Remuneration				2,114
	Auto Allowance				6,180
	POST Incentive				70,804
	Educational Incentive				53,798
	Bilingual Skills Pay				26,601
	Less 40-Hour Furlough				(215,620)
	Less Salary Savings (at 3.0%)				(336,166)
TOTAL REGULAR SALARIES					\$ 10,869,380

District Attorney – Grants -- 2862

District Attorney-Grants BUDGET 2862 General Fund					
	Actual** 2008-09	Adopted 2009-10	Recommended 2010-11	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 6,081,236	\$ 7,682,088	\$ 8,347,117	\$ 665,029	9%
Services and Supplies	704,297	1,278,568	1,393,880	115,312	9%
Other Charges	176,552	174,740	157,627	(17,113)	-10%
General Fixed Assets	22,598	-	-	-	-100%
Total Appropriations	\$ 6,984,683	\$ 9,135,396	\$ 9,898,624	\$ 763,228	8%
<u>Revenues</u>					
Intergovernment Revenues - St	\$ 2,773,565	\$ 3,801,910	\$ 3,809,054	\$ 7,144	0%
Intergovernment Rev-Federal	654,626	-	511,389	511,389	0%
Charges For Services	1,904,882	1,820,745	1,905,688	84,943	5%
Miscellaneous Revenues	64	-	-	-	-100%
Intrafund Revenue	547,601	2,781,676	3,248,770	467,094	17%
Total Revenues	\$ 5,880,737	\$ 8,404,331	\$ 9,474,901	\$ 1,070,570	13%
<u>Net County Cost</u>	\$ 1,103,945	\$ 731,065	\$ 423,723	\$ (307,342)	-42%
	Budgeted 2008-09	Current 2009-10	Recommended 2010-11	Increase/ Decrease	
Position Summary	47	68	61	(7)	
**The column labeled Actual 2008-09 includes expenditures incurred against FY 2008-09 appropriations from July 1, 2008 through December 31, 2009.					

DISTRICT ATTORNEY - GRANTS – 2862

FUNCTION

The District Attorney Grants budget funds 14 vertical prosecution units. These units target specific areas of crime and prosecutors carry a lower case load, allowing for increased attention to complex litigation and the prosecution of serious, violent, and recidivist criminals. The vertical grants also provide for the investigation and prosecution of Public Assistance Fraud. Grant appropriations are funded through various State and Federal agencies and the Indian Gaming Special Distribution Fund.

OVERVIEW

The FY 2010-11 Recommended Budget of \$9,898,624 shows an 8% (\$763,228) increase over the FY 2009-10 Adopted Budget. The increase is the result of both the addition of two new grant programs and deletion of one grant program that experienced an elimination of funding. The two new grants are the DUI ROAD grant funded through the Office of Traffic Safety and the Life & Annuity grant funded through the California Department of Insurance. The Truancy Intervention Program grant was eliminated due to lack of funding and the Auto Fraud unit lost two positions due to reduced funding. This budget includes the Welfare Fraud, Training, Administration, In-Home Supportive Services Fraud, Rural Crime, Career Criminal, DUI ROAD, Consumer Protection, DMV-DUI Court, MAGEC, Waste Tire, Mid level Drug/Cal-Met, Worker's Compensation Insurance Fraud, Tribal Gaming, Auto Insurance Fraud, Urban Fraud, Life Insurance & Annuity Fraud, Victim Restitution, and Real Estate Fraud grant programs.

Salaries and Benefits have been calculated using 40 hours of furlough (\$95,720) and a 1% (\$50,222) salary savings.

Staffing is recommended at 61 positions, a decrease of 7 positions over the current fiscal year. This total is the result of the elimination of 4 Deputy District Attorney positions, 2 Senior District Attorney Investigators, and 1 Investigative Assistant due to lack of funding.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

The loss of third party funding for the FY 2010-11 budget has led to the deletion or reduction of several prosecution units in the DA's 2862 budget. Those units being deleted or reduced are as follows:

- The Truancy Intervention Program is no longer being funded by the Fresno County Superintendent of Schools. This program funded a Deputy District Attorney (DDA) to hold parents accountable for having truant children with the goal of ensuring school attendance;
- The DUI ROAD unit funded two DDAs, one Investigative Assistant, and one Extra-Help Special Investigator to prosecute serious DUI cases involving injury or death. Funding for this unit from the Office of Traffic Safety ends on September 30, 2010.
- The DMV/DUI pilot project will no longer be funded by the DMV for FY 2010-11. This program funded one DDA to act as the prosecutor in a special court that explored alternative sentencing options for offenders convicted of misdemeanor DUIs.
- Reductions in funding from the California Department of Insurance has led to the deletion of two Senior Investigator positions in the Auto Insurance Fraud unit.

Salaries and Benefits

- Salaries and Benefits reflect a 9% (\$665,029) increase over FY 2009-10. Salaries and Benefits are recommended at \$8,347,117.

Recommended funding includes:

- Full-year funding for 61 permanent positions.
- Salary Savings of 1% (\$50,222) to more accurately reflect recruitment timeframes, position vacancies, and unpaid leave of absences.
- Mandatory Furlough 40 hours (\$95,720)
- Bilingual Skill Pay for five employees
- Negotiated salary adjustments and normal step advances.

Services and Supplies

- Services and Supplies, recommended at \$1,393,880, represent a 9% increase over the current year as a result of full-year funding for the DUI ROAD and Life Insurance & Annuity Fraud programs that were added mid-year for FY 2009-10.

Other Charges

- Other Charges, recommended at \$157,627, represent a 10% (\$17,113) decrease from FY 2009-10 as a result of fewer programs that pay indirect costs.

SUMMARY OF REVENUES

- Revenues, recommended at 9,474,901, represent a 13% (\$ 1,070,570) increase over FY 2009-10.

Revenues	FY 2009-10 Adopted	FY 2009-10 Estimated Actual	FY 2010-11 Recommended
Acct # - Intergovernmental Revenues – State			
3575 – Rural Crime	3,801,910	4,201,131	239,987
3575 – Career Criminal	0	0	334,326
3575 – Magec	0	0	141528
3575 – Worker's Comp. Insurance Fraud	0	0	1222652
3575 – Tribal Gaming	0	0	1069001
3575 – Auto Insurance	0	0	335166
3575 – Urban Fraud	0	0	203394
3575 – Life & Annuity	0	0	200000
3575 – Victim Restitution	0	0	63,000
Total	\$ 3,801,910	\$ 4,201,131	\$ 3,809,054
Acct # - Intergovernmental Revenues – Federal			
4375 – DUI ROAD	0	15,997	511,389
Total	\$ 0	\$ 15,997	\$ 511,389
Acct # - Charges for Services			
4980 – Recording Fees- Real Estate Fraud	524,638	465,655	536,527
5069 – Judgement Awards- Consumer Protection	1,296,107	1,050,725	1,369,161
Total	\$ 1,820,745	\$ 1,516,380	\$ 1,905,688
Acct # - Intrafund			
5990 – Welfare Fraud	2,781,676	3,061,157	2,297,800
5990 – IHSS	0	0	586823
5990 – DMV-DUI Court	0	0	36670
5990 – Mid-Level Drug	0	0	149730
5990 – Waste Tire	0	0	177,747
Total	\$ 2,781,676	\$ 3,061,157	\$ 3,248,770
Total Revenues	\$ 8,404,331	\$ 8,794,665	\$ 9,474,901

PENDING FACTORS

- The IHSS Fraud Unit is funded at (\$586,823) through the Department of Social Services. Funding for this program could be reduced or eliminated next year.
- The Rural Crime (\$239,987), Career Criminal (\$334,326) and MAGEC (\$141,528) grants are funded through Cal-EMA with VLF fees that could be reduced or eliminated next year per the LAO's recommendation.
- The DUI-Road Grant will expire September 30, 2010 (\$511,389) but a grant application has been submitted to the Office of Traffic Safety to continue the program through September 30, 2012.
- The funding for the DMV-DUI grant is expected to expire September 30, 2010 (\$36,670).
- The ID Theft unit (\$1,069,001) is not funded for FY 2010-11 but the department is monitoring the status of AB 2198 that would provide an appropriation of \$30 million from the Indian Gaming Special Distribution Fund (SDF), for grants to local jurisdictions to mitigate the impacts of tribal casinos.
- The Department of Insurance (DOI) Life and Annuity grant (\$200,000) expires June 30, 2010 but will be applied for again for FY 2010-11.
- The DOI Auto Fraud (\$335,166) and DOI Urban Auto Fraud (\$203,394) grants have been reduced by 40% over 2009-10.

DISTRICT ATTORNEY - GRANTS - 2862

REGULAR SALARIES

BUDGETED POSITIONS

RECOMMENDED

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
1202	Legal Assistant III	1542	2	2	\$ 96,438
1209	Chief Deputy District Attorney	C	1	1	121,469
1210	Deputy District Attorney II	2367	0	0	-
1211	Deputy District Attorney III	2841	1	0	20,885
1212	Deputy District Attorney IV	3324	20	17	2,160,128
1222	Senior Deputy District Attorney	3577	1	1	124,006
1758	Investigative Assistant	1300	3	2	125,993
1760	Senior District Attorney Investigator	2513	15	13	1,086,214
1775	Collections Officer	1353	1	1	45,805
1793	Supervising District Attorney Investigator	3080	1	1	97,718
1802	District Attorney Investigator II	2119	7	7	484,755
3078	Supervising OA I	1288	1	1	43,604
3080	Office Assistant III	1119	8	9	335,130
3140	Secretary III	1248	0	1	42,251
3142	Secretary II	1119	1	1	41,491
3160	Secretary IV	1378	2	1	46,654
3215	Senior Accountant	2088	1	1	66,242
3260	Account Clerk III	1180	1	1	39,956
3620	Program Tech I	1329	1	0	-
3621	Program Tech II	1486	1	1	50,288
Subtotal			68	61	\$ 5,029,027
Less 1% Salary Savings Reduction					-50,222
Less 40-Hour Furlough					-95,720
Educational Incentive					7,068
Bilingual Skills Pay					6,525
POST					75,252
TOTAL REGULAR SALARIES					\$ 4,971,930

District Attorney – Grants -- 2862

VACANT POSITIONS RECOMMENDED FOR DELETION (Effective July 26, 2010)

<u>JCN</u>	<u>TITLE</u>	<u>STATUS</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES & EXPENSES</u>
1212	Deputy District Attorney IV	Vacant	3227	-1	\$ 151,336
1760	Senior District Attorney Investigator	Vacant	2513	-2	273,038
3620	Program Tech I	Vacant	1329	-1	73,894
	Cost of Restoring Vacant Positions			-4	\$ 498,268

FILLED POSITIONS RECOMMENDED FOR DELETION (Effective October 1, 2010)

<u>JCN</u>	<u>TITLE</u>	<u>STATUS</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES & EXPENSES</u>
1212	Deputy District Attorney IV	Filled	3227	-2	\$ 361,456
1211	Deputy District Attorney III	Filled	2758	-1	133,585
1758	Investigative Assistant	Filled	1300	-1	75,012
	Cost of Restoring Filled Positions			-4	\$ 570,053

POSITION RECOMMENDED FOR ADDITION (Effective July 26, 2010)

<u>JCN</u>	<u>TITLE</u>	<u>STATUS</u>	<u>BAND/ RANGE</u>	<u>POSITION</u>	<u>SALARIES & EXPENSES</u>
3080	Office Assistant III	Filled	1119	1	\$ 64,963
	Cost of Adding Position			1	\$ 64,963

Public Defender BUDGET 2880 General Fund					
	Actual** 2008-09	Adopted 2009-10	Recommended 2010-11	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 13,815,505	\$ 12,470,438	\$ 11,096,002	\$ (1,374,436)	-11%
Services and Supplies	1,318,902	1,314,705	1,170,139	(144,566)	-11%
Total Appropriations	\$ 15,134,407	\$ 13,785,143	\$ 12,266,141	\$ (1,519,002)	-11%
<u>Revenues</u>					
Fines, Forfeitures & Penalties	\$ 677,358	\$ 377,358	\$ 377,358	\$ -	0%
Intergovernment Revenues - St	22,836	16,937	16,586	(351)	-2%
Charges For Services	960,692	1,146,096	1,187,223	41,127	4%
Miscellaneous Revenues	146,391	132,090	118,370	(13,720)	-10%
Intrafund Revenue	276,653	249,042	239,486	(9,556)	-4%
Total Revenues	\$ 2,083,931	\$ 1,921,523	\$ 1,939,023	\$ 17,500	1%
<u>Net County Cost</u>	\$ 13,050,476	\$ 11,863,620	\$ 10,327,118	\$ (1,536,502)	-13%
	Budgeted 2008-09	Current 2009-10	Recommended 2010-11	Increase/ Decrease	
Position Summary	132	95	85	(10)	
**The column labeled Actual 2008-09 includes expenditures incurred against FY 2008-09 appropriations from July 1, 2008 through December 31, 2009.					

PUBLIC DEFENDER – 2880

FUNCTION

Pursuant to the 6th Amendment to the Constitution of the United States, all indigent persons charged with a criminal offense where their liberty is placed in jeopardy are entitled to legal counsel. The Public Defender is the primary source for court appointed counsel, and as such is a critical and integral part of the criminal justice system. The Public Defender counsels appointed clients of their legal rights, investigates their cases, secures witnesses, and defends the client's interest before the court. A further function of the office is to provide counsel to those minors and parents whose parental rights to child care and custody are challenged and to those whose personal rights to self reliance are being challenged. The Public Defender services are mandated by the California Government and Civil Codes as well as those defined by judicial decree.

OVERVIEW

The FY 2010-11 Recommended Budget of \$12,266,141 reflects an 11% (\$1,519,002) decrease from the FY 2009-10 Adopted Budget of \$13,785,143. The recommended budget requires the elimination of 11% of the departmental staff. The staffing level is recommended at 85 positions, a decrease of 10 positions which consists of 9 defense attorney positions and 1 office assistant position. This represents a major reduction in the number of staff attorneys. A 1% (\$70,800) salary savings has been used in calculating Regular Salaries (Account 6100). A \$42,660 savings in combined related benefits has been calculated for Unemployment, Retirement, OASDI, and Health Insurance. The FY 2010-11 Recommended Budget includes revenues of \$1,939,023, an increase of 1% (\$17,500) over the FY 2009-10 Adopted Budget.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

With a required 11% staffing reduction, including six filled and three vacant attorney positions, and one filled office assistant, the department is going to have to institute caseload management techniques to ensure the public is served with the minimum amount of case declination possible. The department will work with the CAO and the Courts on restructuring court calendars to maximize efficient use of court and staff time, as well as managing remaining staff effectively to recognize the decrease in filings overall, and correspond to the reduction in District Attorney staffing as we move into FY 2010-11. The use of outside counsel, on an as-needed basis, when necessary will provide services when the department is unable to respond based on legitimate caseload demands.

Salaries and Benefits

- Salaries and Benefits, recommended at \$11,096,002, represent an 11% (\$1,374,434) decrease from the current FY due to decreases in NCC allocation.
 - The total number of recommended positions is 85. This represents a decrease of 10 positions from the current year, an 11% decrease.
 - Account 6350 Unemployment Insurance represents a 135 %(\$22,350) increase from the current year due to a change in methodology from Personnel.
 - Account 6550 Workers' Compensation represents a 38% (\$55,434) increase from the current year due to a change in methodology from Risk Management.
 - Account 6600 Health Insurance represents a 22% (\$153,813) decrease from the current year due to the reduction in the number of employees.

- In addition to the net County cost decrease, position elimination and classification reductions are due to increased costs for MOU mandated COLA's, MOU mandated step increases, and increased retirement contributions.

Services and Supplies

- Services and Supplies, recommended at \$1,170,137, represent an 11% (\$144,566) decrease from the current year due to decreases in the net County cost allocation.
- Account 7040 Telephone Charges represents a 38% (\$26,744) decrease from the current year primarily due to the vacating of the Crocker and Dependency offices.
- Account 7250 Memberships represents an 8% (\$6,000) decrease from the current year primarily due to reduction in State Bar dues resulting from recommended attorney reductions.
- Account 7296 Data Processing Services represents a 9.5% (\$13,675) decrease from the current year due to reduction in ITSD rates.
- Account 7311 End User Software represents a 36% (\$17,345) increase from the current year primarily due to an increase in Westlaw subscription rates and reclassifying the case tracking system (JCATS) software licensing from Account 7265.
- Account 7416 Trans & Travel County Garage represents an 18% (\$23,791) decrease from the current year primarily due to the reduction of cars assigned to the department.

SUMMARY OF REVENUES

- Revenues are recommended at \$1,939,023, a 1% (\$17,500) increase over the current year. Significant Changes by specific revenue source are noted below.
- DUI Court grant program is being phased out.
- Attorney Fees are recommended at an increase due to the current year actuals and a more aggressive approach to collecting those fees.

Revenues	FY 2009-10 Adopted	FY 2009-10 Estimated Actual	FY 2010-11 Recommended
Acct # - Fines, Forfeitures, & Penalties			
3308 – Criminal Justice Facility Construction	377,358	377,358	377,358
Total	\$ 377,358	\$ 377,358	\$ 377,358
Acct # - Intergovernmental Revenues – State			
3455 – Juvenile Drug Court	16,937	16,586	16,586
Total	\$ 16,937	\$ 16,586	\$ 16,586
Acct # - Charges for Services			
4906 – Court Appointed Attorney Fees	105,550	236,000	240,000
5047 – Dependency (Title XX)	1,040,546	822,563	947,223
Total	\$ 1,146,096	\$ 1,058,563	\$ 1,187,223
Acct # - Miscellaneous Revenues			
5800 – Adjudication Grant	0	79,482	69,107
5800 – DUI Grant	132,090	132,090	49,263
Total	\$ 132,090	\$ 211,572	\$ 118,370
Acct # - Intrafund			
3308 – Post Conviction Drug Court	31,703	31,703	31,703
3308 – JOBS2000	217,339	217,339	207,783
Total	\$ 249,042	\$ 249,042	\$ 239,486
Total Revenues	\$ 1,921,523	\$ 1,913,121	\$ 1,939,023

PENDING FACTORS

- The increased efforts made to recover reimbursement for attorney services by redesigning the attorney fee form and educating the judges on the eligibility and reimbursement flat rate schedule has been highly successful. A pro-rata crediting of fees received has been implemented. Further efforts will be made to address the ordering of attorney services reimbursement in the felony sentencing probation report as well as training attorneys and the courts on addressing reimbursements as a fixed routine. However, with the loss of attorneys, there will be a reduction in reimbursement submittals for the court to rule on.
- Additional reimbursements for attorney services are being pursued for possible reimbursement in conservatorship cases.
- Costs for new technology experts for evidence analysis and testimony continue to rise. Grant funding to law enforcement has allowed continued and increased processing of DNA evidence which impact the work by defense to rebut such evidence without matching funding. Further trends indicate an increase in cost for expert services in general as use of digital electronic evidence develops.
- Unknown if any reduction to District Attorney funding will reduce prosecution. Reduction in number of filed cases can result in a contraction of current criminal departments by the court and provide relief in staffing demands on the department. Collateral effect could reduce revenues with fewer clients to represent
- The department continues to utilize and further develop additional cost saving programs with:
 - Alliant University for behavioral health and substance abuse assessments and program placement, which reduces contracting for outside services.
 - Fresno County Bar Association for attorney pro-bono assistance;
 - Law Schools for court certified student interns, and
 - Local Universities, Colleges and schools for student interns.
- Recent hiring of extra-help attorneys has shown a great benefit at a low cost for comparable attorney services. Possible future attrition of higher level Defense Attorneys will provide the possibility to hire an entry level full-time attorney along with an additional extra-help attorney utilizing the unspent salary for each vacancy that occurs.

PUBLIC DEFENDER - 2880**REGULAR SALARIES****BUDGETED POSITIONS****RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
0267	Assistant Public Defender	C	1	1	\$ 129,795
1202	Legal Assistant III	1588	1	1	49,718
1204	Legal Assistant II	1319	3	3	123,945
1208	Chief Defense Attorney	D	2	2	242,938
1241	Defense Attorney II	2438	9	2	196,157
1242	Defense Attorney III (PT)	2926	2	2	101,907
1242	Defense Attorney III	2926	12	12	1,104,904
1243	Defense Attorney IV	3424	24	23	2,591,995
1245	Senior Defense Attorney	3684	9	8	997,816
1765	Defense Investigator II	2133	7	9	606,981
1766	Senior Defense Investigator	2634	2	0	8,643
2209	Administrative Services Assistant	1912	1	1	60,656
3070	Supervising Office Assistant II	1492	1	1	50,515
3080	Office Assistant III	1119	16	15	556,671
3110	Office Assistant II	1003	1	1	33,955
3140	Secretary III	1248	2	2	84,538
3254	Senior Accountant	2088	1	1	66,242
8088	Public Defender	B	1	1	142,793
Subtotal			95	85	\$ 7,150,169
Auto Allowance					6,180
Criminal Law Specialists Incentives					42,774
Bilingual Skill Pay					19,142
Less 40-Hour Furlough					(138,275)
Less Salary Savings					(70,800)
TOTAL REGULAR SALARIES					\$ 7,009,190

VACANT POSITIONS RECOMMENDED FOR DELETION (Effective July 26, 2010)

<u>JCN</u>	<u>TITLE</u>	<u>STATUS</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES & EXPENSES</u>
1241	Defense Attorney II	Vacant	2438	-1	\$ 97,149
1243	Defense Attorney IV	Vacant	3424	-1	155,902
1245	Senior Defense Attorney	Vacant	3684	-1	189,796
1766	Senior Defense Investigator	Vacant	1644	-1	43,476
Cost of Restoring Vacant Positions				-4	\$ 486,323

FILLED POSITIONS RECOMMENDED FOR DELETION (Effective August 09, 2010)

<u>JCN</u>	<u>TITLE</u>	<u>STATUS</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES & EXPENSES</u>
1241	Defense Attorney II	Filled	2438	-6	\$ 582,017
1766	Senior Defense Investigator	Filled	1841	-1	25,740
3080	Office Assistant III	Filled	964	-1	51,474
Cost of Restoring Filled Positions				-8	\$ 659,231

Probation BUDGET 3430 General Fund					
	Actual** 2008-09	Adopted 2009-10	Recommended 2010-11	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 17,962,524	\$ 18,454,358	\$ 17,943,811	\$ (510,547)	-3%
Services and Supplies	5,786,387	5,713,850	4,993,463	(720,387)	-13%
Other Charges	456,098	528,000	468,000	(60,000)	-11%
General Fixed Assets	-	136,817	69,214	(67,603)	-49%
Total Appropriations	\$ 24,205,010	\$ 24,833,025	\$ 23,474,488	\$ (1,358,537)	-5%
<u>Revenues</u>					
Fines, Forfeitures & Penalties	\$ 1,408,125	\$ 1,314,072	\$ 1,313,974	\$ (98)	0%
Intergovernment Revenues - St	3,645,682	17,138,237	10,248,566	(6,889,671)	-40%
Intergovernment Rev-Federal	435,100	1,500,000	1,312,000	(188,000)	-13%
Charges For Services	2,620,349	2,819,043	2,586,208	(232,835)	-8%
Miscellaneous Revenues	1,709,740	225,000	1,189,000	964,000	428%
Intrafund Revenue	1,041,274	881,006	382,765	(498,241)	-57%
Total Revenues	\$ 10,860,269	\$ 23,877,358	\$ 17,032,513	\$ (6,844,845)	-29%
<u>Net County Cost</u>	\$ 13,344,740	\$ 955,667	\$ 6,441,975	\$ 5,486,308	574%
	Budgeted 2008-09	Current 2009-10	Recommended 2010-11	Increase/ Decrease	
Position Summary	216	217	189	(28)	
**The column labeled Actual 2008-09 includes expenditures incurred against FY 2008-09 appropriations from July 1, 2008 through December 31, 2009.					

PROBATION – 3430

FUNCTION

Probation is a State mandated justice system department responsible for preparing pre-sentence evaluations and providing post-sentence supervision of adult and juvenile offenders. The department also serves as the investigative and evaluative arm of the Fresno County Superior Court. Financing for the department's Juvenile Justice Campus is detailed in Org 3440 and the Probation-Grant funded programs are detailed in Org 3432.

OVERVIEW

The FY 2010-11 Recommended Budget of \$23,474,488 reflects a 5% (\$1,358,537) decrease in appropriations primarily due to the net elimination of 28 positions in order to meet the net County cost allocation. The FY 2010-11 Recommended Budget reflects a 29% (\$6,844,845) decrease in estimated revenue from the FY 2009-10 Adopted Budget primarily due to the budgeting of 50% of Proposition 172 revenue allocated to the Probation Department to the Juvenile Justice Campus Org 3440. One-hundred percent of the Proposition 172 revenues were budgeted in this Org in the current year. Also reflected is an overall reduction in anticipated Proposition 172 revenue from the FY 2009-10 Adopted Budget and a decrease in revenue due to the loss of positions. A 3% (\$323,227) salary savings has been used in calculating Regular Salaries (Account 6100) in the recommended budget. A \$188,916 savings in combined, related benefits has also been calculated in the recommended budget for Retirement, OASDI, Health Insurance, and Benefit Administration. In addition a total of 40 hours of unpaid furlough have been included for all employees. Staffing is recommended at 189 positions, a net reduction of 28 positions from the current year.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

In order to meet the net County cost allocated to the Probation Department, a total of 12 filled Deputy Probation Officer I-III, 6 filled and 4 vacant Deputy Probation Officer IV, 2 filled Probation Services Manager, and 4 filled Office Assistant positions are recommended to be deleted.

The deletion of these positions will have an impact on both the Adult and Juvenile Divisions. This will significantly reduce supervision of felony and misdemeanor offenders on probation in Fresno County except for caseloads that have third party funding. There are currently over 10,000 felony and 3,000 misdemeanor Adult Probationers convicted of a wide range of criminal acts. Caseloads that would be impacted include, in part, sexual offenders, child/senior abusers, auto thieves, domestic violence offenders, gang members, and felony traffic offenders. In addition, it will significantly impact the ability of the Probation Department to provide quality sentencing recommendations to the Fresno County Superior Court.

Salaries and Benefits

- Salaries and Benefits, recommended at \$17,943,811, represent a 3% (\$510,547) decrease from the current year in order to meet the net County cost allocated to the Probation Department. Staffing is recommended at 189 positions, a net decrease of 28 positions from the current year.

Recommended funding includes:

- Account 6100 Regular Salaries reflect a 6% (\$624,967) decrease resulting from the elimination of 28 positions partially offset by negotiated salary increases.
- The transfer of one Deputy Probation Officer IV position from this Org to the Drug Suppression grant in Org 3432.

Probation -- 3430

- The transfer of one Probation Services Manager position from Org 3432 to this Organization. This position was 50% funded by the Department of Motor Vehicle Driving Under the Influence (DMV-DUI) grant, which ended in FY 2009-10. The loss of this revenue will be partially offset by cost applying 25% of a Probation Services Manager to the new Disproportionate Minority Contact grant in Org 3432.
- Account 6200 Extra-Help represents a 20% (\$58,800) decrease and Account 6300 Overtime reflects a 26% (\$58,726) decrease in order to meet the net County cost allocation.
- Account 6350 Unemployment Insurance represents a 148% (\$35,082) increase based on the change in methodology in charging departments for these costs.
- Account 6550 Workers' Compensation Contribution represents a 25% (\$122,240) increase based on past claim history.
- Account 6600 Health Insurance Contribution represents a 9% (\$127,151) decrease due to the deletion of 28 positions.
- Account 6670 Benefit Administration represents a 29% (\$6,853) increase based on anticipated costs for FY 2010-11.
- The addition of the Administrative Services Assistant position and the deletion of the Administrative Secretary-Confidential position to provide the department with added flexibility.

Services and Supplies

- Services and Supplies, recommended at \$4,993,463, represent a 13% (\$720,387) decrease from the current year primarily due to reductions to meet the net County cost allocation and reductions in funding for Students Targeted with Opportunities for Prevention (STOP) contracts.

Recommended funding includes:

- Account 7039 Mobile Communications represents a 42% (\$18,632) increase primarily due to changes in the rate structure of the Internal Service Fund. The appropriation has also been adjusted to address the recommended reduction in staffing.
- Account 7101 Liability Insurance represents a 45% (\$25,906) decrease based on past claim history.
- Account 7265 Office Expense represents a 20% (\$28,009) decrease due to the recommended reduction in staffing for FY 2010-11.
- Account 7295 Professional & Specialized Services represents a 25% (\$661,910) reduction based on anticipated contract usage for FY 2010-11 and reductions in Students Targeted with Opportunities for Prevention (STOP) contracts.
- Account 7430 Utilities represents a 3836% (\$115,073) increase due to the separation of utility costs from Account 7345 Facilities Services Rent for FY 2010-11.

Other Charges

- Other Charges, recommended at \$468,000, represent an 11% (\$60,000) decrease from the current year based on actual usage in FY 2009-10. The recommended appropriation provides funding for Department of Juvenile Justice, formerly California Youth Authority, placements as ordered by the Court.

Fixed Assets

- Fixed Assets, recommended at \$69,214, represents appropriations for the Tree Fresno project funded with Indian Gaming Special Distribution revenue.

SUMMARY OF REVENUES

- Revenues are recommended at \$17,032,513, a 29% (\$6,844,845) decrease from the current year primarily due to the budgeting of 50% of the Proposition 172 revenue allocated to the Probation Department to the Juvenile Justice Campus Org 3440. One hundred percent of the Proposition 172 revenues were budgeted in this Org in the current year.
- Fines, Forfeitures and Penalties – Reflects approximately the same level of revenue as the current year.
- Intergovernmental Revenues-State – Represents a 40% (\$6,889,671) decrease primarily due to the budgeting of 50% of the department's Proposition 172 allocation to the Juvenile Justice Campus Org 3440. The Proposition 172 Public Safety sales tax revenue for FY 2010-11 is estimated at a reduction from the FY 2009-10 Adopted Budget estimate.
- Intergovernmental Revenues-Federal – Represents a 13% (\$188,000) decrease from the current year due to a reduction in Title IV-E revenue resulting from the recommended elimination of positions.
- Charges for Services – Reflects an 8% (\$232,835) decrease from the current year primarily due to a reduction in contracted services with the Office of Education, which occurred midyear FY 2009-10, and a reduction in drug testing revenue based on FY 2009-10 actuals. Charges for Services also reflect an increase in Adult Supervision Fee revenue based on current year actuals.
- Miscellaneous Revenues – Represents a 428% (\$964,000) increase in Targeted Case Management revenues. This program was slated to be deleted on June 30, 2009 due to a Federal Rule Change. However, the Rule Change was suspended and the program was allowed to remain for the Probation Department.
- Intrafund Revenues – Reflects a 57% (\$498,241) decrease due to the Governor's proposed budget which recommends the elimination of adult drug court funding (formerly Proposition 36) for FY 2010-11. A total of \$562,500 in adult drug court funding was included in the adopted budget for FY 2009-10; however, the Adopted State Budget reduced this amount to \$315,358.

Revenues	FY 2009-10 Adopted	FY 2009-10 Estimated Actual	FY 2010-11 Recommended
Acct # - Fines, Forfeitures, & Penalties			
3308 – Criminal Justice Funds	113,974	113,974	113,974
3312 – Juvenile Traffic Hearing	98	0	0
3320 – Adult Offender Work Program	1,200,000	1,189,574	1,200,000
Total	\$ 1,314,072	\$ 1,303,548	\$ 1,313,974
Acct # - Intergovernmental Revenues – State			
3575 – State other	17,001,418	3,517,370	3,885,672
3577 – Proposition 172 Funds	0	11,840,850	6,293,680
3591 – State Indian Gaming	136,819	136,819	69,214
Total	\$ 17,138,237	\$ 15,495,039	\$ 10,248,566
Acct # - Intergovernmental Revenues – Federal			
4380 – Federal other	1,500,000	1,748,092	1,312,000
Total	\$ 1,500,000	\$ 1,748,092	\$ 1,312,000
Acct # - Charges for Services			
4895 – Personnel Services	915,593	690,433	654,818
4957 – Pre-Sentence Investigation Reports	62,000	51,131	52,000
4975 – Law Enforcement	0	82	0
5031 – Work Furlough	16,000	9,510	12,000
5081 – Restitution Collection Fees	35,000	11,321	12,000

Probation -- 3430

5083 – Diversion Program Fees	9,000	17,960	18,000
5084 – Drug Testing Fees	910,000	770,287	780,000
5085 – Adult Probation Supervision Fees	775,000	963,687	958,300
5086 – Juvenile Electronic Monitoring	37,000	29,767	36000
5087 – Juvenile Administrative Screening Fees	50,000	47,512	50000
5088 – Domestic Violence Treatment Fees	3,250	2,500	3,250
5089 – Juvenile Record Sealing	2,700	3,840	3,840
5082 – Installment Collection Fees	3,500	5,970	6,000
Total	\$ 2,819,043	\$ 2,604,000	\$ 2,586,208
Acct # - Miscellaneous Revenues			
5800 – Misc other	225,000	2,018,021	1,189,000
Total	\$ 225,000	\$ 2,018,021	\$ 1,189,000
Acct # - Intrafund			
5990 – Intrafund Revenues	881,006	772,405	382,765
Total	\$ 881,006	\$ 772,405	\$ 382,765
Total Revenues	\$ 23,877,358	\$ 23,941,105	\$ 17,032,513

PROBATION - 3430

REGULAR SALARIES

BUDGETED POSITIONS

RECOMMENDED

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
2003	Probation Services Manager	F	11	10	\$ 828,770
2005	Deputy Probation Officer IV	2119	57	46	3,253,770
2007	Deputy Probation Officer III	1917	43	43	2,632,740
2010	Deputy Probation Officer II	1702	13	2	168,002
2015	Deputy Probation Officer I	1437	1	0	4,277
2023	Juvenile Correctional Officer II	1621	1	1	54,895
2045	Probation Division Director	E	2	2	171,373
2065	Probation Technician I	1123	2	2	64,791
2066	Probation Technician II	1262	12	12	464,200
2213	Systems & Procedures Analyst III	2242	1	1	68,067
2240	Sr. Systems & Procedures Analyst	2511	1	1	79,657
2260	Probation Business Manager	E	1	1	81,406
2293	Staff Analyst III	2122	2	2	134,624
3010	Chief Office Assistant	1593	2	2	101,111
3070	Supervising Office Assistant II	1492	5	5	247,223
3080	Office Assistant III	1119	41	38	1,423,499
3110	Office Assistant II	1003	1	0	3,173
3141	Secretary III-C	1212	1	1	42,692
3161	Secretary IV - Conf.	1338	1	1	42,000
3166	Administrative Secretary - Conf.	1490	1	0	0
2209	Administrative Services Assistant	1912	0	1	51,156
3215	Accountant II	1788	2	2	112,362
3255	Senior Accountant	2088	1	1	66,242
3260	Account Clerk III	1180	5	5	196,143
3262	Supervising Accountant	2663	1	1	73,002
3621	Program Technician II	1486	2	2	100,609
3623	Program Technician II - Confidential	1443	3	3	143,800
3705	Information Technology Analyst II	1697	1	1	49,458
3707	Information Technology Analyst IV	2386	2	2	146,490
8085	Chief Probation Officer	Flat Rate	1	1	133,554
Subtotal			217	189	\$ 10,939,085
Auto Allowance					6,180
Bilingual Skill Pay					34,635
Less 40-Hour Furlough					(205,677)
Less Salary Savings					<u>(323,227)</u>
TOTAL REGULAR SALARIES					\$ 10,450,996

VACANT POSITIONS RECOMMENDED FOR DELETION (Effective July 26, 2010)

<u>JCN</u>	<u>TITLE</u>	<u>STATUS</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES & EXPENSES</u>
2005	Deputy Probation Officer IV (DPO)	Vacant	2119	-4	\$ 435,096
	Offsetting Revenue (1/4 per DPO)				<u>(108,998)</u>
	Cost of Restoring Filled Positions			-4	\$ 326,098

Probation -- 3430

FILLED POSITIONS RECOMMENDED FOR DELETION (Effective June 28, 2010)

<u>JCN</u>	<u>TITLE</u>	<u>STATUS</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES & EXPENSES</u>
2015	Deputy Probation Officer I-III*	Filled	1437	-12	\$ 903,542
2005	Deputy Probation Officer IV*	Filled	2119	-6	579,516
2003	Probation Services Manager	Filled	F	-2	227,002
3110	Office Assistants	Filled	3110	-4	199,155
	Offsetting Revenue (* 1/18 per DPO)				(490,490)
	Cost of Restoring Filled Positions			-24	\$ 1,418,726

VACANT POSITION RECOMMENDED FOR DELETION (Effective August 23, 2010)

<u>JCN</u>	<u>TITLE</u>	<u>STATUS</u>	<u>BAND/ RANGE</u>	<u>POSITION</u>	<u>SALARIES & EXPENSES</u>
3166	Administrative Secretary - Conf.	Vacant	1490	-1	\$ 74,673
	Cost of Restoring Vacant Positions			-1	\$ 74,673

POSITION RECOMMENDED TO BE ADDED (Effective July 26, 2010)

<u>JCN</u>	<u>TITLE</u>	<u>STATUS</u>	<u>BAND/ RANGE</u>	<u>POSITION</u>	<u>SALARIES & EXPENSES</u>
2209	Administrative Services Assistant	Vacant	1912	1	\$ 80,356
	Cost of Position Added			1	\$ 80,356

POSITION RECOMMENDED FOR TRANSFER TO ORG 3430 FROM ORG 34321930 (Effective June 28, 2010)

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITION</u>
2003	Probation Services Manager	F	1
	Total Positions Transferred In		1

POSITION RECOMMENDED FOR TRANSFER FROM ORG 3430 TO ORG 34320310 (Effective July 26, 2010)

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITION</u>
2005	Deputy Probation Officer IV	2119	1
	Total Positions Transferred Out		1

Probation – Grants -- 3432

Probation - Grants BUDGET 3432 General Fund					
	Actual** 2008-09	Adopted 2009-10	Recommended 2010-11	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 2,149,300	\$ 1,983,829	\$ 1,917,468	\$ (66,361)	-3%
Services and Supplies	389,110	181,871	973,964	792,093	436%
Other Charges	23,429	-		-	-100%
Total Appropriations	\$ 2,561,839	\$ 2,165,700	\$ 2,891,432	\$ 725,732	34%
<u>Revenues</u>					
Intergovernment Revenues - St	\$ 1,199,388	\$ 382,403	\$ 432,511	\$ 50,108	13%
Intergovernment Rev-Federal	590,712	1,099,475	1,665,636	566,161	51%
Charges For Services	28,687	36,800	36,800	-	0%
Miscellaneous Revenues	17,632	18,000	14,000	(4,000)	-22%
Intrafund Revenue	522,014	449,586	480,744	31,158	7%
Total Revenues	\$ 2,358,433	\$ 1,986,264	\$ 2,629,691	\$ 643,427	32%
<u>Net County Cost</u>	\$ 203,406	\$ 179,436	\$ 261,741	\$ 82,305	46%
	Budgeted 2008-09	Current 2009-10	Recommended 2010-11	Increase/ Decrease	
Position Summary	27	23	23	-	
**The column labeled Actual 2008-09 includes expenditures incurred against FY 2008-09 appropriations from July 1, 2008 through December 31, 2009.					

PROBATION GRANTS – 3432

FUNCTION

The Probation Grants budget contains recommended appropriations for ten programs funded by State and Federal grants and one program funded by the Fresno County Superintendent of Schools.

OVERVIEW

The FY 2010-11 Recommended Budget of \$2,891,432 reflects a 34% (\$725,732) increase in appropriations and 32% (\$643,427) increase in revenues from the FY 2009-10 Adopted Budget. The increase in appropriations and revenues, partially offset by a reduction in funding for the Department of Motor Vehicle-Driving Under the Influence program, is due to the addition of the Evidence Based Probation Supervision program and Disproportionate Minority Contact grants and the refunding of the Drug Suppression program midyear FY 2009-10. Staffing is recommended at a net of 23 positions.

SUMMARY OF CAO RECOMMENDATIONS

Grant Programs

Drug Suppression Program - Probation Team (\$114,848)

Grant Funds:	\$80,565	County Match:	\$34,283
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Part of a multi-disciplinary enforcement team that is addressing the problems of drug related crime in the Fresno area. This grant program is funded through the Sheriff Org (31116313) and funds one Deputy Probation Officer position.

Victim Witness Service Center (\$836,704)

Grant Funds:	\$684,324	County Match:	\$152,380
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Provides services to victims of violent crimes including coordination of psychiatric, legal, medical, and crisis intervention services and assists victims in completing State indemnification applications. This program funds one Probation Services Manager, eight Victim Witness Advocate, and one Office Assistant positions. In addition, the grant funds 85% of a Program Technician position.

Elder Abuse Program (\$126,343)

Grant Funds:	\$100,388	County Match	\$25,955
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Provides services to victims of elder abuse including coordination of psychiatric, legal, medical, and crisis intervention services. This grant program funds one permanent and one extra-help Victim Witness Advocate positions. In addition, the grant funds 15% of a Program Technician position. The County's match of \$25,955 includes the 25% match requirement of \$25,097 for this grant.

Post-Conviction Drug Court (PCDC) (\$359,323)

Grant Funds:	\$359,323	County Match:	None
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A multi-agency effort to provide sentencing alternatives for drug offenders to reduce recidivism. This program is funded with Drug Partnership grant funds available through the Substance Abuse Services budget and funds two Deputy Probation Officer, one Office Assistant, and one Probation Technician positions.

Juvenile Drug Court (\$21,270)

Grant Funds:	\$21,270	County Match:	None
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A multi-agency effort to provide sentencing alternatives for drug offenders to reduce recidivism. Grant funding is available through the Juvenile Accountability Incentive Block Grant. This program funds one

Probation – Grants -- 3432

part-time extra-help Deputy Probation Officer position. Part-time staff from the District Attorney, Public Defender, and Behavioral Health are also funded by this grant.

Violent Offenders Intensive Supervision Endeavor (VOISE) (\$139,092)

Grant Funds: \$89,969 County Match: \$49,123

This program provides intensive supervision to specialized caseloads of domestic violence offenders. This program funds one Deputy Probation Officer (DPO) IV position and 25% of an Office Assistant III position. The remainder of the Office Assistant position (\$40,856) is cost applied to the Probation Org 3430 and provides support services to the Adult Probation Division.

Prevent Repeat Impaired Driving Effectively (PRIDE) (\$123,422)

Grant Funds: \$123,422 County Match: None

This program provides for intensive supervision of repeat Driving Under the Influence (DUI) offenders. In addition, it improves collaboration and information sharing between law enforcement agencies and the Probation Department and enhances the ability to arrest probationers identified with outstanding warrants, violation of probation, and a danger to the community. The program provides funding for one Deputy Probation Officer position.

Department of Motor Vehicle-Driving Under the Influence (DMV-DUI) COURT (\$130,234)

Grant Funds: \$130,234 County Match: None

This program is under the lead of the Probation Department and in collaboration with the Court, District Attorney, Public Defender, and Behavioral Health, the primary goal is to reduce recidivism. The program reduces repeat DUI offenders, thereby lowering the number of injuries and deaths and, in so doing, making it a safer community for everyone. The program funds one Deputy Probation Officer IV position.

Juvenile Detention – Foster Youth Services Program (JD-FYSP) (\$36,800)

Grant Funds: \$36,800 County Match: None

This program provides a liaison at the Court Schools located at the Juvenile Justice Campus. The extra-help Juvenile Correctional Officer works with the Fresno County Office of Education's Foster Youth Services Program Coordinator, Foster Youth Consultants, and the Education Services Specialist to implement the Juvenile Detention Foster Youth Services program's goals and objectives.

Disproportionate Minority Contact-Technical Assistance Project – (DMC-TAP) (\$50,108)

Grant Funds: \$50,108 County Match: None

This program provides funding to support Probation departments in understanding and identifying DMC and implementing broad systems reform. It is designed to equip these agencies with the tools and resources needed to provide leadership in developing and/or strengthening community-based DMC reduction activities. The program funds 25% of a Probation Services Manager position and 25% of a Program Technician position.

Evidence Based Probation Supervision Program – (SB 678) (\$912,432)

Grant Funds: \$912,432 County Match: None

This one-time grant is designated as seed money for the implementation of Senate Bill 678 (Leno and Benoit, Statutes of 2009) designed to reduce the number of offenders returning to California state prisons. The allocation allows the Probation Department to purchase an evidence-based risk and needs assessment tool. In addition, the grant funds a Day Reporting Center for eligible adult felons to receive evidence-based probation supervision and programming. The program funds the addition of two Probation Technician positions to complete the risk and needs assessment evaluation on probationers.

Salaries and Benefits

- Salaries and Benefits represent a 3% (\$66,361) decrease from the current year primarily due to the reduction of funding in the DMV-DUI Court program. Staffing is recommended at a net of 23 positions.

Recommended funding includes:

- The transfer of one Deputy Probation Officer IV position from the Probation Org 3430 to this Org for assignment to the Drug Suppression program
- The transfer of one Probation Services Manager position to the Probation Org 3430 from this Org. This position was previously funded 50% by the DMV grant.
- The deletion of one Probation Technician and one Deputy Probation Officer positions associated with the DMV grant due to reduced funding.
- The addition of two Probation Technician positions for implementation of the SB 678 program.

Services and Supplies

- Services and Supplies represent a 436% (\$792,093) increase over the current year primarily due the addition of the DMC grant and SB 678 programs.

SUMMARY OF REVENUES

- Revenues are recommended at \$2,629,691 a 32% (\$643,427) increase over the current year primarily due to the addition of two grant programs.
 - State Aid (\$432,511) – Represents a 13% (\$50,108) increase over the current year due to the addition of the DMC grant program.
 - Federal Aid (\$1,665,636) – Reflects a 51% (\$566,161) increase over the current year due to the addition of the SB 678 program partially offset by a decrease in funding for Victim Witness and DMV-DUI programs.
 - Charges for Services (\$36,800) – Reflects no change from the current year allocation.
 - Miscellaneous Revenues (\$14,000) – Represents a 22% (\$4,000) decrease from the current year based on anticipated prison donations for Victim Services operations.
 - Intrafund Revenues (\$480,744) – Represents a 7% (\$31,158) increase over the current year due to the funding of the Drug Suppression program.

Revenues	FY 2009-10 Adopted	FY 2009-10 Estimated Actual	FY 2010-11 Recommended
Acct # - Intergovernmental Revenues – State			
3575 – State Other - Juvenile Drug Court	21,270	35,350	21,270
3575 – State Other - Victim Witness	361,133	361,133	361,133
3575 – State Other - DMC	0	0	50,108
Total	\$ 382,403	\$ 396,483	\$ 432,511
Acct # - Intergovernmental Revenues – Federal			
4380 – Federal -Other - Victim Witness	336,430	336,430	309,191
4380 – Federal - Other - Elder Abuse	100,388	100,388	100,388
4380 – Federal - Other - VOISE	83,313	84,918	89,969
4380 – Federal - Other - OTS PRIDE	125,706	102,155	123,422
4380 – Federal - Other - DMV-DUI	453,638	453,921	130,234
4380 – Federal - Other - SB 678	0	0	912,432
Total	\$ 1,099,475	\$ 1,077,812	\$ 1,665,636

Probation – Grants -- 3432

Acct # - Charges for Services			
4895 – Personnel Services - JD-FYSP	36,800	36,800	36,800
Total	\$ 36,800	\$ 36,800	\$ 36,800
Acct # - Miscellaneous Revenues			
5800 – Miscellaneous - used for V/W Donation	18,000	18,000	14,000
Total	\$ 18,000	\$ 18,000	\$ 14,000
Acct # - Intrafund			
5990 – Intrafund - NET	0	0	80,565
5990 – Intrafund - PCDC	351,245	353,656	359,323
5990 – Intrafund - VOISE	36,125	36,125	40,856
5990 – Intrafund - DMV-DUI	62,216	62,216	0
Total	\$ 449,586	\$ 451,997	\$ 480,744
Total Revenues	\$ 1,986,264	\$ 1,981,092	\$ 2,629,691

PROBATION - GRANTS - 3432

REGULAR SALARIES

BUDGETED POSITIONS

RECOMMENDED

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
2003	Probation Services Manager	F	2	1	\$ 81,197
2005	Deputy Probation Officer IV	2119	4	5	350,117
2007	Deputy Probation Officer III	1917	1	1	63,893
2010	Deputy Probation Officer II	1702	1	0	0
2033	Victim Witness Advocate	1263	9	9	354,353
2066	Probation Technician II	1262	2	1	42,738
2065	Probation Technician I	1123	0	2	76,041
3080	Office Assistant III	1119	2	2	75,832
3110	Office Assistant II	1003	1	1	33,121
3621	Program Technician II	1486	1	1	45,765
Subtotal			23	23	\$ 1,123,057
Bilingual Pay					5,620
Less 40-Hour Furlough					(21,623)
TOTAL REGULAR SALARIES					\$ 1,107,054

VACANT POSITIONS DELETED FROM ORG 34321930 (Effective July 26, 2010)

<u>JCN</u>	<u>TITLE</u>	<u>STATUS</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES & EXPENSES</u>
2010	Deputy Probation Officer II	Vacant	1702	-1	\$ 89,139
2066	Probation Technician II	Vacant	1262	-1	71,059
Cost of Restoring Vacant Positions				-2	\$ 160,198

POSITIONS ADDED TO ORG 34321950 (Effective July 26, 2010)

<u>JCN</u>	<u>TITLE</u>	<u>STATUS</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES & EXPENSES</u>
2065	Probation Technician I	Vacant	1123	2	\$ 136,067
Total Positions Added				2	\$ 136,067

POSITION RECOMMENDED FOR TRANSFER FROM ORG 3430 TO ORG 34320310 (Effective July 26, 2010)

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITION</u>
2005	Deputy Probation Officer IV	2119	1
Total Positions Transferred In			1

POSITION RECOMMENDED FOR TRANSFER TO ORG 3430 FROM ORG 34321930 (Effective June 28, 2010)

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITION</u>
2003	Probation Services Manager	F	-1
Total Positions Transferred Out			-1

Probation – Juvenile Justice Campus -- 3440

Prob-Juvenile Justice Campus BUDGET 3440 General Fund					
	Actual** 2008-09	Adopted 2009-10	Recommended 2010-11	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 26,299,092	\$ 28,973,494	\$ 27,101,866	\$ (1,871,628)	-6%
Services and Supplies	4,763,124	5,266,854	4,716,266	(550,588)	-10%
Total Appropriations	\$ 31,062,216	\$ 34,240,348	\$ 31,818,132	\$ (2,422,216)	-7%
<u>Revenues</u>					
Fines, Forfeitures & Penalties	\$ 231,188	\$ 809,688	\$ 809,688	\$ -	0%
Intergovernment Revenues - St	5,761,506	7,538,595	13,618,827	6,080,232	81%
Charges For Services	159,519	190,900	120,000	(70,900)	-37%
Intrafund Revenue	-	18,733	18,733	-	0%
Total Revenues	\$ 6,152,213	\$ 8,557,916	\$ 14,567,248	\$ 6,009,332	70%
<u>Net County Cost</u>	\$ 24,910,003	\$ 25,682,432	\$ 17,250,884	\$ (8,431,548)	-33%
	Budgeted 2008-09	Current 2009-10	Recommended 2010-11	Increase/ Decrease	
Position Summary	295	295	259	(36)	
**The column labeled Actual 2008-09 includes expenditures incurred against FY 2008-09 appropriations from July 1, 2008 through December 31, 2009.					

PROBATION - JUVENILE JUSTICE CAMPUS – 3440

FUNCTION

The Juvenile Justice Campus Division of the Probation Department provides facilities for the detention, control, and commitment of juveniles pursuant to California State Juvenile Court law and California Youth Authority standards as audited by the California Corrections Standards Authority. Programs provided at the state-of-the-art Juvenile Justice Campus include substance abuse treatment for males and females, female gender specific treatment, and pre-adolescent treatment. In addition, the “Thinking for a Change” program is integrated throughout the Campus. “Thinking for a Change” is a 22 module cognitive interactive decision-making process involving correctional staff and youth. Various other programs, such as mentoring and arts, continue to provide juveniles a wide range of opportunities to improve their overall social and living skills. The Division also provides support to the Supervised Home Detention program for minors pending Juvenile Court proceedings pursuant to the California State Welfare and Institutions Code.

OVERVIEW

The FY 2010-11 Recommended Budget of \$31,818,132 represents a 7% (\$2,422,216) decrease in appropriations from the FY 2009-10 Adopted Budget primarily due to the elimination of 90 beds and 36 positions in order to meet the net County cost allocation for the Probation Department. The FY 2010-11 Recommended Budget reflects a 70% (\$6,009,332) increase in estimated revenue over FY 2009-10 due to budgeting 50% of the Proposition 172 revenue allocated to the Probation Department in this Org. In the current year, 100% of the Proposition 172 revenue is budgeted in Probation Org 3430. A 6% (\$894,391) salary savings has been used in calculating Regular Salaries (Account 6100) in the recommended budget. A \$430,736 savings in combined, related benefits has also been calculated in the recommended budget for Retirement, OASDI, and Benefit Administration. In addition, a total of 40 hours of unpaid furlough have been included for all employees. Staffing is recommended at 259 positions, a reduction of 36 positions from the current year.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

In order to meet the net County cost allocated to the Probation Department, a total of 90 beds (60 Commitment and 30 Detention) are recommended for closure. This will result in the deletion of 36 positions consisting of 25 Juvenile Correctional Officers (16 filled, 9 vacant), 9 filled Senior Juvenile Correctional Officers, and two filled Supervising Juvenile Correctional Officers. This will have a significant impact on public safety. The reduction of detention beds (pre-adjudicated) will significantly reduce the ability to detain minors who have been arrested by local law enforcement for serious offenses. Elimination of commitment beds (post-adjudicated) will impact the ability to hold minors accountable for their actions and reduce the department's ability to provide meaningful rehabilitation programming for those minors committed by the Juvenile Court.

Salaries and Benefits

- Salaries and Benefits, recommended at \$27,101,866, represent a 6% (\$1,871,628) decrease from the current year primarily due to the elimination of 36 positions in order to meet the net County cost allocated to the Probation Department. Staffing is recommended at 259 positions, a decrease of 36 positions from the current year.

Recommended funding includes:

- Account 6100 Regular Salaries reflects an 8% (\$1,270,180) decrease from the current year due to the deletion of 36 positions partially offset by negotiated and step increases.

Probation – Juvenile Justice Campus -- 3440

- Account 6200 Extra-Help reflects a 13% (\$181,675) reduction based on current year usage and the closure of beds.
- Account 6300 Overtime reflects an 18% (\$341,158) decrease based on current year usage and the recommended closing of 90 beds.
- A total of \$464,640 has been budgeted in Account 6310 Overtime Due to Holiday based on anticipated usage for FY 2010-11. This account was created in the current year for more appropriate tracking of this cost. No funding was budgeted in this account in FY 2009-10.
- Account 6350 Unemployment Insurance reflects a 384% (\$144,776) increase based on the change in methodology of charging these costs to departments.

Services and Supplies

- Services and Supplies, recommended at \$4,716,266, represent a 10% (\$550,588) decrease from the current year primarily due to reductions to meet the net County cost allocation.

Recommended funding includes:

- Account 7025 Clothing and Personal Supplies reflects a 45% (\$104,612) reduction due to the recommended closure of 90 beds.
- Account 7039 Mobile Communications reflects an increase of 51% (\$41,254) based on the new methodology in calculating rates. This account has been adjusted to reflect the recommended reduction in beds.
- Account 7070 Household Expense with a 26% (\$50,586) reduction and Account 7235 Medical, Dental and Lab Supplies with a 26% (\$9,519) reduction are both associated with the recommended closure of 90 beds.
- Account 7055 Food reflects a 26% (\$341,088) decrease due to the recommended closure of 90 beds.
- Account 7295 Professional & Specialized Services reflects a 61% (\$86,701) increase due to the contract for mental health services for the New Horizon's commitment program being budgeted in this Org for FY 2010-11. In prior years, these costs were budgeted in the Department of Behavioral Health Org. This contract is fully funded with Youthful Offender Block Grant revenue.

SUMMARY OF REVENUES

- Revenues are recommended at \$14,567,248, a 70% (\$6,009,332) increase over the current year due to budgeting 50% of the Proposition 172 revenue allocated to the Probation Department in this Org. In the current year, 100% of the Proposition 172 revenue is budgeted in Probation Org 3430.
- Fines, Forfeitures and Penalties (\$809,688) – Reflects the same level of funding as the current year.
- Intergovernmental Revenues-State (\$13,618,827) – Represents an 81% (\$6,080,022) increase due to the budgeting of Proposition 172 revenues in this Org that were previously budgeted in Probation Org 3430. Also reflects a reduction in Juvenile Probation and Camp funding, which is financed with Vehicle License Fees (VLF). The reduction is due to the recommended closure of beds and anticipated VLF revenue for FY 2010-11.
- Charges for Services (\$120,000) – Reflects a 37% (\$70,900) decrease based on actual receipts in FY 2009-10 adjusted for the recommended reduction of beds.
- Intrafund Revenues (\$18,733) – Reflects the same level of funding as the current year and represents the percentage of cost of a Supervising Office Assistant that is cost applied to Probation Org 3430.

Probation – Juvenile Justice Campus -- 3440

Revenues	FY 2009-10 Adopted	FY 2009-10 Estimated Actual	FY 2010-11 Recommended
Acct # - Fines, Forfeitures, & Penalties			
3308 – Criminal Justice	809,688	809,688	809,688
Total	\$ 809,688	\$ 809,688	\$ 809,688
Acct # - Intergovernmental Revenues – State			
3468 – State-Motor Vehicle Registration	600,000	726,217	700,000
3575 – State-Other	6,276,139	5,815,424	6,076,027
3586 – State-School Lunch & Milk	662,456	628,218	549,120
3577 – State-Proposition 172	0	0	6,293,680
Total	\$ 7,538,595	\$ 7,169,859	\$ 13,618,827
Acct # - Charges for Services			
5035 – Juv Hall Youth Center-Priv Fees	190,900	146,781	120,000
Total	\$ 190,900	\$ 146,781	\$ 120,000
Acct # - Intrafund			
5990 – Intrafund Revenue	18,733	18,733	18,733
Total	\$ 18,733	\$ 18,733	\$ 18,733
Total Revenues	\$ 8,557,916	\$ 8,145,061	\$ 14,567,248

PROBATION - JUVENILE JUSTICE CAMPUS - 3440

REGULAR SALARIES

BUDGETED POSITIONS

RECOMMENDED

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
2003	Probation Services Manager	F	3	3	\$ 243,591
2005	Deputy Probation Officer IV	2119	1	1	70,601
2007	Deputy Probation Officer III	1917	1	1	63,893
2021	Supervising Juvenile Correctional Officer	2151	16	14	1,035,201
2022	Senior Juvenile Correctional Officer	1868	53	44	2,839,509
2023	Juvenile Correctional Officer II	1621	187	166	8,977,844
2025	Juvenile Correctional Officer I	1325	4	0	15,617
2045	Probation Division Director	E	2	2	171,373
3161	Secretary IV - Conf.	1338	2	2	87,486
3070	Supervising Office Assistant II	1492	1	1	50,517
3080	Office Assistant III	1119	4	4	150,713
3110	Office Assistant II	1003	1	1	31,722
3420	Stock Clerk I	828	1	1	25,122
3432	Supervising Stock Clerk	1389	1	1	47,015
5028	Dietary Aide II	884	1	1	31,544
5029	Dietary Aide III	1917	6	6	191,349
5052	Senior Maintenance Janitor	1061	2	2	67,338
5055	Janitor	915	6	6	182,628
5130	Washer	864	3	3	85,620
Subtotal			295	259	\$ 14,368,681
	Holiday Pay				236,400
	Detention Facility Differential				32,500
	Shift Differential				482,927
	Bilingual Pay				58,500
	Less 40-Hour Furlough				(272,489)
	Less Salary Savings				(894,391)
TOTAL REGULAR SALARIES					\$ 14,012,128

VACANT POSITIONS RECOMMENDED FOR DELETION (Effective July 26, 2010)

<u>JCN</u>	<u>TITLE</u>	<u>STATUS</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES & EXPENSES</u>
2025	Juvenile Correctional Officer I	Vacant	1361	-9	\$ 535,450
	Cost of Restoring Vacant Positions			-9	\$ 535,450

FILLED POSITIONS RECOMMENDED FOR DELETION (Effective June 28, 2010)

<u>JCN</u>	<u>TITLE</u>	<u>STATUS</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES & EXPENSES</u>
2025	Juvenile Correctional Officer I-II	Filled	1325	-16	\$ 1,224,265
2022	Senior Juvenile Correctional Officer	Filled	1868	-9	797,602
2021	Supervising Correctional Officer	Filled	2151	-2	201,384
	Associated Overtime and Extra-Help				647,648
	Associated Services and Supplies				414,888
	Offsetting Revenue				(378,060)
	Cost of Restoring Filled Positions			-27	\$ 2,907,728

Department of Child Support Services -- 5110

Department of Child Support Services BUDGET 5110 General Fund					
	Actual 2008-09	Adopted 2009-10	Recommended 2010-11	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 18,685,775	\$ 19,292,469	\$ 19,599,708	\$ 307,239	2%
Services and Supplies	3,656,916	3,546,865	3,580,140	33,275	1%
Residual Equity Transfers(Out)	-	-	50,000	50,000	100%
Total Appropriations	\$ 22,342,691	\$ 22,839,334	\$ 23,229,848	\$ 390,514	2%
<u>Revenues</u>					
Intergovernment Revenues - St	\$ 7,506,585	\$ 7,707,574	\$ 7,840,348	\$ 132,774	2%
Intergovernment Rev-Federal	14,668,572	15,036,760	15,294,500	257,740	2%
Miscellaneous Revenues	2,113	-	-	-	-100%
Intrafund Revenue	115,854	95,000	95,000	-	0%
Total Revenues	\$ 22,293,124	\$ 22,839,334	\$ 23,229,848	\$ 390,514	2%
<u>Net County Cost</u>	\$ 49,567	\$ -	\$ -	\$ -	-100%
Expenses in excess of revenues is a result of timing differences in adjusting revenue advances to actual expenses.					
	Budgeted 2008-09	Current 2009-10	Recommended 2010-11	Increase/ Decrease	
Position Summary	273	274	268	(6)	

DEPARTMENT OF CHILD SUPPORT SERVICES – 5110

FUNCTION

The Department of Child Support Services is responsible for establishing parentage and securing financial and medical support for children through administrative processes and the civil court system. This program is mandated by Federal and State law and authorized under Title IV-D of the Social Security Act. Services are designed to assist parents in their mutual obligation to financially support and care for their children.

OVERVIEW

The FY 2010-11 Requested Budget of \$23,229,848 reflects a 2% (\$390,514) increase in appropriations and revenues from the FY 2009-10 Adopted Budget. There is no net County cost associated with this budget. Staffing is recommended at 268 positions, a reduction of six positions from the current year.

SUMMARY OF CAO RECOMMENDATIONS

Salaries and Benefits

- Salaries and Benefits, recommended at \$19,599,708, represent a 2% (\$307,239) increase from the current year. Staffing is recommended at 268 positions, a reduction of six positions from the current year.

Recommended funding includes:

- Salaries and Benefits for 268 employees increased for any applicable cost-of-living adjustments, step adjustments and decreased by 40 hours of furlough.
- Account 6350 Unemployment Insurance represents a 345% (\$83,399) increase based on the change from a percent of salary rate to an allocated amount.
- Account 6400 Retirement Contribution represents a 12% (\$515,249) increase as a result of the rate increase on salaries.
- Account 6550 Workers' Compensation Contribution represents a 24% (\$105,163) increase based on Risk Management estimates.
- Account 6670 Benefit Administration represents a 42% (\$12,158) increase as a result of higher rates.
- Salaries savings of 6.27% are budgeted to reflect position vacancies.

Services and Supplies

- Services and Supplies, recommended at \$3,580,140, represents a 1% (\$33,275) increase from the current year

Recommended funding includes:

- Account 7040 Telephone Charges represents a 14% (\$40,000) decrease based on the estimated charges furnished by ITSD Communications and anticipated telephone service needs in FY 2010-11.
- Account 7101 Liability Insurance represents a 68% (\$25,783) decrease to the allocated amount.
- Account 7265 Office Expense represents a 13% (\$20,689) decrease in estimated costs/spending.

Department of Child Support Services -- 5110

- Account 7295 Professional and Specialized Services represents a 67% (\$406,507) increase in the costs/spending in contracted services.
- Account 7296 Data Processing Services represents a 9% (\$88,507) decrease in the department's allocated amount.
- Account 7565 Countywide Cost Allocation represents a 47% (\$197,537) decrease in the department's allocated amount.
- Account 7611 Security Services represents an 18% (\$19,395) increase in the department's allocated amount for services provided.

Fixed Assets

- Fixed Assets, recommended at \$50,000, represent costs associated with purchasing two vehicles.
(2) Vehicles \$50,000 Replacement – Child Support Services

SUMMARY OF REVENUES

- Revenues are recommended at \$23,229,848, a 2% (\$390,514) increase from the current year. The department's budget and revenue allocation are pending on the final State funding allocation. The department receives two separate and distinct funding allocations, administrative and electronic data processing. The department receives funding via the State broken down as follows: 66% Federal pass-through and 34% State.

Revenues	FY 2009-10 Adopted	FY 2009-10 Estimated Actual	FY 2010-11 Recommended
Acct # - Intergovernmental Revenues – State			
3494 – State Aid-Supp Enforcement	7,707,574	7,707,574	7,840,348
Total	\$ 7,707,574	\$ 7,707,574	\$ 7,840,348
Acct # - Intergovernmental Revenues – Federal			
4361 – Federal-Welfare Administration	15,036,760	15,036,760	15,294,500
Total	\$ 15,036,760	\$ 15,036,760	\$ 15,294,500
Acct # - Intrafund			
5990 – Intrafund Revenue	95,000	95,000	95,000
Total	\$ 95,000	\$ 95,000	\$ 95,000
Total Revenues	\$ 22,839,334	\$ 22,839,334	\$ 23,229,848

PENDING FACTOR

- At this time, revenues and appropriations are being budgeted based on the initial State planning allocation. Further adjustment may be required when we receive the final State allocation letter.

DEPARTMENT OF CHILD SUPPORT SERVICES - 5110

REGULAR SALARIES

BUDGETED POSITIONS

RECOMMENDED

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
1202	Legal Assistant III	1542	1	1	\$ 48,732
1250	Chief Child Support Attorney	C	1	1	128,180
1251	Senior Child Support Attorney	3577	2	2	246,774
1252	Child Support Attorney IV	3324	3	3	324,294
1253	Child Support Attorney III	2841	1	1	83,042
1254	Child Support Attorney II	2367	1	1	77,726
1255	Child Support Attorney I	1851	1	1	54,104
1973	Child Support Assistant	1151	12	12	432,731
1974	Child Support Officer III	1583	49	48	2,522,374
1975	Child Support Officer I	1183	30	31	1,118,353
1976	Child Support Officer II	1435	26	26	1,191,883
1977	Supervising Child Support Officer	2050	13	13	876,807
1978	Child Support Services Program Manager	E	3	3	214,032
1979	Senior Child Support Officer	1744	21	21	1,176,366
2211	Systems and Procedures Analyst II	1935	1	1	61,152
2212	Systems and Procedures Analyst III	2242	2	2	141,708
2240	Senior Systems and Procedures Analyst	2511	2	2	146,601
2294	Senior Staff Analyst	F	1	1	71,110
2304	Deputy Director of Child Support Services	D	1	1	96,980
2315	Child Support Business Manager	E	1	1	84,838
3070	Supervising Office Assistant II	1492	5	4	201,012
3078	Supervising Office Assistant I	1288	2	1	43,381
3080	Office Assistant III	1119	38	38	1,392,143
3081	Office Assistant III - Conf.	1086	1	1	36,037
3110	Office Assistant II	1003	18	18	521,754
3111	Office Assistant II - Conf.	974	1	1	26,084
3161	Secretary IV - Conf.	1338	1	1	44,399
3166	Administrative Secretary - Conf.	1490	1	1	49,443
3205	Account Clerk II	1051	11	7	217,465
3235	Supervising Account Clerk I	1358	3	3	137,217
3260	Account Clerk III	1180	8	9	354,318
3262	Supervising Accountant	2301	2	2	145,438
3420	Stock Clerk I	828	1	1	27,357
3620	Program Technician I	1329	2	1	36,124
3621	Program Technician II	1486	4	4	200,200
3623	Program Technician II - Conf.	1443	2	2	95,768
3625	Supervising Program Technician	1621	1	1	43,410
8100	Director of Child Support Services	B	1	1	119,314
Subtotal			274	268	\$ 12,788,651
	Auto Allowance				6,180
	Bilingual Skill Pay				29,250
	Less \$1,300 per employee				(348,400)
	Less 40-Hour Furlough				(245,931)
	Less Salary Savings (at 6.27%)				(800,789)
TOTAL REGULAR SALARIES					\$ 11,428,961

Department of Child Support Services -- 5110

VACANT POSITIONS RECOMMENDED FOR DELETION (Effective July 26, 2010)

<u>JCN</u>	<u>TITLE</u>	<u>STATUS</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES & EXPENSES</u>
3070	Supervising Office Assistant II	Vacant	1492	-1	\$ 66,912
3078	Supervising Office Assistant I	Vacant	1288	-1	58,529
3205	Account Clerk II	Vacant	1051	-3	146,364
3620	Program Technician I	Vacant	1329	-1	60,213
	Cost of Restoring Vacant Positions			-6	\$ 332,018

Court Ancillary Services -- 2838

Court Ancillary Services BUDGET 2838 General Fund					
	Actual** 2008-09	Adopted 2009-10	Recommended 2010-11	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Services and Supplies	\$ 2,834,214	\$ 2,139,248	\$ 2,256,816	\$ 117,568	5%
Other Charges	17,456,717	17,566,444	17,246,444	(320,000)	-2%
Other Financing Uses	-	2,887,779	2,389,183	(498,596)	-17%
Total Appropriations	\$ 20,290,932	\$ 22,593,471	\$ 21,892,443	\$ (701,028)	-3%
<u>Revenues</u>					
Fines, Forfeitures & Penalties	\$ 5,152,940	\$ 5,013,100	\$ 4,603,500	\$ (409,600)	-8%
Rev From Use of Money & Prop	87,515	55,500	-	(55,500)	-100%
Intergovernment Revenues - St	4,691,069	2,387,779	2,389,183	1,404	0%
Charges For Services	5,224,408	3,408,540	3,696,000	287,460	8%
Miscellaneous Revenues	23,930	24,792	-	(24,792)	-100%
Total Revenues	\$ 15,179,862	\$ 10,889,711	\$ 10,688,683	\$ (201,028)	-2%
<u>Net County Cost</u>	\$ 5,111,070	\$ 11,703,760	\$ 11,203,760	\$ (500,000)	-4%
**The column labeled Actual 2008-09 includes expenditures incurred against FY 2008-09 appropriations from July 1, 2008 through December 31, 2009.					

COURT ANCILLARY SERVICES – 2838

FUNCTION

Under the provisions of the Trial Court Funding Act (Act) of 1997, the State assumed responsibility for funding trial court operations commencing with FY 1997-98. The County is responsible for paying a Maintenance-of-Effort (MOE) to the State consisting of two components: the County's contribution to trial court operations in FY 1994-95, and fines and forfeiture revenue remitted to the State in that same year. The County is also responsible for paying the State its share of the growth in fines and forfeiture revenue.

The Act also requires counties to maintain their obligation to provide court facilities for judicial and court positions created prior to July 1, 1996. Beginning July 1, 2003, negotiations began between counties and the Administrative Office of the Courts (AOC) to transfer responsibility of court facilities to the State. Assembly Bill 1491 (Jones, Statutes of 2008) extended the deadline for completion of the court transfer process from June 30, 2007 to December 31, 2009. All Fresno County court facility transfers were completed by December 31, 2008. As part of the prescribed legislation for these transfers, Fresno County established a new MOE through Court Facility Payments (CFPs) for its prorata share for facilities operations and maintenance based on historical averages (FY 1995-1996 through FY 1999-2000). Also included in the CFPs are costs which are necessary to the operation of the courts, but which are deemed as non-allowable under the California Rules of Court. These include costs related to juror parking, court facility lease payments, and utilities. In addition, this budget includes those judicial benefits still funded by the County.

OVERVIEW

The FY 2010-11 Recommended Budget appropriations of \$21,892,443 reflect a 3% (\$701,028) decrease from the FY 2009-10 Adopted Budget, and the FY 2010-11 Recommended Budget revenues of \$10,688,683 reflect a 2% (\$201,028) decrease from the FY 2009-10 Adopted Budget primarily due to the budgeting of civil assessment revenues from the AOC for the Juvenile Justice Court in Org 2540 Interest and Miscellaneous Revenues as a offset to the County's debt payment for the Juvenile Justice Court.

SUMMARY OF CAO RECOMMENDATIONS

Services and Supplies

- Services and Supplies, recommended at \$2,256,816, represent an \$117,568 increase over the current year based on Court Facility Payments (CFP's) for all transferred court facilities.

Recommended funding includes:

- Account 7340 Rents and Leases – Buildings represent a 2% (\$33,865) decrease from the current year based on expenses of \$2,031,533 to fund CFP's for 13 court facilities.
- Account 7345 Facility Services Rent (\$91,028) and Account 7430 Utilities (\$103,374) reflect costs for the Family Courts, Family Court Services, and North Annex Jail Court. On December 9, 2008, the Board approved a Limited Use Agreement with the State whereby the North Annex Court facility continues to be utilized by the Superior Court and the County continues to maintain the facility in lieu of paying a CFP.
- Account 7611 Security Services represent a 60% (\$38,809) decrease from the current year based on estimated security costs of \$26,111 for the Family Support Courts and Family Court Services in the Plaza facility.

Other Charges

- Other Charges of \$17,246,444 reflect a 2% (\$320,000) decrease from the current year based on a reduction in the estimated growth payment to the State.

Recommended funding includes:

- An estimated growth payment of \$2,480,000 based on fines and forfeitures revenues above the MOE. This payment was previously budgeted in Account 7855 Miscellaneous Refunds, but is more appropriately included in Account 7885 Contributions-Other Agencies.
- The County's State Trial Court MOE obligation of \$14,758,944, which includes a base Court services cost obligation of \$11,222,780 and a fines and forfeitures base of \$3,536,164. This reflects no change from the current year.
- Judicial benefits, recommended at \$7,500, represent the same level as the current year based on the number of eligible judges.

Other Financing Uses

- Other Financing Uses of \$2,389,183 represent a 17% (\$498,596) decrease from the current year primarily due to the budgeting of civil assessment revenues in Org 2540 Interest and Miscellaneous Expenditures as a offset to the County's debt payment for the Juvenile Justice Court.

Recommended funding includes:

- A total of \$2.4 million from the AOC for their 58.5 percent share of the Juvenile Justice Court debt service payment.

SUMMARY OF REVENUES

- Revenues are recommended at \$10,688,683, a 2% (\$201,028) decrease from the current year, which is primarily due to the budgeting of civil assessment revenues in Org 2540 Interest and Miscellaneous Expenditures as an offset to the County's debt service payment for the Juvenile Justice Court. Specific changes by specific revenue source are noted below.
 - Fines, Forfeitures, and Penalties (\$4,603,500) – Based on estimated court-generated revenues from various sources, including vehicle code fines, criminal fines, and County penalties. Civil assessment revenues in the amount of \$500,000 from the AOC for the Juvenile Justice Court are now budgeted in Org 2540 Interest and Miscellaneous Expenditures.
 - Revenues from Use of Money and Property (\$0) – Due to the transfer of the Family Support Courts (as part of an equity exchange for the Main Courthouse 8th Floor) to the AOC, the County no longer receives AB 1058 revenue from the Superior Court for the Family Support Court. In addition, due to the transfer of the Juvenile Dependency Court to the AOC and termination of the lease agreement, the County no longer receives rent from the Alternate Indigent Defense contractor for space at this facility.
 - Intergovernmental Revenues-State (\$2,389,183) – Reflects the interest payment of \$679,791 due September 2010 from the AOC and the principal and interest payment of \$1,709,392 due March 2011 from the AOC for their 58.5 percent share of the debt service payment for the Juvenile Justice Court.
 - Charges for Services (\$3,696,000) – Represents a decrease in Recording Indexing Fees based on current year actuals during the second half of FY 2009-10 and an increase in vehicle code traffic school bail based on current year actuals. Various vehicle code fines and Court civil fees and those derived from the Family Court Services Unit are also included in this category.

- Miscellaneous Revenues (\$0) – Due to the transfer of the Juvenile Dependency Court to the AOC and termination of the lease agreement, the County no longer receives rent from the Department of Social Services for space at this facility.

Revenues	FY 2009-10 Adopted	FY 2009-10 Estimated Actual	FY 2010-11 Recommended
Acct # - Fines, Forfeitures, & Penalties			
3294 – VC 16028 Fines	4,000	560	0
3295 – Vehicle Code Fines	2,500,000	2,885,512	2,700,000
3296 – Vehicle Code Fines/Parking	108,000	101,539	108,000
3297 – Court PC1463.07 AB233 Or/Admin	0	335	0
3301 – Criminal Fines	108,000	68,627	12,000
3307 – Civil Assessment Fees JJC Court	500,000	500,000	0
3310 – Forfeitures and Penalties	9,600	177	0
3314 – County Penalty PC 1464 (E) 30%	1,783,500	1,762,525	1,783,500
Total	\$ 5,013,100	\$ 5,319,275	\$ 4,603,500
Acct # - Revenue from the Use of Money			
3404 – Other Rental of Bldgs & Land	55,500	6,288	0
Total	\$ 55,500	\$ 6,288	\$ 0
Acct # - Intergovernmental Revenues – State			
3569 – Lease Revenue for JJC Court	2,387,779	2,295,758	2,389,183
Total	\$ 2,387,779	\$ 2,295,758	\$ 2,389,183
Acct # - Charges for Services			
4945 – VC 42007 County 23% T Sch Bail	3,120,000	3,843,271	3,420,000
4946 – VC 40610 County Trf Cit Ds Fee	96,000	112,130	96,000
4951 – County Clerk Fees & Costs	0	47	0
4952 – Municipal Court Fees & Costs	0	150	0
4953 – Justice Court Fees & Costs	240	2	0
4955 – Family Reconcil Spec Serv Fees	24,000	25,995	24,000
4980 – Recording Fees	168,000	178,510	156,000
5060 – Other Charges for Curr Servs	300	0	0
Total	\$ 3,408,540	\$ 4,160,105	\$ 3,696,000
Acct # - Miscellaneous Revenues			
5800 – Other Miscellaneous	24,792	6,193	0
Total	\$ 24,792	\$ 6,193	\$ 0
Total Revenues	\$ 10,889,711	\$ 11,787,619	\$ 10,688,683

Alternate Indigent Defense -- 2875

Alternate Indigent Defense BUDGET 2875 General Fund					
	Actual** 2008-09	Adopted 2009-10	Recommended 2010-11	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Services and Supplies	\$ 4,621,556	\$ 5,089,848	\$ 5,089,848	\$ -	0%
Total Appropriations	\$ 4,621,556	\$ 5,089,848	\$ 5,089,848	\$ -	0%
<u>Revenues</u>					
Fines, Forfeitures & Penalties	\$ 1,150,148	\$ 950,024	\$ 850,024	\$ (100,000)	-11%
Charges For Services	7,793	-	-	-	-100%
Total Revenues	\$ 1,157,941	\$ 950,024	\$ 850,024	\$ (100,000)	-11%
<u>Net County Cost</u>	\$ 3,463,615	\$ 4,139,824	\$ 4,239,824	\$ 100,000	2%
	Budgeted 2008-09	Current 2009-10	Recommended 2010-11	Increase/ Decrease	
Position Summary					-
**The column labeled Actual 2008-09 includes expenditures incurred against FY 2008-09 appropriations from July 1, 2008 through December 31, 2009.					

ALTERNATE INDIGENT DEFENSE – 2875

FUNCTION

The Alternate Indigent Defense budget provides for the financing of legal defense services for indigent criminal defendants when the Public Defender declares a conflict of interest. Appropriations for court appointed attorneys and investigations in capital cases under Penal Code Section 987.9 are also included in this budget.

OVERVIEW

The FY 2010-11 Recommended Budget of \$5,089,848 reflects no change from the FY 2009-10 Adopted Budget. The FY 2010-11 Recommended Budget includes \$850,024 in revenues, a decrease of 11% (\$100,000) from the current year. The net County cost of \$4,239,824 reflects a 2% (\$100,000) increase over the FY 2009-10 Adopted Budget.

SUMMARY OF CAO RECOMMENDATIONS

Services and Supplies

- Services and supplies, recommended at \$5,089,848, represent no change from the current year.

Recommended funding includes:

- Account 7283 Appointed Attorneys-Superior reflects no change from FY 2009-10. Appropriations in the amount of \$862,710 are included for the cost of legal services to indigent defendants when the court must appoint a private attorney to a special circumstance case. This category also funds the cost of court appointed attorneys when the first and second level conflict defense services declare conflicts.
- Account 7295 Professional and Specialized Services represents a 0.1% (\$775) decrease from the current year. Funding in the amount of \$683,225 includes the cost of indigent capital case investigations and expert witness costs.
- Account 7301 Conflict Defense Levels 1 & 2 reflects no change from FY 2009-10. Appropriations in the amount of \$3,540,970 are recommended for the cost of the Alternate Indigent Defense contract, of which \$57,500 is included for ancillary costs.

SUMMARY OF REVENUES

- Revenues are recommended at \$850,024 and reflect an 11% (\$100,000) decrease from the current year and are budgeted in the revenue account noted below.

Revenues	FY 2009-10 Adopted	FY 2009-10 Estimated Actual	FY 2010-11 Recommended
Acct # - Fines, Forfeitures, & Penalties			
3308 – Criminal Justice Facility Construction Fund	950,024	950,024	850,024
Total	\$ 950,024	\$ 950,024	\$ 850,024
Total Revenues	\$ 950,024	\$ 950,024	\$ 850,024

Grand Jury -- 2870

Grand Jury BUDGET 2870 General Fund					
	Actual** 2008-09	Adopted 2009-10	Recommended 2010-11	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Services and Supplies	\$ 57,325	\$ 58,795	\$ 55,855	\$ (2,940)	-5%
Total Appropriations	\$ 57,325	\$ 58,795	\$ 55,855	\$ (2,940)	-5%
<u>Net County Cost</u>	\$ 57,325	\$ 58,795	\$ 55,855	\$ (2,940)	-5%
<p>**The column labeled Actual 2008-09 includes expenditures incurred against FY 2008-09 appropriations from July 1, 2008 through December 31, 2009.</p>					

GRAND JURY – 2870

FUNCTION

The Grand Jury is formed pursuant to Penal Code Section 888. Members are impaneled by the Presiding Judge of the Fresno County Superior Court to investigate and inquire into the operations of the County, cities, and special districts. The Grand Jury also hears indictments brought by the District Attorney and may investigate misconduct of public officials. While the formation of a Grand Jury is mandated, the service level is not mandated.

OVERVIEW

The FY 2010-11 Recommended Budget appropriations of \$55,855 reflects a 5% (\$2,940) decrease from the FY 2009-10 Adopted Budget. The Grand Jury also receives the following in-kind support from the County: Parking - \$8,424; County Counsel - \$3,074; District Attorney - \$3,323; CAO's Office - Analyst: \$2,340; Clerical - \$500. Total in-kind support: \$17,661.

SUMMARY OF CAO RECOMMENDATIONS

Services and Supplies

- Services and Supplies, recommended at \$55,855, reflect a 5% (\$2,940) decrease from the current year based on reduction in net County cost available.

Recommended funding includes:

- Account 7190 Jury and Witness Expense of \$20,650. This reflects a slight reduction (\$350) from the current year and may further impact the number of meetings the 19 Grand Jurors can hold.
- Account 7265 Office Expense remains at the current year level of \$4,000 for printing of the Grand Jury Final Report, office supplies, and livescan processing.
- Account 7417 Transportation and Travel – Commissions and Advisory Boards expenses of \$17,294 to reimburse mileage costs for the 19 Grand Jurors. This reflects no change from the current year.

Board of Supervisors -- 0110

Board of Supervisors BUDGET 0110 General Fund					
	Actual** 2008-09	Adopted 2009-10	Recommended 2010-11	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 1,934,977	\$ 1,850,907	\$ 2,001,106	\$ 150,199	8%
Services and Supplies	393,773	361,835	383,778	21,943	6%
Total Appropriations	\$ 2,328,750	\$ 2,212,742	\$ 2,384,884	\$ 172,142	8%
<u>Revenues</u>					
Licenses, Permits & Franchises	\$ 1,237	\$ -	\$ -	\$ -	0%
Charges For Services	10,700	8,446	8,072	(374)	-4%
Miscellaneous Revenues	5,480	3,600	3,000	(600)	-17%
Total Revenues	\$ 17,417	\$ 12,046	\$ 11,072	\$ (974)	-8%
<u>Net County Cost</u>	\$ 2,311,333	\$ 2,200,696	\$ 2,373,812	\$ 173,116	8%
	Budgeted 2008-09	Current 2009-10	Recommended 2010-11	Increase/ Decrease	
Position Summary	19	19	19	-	
<p>**The column labeled Actual 2008-09 includes expenditures incurred against FY 2008-09 appropriations from July 1, 2008 through December 31, 2009.</p>					

BOARD OF SUPERVISORS – 0110

FUNCTION

The five members of the Board of Supervisors are elected to serve as the executive and legislative, policymaking body of the County. The Board is empowered by the State Constitution, the laws of California, and the Fresno County Charter to enact ordinances and establish policies that provide for the health, safety, and welfare of County residents. The Board is accountable for the appropriation of public funds under their jurisdiction and appoints County Counsel and the County Administrative Officer who is responsible to supervise and manage County operations necessary to meet State mandates and carry out local service priorities. The Board approves contracts for public improvement projects and other specialized services; conducts public hearings on land-use and other matters, and makes appointments to various Boards and Commissions. Individual Board members represent the Board of Supervisors on a variety of Boards and Commissions. Board Member Assistants are responsible for assisting Board Members in a confidential capacity by performing research, constituent liaison work, and providing administrative services. The Clerk to the Board of Supervisors (Clerk) is responsible for preparing the Board agendas and minutes, processing agenda items, coordinating Board meetings, and performing other ministerial duties in support of the Board. The Clerk also administers the property assessment equalization program, serves as filing officer for Statements of Economic Interests, and is responsible for certifications of tract and parcel maps for recordation.

OVERVIEW

The FY 2010-11 Recommended Budget appropriations of \$2,384,884 reflects an 8% (\$172,142) increase over FY 2009-10. The FY 2010-11 appropriations include funding for all 19 authorized positions compared to the FY 2009-10 Adopted Budget which provided for the defunding of one of the Board Member Assistant positions. Due to the economic downturn, staff turnover is expected to be minimal or non-existent so no salary savings has been included in the recommended budget.

SUMMARY OF CAO RECOMMENDATIONS

Salaries and Benefits

- Salaries and Benefits represent a net increase of 8% (\$172,142) over the current year, due primarily to increased retirement contributions and the funding of a Board Member Assistant position that is not funded in the current fiscal year.

Recommended funding includes:

- Account 6100 Regular Salaries includes 19 funded positions and reflects a 5% (\$56,656) increase over the current fiscal year which is primarily due to the funding of the additional position noted above. Recommended appropriations include regular step increases as applicable and reflect either 40 hours of unpaid leave or voluntary salary reductions for all staff.
- Account 6200 Extra-Help reflects a 100% (\$15,265) decrease from current fiscal due to projected funding shortfalls for FY 2010-11.
- Account 6350 Unemployment Insurance reflects a 314% (\$6,665) increase over the current fiscal year based on a change in the rate calculation methodology.
- Account 6400 Retirement Contributions reflects a 33% (\$118,997) increase over the current fiscal year based on higher rates and the inclusion of coverage for additional staff members.
- Account 6670 Benefit Administration reflects a 54% (\$1,081) increase primarily due to higher rates.

Services and Supplies

- Services and Supplies represent a net increase of 6% (\$21,943) over the current year primarily due to an increase in Data Processing Services, Professional and Specialized Services, PeopleSoft Financial Charges and Postage, which is partially offset by a decrease in Telephone Charges.

Recommended funding includes:

- Account 7040 Telephone Charges reflects a 15% (\$2,279) decrease from the current fiscal year based on the rates provided.
- Account 7268 Postage reflects a 32% (\$1,320) increase primarily based on actual usage.
- Account 7287 PeopleSoft Financial Charge reflects a 65% (\$1,701) increase compared to current year based on the rates provided.
- Account 7295 Professional & Specialized Services reflects a 17% (\$4,000) increase over the current fiscal year primarily due to estimated increase in service maintenance for agenda management software.
- Account 7296 Data Processing Services reflects a 19% (\$21,021) increase over the current year based on the rates provided.

SUMMARY OF REVENUES

- Revenues are recommended at \$11,072 and reflect an 8% (\$974) decrease from the FY 2009-10 Adopted Budget, which is primarily due to a decrease in Miscellaneous Revenues.
- Charges for Services (\$8,072) – Recommended at a 4% (\$374) decrease due to a reduction in services performed for other agencies based on current year activity.
- Miscellaneous Revenues – Recommended at a 17% (\$600) decrease based on actual FY 2009-10 revenues.
- Net County Cost (NCC) Carryover – The Board of Supervisor's NCC allocation for FY 2010-11 includes an additional \$3,500 that is based on 50% of the department's projected NCC savings from FY 2009-10.

Revenues	FY 2009-10 Adopted	FY 2009-10 Estimated Actual	FY 2010-11 Recommended
Acct # - Charges for Services			
4882 – Assessment & Tax Coll Fees#80	8,046	8,046	8,046
5039 – Other Agencies Services	200	26	26
5060 – Other Charges For Current Serv	200	0	0
Total	\$ 8,446	\$ 8,072	\$ 8,072
Acct # - Miscellaneous Revenues			
5800 – Other Miscellaneous	3,600	3,934	3,000
5882 – Cty Emp Witness & Jury Fees	0	40	0
Total	\$ 3,600	\$ 3,974	\$ 3,000
Total Revenues	\$12,046	\$12,046	\$11,072

BOARD OF SUPERVISORS - 0110**REGULAR SALARIES****BUDGETED POSITIONS****RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
0410	Member, Board of Supervisors	Elected	4	4	\$ 421,476
0415	Chairman, Board of Supervisors	Elected	1	1	117,593
0420	Board Member Assistant	1912	10	10	552,081
3025	Clerk to Board of Supervisors	G	1	1	73,680
3180	Deputy Clerk to the Board of Supervisors I	1265	2	2	74,437
3182	Deputy Clerk to the Board of Supervisors III	1584	1	1	50,243
Subtotal			19	19	\$ 1,289,510
Auto Allowance					24,720
Remuneration					10,570
Less 40-Hour Furlough					(14,376)
TOTAL REGULAR SALARIES					\$ 1,310,424

NOTE: One of the Board Member Assistant positions was defunded in FY 2009-10 but was still included in the Salary Resolution and is therefore reflected in Current Positions. That position is recommended to be funded in FY 2010-11.

County Administrative Office -- 0120

County Administrative Office BUDGET 0120 General Fund					
	Actual** 2008-09	Adopted 2009-10	Recommended 2010-11	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 1,784,190	\$ 1,680,967	\$ 1,921,632	\$ 240,665	14%
Services and Supplies	257,305	311,825	341,944	30,119	10%
Total Appropriations	\$ 2,041,495	\$ 1,992,792	\$ 2,263,576	\$ 270,784	14%
<u>Revenues</u>					
Fines, Forfeitures & Penalties	\$ 66,150	\$ 66,150	\$ 66,150	\$ -	0%
Intergovernment Revenue-Federal	-	-	185,021	185,021	100%
Intergovernment Revenue-Other	55,836	71,000	82,533	11,533	16%
Charges For Services	-	-	236,676	236,676	100%
Miscellaneous Revenues	46,382	101,991	-	(101,991)	-100%
Intrafund Revenue	226,490	152,377	219,586	67,209	44%
Total Revenues	\$ 394,858	\$ 391,518	\$ 789,966	\$ 398,448	102%
<u>Net County Cost</u>	\$ 1,646,637	\$ 1,601,274	\$ 1,473,610	\$ (127,664)	-8%
	Budgeted 2008-09	Current 2009-10	Recommended 2010-11	Increase/ Decrease	
Position Summary	15	12	12	-	
**The column labeled Actual 2008-09 includes expenditures incurred against FY 2008-09 appropriations from July 1, 2008 through December 31, 2009.					

COUNTY ADMINISTRATIVE OFFICE – 0120

FUNCTION

The County Administrative Office (CAO) has four primary operations including the CAO, Compliance, and effective June 15, 2009, General Services, and Personnel Services. General Services, Personnel Services and Compliance are budgeted in separate organizations and are not included in this budget. The CAO is responsible for administering the affairs of County government and for implementing and coordinating the County's Economic Development and Gang Task Force Programs. As such, the office works with all County Department Heads, various local, State, and Federal government entities, non-profit agencies, businesses, and educational institutions to address community concerns and overall issues in the operation of the County, provides information to the public, and develops strategic plans based on Board of Supervisors (Board) policies and direction. The CAO processes agenda items and sets Board meeting agendas, prepares or assists in Board presentations, performs legislative analysis and advocacy functions, and conducts continuous research in administrative policies and practices, with special emphasis on the review of interdepartmental coordination and management to ensure that service to the public is provided in the most efficient manner possible. This office participates in the development of the annual recommended budget for the Board's consideration and exercises budgetary control over departmental expenditure of funds and use of personnel. The CAO also provides liaison and coordination activities for the budgeting, financing, and management of capital improvement projects; acts as negotiator in County litigation matters; and is responsible for all emergency related activities. The Gang Task Force unit coordinates and chairs a Gang Prevention Steering Committee and Community Action Teams, and facilitates countywide efforts in mitigating gang-related activities. The Economic Development unit of this office continues efforts to stimulate job creation, diversify the economic base, and improve labor force preparedness in Fresno County. The unit coordinates with local and regional representatives to develop and implement economic strategies and assists businesses that are going through the development process.

OVERVIEW

The FY 2010-11 Recommended Budget appropriations of \$2,263,576 reflect a net 14% (\$270,784) increase over the FY 2009-10 Adopted Budget, primarily due to the inclusion of appropriations for the State Mental Health contract employee which is 100% revenue offset. The FY 2010-11 Recommended Budget revenues of \$789,966 reflect a net 102% (\$398,448) increase over the FY 2009-10 Adopted Budget due to the inclusion of a variety of new grants and other revenue sources which have significantly helped to offset net County cost (NCC) shortfalls for FY 2010-11. Staffing is recommended at 12 permanent positions, which is at the same level as FY 2009-10. Staff turnover is expected to be minimal or non-existent so no salary savings has been included in the recommended budget.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

The CAO has acquired funding for a number of new grant/other programs which have more than doubled the department's revenues and has helped the department avoid layoffs and other expenditure reductions. These revenue generating programs include the following: Congressional Earmark Gang Prevention grant for gang-related activities, Enterprise Plus (ePLUS) grant and an Inter-Departmental Memorandum of Understanding (MOU) with the Department of Social Services (DSS) for services related to the Interagency Council for Children and Families; Farmers' Market grant for the new Farmers' Market at the Courthouse Park; Workforce Investment Board (WIB) revenue agreement for Economic Development services; an MOU with the Department of Child Support Services (DCSS) for analyst services; and State Department of Mental Health (SDMH) revenues to fully fund County staff serving as an Executive Administrator for the Community Services Division of SDMH and to cover CAO costs of

contract administration.

Salaries and Benefits

- Salaries and Benefits, recommended at \$1,921,632, reflect a 14% (\$240,665) increase over the FY 2009-10 Adopted Budget, which is primarily due to budgeting for the revenue-offset contract employee with the SDMH (\$207,829). Staffing is recommended at 12 positions which is the same level as FY 2009-10.

Recommended funding includes:

- Full-year funding for 12 positions and salary costs that reflect a 15% (\$152,105) increase which is primarily due to the inclusion of the revenue-offset contract employee with the SDMH. Although a 1% salary savings was budgeted for the current fiscal year, no salary savings are recommended for FY 2010-11 due to no projected turnover. Also reflects 40 hours of unpaid leave for all staff; normal step advances for applicable staff, and no Cost-of-Living (COLA) adjustments based on budget instructions.
- A 25% (\$34,291) decrease in Extra-Help. Recommended funding is for a Public Information Officer and staff to provide services for the WIB revenue agreement and other activities.
- A 92% (\$2,053) increase in Unemployment Insurance due to a change in the rate calculation methodology.
- A 30% (\$108,757) increase in the Retirement Contribution due primarily to rate increases and the inclusion of coverage for the contract employee.
- A 9% (\$7,330) increase in OASDI which is primarily due to the increased cost from the added contract employee, partially offset by decreases in Extra-Help.

Services and Supplies

- Services and Supplies, recommended at \$341,944, represent a 10% (\$30,119) increase over FY 2009-10 primarily due to increases in Professional & Specialized Services.

Recommended funding includes:

- A 36% (\$2,276) increase in Telephone Charges based on rates provided.
- A 23% (\$2,537) increase in Office Expense which is primarily due to appropriations included for the WIB revenue agreement which are 100% revenue offset.
- A 75% (\$5,768) decrease in Printing primarily due to projected decreases in costs and decreased needs.
- A 133% (\$2,760) net decrease in PeopleSoft charges based on rates provided.
- A 17% (\$21,680) increase in Professional & Specialized Services which is primarily due to increased needs related to Gang activities (\$29,963); the contract employee (\$28,847); and the Farmers' Market project (\$14,070) which are all 100% revenue offset. These increases are partially offset by decreased needs related to Economic Development activities (\$51,200).
- A net 70% (\$9,058) increase in travel-related expenditures primarily for Economic Development (\$4,233) and Farmers' Market (\$1,182) activities, which are 100% revenue offset. Also includes a net increase in travel for CAO staff to attend meetings sponsored by the California State Association of Counties and the County Administrative Officers' Association of California (\$3,643). These meetings are necessary to carry out administrative responsibilities.

SUMMARY OF REVENUES

- Revenues are recommended at \$789,966, a 102% (\$398,448) increase over the FY 2009-10

Adopted Budget, which is primarily due to the inclusion of a number of new grants and other revenue-generating programs. Specific changes by type of revenue are noted below.

- Intergovernmental Revenue-Federal (\$185,021) – Reflects a 100% increase over the FY 2009-10 Adopted Budget due to the acquisition of the following new grants: Congressional Earmark Gang Prevention grant for gang-related activities (\$160,699); ePLUS grant for activities related to the Interagency Council for Children and Families (\$8,070); and Farmers' Market grant for the new Farmers' Market at the Courthouse Park (\$16,252). The Gang Prevention and Farmers' Market grants began later in the current fiscal year and were not included in the FY 2009-10 Adopted Budget. These grants, which should conclude in FY 2010-11, contributed to the NCC savings that is projected for FY 2009-10.
- Intergovernmental Revenue-Other (\$82,533) reflects a 16% (\$11,533) increase over the FY 2009-10 Adopted Budget primarily due to a new revenue agreement with WIB, for Economic Development related activities (\$31,533). This agreement was executed after the FY 2009-10 Budget was adopted and continues through March 15, 2011. The increase related to the WIB agreement is partially offset by a 28% (\$20,000) decrease in contribution revenues paid by cities participating in the Fresno County Enterprise Zone (EZ). The \$20,000 variance was due to a carry over of unexpended contributions from FY 2008-09 to FY 2009-10. All FY 2009-10 contribution revenues are projected to be expended during FY 2009-10 so there are no carry over amounts budgeted for FY 2010-11, just the annual contribution of \$51,000. Finally, although it is not reflected in either the FY 2009-10 Adopted Budget or the FY 2010-11 Recommended Budget, a \$10,000 revenue agreement was approved in December 2009 with the Five Cities Economic Development Authority for Economic Development related activities during FY 2009-10. The above revenue agreements contributed to the NCC savings that is projected for FY 2009-10.
- Charges for Services (\$236,676) – Reflects a 100% increase over the FY 2009-10 Adopted Budget due to the new agreement with the SDMH. The agreement fully funds the salaries and benefits and related long-term expenditures of County staff serving as an Executive Administrator for the Community Services Division of SDMH as well as CAO administrative costs. This agreement, which was executed after the FY 2009-10 budget was adopted, continues through FY 2011-12 and has contributed to the NCC savings that is projected for FY 2009-10.
- Miscellaneous Revenues (\$0) – Reflects a 100% (\$101,991) decrease from the FY 2009-10 Adopted Budget which is primarily related to the completion of the Gang Prevention Initiative (Endowment) grant that was budgeted and will be expended in FY 2009-10. Revenues generated from this grant contributed to the NCC savings that is projected for FY 2009-10.
- Intrafund Revenue (\$219,586) – Recommended at a 61% (\$67,209) increase over FY 2009-10, which is primarily due to the inclusion of two new Inter-Departmental MOUs with DSS for services related to the Interagency Council for Children and Families (\$54,000), and DCSS for analyst services (\$8,800). Revenues received from the DSS MOU, which began during FY 2009-10 after the budget was adopted, contributed to the NCC savings that is projected for FY 2009-10. In addition, charges to Human Services (HS) Departments for services provided by CAO staff are projected at a 3% (\$4,409) increase over the current fiscal year making total projected revenues for this purpose \$149,786. Revenue for Economic Development services provided to DSS (\$7,000) is recommended at the same level as FY 2009-10.
- Net County Cost (NCC) Carryover – The CAO's NCC allocation for FY 2010-11 includes an additional \$108,875 that is a carryover of 50% of the department's projected NCC savings from FY 2009-10. Inclusion of this NCC carryover allowed the department to increase its NCC allocation reduction to 14.77% (compared to the 12.95% NCC allocation reduction originally included in the CAO budget instructions) and still end up with a net reduction of 8% in the FY 2010-11 Recommended Budget. The NCC carryover, coupled with the department's increased revenue sources for FY 2010-11, prevented staff layoffs and other expenditure reductions.

County Administrative Office -- 0120

Revenues	FY 2009-10 Adopted	FY 2009-10 Estimated Actual	FY 2010-11 Recommended
Acct # - Fines, Forfeitures, & Penalties			
3308 – Criminal Justice Temporary Construction	66,150	66,150	66,150
Total	\$ 66,150	\$ 66,150	\$ 66,150
Acct # - Intergovernmental Revenues – Federal			
4380 – Federal-Other	0	97,494	185,021
Total	\$ 0	\$ 97,494	\$ 185,021
Acct # -Intergovernmental Revenues – Other			
4841 – Other Govern Agencies	71,000	106,429	82,533
Total	\$ 71,000	\$ 106,429	\$ 82,533
Acct # - Charges for Services			
4895 – Personnel Services	0	157,784	236,676
Total	\$ 0	\$ 157,784	\$ 236,676
Acct # - Miscellaneous Revenues			
5800 – Other Misc.	101,991	120,745	0
Total	\$ 101,991	\$ 120,745	\$ 0
Acct # - Intrafund			
5990 – Intrafund Revenue	152,377	197,377	219,586
Total	\$ 152,377	\$ 197,377	\$ 219,586
Total Revenues	\$ 391,518	\$ 745,979	\$ 789,966

COUNTY ADMINISTRATIVE OFFICE - 0120

REGULAR SALARIES

BUDGETED POSITIONS

RECOMMENDED

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
2207	Administrative Analyst III	2122	1	1	\$ 67,312
2247	Principal Administrative Analyst	E	3	3	251,761
2270	Senior Administrative Analyst	F	2	2	140,053
2300	Economic Development Coordinator	E	1	1	101,921
2346	County Budget Director	D	1	1	118,520
2500	Gang Task Force Coordinator	E	1	1	77,360
3161	Secretary IV-Conf.	1338	1	1	40,150
3170	Administrative Assistant to CAO	1912	1	1	60,647
8020	County Administrative Officer (CAO)	FLAT	1	1	185,712
Subtotal			12	12	\$ 1,043,436
	Auto Allowance				12,360
	Steno Allowance				522
	Cell Phone Stipend				602
	State Mental Health Contract Employee Salary				120,321
	Less 40-Hour Furlough				(22,296)
TOTAL REGULAR SALARIES					\$ 1,154,945

Interest & Miscellaneous Expenditures -- 2540

Interest and Misc Expenditures BUDGET 2540 General Fund					
	Actual** 2008-09	Adopted 2009-10	Recommended 2010-11	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Services and Supplies	\$ 1,064,765	\$ 2,122,644	\$ 1,743,363	\$ (379,281)	-18%
Other Charges	5,241,502	1,383,959	1,398,608	14,649	1%
Other Financing Uses	4,625,428	6,162,558	6,691,140	528,582	9%
Total Appropriations	\$ 10,931,695	\$ 9,669,161	\$ 9,833,111	\$ 163,950	2%
<u>Revenues</u>					
Taxes	\$ 123,733	\$ 150,000	\$ 150,000	\$ -	0%
Fines, Forfeitures & Penalties	-	-	500,000	500,000	100%
Charges For Services	35,158	-	-	-	0%
Miscellaneous Revenues	4,913	5,000	32,139	27,139	543%
Intrafund Revenue	122,099	161,544	163,022	1,478	1%
Total Revenues	\$ 285,903	\$ 316,544	\$ 845,161	\$ 528,617	167%
<u>Net County Cost</u>	\$ 10,645,792	\$ 9,352,617	\$ 8,987,950	\$ (364,667)	-4%
<p>**The column labeled Actual 2008-09 includes expenditures incurred against FY 2008-09 appropriations from July 1, 2008 through December 31, 2009</p>					

INTEREST & MISCELLANEOUS EXPENDITURES – 2540

FUNCTION

The Interest and Miscellaneous Expenditures budget provides financing for expenditures that are not attributable to the operation of any specific department or that are for projects that need to be closely monitored per direction of the Board of Supervisors. Appropriations primarily finance the interest costs of the County's short-term borrowing program; debt service payments for the Juvenile Justice Campus and Juvenile Court Facility Lease Revenue Bonds (LRBs); outside counsel; fire protection; economic development; Countywide audit services; Federal and State legislative advocacy; costs applicable to vacant spaces in County-owned or leased buildings, emergency repairs, and contributions to local organizations.

OVERVIEW

The \$8,987,950 net County cost of the FY 2010-11 Recommended Budget reflects a 4% (\$364,667) decrease from the FY 2009-10 Adopted Budget, which is due to a 167% (\$528,617) increase in recommended revenues partially offset by a 2% (\$163,950) increase in appropriations. The increase in appropriations and revenues is primarily due to inclusion of an additional \$500,000 to cover the County's full share of the debt service payment for the Juvenile Court Facility and Offices LRBs and related offsetting revenue, which was budgeted in Org 2838, Court Ancillary Services in FY 2009-10. This \$500,000 increase in appropriations is partially offset by decreases in Services and Supplies primarily due to the exclusion or reduction of budgeting for costs of vacant spaces in County owned or leased buildings. Like FY 2009-10, the County is budgeting \$0 for the distribution of Proposition (Prop) 172 funding to Fire Protection Districts, which is in accordance with Board policy as addressed below. Also included in the FY 2010-11 Recommended Budget is \$2,850,000 in estimated interest payments for the Tax and Revenue Anticipation Notes (TRAN), which is the County's short-term borrowing program. This is based on an estimated TRAN borrowing of \$95,000,000 at a 3% interest rate, which is budgeted at the same level as the FY 2009-10 Adopted Budget.

SUMMARY OF CAO RECOMMENDATIONS

Services and Supplies

- Services and Supplies, recommended at \$1,743,363, represent an 18% (\$379,281) decrease from the FY 2009-10 Adopted Budget due primarily to the elimination of or decrease in appropriations needed to cover the costs attributable to vacant spaces. These decreases are partially offset by increases in Professional & Specialized Services related to the Countywide Audit contract and the inclusion of a contract with California Consulting, LLC to help County departments obtain grant funding.

Recommended funding includes:

- Maintenance-Buildings & Grounds (\$175,000) – Recommended at the same level as FY 2009-10 for emergency repairs.
- PeopleSoft Financial Charges (\$4,521) – Reflects a 24% (\$866) increase over FY 2009-10 based on the rates provided. This is for charges from the Information Technology Services Department for maintaining the financial system.
- Countywide Audit (\$209,000) – Reflects a 10% (\$19,000) increase over the FY 2009-10 Adopted Budget and is for the annual independent audits mandated for the County's financial statements. The audit is necessary for the County's bond rating and is directly related to the cost of borrowing. A new Request for Proposal is required for the audit of FY 2009-10, so the budgeted amount for FY 2010-11 reflects potential cost increases and increased services.

Interest & Miscellaneous Expenditures -- 2540

- Financial Advisor Services (\$146,000) – Recommended at the same level as FY 2009-10 for financial advisor services for TRAN debt and other financial purposes. Also includes the cost of printing and binding official statements as well as online bidding charges.
- Armored Transport Services (\$58,015) – Reflects a 3% (\$1,471) increase over FY 2009-10 due to rate increases allowed in the contract. Services are used by departments for safe transportation of funds. Charges are 100% reimbursed by County departments.
- Revenue Collection Services (\$110,000) – Recommended at the same level as FY 2009-10 to allow County departments to accept debit/credit card payments and provide electronic check processing services. Charges are 100% reimbursed by County departments.
- Government Finance Officer's Association (GFOA) (\$1,100) – Remains at the same level as FY 2009-10 and represents funding to obtain a GFOA - Certificate of Achievement which can be essential in obtaining a good bond rating for the County.
- Standard & Poors (\$15,000) – Remains at the same level as FY 2009-10 and represents funding for State mandated services provided by Standard & Poors for the County's bond rating.
- Trustee Fees (\$12,000) – Reflects a 14% (\$2,000) decrease from FY 2009-10, and represents trustee fees paid to the Bank of New York for handling the Juvenile Justice Campus and Juvenile Court Facility LRBs. For FY 2010-11, \$4,000 in offsetting revenues have been budgeted to offset the Trustee Fees related to the Pension Obligation Bonds (POBs).
- Sales Tax Recovery (\$150,000) – Recommended at the same level as FY 2009-10 and reflects funding for the recovery of sales tax revenues from vendors within Fresno County. Contract amount is 100% offset with recovered sales tax revenues.
- Bond Counsel (\$94,700) – Recommended at the same level as FY 2009-10 for services required from outside bond counsel as projected by County Counsel. Bond Counsel expenditures are first incurred by County Counsel Org. 0710 and then reversed and charged to Org. 2540.
- State and Federal Legislative Advocacy Services (\$162,012) – Remains at the same level as FY 2009-10 for contracted services with State (\$88,008) and Federal (\$74,004) Legislative Advocates to more effectively represent the needs of the County at the State and Federal levels.
- Grant Identification and Application Services (\$30,000) – A professional services agreement with California Consulting LLC has been budgeted in the County Administrative Office Org. 0120 in FYs 2008-09 and 2009-10 to assist County departments in identifying and preparing grant applications for various purposes. Since this service can benefit all County departments, appropriations are recommended for inclusion in Org. 2540. To date, about \$3.8 million in grants have been awarded as a result of California Consulting's efforts and more grant applications are in process.
- Five Cities for Progress (\$7,240) – Recommended at the same level as FY 2009-10 for annual dues for the Five Cities for Progress, consisting of Fowler, Kingsburg, Parlier, Reedley, Sanger and Selma.
- Driver Alliant Insurance Liability (\$275) – Reflects a 10% (\$25) increase over FY 2009-10 based on actual expenditures. This is for the Retirement Board's insurance coverage, which by law the agency is unable to fund.
- Council of Governments (COG) Lobbyist Dues (\$15,500) – Reflects a 28% (\$5,928) decrease from FY 2009-10 due to a decrease in the annual COG membership dues.
- Rents and Leases-Buildings (\$0) – Reflects a 100% (\$316,015) decrease from the FY 2009-10 Adopted Budget. This was for the offset of rental costs related to vacant spaces in the Crocker Building that could not be budgeted elsewhere; however, these appropriations were not fully needed in FY 2009-10 due to less-than-anticipated vacancies and they won't be needed in FY

Interest & Miscellaneous Expenditures -- 2540

2010-11. An Agenda Item is being presented to the Board on May 18, 2010 to purchase the Crocker Building, and it is anticipated that the Department of Social Services will fully occupy the building. In the event there are some costs attributable to vacant spaces, those costs are expected to be minimal and there may be sufficient funding to cover them through the appropriations recommended for Facility Operation and Maintenance as addressed below.

- Facility Operation & Maintenance (\$500,000) – Reflects an 18% (\$106,700) decrease from FY 2009-10 based on an updated estimate of appropriations needed to cover costs of vacant County building spaces that cannot be budgeted elsewhere.
- Transportation, Travel & Education (\$3,000) – Recommended at the same level as FY 2009-10 for travel costs associated with County borrowing. County staff consult with Investors regarding the TRAN program and the issuance of bonds.
- Joint Powers Agreement with City of Fresno for Public Safety (\$50,000) – Funding is at the same level as FY 2009-10 and is for the County's contribution based on an agreement between the City and County. The Agreement is for the City and County to establish and provide joint property and evidence storage to serve law enforcement personnel; establish and provide joint accelerated prisoner processing; assume management of each dispatch center currently run by the County and City, and study integration of public safety dispatch systems and facilities.

Other Charges

- Other Charges, recommended at \$1,398,608, represent a 1% (\$14,649) increase over FY 2009-10 adopted appropriations primarily due a projected increase in 415 Retirement Replacement Plan costs (\$32,649) partially offset by the elimination of the Crossing Guard contract (\$18,000).

Recommended funding includes:

- Veterans Memorial Museum (\$10,000) – Remains at the same level as FY 2009-10 for a contribution to the Veterans Memorial Museum to promote, improve, operate or maintain the museum that preserves Fresno County's military history and honors its veterans.
- Fresno City/County Historical Society (\$12,500) – Remains at the same level as FY 2009-10. Provides funding for the operation of the Kearney Mansion Museum Complex and interior maintenance of the Kearney Mansion. Additional funds are budgeted in the Department of Public Works & Planning.
- Fresno-Madera Area Agency on Aging (FMAAA) (\$44,509) – Recommended at the same level as FY 2009-10. This reflects Fresno County's financial share of a Joint Powers Agreement between the County, City of Fresno, and the County of Madera to provide the required match which allows the FMAAA to receive Federal and State funding for the provision of senior services.
- Economic Development Contract (EDC) (\$25,000) – Recommended at the same level as FY 2009-10 for EDC to continue implementing economic development marketing programs and promoting job creation in Fresno County, consistent with the economic element of the General Plan.
- City of San Joaquin (City) (\$0) – Recommended at the same level as FY 2009-10. The County's contract with the City and the San Joaquin Redevelopment Agency (Agency) provides for annual contributions of \$180,000 through FY 2012-13 to promote economic growth within the City consistent with the economic development strategies of the County, City and Agency. On March 10, 2009, the Board approved an addendum to the agreement to suspend the County's obligation for FY 2009-10 provided an additional fiscal year was added to the end of the initial five-year term. Although this action demonstrated the Board's support for the purpose of this contribution, it is not required. The agreement continues to provide the County with a funding out option each year of the contract term if funding is not available, which the Board can exercise during budget hearings. Based on funding shortfalls, it is recommended that the Board exercise this option and

Interest & Miscellaneous Expenditures -- 2540

budget \$0 for FY 2010-11.

- 415 Retirement Replacement Plan (\$115,049), which reflects a 40% (\$32,649) increase over FY 2009-10, is for payments to past County of Fresno employees who have retired and have compensation above the Internal Revenue Service (IRS) tax limit for retirement. The recommended funding represents the amount above the IRS tax limit based on current projected expenditures as provided by the Auditor-Controller/Treasurer-Tax Collector.
- Outside Counsel (\$230,000), which reflects the same funding level as the FY 2009-10 Adopted Budget, is for the projected cost of obtaining outside counsel consultant services in areas where a particular expertise is needed to help represent the County of Fresno. When needed, County Counsel requests that appropriations be transferred from Org. 2540 to County Counsel Org. 0710 where expenditures are incurred. Such transfer requests are presented to the Board for approval.
- Volunteer Fire Department Contribution (\$11,250), which is the same as FY 2009-10, represents the County's contribution to five Volunteer Fire Departments (i.e. Big Creek, Hume Lake, Huntington Lake, Mountain Valley and Pine Ridge) to purchase various types of firefighting clothing and equipment.
- Amador Plan Fire Services (\$935,000), which is budgeted at the same level as the current agreement, is for the California Department of Forestry and Fire Protection (CAL FIRE) to provide off-season fire protection services at fire stations located at Hurley, Blasingame, Piedra, Shaver Lake, and Squaw Valley. Payments under this agreement are based on actual costs. The agreement with CAL FIRE is presented to the Board of Supervisors during the fiscal year for retroactive approval.
- Adult Volunteer Crossing Guard Program (\$0) – Reflects a 100% (\$18,000) decrease from FY 2009-10. This agreement provided funding to HandsOn Central California to implement, administer, and coordinate the Adult Volunteer Crossing Guard Program. During FY 2009-10, HandsOn of Central California notified the County that they wanted to terminate the current contract with the County effective June 30, 2010 and that the Schools were taking over responsibility for this program. No funding is recommended for FY 2010-11.
- Prop 172 Distribution to Fire Protection Districts (Districts) (\$0). The Board of Supervisors approved sharing a portion of the actual growth in Prop 172 (Public Safety Sales Tax) with all fire districts that suffer a net loss due to the Educational Revenue Augmentation Fund (ERAF) shift to the State. Two fire protection districts, Fresno County and Fig Garden, currently meet this criteria. Board policy provides that if there is no or negative growth, the County is not required to distribute these funds to the Districts. Based on the economic downturn, it is projected that there will be no or negative growth in Prop 172 revenues. Accordingly, no distributions to the Districts are included in the FY 2010-11 Recommended Budget, which is the same as the current fiscal year.
- Cash Shortages (\$5,000) – Recommended at the same level as FY 2009-10. Reflects reimbursements to County departments for cash shortages received from the public.
- Miscellaneous Refunds (\$300) – Remains at the same level as FY 2009-10. Funding for reimbursements to delinquent Social Services clients for a \$17 State processing fee to garnish the clients' State Income Tax refund only after the client has paid off the Social Services account debt.
- Judgments and Damages (\$10,000) – Recommended at the same level as FY 2009-10. Represents the County's obligation under California Commercial Code Division 3 to reimburse businesses for fraudulent or forged checks.

Other Financing Uses

- Other Financing Uses is recommended at \$6,691,140, which reflects a 9% (\$528,582) increase over the FY 2009-10 Adopted Budget. This is primarily due to the inclusion of the County's full share of the debt service payment for the Juvenile Court Facility and Offices LRBs, and to increased PeopleSoft charges which are further addressed below.

Recommended funding includes:

- Operating Transfer Out to ISF (\$191,455) reflects a 19% (\$31,087) increase over FY 2009-10 based on the rates provided. This is to fund PeopleSoft charges for Schools and Cemetery Districts, which are unable to reimburse the County for use of the PeopleSoft Financial System.
- Operating Transfer Out to Debt Service (\$6,499,685) reflects an 8% (\$497,495) increase over FY 2009-10, which is primarily due to the inclusion of the County's full share of the debt service payment for the Juvenile Court Facility and Offices LRBs (\$1,694,891). In FY 2009-10, \$1,193,895 of the \$1,693,895 County share of debt was budgeted in Org. 2540 and the remaining \$500,000 was budgeted in Org. 2838, Court Ancillary Services, along with \$500,000 in offsetting Civil Assessment Fee revenues. For FY 2010-11, the total County share of debt (\$1,694,891) and the \$500,000 in offsetting revenues are budgeted in Org. 2540 to provide a clearer accounting of total debt applicable to the County for the Juvenile Court Facility LRBs. This debt also reflects a \$996 increase compared to the current fiscal year. Also included is the debt requirement for the Juvenile Justice Campus LRBs (\$1,954,794) which reflects a less than 1% (\$3,501) decrease compared to the current fiscal year. The amount budgeted to pay the interest costs of the TRAN (\$2,850,000) is at the same level as FY 2009-10 and is based on past budgeted amounts. Once confirmed, if the final TRAN debt issuance amount and interest rate result in a debt requirement that is significantly less than what is budgeted, any savings would be available for re-appropriation as approved by the Board. More information on the above debt service payments is available in the Narrative for Org. 0124 – Debt Service.

SUMMARY OF REVENUES

- Revenues are recommended at \$845,161 and reflect a 167% (\$528,617) increase over the FY 2009-10 Adopted Budget. This is primarily due to the inclusion of \$500,000 in Civil Assessment fees to offset the total County share of debt for the Juvenile Court Facility LRBs as addressed above. Also, additional revenues are budgeted to offset the costs of the annual Countywide Audit and POB Trustee fees.
- Taxes (\$150,000), which are at the same level as FY 2009-10, are additional sales tax revenues received as a result of a contract for sales tax recovery services.
- Fines, Forfeitures & Penalties (\$500,000) reflect a 100% (\$500,000) increase over FY 2009-10. This amount was previously budgeted in Org. 2838 - Court Ancillary Services and is for Civil Assessment Fees from the State's Administrative Office of the Courts, which offset a portion of the County's share of debt for the Juvenile Court Facility LRBs.
- Miscellaneous Revenues (\$32,139) reflect a 543% (\$27,139) increase over FY 2009-10, which is primarily due to the inclusion of charges to other County departments and outside agencies to recover a portion of the cost of the Countywide Audit related to those entities' programs (\$23,146). Also new is the inclusion of revenues to offset the cost of POB Trustee fees (\$4,000). Revenues to charge user departments outside the General Fund for the cost of armored transport services continue to be included (\$4,993) and reflect a slight decrease (\$7) from the current fiscal year.

Interest & Miscellaneous Expenditures -- 2540

- Intrafund Revenue (\$163,022) reflects a 1% (\$1,478) increase over FY 2009-10. These are charges to user departments within the General Fund to fully recover the cost of armored transport and revenue collection services. The revenues are higher due to the increased cost of armored transport services.

Revenues	FY 2009-10 Adopted	FY 2009-10 Estimated Actual	FY 2010-11 Recommended
Acct # - Taxes			
3045 – Bradley Burns 1% Sales/Use Tax	150,000	150,000	150,000
Total	\$ 150,000	\$ 150,000	\$ 150,000
3307 – Civil Assessment Fees - Juv Justice Court	0	0	500,000
Total	\$ 0	\$ 0	\$ 500,000
Acct # - Miscellaneous Revenues			
5800 – Other Miscellaneous	5,000	5,000	32,139
Total	\$ 5,000	\$ 5,000	\$ 32,139
Acct # - Intrafund			
5990 – Intrafund Revenue	161,544	161,544	163,022
Total	\$ 161,544	\$ 161,544	\$ 163,022
Total Revenues	\$ 316,544	\$ 316,544	\$ 845,161

Debt Services -- 0124

Debt Service BUDGET 0124 General Fund					
	Actual** 2008-09	Adopted 2009-10	Recommended 2010-11	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Other Charges	\$ 2,898,818	\$ 10,213,106	\$ 10,208,163	\$ (4,943)	0%
Total Appropriations	\$ 2,898,818	\$ 10,213,106	\$ 10,208,163	\$ (4,943)	0%
<u>Revenues</u>					
Rev From Use of Money & Prop	\$ 45,795	\$ -	\$ -	\$ -	0%
Other Financing Sources	2,901,677	10,213,106	10,208,163	(4,943)	0%
Total Revenues	\$ 2,947,472	\$ 10,213,106	\$ 10,208,163	\$ (4,943)	0%
<u>Net County Cost</u>	\$ (48,654)	\$ -	\$ -	\$ -	0%
<p>**The column labeled Actual 2008-09 includes expenditures incurred against FY 2008-09 appropriations from July 1, 2008 through December 31, 2009.</p>					

DEBT SERVICE – 0124

FUNCTION

This budget provides for the appropriations and revenues for the annual debt service payments for the County's long and short-term debt obligations for the Tax and Revenue Anticipation Notes (TRAN); and Lease Revenue Bonds (LRBs) for the Juvenile Justice Campus, Downtown Energy Savings Project, and the new Juvenile Court Facility and Offices (Juvenile Court Facility). Information is also provided regarding the County's outstanding Pension Obligation Bonds.

OVERVIEW

The FY 2010-11 Recommended Budget totals \$10,208,163 and includes the interest payment for the annual TRAN, and the debt service payments for the Juvenile Justice Campus, Downtown Energy Savings Project, and Juvenile Court Facility LRBs.

SUMMARY OF CAO RECOMMENDATIONS

The following provides a summary of Fresno County's long and short-term debt obligations, which include the required FY 2010-11 debt service payments:

LEASE REVENUE BONDS (LRBs)

Juvenile Justice Campus

A total of \$26 million in LRBs was issued by the Fresno County Financing Authority in 2004 to fund a portion of the costs associated with the construction of the County's new \$141 million Juvenile Justice Campus. The bonds had a 20-year maturity and included two years of capitalized interest. The debt service payment of \$1,954,794 is due in August 2010. See debt service calendar following this narrative.

Principal Balance as of June 30, 2010..... \$21,695,000

Remaining Payment Period 15 years

2010-11 Debt Service Payment \$1,954,794

Downtown Energy Savings Project

A total of \$14,375,000 in LRBs was issued by the Fresno County Financing Authority in 2004 to fund the costs associated with the Downtown Energy Savings Project. The bonds had a 15-year maturity and included capitalized interest during the construction period (17 months). The debt service payment of \$1,319,295 is due in August 2010. See debt service calendar following this narrative.

Principal Balance as of June 30, 2010..... \$10,830,000

Remaining Payment Period 10 years

2010-11 Debt Service Payment \$1,319,295

Juvenile Court Facility

A total of \$55,350,000 in LRBs was issued by the Fresno County Financing Authority in 2007 to finance costs associated with the construction of a new shared use Juvenile Court Facility and offices to be located at the Juvenile Justice Campus. Usage of the Juvenile Court Facility will be shared by Fresno County and the Superior Court. The total principal amount of the shared Annual Base Rental (Lease) Payments is \$55,350,000, which will be paid by the County. The County will lease a portion of the facility and offices to the Administrative Office of the Courts (AOC), whose share of the Base Rental Payments (i.e. 58.5%) will be paid directly to the Trustee and will be credited against the total Base Rental

Debt Services -- 0124

Payments to be made by the County. The bonds have a 23-year maturity and include two years of capitalized interest. The debt service payment of \$4,084,074 is due in October 2010. The AOC's share of the \$4,084,074 payment is \$2,389,183 (58.5%) and the County's share is \$1,694,891 (41.5%). See debt service calendar following this narrative regarding total debt service payments.

Principal Balance as of June 30, 2010..... \$53,660,000

Remaining Payment Period 20 years

2010-11 Debt Service Payment \$4,084,074

Pension Obligation Bonds (POBs)

Fresno County has issued POBs on three occasions. In March 1998, Fresno County issued \$184,910,000 of taxable POBs with an 11-year amortization to fund the Unfunded Actuarial Accrued Liability (UAAL) of the Fresno County Employee's Retirement Association. In March 2002, these bonds were partially refunded in order to extend the debt servicing of the bonds to an 18-year amortization period to provide budget relief. In addition, in 2004, a total of \$327,897,749 in fixed rate bonds were issued with a 30-year amortization and a total of \$75 million in variable rate bonds that could be called every 28 days were issued. The \$75 million variable rate bonds were converted to fixed rate bonds on September 12, 2006 at a fixed rate of 5.56%. The maturity schedule of the converted bonds remained the same. In FY 2008-09 the debt service for the 1998 POBs was completed. The County is currently paying the annual debt service for three POB issuances. A total of \$34,123,161 in debt service payments is required in FY 2010-11, which includes all administration fees associated with the bonds. See debt service calendar and remaining maturity for all three issuances following this narrative.

Principal Balance as of June 30, 2010..... \$495,167,749

Remaining Payment Period Varied

2010-11 Debt Service Payment \$34,123,161

Amounts necessary to timely pay the POB debt service payments have been incorporated into the County's FY 2010-11 retirement rates and are collected from departments each pay period.

Tax and Revenue Anticipation Notes (TRAN)

For the past 33 years, the Board of Supervisors has authorized a short-term borrowing program through the issuance of a TRAN. The TRAN enables the County to maintain a positive cash flow until anticipated taxes and revenues are received throughout the fiscal year. The cash flow analysis prepared by the Auditor-Controller/Treasurer-Tax Collector (ACTTC) for the past several years supported a TRAN issuance of approximately \$95,000,000. The ACTTC's current cash flow analysis and determination of the debt issuance amount for FY 2010-11 is in process of being finalized as of the date of this writing.

The recommended funding of \$2,850,000 represents the estimated interest payment for the TRAN based on past budgeted amounts (i.e. a \$95,000,000 debt issuance at a 3% interest rate.) Once confirmed, if the final debt issuance amount and interest rate result in a debt requirement that is significantly less than what is budgeted, any savings would be available for re-appropriation as approved by the Board.

Upon receipt, TRAN funds are deposited into an interest bearing account. Funding for the interest payment is transferred from the Interest and Miscellaneous Expenditures budget, where it is budgeted as net County cost.

SUMMARY OF REVENUES

- Revenues are recommended at \$10,208,163 and include the following:
 - Other Financing Sources (\$10,208,163) – Includes Operating Transfer In from General Fund (\$8,888,868) and Operating Transfer In from Internal Services Fund (\$1,319,295). The General Fund revenue sources are budgeted in Organization (Org) 2540 – Interest & Miscellaneous Expenditures and in Org 2838 – Court Ancillary Services. Org 2540 budgets for the TRAN interest payment (\$2,850,000); the debt service payment for the Juvenile Justice Campus LRBs (\$1,954,794); and the County share (41.5%) of the debt service payment for the Juvenile Court Facility LRBs (\$1,694,891). Org 2838 budgets for the State (AOC) share (58.5%) of the debt service payment for the Juvenile Court Facility LRBs (\$2,389,183). The total of both shares of this debt equals the total debt payment (\$4,084,074) for the Juvenile Court Facility LRBs. The Internal Services Fund revenue source is budgeted in Org 8935 – Facility Services for the Downtown Energy Savings Project LRBs (\$1,319,295). A new revenue account was created for FY 2010-11 for this project to better reflect the source of funding.

Revenues	FY 2009-10 Adopted	FY 2009-10 Estimated Actual	FY 2010-11 Recommended
Acct # - Other Financing Sources			
5950 – Operating Transfer In from General Fund	10,213,106	9,257,828	8,888,868
5953 – Operating Transfer In from Internal Svc Fund	0	0	1,319,295
Total	\$ 10,213,106	\$ 9,257,828	\$ 10,208,163
Total Revenues	\$ 10,213,106	\$ 9,257,828	\$ 10,208,163

County of Fresno Annual Debt Service Calendar For Pension Obligation Bonds (POBs) and Lease Revenue Bonds (LRBs) (Includes Bond Principal and Interest)							
Fiscal Year Ending	2002 POBs (Partial 1998 Refunding)	2004A POBs Fixed Rate	2004B POBs Fixed Rate*	2004 LRBs (Juvenile Campus)	2004B LRBs (Energy Project)	2007 LRBs (Juvenile Court)	Total Annual Payments
2011	\$ 15,962,271	\$ 13,990,890	\$ 4,170,000	\$ 1,954,794	\$ 1,319,295	\$ 4,084,074	\$ 41,481,324
2012	15,962,156	15,255,947	4,170,000	1,953,428	1,313,500	4,083,673	42,738,704
2013	15,965,239	16,638,136	4,170,000	1,947,415	1,310,575	4,085,473	44,116,838
2014	15,964,565	18,123,814	4,170,000	1,942,865	1,310,313	4,084,273	45,595,830
2015	15,967,204	19,422,069	4,170,000	1,945,428	1,308,825	4,085,173	46,898,699
2016	15,963,492	20,901,454	4,170,000	1,939,459	1,310,338	4,082,373	48,367,116
2017	15,965,889	22,435,013	4,170,000	1,939,875	1,307,600	4,086,373	49,904,750
2018	15,967,923	24,035,283	4,170,000	1,935,835	1,306,100	4,084,373	51,499,514
2019	15,970,424	25,693,747	4,170,000	1,933,335	1,302,800	4,085,373	53,155,679
2020	-	27,424,490	4,170,000	1,932,582	1,229,100	4,082,573	38,838,745
2021	-	29,220,000	4,170,000	1,932,341	-	4,085,973	39,408,314
2022	-	31,085,000	4,170,000	1,927,971	-	4,081,866	41,264,837
2023	-	33,025,000	4,170,000	1,924,654	-	4,081,241	43,200,895
2024	-	35,045,000	4,170,000	1,922,320	-	4,084,441	45,221,761
2025	-	37,140,000	4,170,000	1,921,360	-	4,084,581	47,315,941
2026	-	39,325,000	4,170,000	-	-	4,084,131	47,579,131
2027	-	41,595,000	4,170,000	-	-	4,085,413	49,850,413
2028	-	43,780,000	4,170,000	-	-	4,085,350	52,035,350
2029	-	46,410,000	4,170,000	-	-	4,084,250	54,664,250
2030	-	48,965,000	4,170,000	-	-	4,085,950	57,220,950
2031	-	51,620,000	4,170,000	-	-	-	55,790,000
2032	-	54,380,000	4,170,000	-	-	-	58,550,000
2033	-	44,785,000	4,170,000	-	-	-	48,955,000
2034	-	-	75,532,833	-	-	-	75,532,833
Totals	\$ 143,689,163	\$ 740,295,843	\$ 171,442,833	\$29,053,662	\$13,018,446	\$ 81,686,927	\$ 1,179,186,874

* This schedule reflects auction rate bonds converted to fixed rate bonds on September 12, 2006.

Contingencies, General Reserves, & Designations -- 8210

CONTINGENCIES, GENERAL RESERVES AND DESIGNATIONS BUDGET 8210 GENERAL FUND

CONTINGENCIES					
	Actual 2008-09	Adopted 2009-10	Recommended 2010-11	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Other Financing Uses	\$ 75,000	\$ 0	\$ 0	\$ 0	0%
Approp for Contingencies	0	493,300	492,969	(331)	0%
Total Contingencies	\$ 75,000	\$ 493,300	\$ 492,969	\$ (331)	0%
<u>Net County Cost</u>	\$ 75,000	\$ 493,300	\$ 492,969	\$ (331)	0%
GENERAL RESERVES/DESIGNATIONS					
	Actual 2008-09	Adopted 2009-10	Recommended 2010-11	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Increase in General Reserves	\$ 1,000,000	\$ 0	\$ 0	\$ 0	0%
Total Appropriations	\$ 1,000,000	\$ 0	\$ 0	\$ 0	0%
<u>Revenues</u>					
General Fund Designation Draw	\$ 1,000,000	\$ 0	\$ 0	\$ 0	0%
Total Revenues	\$ 1,000,000	\$ 0	\$ 0	\$ 0	0%
<u>Net County Cost</u>	\$ 0	\$ 0	\$ 0	\$ 0	0%

CONTINGENCIES, GENERAL RESERVES, & DESIGNATIONS – 8210

FUNCTION

The Contingencies, General Reserves, and Designations budget is used to provide for unforeseen or emergency expenditures during the course of the fiscal year and to accumulate funds in the General Fund for a designated use. General Fund Contingencies and Designations differ from General Reserves in that the Board of Supervisors (Board) can transfer Contingencies and Designations during the fiscal year to finance unanticipated expenditures. The General Reserves, however, is a portion of the fund balance that is not available to finance current year expenditures except in cases where the Board declares an emergency as defined by Government Code 29127. The Board can approve increases to Contingencies, General Reserves and Designations during the fiscal year.

OVERVIEW

The FY 2010-11 Recommended Budget includes \$492,969 in funding for Contingencies, which represents a less than 1% (\$331) decrease compared to the FY 2009-10 Adopted Budget. No appropriations are recommended to increase the General Reserves of the General Fund which currently is funded at \$9,000,000 as of this writing. The General Reserves are expected to increase by up to \$950,000 during FY 2009-10 based on the Board's approval of an Agenda Item presented at the May 25, 2010 Board meeting, which is further addressed below. No increases or decreases to General Fund Designations are reflected in the FY 2010-11 Recommended Budget, which is consistent with the FY 2009-10 Adopted Budget.

SUMMARY OF CAO RECOMMENDATIONS

Contingencies

- Contingencies are recommended at \$492,969 which reflects a less than 1% (\$331) decrease from the FY 2009-10 Adopted Budget.

General Reserves

- There are no (\$0) increases to General Reserves recommended for FY 2010-11, which is the same funding level as the FY 2009-10 Adopted Budget. Instead, the General Reserves are expected to increase during FY 2009-10 by up to \$950,000 based on the Board's approval of an Agenda Item presented on May 25, 2010. That item recommends Board approval to sell the Selma Community Health Center to Central Valley General Hospital for \$950,000 and to use the \$950,000, less any closing costs (which are unknown at this writing), to increase the General Reserves of the General Fund during FY 2009-10. Such approval will increase the General Reserves balance from \$9,000,000 to up to \$9,950,000, less any amounts deducted for closing costs.

Designations

- No designation amounts have been released to be made available as an additional available funding source for the General Fund nor have any amounts been set aside to mitigate any pending factors.

Countywide Revenues -- 0415

Discretionary Revenues					
BUDGET 0415					
General Fund					
	Actual	Adopted	Recommended	Increase/	
	2008-09	2009-10	2010-11	Decrease	
<u>FISCAL SUMMARY</u>					
<u>Revenues</u>					
Taxes	\$ 224,441,989	\$ 195,188,481	\$ 197,405,604	\$ 2,217,123	1%
Licenses, Permits & Franchises	4,762,075	4,599,559	4,564,591	(34,968)	-1%
Rev From Use of Money & Prop	7,969,749	7,148,004	4,595,960	(2,552,044)	-36%
Intergovernment Revenues - St	106,078,761	49,634,296	42,226,108	(7,408,188)	-15%
Intergovernment Rev-Federal	2,360,666	1,616,716	1,616,716	-	0%
Charges For Services	5,419,378	6,040,974	4,022,186	(2,018,788)	-33%
Miscellaneous Revenues	323,725	10,000	10,000	-	0%
Total Revenues	\$ 351,356,344	\$ 264,238,030	\$ 254,441,165	\$ (9,796,865)	-4%
<u>Net County Cost</u>	\$ (351,356,344)	\$ (264,238,030)	\$ (254,441,165)	\$ 9,796,865	-4%

COUNTYWIDE REVENUES – 0415

FUNCTION

Countywide Revenues are not related to the revenue generating activities of any particular County department and include property taxes, sales tax, motor vehicle in-lieu, interest, and other miscellaneous revenues. This revenue is used to fund the net County cost of General Fund County departments. Also included are State Health and Welfare Realignment revenues derived from Vehicle License Fees that are passed through the General Fund as required by statute to finance match requirements for the receipt of Realignment sales tax revenues.

OVERVIEW

The FY 2010-11 Countywide Revenues, which support General Fund costs, are recommended at \$254,441,165 representing a 4% (\$9,796,865) decrease compared to FY 2009-10 Adopted Countywide Revenues.

SUMMARY OF REVENUES

- Taxes (\$197,405,604) – Receipt of tax revenues are estimated at a 1% (\$2,217,123) increase from FY 2009-10 adopted amounts, which is primarily due to increases in Property Taxes - Current Secured (\$2,574,620) and Property Tax In-Lieu of VLF (\$731,934) based on current projections. These increases are partially offset by a projected decrease in 1% Sales and Use Taxes (\$1,220,000) based upon slowing economic activity in the County.
- Licenses, Permits, & Franchises (\$4,564,591) – Represents a 1% (\$34,968) decrease from FY 2009-10, which is due to a projected decrease in Development Services Fees based on FY 2009-10 actual receipts.
- Revenue from Use of Money and Property (\$4,595,960) – Represents a 36% (\$2,552,044) decrease from FY 2009-10 due to a \$1,949,044 reduction in Other Rental of Buildings & Land revenues resulting from decreased rental revenues attributable to University Medical Center. In addition, there is a significant decline in Interest earnings (\$603,000) as projected by the Auditor-Controller/Treasurer-Tax Collector (ACTTC) based upon current interest rates, economic activity, economic forecasts and comments by the Federal Reserve Board for FY 2010-11.
- Intergovernmental Revenues - State (\$42,226,108) – Reflects a 15% (\$7,408,188) decrease from FY 2009-10, which is primarily because \$4.7 million in Williamson Act Subvention revenues were excluded from the Recommended Budget. This amount was budgeted but not received in FY 2009-10 as the State approved minimal funding for this program. Also, no revenues were budgeted for Early Periodic Screening Diagnosis and Treatment (EPSDT) as the third and final payment for this was budgeted in the current fiscal year in the amount of \$815,204. In addition, Healthcare Vehicle License Fee Revenue (State Health and Welfare Realignment) is projected at a \$1.8 million decrease as estimated by the State Department of Finance. As required by statute, these revenues are deposited into the County's General Fund, but must be used to finance match requirements for the receipt of State Health and Welfare Realignment sales tax revenues. As a result, they are transferred to the Local Health and Welfare Trust Fund and are not available to finance General Fund costs which fall outside the identified health, mental health, and social services program areas. Tobacco Settlement Funds (\$2,105,000) are budgeted at the same level as the current fiscal year based on actual receipts. Tobacco Settlement revenues are used to partially finance the General Fund match required before receiving Health and Mental Health Realignment revenues. As allowed by statute, State Stabilization Realignment funds of \$2,837,000 can be used to support County General Fund costs, and are capped at the \$2,837,000 level. In previous fiscal years, these revenues were budgeted as part of discretionary Countywide Revenues. Beginning in FY 2007-08,

Countywide Revenues -- 0415

these revenues were budgeted in the Health & Welfare Realignment Trust Fund to provide Social Services Realignment revenues.

- Intergovernmental Revenues-Federal (\$1,616,716) – Projected at the same level as FY 2009-10 based on actual receipts of Federal In-Lieu Taxes.
- Charges for Services (\$4,022,186) – Estimated at a 33% (\$2,018,788) decrease from FY 2009-10 based on the transfer of revenues from discretionary to Internal Service Funds as the result of the addition of Facility Services and Security Internal Service funds.
- Other Miscellaneous (\$10,000) – This revenue is recommended unchanged compared to FY 2009-10 based upon actual receipts during FY 2009-10.

Revenues	FY 2009-10 Adopted	FY 2009-10 Estimated Actual	FY 2010-11 Recommended
Acct # - Taxes			
3006 – Redevelopment Tax Increment Reimb	5,225,000	5,225,000	5,212,617
3007 – Supplemental - Prior Unsecured	10,000	10,000	5,000
3009 – Supplemental - Current Unsecured	50,764	50,764	50,644
3010 – Property Taxes - Current Secured	71,250,000	74,000,000	73,824,620
3011 – Supplemental - Current Secured	3,037,052	3,037,052	3,029,855
3013 – Supplemental - Current Unsecured Prior	22,114	22,114	22,114
3015 – Property Taxes - Current Unsecured	3,805,177	3,805,177	3,796,159
3017 – Property Taxes - Current Unsecured Prior	110,257	110,257	110,257
3020 – Property Taxes - Prior Secured	1,000	1,000	1,000
3025 – Property Taxes - Prior Unsecured	66,000	79,718	66,000
3030 – Penalties & Costs - Delinquent Taxes	724,719	724,719	731,967
3033 – Redemption Fees	115,262	115,262	115,262
3036 – Deed Fees	3,820	3,820	3,859
3045 – Bradley-Burns 1% Sales and Use Tax	13,400,000	12,000,000	12,180,000
3047 – Timber Yield Taxes	10,000	3,000	3,000
3060 – In Lieu of Sales & Use Tax Revenue	4,300,000	4,600,000	4,669,000
3061 – Property Tax In Lieu of VLF	91,050,026	92,000,000	91,781,960
3065 – Airplane Taxes	297,290	297,290	297,290
3075 – Property Transfer Taxes	1,700,000	1,500,000	1,500,000
3085 – Racehorse Taxes	10,000	5,000	5,000
Total	\$ 195,188,481	\$ 197,590,173	\$ 197,405,604
Acct # - Licenses, Permits, & Franchises			
3171 – Development Services Fees	159,968	125,000	125,000
3183 – Franchises	4,439,591	4,439,591	4,439,591
Total	\$ 4,599,559	\$ 4,564,591	\$ 4,564,591
Acct # - Revenue from the Use of Money			
3380 – Interest	5,148,000	4,500,000	4,545,000
3404 – Other Rental of Buildings & Land	2,000,004	2,000,004	50,960
Total	\$ 7,148,004	\$ 6,500,004	\$ 4,595,960
Acct # - Intergovernmental Revenues – State			
3455 – Mandated Program - State (SB90)	0	293,957	0
3465 – State Motor Vehicle In-Lieu Tax	300,000	300,000	300,000
3509 – Healthcare Vehicle License Fee-Realignment	40,545,995	38,699,043	38,699,043
3513 – Tobacco Settlement	2,105,000	2,105,000	2,105,000
3539 – EPSDT Aid - State	815,204	1,091,396	0
3565 – State In-Lieu Homeowners Property Tax	1,124,730	1,124,730	1,122,065
3577 – State Aid - Public Safety Proposition 172	0	-766,393	0
3590 – State In-Lieu Williamson Act	4,743,367	0	0
Total	\$ 49,634,296	\$ 42,847,733	\$ 42,226,108

Countywide Revenues -- 0415

Acct # - Intergovernmental Revenues – Federal			
4370 – Federal In-Lieu Taxes	1,616,716	1,616,716	1,616,716
Total	\$ 1,616,716	\$ 1,616,716	\$ 1,616,716
Acct # - Charges for Services			
4921 – Recovery of Countywide Cost Allocation	3,252,375	3,252,375	2,004,675
4923 – General County Overhead Realignment	2,608,599	2,608,599	1,837,511
4980 – Recording Fees	180,000	180,000	180,000
Total	\$ 6,040,974	\$ 6,040,974	\$ 4,022,186
Acct # - Miscellaneous Revenues			
5800 – Other Miscellaneous	10,000	317,453	10,000
Total	\$ 10,000	\$ 317,453	\$ 10,000
Total Revenues	\$ 264,238,030	\$ 259,477,644	\$ 254,441,165

PENDING FACTOR

- The recommended budget for FY 2010-11 was prepared excluding the Williamson Act subvention revenues from the State. At the time of printing, the ACTTC's most current information suggests that this revenue is not included in the State budget for this year. Updates, as needed, will be provided during budget hearings.

Personnel -- 1010

Personnel Services BUDGET 1010 General Fund					
	Actual** 2008-09	Adopted 2009-10	Recommended 2010-11	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 2,530,108	\$ 2,074,350	\$ 2,197,867	\$ 123,517	6%
Services and Supplies	403,774	567,196	502,207	(64,989)	-11%
Total Appropriations	\$ 2,933,881	\$ 2,641,546	\$ 2,700,074	\$ 58,528	2%
<u>Revenues</u>					
Charges For Services	\$ 476,027	\$ 391,145	\$ 546,142	\$ 154,997	40%
Miscellaneous Revenues	88	-	-	-	-100%
Intrafund Revenue	717,549	819,393	871,341	51,948	6%
Total Revenues	\$ 1,193,663	\$ 1,210,538	\$ 1,417,483	\$ 206,945	17%
<u>Net County Cost</u>	\$ 1,740,218	\$ 1,431,008	\$ 1,282,591	\$ (148,417)	-10%
	Budgeted 2008-09	Current 2009-10	Recommended 2010-11	Increase/ Decrease	
Position Summary	30	25	23	(2)	
**The column labeled Actual 2008-09 includes expenditures incurred against FY 2008-09 appropriations from July 1, 2008 through December 31, 2009.					

PERSONNEL SERVICES – 1010

FUNCTION

Personnel Services is a division of the County Administrative Office (CAO) and was previously a County Department. In 2009, Personnel Services became a Division of the CAO as a result of budgetary constraints. Personnel Services provides Countywide centralized management and administrative oversight for activities associated with personnel, labor relations, employee benefits, loss prevention training, and risk management services. Pursuant to Fresno County Ordinance Code Chapter 2.12 and Administrative Policy Number 54, these Countywide personnel services are provided from a centralized perspective to ensure uniformity and consistency of personnel services and to maximize economy of scale. Individual departments, however, are responsible for personnel actions related to employee selection, development, retention, and separation, in consultation and/or collaboration with the Personnel Services Department.

Organizationally, Personnel Services is divided into five divisions; Administration, Employment Services, Labor Relations, Employee Benefits, and Risk Management. However, Employee Benefits and Risk Management are accounted for in the Risk Management budget (8925).

Personnel Administration is responsible for the administrative and business functions, budgeting, finance, strategic planning, research and development, and legislative analysis. The Employment Services Division is responsible for recruitment and examination activities, workforce reduction processes, administration of the classification and compensation program and retention analysis; as well as providing funding and support to the Civil Service Commission. Labor Relations is responsible for labor contract negotiations, contract administration, employee grievance resolution, employment discrimination complaints, bargaining unit determination, and unfair labor practice charges. The overall operations of Personnel Services are managed by the Deputy Director of Personnel Services.

OVERVIEW

The FY 2010-11 Recommended Budget of \$2,700,074 reflects a 10% (\$148,417) decrease in net County cost from the FY 2009-10 Adopted Budget. This decrease in the department's Countywide revenue allocation requires the elimination of two positions from the FY 2009-10 Adopted Budget. It also requires the transfer of one position to the Risk Management budget (8925). The deletion of the two positions in Personnel Services will result in further decreased service levels to County departments. The recommended budget also includes 40 hours of unpaid leave for all employees within the Personnel Services. Staffing is recommended at 23 positions, which represents a reduction of 2 positions (8%) from the FY 2009-10 adopted staffing level.

SUMMARY OF CAO RECOMMENDATIONS

Salaries and Benefits

- Salaries and Benefits, recommended at \$2,197,867, reflect a 6% (\$123,517) increase from FY 2009-10. This increase is primarily driven by increased costs in employee benefits including Retirement, Workers' Compensation and unemployment insurance premiums.

Recommended funding includes:

- Staffing at 23 positions, a reduction of 2 positions (8%) over the FY 2009-10 adopted staffing level.
- The transfer of one filled Personnel Technician position to the Risk Management Budget (8925). The functions performed by this position will remain unchanged as this position already provided support to the Benefits Division which is part of the Risk Management ISF.

Personnel -- 1010

- The elimination of one filled Administrative Services Assistant position effective August 9, 2010.
- 40 hours of unpaid leave for all Personnel Services employees.

Services and Supplies

- Services and Supplies, recommended at \$502,207, reflect an 11% (\$64,989) decrease from the current year.

Recommended funding includes:

- \$205,400 in appropriations (41% of recommended Services and Supplies) for projected pass-through or reimbursable costs for which equal revenue has been included in revenue projections, resulting in no net County cost. Reimbursable costs include recruitment advertising costs, pre-employment medical and psychological exams, and a portion of costs related to the Civil Service Commission.
- A 56% decrease (\$38,874) to Account 7325 Publications and Legal Notices from current year primarily based on a projected decline to recruitments and related advertising by County departments.
- A 49% decrease (\$4,552) to Account 7268 Postage in projected cost from current year based on current year actual expenditures.

SUMMARY OF REVENUES

- Revenues are recommended at \$1,417,482, and reflect a 17% increase (\$206,945) from the current year. The recommended increase is primarily due an anticipated increase in labor charges based on current year actual revenue and a more aggressive approach to collecting these fees.
- Charges for Services (\$546,142) – Reflect an increase of 40% (\$154,997) based on the projected level of services that will be provided in FY 2010-11 to County departments that are not funded by net County cost and who are billed for professional services provided by Personnel staff. This estimate is based on current year actual revenue from this source as the department has taken a more aggressive approach in collecting this revenue.
- Intrafund Revenues (\$871,341) – Reflects an increase of 6% (\$51,948) based on the projected level of services that will be provided to County departments in FY 2009-10 from which revenue can be recovered.

Revenues	FY 2009-10 Adopted	FY 2009-10 Estimated Actual	FY 2010-11 Recommended
Acct # - Charges for Services			
5040 – Other Cty Dpts Services	391,145	642,021	546,141
Total	\$ 391,145	\$ 642,021	\$ 546,141
Acct # - Intrafund			
5990 – Intrafund Revenue	819,393	673,864	871,341
Total	\$ 819,393	\$ 673,864	\$ 871,341
Total Revenues	\$ 1,210,538	\$ 1,315,885	\$ 1,417,482

PERSONNEL SERVICES - 1010**REGULAR SALARIES****BUDGETED POSITIONS****RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>REQUESTED SALARIES</u>
			<u>CURRENT</u>	<u>REQUESTED</u>	
2276	Deputy Director of Personnel Services	D	1	1	\$ 99,076
2349	Employment Services Manager	E	1	1	82,319
2347	Labor Relations Manager	E	1	1	84,277
2334	Personnel Services Business Manager	E	1	1	80,310
2251	Senior Personnel Analyst	F	3	3	206,634
2249	Personnel Analyst III	2122	5	6	391,523
2252	Personnel Analyst II	1838	2	1	55,912
3141	Secretary III - Conf.	1212	1	1	33,877
2236	Personnel Technician II - Conf.	1288	3	2	83,887
2235	Personnel Technician III - Conf.	1440	3	3	140,976
3261	Account Clerk III - Conf.	1146	1	1	38,158
3081	Office Assistant III - Conf.	1086	2	2	67,619
2209	Administrative Services Assistant	1912	1	0	5,976
Subtotal			25	23	\$ 1,370,544
Bilingual Skill Pay					1,204
Less 40-Hour Furlough					(26,256)
TOTAL REGULAR SALARIES					\$ 1,345,492

POSITION RECOMMENDED FOR TRANSFER TO ORG. 8925 (Effective July 26, 2010)

<u>JCN</u>	<u>TITLE</u>	<u>STATUS</u>	<u>BAND/ RANGE</u>	<u>POSITION</u>
2235	Personnel Technician III - Conf.	Filled	1440	-1
Total Positions Transferred Out				-1

FILLED POSITION RECOMMENDED FOR DELETION (Effective August 9, 2010)

<u>JCN</u>	<u>TITLE</u>	<u>STATUS</u>	<u>BAND/ RANGE</u>	<u>POSITION</u>	<u>SALARIES & EXPENSES</u>
2209	Administrative Services Assistant	Filled	1912	-1	\$ 94,375
Cost of Restoring Filled Positions				-1	\$ 94,375

Risk Management BUDGET 8925 Internal Service Fund					
	Actual** 2008-09	Adopted 2009-10	Recommended 2010-11	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 2,076,506	\$ 2,083,304	\$ 2,525,906	\$ 442,602	21%
Services and Supplies	88,994,371	100,394,495	111,474,287	11,079,792	11%
General Fixed Assets	6,047	-	-	-	-100%
Total Appropriations	\$ 91,076,924	\$ 102,477,799	\$ 114,000,193	\$ 11,522,394	11%
<u>Revenues</u>					
Rev From Use of Money & Prop	\$ 1,610,587	\$ 2,081,175	\$ 1,148,089	\$ (933,086)	-45%
Charges For Services	89,317,771	98,904,764	111,391,362	12,486,598	13%
Miscellaneous Revenues	139,540	528,825	502,838	(25,987)	-5%
Total Revenues	\$ 91,067,898	\$ 101,514,764	\$ 113,042,289	\$ 11,527,525	11%
<u>Revenues (Over)/Under Expenses</u>	\$ 9,026	\$ 963,035	\$ 957,904	\$ (5,131)	-1%
Use of Net Assets	(9,026)	(963,035)	(957,904)	5,131	-1%
<u>Budgetary Balance</u>	\$ -	\$ -	\$ -	\$ -	
	Budgeted 2008-09	Current 2009-10	Recommended 2010-11	Increase/ Decrease	
Position Summary	26	26	28	2	
**The column labeled Actual 2008-09 includes expenditures incurred against FY 2008-09 appropriations from July 1, 2008 through December 31, 2009.					

RISK MANAGEMENT – 8925

FUNCTION

This Risk Management Internal Service Fund (ISF) finances the County's Risk Management and Employee Benefits programs. Administratively, these programs are managed through Personnel Services, a division of the County Administrative Office. The ISF is the financial mechanism through which the County's self-insurance programs are funded, and commercial insurance and employee benefits are purchased. The ISF is financed by charges assessed to County departments for insurance coverage, contributions made by employees and retirees for their health coverage, and interest earned on self-insurance reserve funds. The Risk Management Division administers the insurance programs (Workers' Compensation, General Liability, Medical Malpractice, Property/Vehicle Damage/Vehicle Replacement), directs the County's safety program, recovers damages due the County from third parties, provides risk management advice to County departments, provides loss prevention management and training, and controls mandated programs affecting employee safety. The Employee Benefits Division provides and administers comprehensive benefits for eligible employees and retirees and their dependents including group health insurance, group life insurance, disability insurance, flex spending accounts, deferred compensation and other ancillary/voluntary benefit programs. Employee Benefits also coordinates the management of personnel records and the approval and processing of all personnel, compensation and benefit eligibility functions in the Peoplesoft Human Resource Management System (HRMS).

OVERVIEW

The FY 2010-11 Recommended Budget of \$114,000,193 reflects an 11% (\$11,522,394) increase in appropriations from the FY 2009-10 Adopted Budget due primarily to an increase in projected payments to health plans for retirees and their dependents, as well as projected increases to claims costs to be paid during the year for the Workers' Compensation and Unemployment Insurance Programs. The recommended budget includes 40 hours of unpaid leave for all employees within Risk Management. Revenues/financing sources are recommended at \$113,042,289, an 11% (\$11,527,525) increase from FY 2009-10. In addition, the FY 2010-11 Recommended Budget utilizes \$957,904 in retained earnings to finance program costs primarily in the Health and General Liability Programs.

SUMMARY OF CAO RECOMMENDATIONS

Salaries and Benefits

- Salaries and Benefits, recommended at \$2,525,906 reflect a 21% (442,602) increase from FY 2009-10. This increase is primarily driven by the transfer of one Personnel Technician position from the Personnel Services Budget (1010) and the addition of one Accountant position. As explained later in this section, the cost associated with adding one Accountant position is offset by a reduction to appropriations for contracted accounting services (Account 7491). The increase to Salaries and Benefits is also driven by increased costs in employee benefits including retirement, Workers' Compensation and unemployment insurance premiums.

Recommended funding includes:

- Staffing at 28 positions, an increase of 2 positions (8%) over the FY 2009-10 adopted staffing level.
- Transfer of one filled Personnel Technician position from the Personnel Services Budget (1010). The functions performed by this position will remain unchanged as this position already provided support to the Benefits Division which is part of the Risk Management ISF.

- The Principal Personnel Analyst classification is recommended for addition to the Personnel Analyst series. This position will replace a lower level Personnel Analyst position that is recommended for deletion. The Principal Personnel Analyst will be responsible for assisting the Benefits Manager in supervising staff and administering the day-to-day activities of the Benefits Division. Additional supervision and leadership in this division is necessary due to the increased volume in workload and responsibilities of the Benefits Manager including administration and coordination of the San Joaquin Valley Insurance Authority (SJVIA). This modification will not result in an added position (total Personnel Analyst positions will remain the same).
- Salaries and benefits for the addition of one Accountant position effective July 26, 2010. In previous years, Risk Management has contracted with the Auditor-Controller/Treasurer-Tax Collector (ACTTC) for accounting services related to Risk and Benefit Programs. The FY 2010-11 quote provided by ACTTC for Risk Management accounting services was \$78,100. This quote was based on services provided by less than a .5 FTE accountant available to service Risk Management. The cost associated with adding the Accountant position is offset by a reduction to appropriations for contracted accounting services with ACTTC, while providing full-time accounting support to Risk Management Programs.
- 40 hours of unpaid leave for all Personnel Services employees, resulting in a \$31,817 reduction to recommended Salaries and Benefits.

Services and Supplies

- Services and Supplies, recommended at \$111,474,287, represent an 11% (\$11,079,792) increase from the current year due primarily to an increase in projected payments to health plans for retirees and their dependents, as well as projected increases in Workers' Compensation and Unemployment claim to be paid during the year. The increase is also partially driven by the need to increase reserve levels in the Workers' Compensation, Unemployment, and Property Insurance Program.

Recommended funding includes:

- Appropriations of \$84,655,001 for Countywide health premium payments for active and retired employees. This amount includes both the employer and employee portion of health premiums as the full premium amount must be accounted for within the fund. Recommended appropriations reflect a projected increase of \$8,984,601 primarily for premiums of retirees and their dependents.
- Projected Workers' Compensation program costs of \$14,777,000, an increase of 6% (\$800,621) over current year. This amount is based on the recommendation by the program actuary study. Recovery of Workers' Compensation costs is based on an actuarial study to determine the estimated liability for outstanding and projected claims as of June 30, 2010. Due to the current financial crisis, on April 27, 2010, the Board approved an additional one-time waiver of the current policy approved April 29, 2003 to recover the Workers' Compensation Program deficit over a 10-year period. Under this Board policy, rates would have included a \$4.1 million recovery of the deficit. The approved policy waiver resulted in the inclusion of an estimated \$2 million in deficit recovery in the Workers' Compensation rates and demonstrates due diligence in paying down the deficit in these difficult financial times.
- Projected General Liability program costs of \$3,118,000, an increase of 1% (\$45,722) over current year. This estimate is based on the recommendation by the program actuary study. Recovery of General Liability costs are based on an annual actuarial study to determine the estimated liability for outstanding and projected claims as of June 30, 2010 and includes the return of a portion of the program's retained earnings. Due to the current financial crisis, on April 27, 2010, the Board approved an additional one-time waiver of the current policy approved April 29, 2003 to fund projected annual costs at a 75% confidence level. The recommended General Liability rates are based on the recovery of costs at a 65% confidence level, consistent with the

FY 2009-10 General Liability rate calculation.

- Projected Unemployment program costs of \$2,317,050, an increase of \$132% (\$1,316,385) over current year. This projection is based on large increases to current year claim costs that have been experienced as a result of the downturn in the economy and current unemployment rate.

SUMMARY OF REVENUES

- Total revenues are recommended at \$113,042,289, an 11% (\$11,527,525) increase from FY 2009-10, due primarily to an increase in projected payments to health plans for retirees and their dependents a decrease in projected payments to health plans for retirees and their dependents, and the increase in premium revenue from Workers' Compensation, and Unemployment Insurance program rates.
- Interest Revenue is projected at \$1,148,089, a 45% decrease (\$933,086) over FY 2009-10 and is based on projected cash on hand and interest allocations in the current year.
- Charges for Services projected at \$111,563,443 reflect a 13% increase (\$12,658,679) over FY 2009-10. This amount represents revenue recovered from County departments for each of the Programs within this budget.
- Miscellaneous Revenues projected at \$330,757 reflect a 37% decrease (\$198,068) over FY 2009-10. This amount represents anticipated reimbursements related to the Advanced Disability Retirement Payment Program and recovery of prior year Countywide cost allocation expense.
- The use of Retained Earnings (\$957,904) is projected at a 1% decrease over current year. This amount represents the use of Risk Management retained earnings to finance program costs primarily in the Health and General Liability Programs.

Revenues	FY 2009-10 Adopted	FY 2009-10 Estimated Actual	FY 2010-11 Recommended
Acct # - Revenue from the Use of Money			
3380 – Interest	2,081,175	1,200,000	1,148,089
Total	\$ 2,081,175	\$ 1,200,000	\$ 1,148,089
Acct # - Charges for Services			
Mult – Premiums - Risk Programs	21,648,913	21,651,487	24,951,587
Mult – Health Premiums - Actives	66,798,757	59,711,649	65,987,925
Mult – Health Premiums - Retirees	8,871,643	7,976,435	18,667,076
Mult – Health & Benefit Admin Fees	1,585,451	1,509,624	1,784,773
4921 – Recovery of Co Wide Cost Alloc	0	0	172,082
Total	\$ 98,904,764	\$ 90,849,195	\$ 111,563,443
Acct # - Miscellaneous Revenues			
5800 – Other Miscellaneous	152,000	22,344	22,344
5889 – ADRP Reimbursement	376,825	205,961	308,413
Total	\$ 528,825	\$ 228,305	\$ 330,757
Total Revenues	\$ 101,514,764	\$ 92,277,500	\$ 113,042,289

RISK MANAGEMENT - 8925**REGULAR SALARIES****BUDGETED POSITIONS****RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
2289	Risk Manager	E	1	1	\$ 84,277
2348	Employee Benefits Manager	E	1	1	84,277
2250	Principal Personnel Analyst	E	0	1	77,256
2251	Senior Personnel Analyst	F	4	3	206,634
2249	Personnel Analyst III	2122	5	7	459,911
2252	Personnel Analyst II	1838	3	2	105,252
2253	Personnel Analyst I	1655	1	0	0
2235	Personnel Technician III - Conf.	1440	3	5	226,653
2236	Personnel Technician II - Conf.	1288	1	1	40,728
2237	Personnel Technician I - Conf.	1166	1	0	0
3213	Accountant II - Confidential	1788	0	1	46,950
3161	Secretary IV - Conf.	1338	2	2	89,113
3081	Office Assistant III - Conf.	1086	2	1	36,175
3111	Office Assistant II - Conf.	974	2	3	85,616
Subtotal			26	28	\$ 1,542,841
Bilingual Skill Pay					602
Less 40-Hour Furlough					(29,556)
TOTAL REGULAR SALARIES					\$ 1,513,887

FILLED POSITION RECOMMENDED FOR TRANSFER FROM ORG. 1010 (Effective July 26, 2010)

<u>JCN</u>	<u>TITLE</u>	<u>STATUS</u>	<u>BAND/ RANGE</u>	<u>POSITION</u>
2235	Personnel Technician III - Conf.	Filled	1440	1
Total Positions Transferred In				1

FILLED POSITION RECOMMENDED FOR DELETION (Effective August 23, 2010)

<u>JCN</u>	<u>TITLE</u>	<u>STATUS</u>	<u>BAND/ RANGE</u>	<u>POSITION</u>	<u>SALARIES & EXPENSES</u>
2251	Senior Personnel Analyst	Filled	F	-1	\$ 113,446
Cost of Restoring Filled Position				-1	\$ 113,446

POSITIONS RECOMMENDED FOR ADDITION (Effective July 26, 2010)

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES & EXPENSES</u>
3213	Accountant II - Conf.	1788	1	\$ 79,734
2250	Principal Personnel Analyst	E	1	126,195
Cost of Positions Added			2	\$ 205,929

General Services – Administration -- 0130

General Services Admin BUDGET 0130 General Fund					
	Actual** 2008-09	Adopted 2009-10	Recommended 2010-11	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 1,151,713	\$ 1,102,841	\$ 1,057,394	\$ (45,447)	-4%
Services and Supplies	150,816	154,517	152,479	(2,038)	-1%
Total Appropriations	\$ 1,302,529	\$ 1,257,358	\$ 1,209,873	\$ (47,485)	-4%
<u>Revenues</u>					
Fines, Forfeitures & Penalties	\$ 473	\$ -	\$ -	\$ -	-100%
Rev From Use of Money & Prop	166,035	151,221	156,103	4,882	3%
Charges For Services	848,971	894,483	979,301	84,818	9%
Miscellaneous Revenues	7,384	-	-	-	-100%
Intrafund Revenue	26,500	31,000	36,839	5,839	19%
Total Revenues	\$ 1,049,363	\$ 1,076,704	\$ 1,172,243	\$ 95,539	9%
<u>Net County Cost</u>	\$ 253,166	\$ 180,654	\$ 37,630	\$ (143,024)	-79%
	Budgeted 2008-09	Current 2009-10	Recommended 2010-11	Increase/ Decrease	
Position Summary	13	12	11	(1)	
**The column labeled Actual 2008-09 includes expenditures incurred against FY 2008-09 appropriations from July 1, 2008 through December 31, 2009.					

GENERAL SERVICES ADMINISTRATION – 0130

FUNCTION

General Services, a division of the County Administrative Office, provides internal support services for the County. General Services Administration includes administrative and business office operations for the department, as well as the administration of all County leases. All other operational units, which include Purchasing, Fleet Services, Graphic Communication Services, Facility Services, and Security, are included in separate budget units. Also, previously included in a separate budget, was the Property Management budget for the Crocker Building.

OVERVIEW

The FY 2010-11 Recommended Budget appropriations of \$1,209,873 reflect a 4% (\$47,485) decrease from the FY 2009-10 Adopted Budget, and the FY 2010-11 Recommended Budget revenues of \$1,172,243 reflect a 9% (\$95,539) increase over the FY 2009-10 Adopted Budget. Staffing is recommended at 11 positions, which reflects a decrease of one position from FY 2009-10. No salary savings have been used in calculating Regular Salaries (Account 6100) in the recommended budget as a result of no turnover in staff and at the concurrence of the County Administrative Office.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

The activities of Lease Services continue to increase as departments vacate leased space and consolidate into existing facilities. In prior years, costs for these services were minimally offset by charging the human services departments. In an effort to more appropriately recover costs for these services, the recommended budget includes charges for these services to internal service fund (ISF) and enterprise fund departments. There is no net increase to ISFs as a result of this change as ISFs previously paid for these services through the cost allocation plan.

Salaries and Benefits

- Salaries and Benefits, recommended at \$1,057,394, represent a 4% (\$45,447) decrease from the current year primarily due to the deletion of one position.

Recommended funding includes:

- Account 6100 Regular Salaries represent a 5% (\$36,842) decrease from the current year.
- Account 6600 Health Insurance Contribution represents an 18% (\$15,348) decrease from the current year due the deletion of one position and employees changing dependent care designations.
- Account 6550 Workers' Compensation Contribution represents an 85% (\$10,531) decrease from the current year due to reallocation of claims to the appropriate budget organization.
- Account 6500 OASDI Contribution represents a 5% (\$2,780) decrease from the current year.

Services and Supplies

- Services and Supplies, recommended at \$152,479, represent a 1% (\$2,038) decrease from the current year primarily due to decreases in Data Processing Charges, Office Expense, and Transportation, Travel and Education Charges.

Recommended funding includes:

General Services – Administration -- 0130

- Account 7296 Data Processing Services represent a 6% (\$2,837) decrease from the current year due to turning in equipment.
- Account 7265 Office Expense represents a 32% (\$1,900) decrease from the current year based on actual expenditures.
- Account 7415 Transportation, Travel and Education represents a 50% (\$1,000) decrease from the current year due to limiting travel for meetings and conferences.

SUMMARY OF REVENUES

- Revenues are recommended at \$1,172,243 and represent a 9% (\$95,539) increase over the current year, which is primarily due to additional recovery of costs for administrative support and fiscal services, as well as for lease services.

Revenues	FY 2009-10 Adopted	FY 2009-10 Estimated Actual	FY 2010-11 Recommended
Acct # - Revenue from the Use of Money			
3404 – Other Rental of Buildings & Land	151,221	151,221	156,103
Total	\$ 151,221	\$ 151,221	\$ 156,103
Acct # - Charges for Services			
5040 – Other County Departments Services	894,483	894,483	979,301
Total	\$ 894,483	\$ 894,483	\$ 979,301
Acct # - Intrafund			
5990 – Intrafund Revenue	31,000	37,000	36,839
Total	\$ 31,000	\$ 37,000	\$ 36,839
Total Revenues	\$ 1,076,704	\$ 1,082,704	\$ 1,172,243

GENERAL SERVICES ADMINISTRATION - 0130

REGULAR SALARIES

BUDGETED POSITIONS

RECOMMENDED

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
2209	Administrative Services Assistant	1912	1	1	\$ 60,656
2248	Deputy Director of General Services	D	1	1	107,623
2270	Senior Administrative Analyst	F	1	1	68,121
3205	Account Clerk II	1051	1	1	34,693
3255	Senior Accountant	2088	2	1	58,537
3260	Account Clerk III	1180	3	3	117,040
3265	Principal Accountant	F	1	1	70,287
3707	Information Technology Analyst IV	2386	2	2	151,380
Subtotal			12	11	\$ 668,337
Less 40-Hour Furlough					(12,803)
TOTAL REGULAR SALARIES					\$ 655,534

VACANT POSITION DELETED (Effective July 26, 2010)

<u>JCN</u>	<u>TITLE</u>	<u>STATUS</u>	<u>BAND/ RANGE</u>	<u>POSITION</u>	<u>SALARIES & EXPENSES</u>
3255	Senior Accountant	Vacant	2088	-1	\$ 86,409
	Cost of Restoring Vacant Position			-1	\$ 86,409

General Services – Facility Services -- 8935

Facility Services BUDGET 8935 Internal Service Fund					
	Actual** 2008-09	Adopted 2009-10	Recommended 2010-11	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 8,739,268	\$ 9,336,381	\$ 8,807,210	\$ (529,171)	-6%
Services and Supplies	12,335,251	13,615,386	14,212,200	596,814	4%
Other Financing Uses	1,275,065	1,323,138	1,319,295	(3,843)	0%
General Fixed Assets	730,585	-	-	-	-100%
Total Appropriations	\$ 23,080,169	\$ 24,274,905	\$ 24,338,705	\$ 63,800	0%
<u>Revenues</u>					
Rev From Use of Money & Prop	\$ 96,585	\$ 86,268	\$ 95,268	\$ 9,000	10%
Intergovernment Revenues - State	-	-	64,600	64,600	100%
Intergovernment Revenues - Federal	-	-	150,000	150,000	100%
Charges For Services	22,060,839	24,187,637	24,011,037	(176,600)	-1%
Miscellaneous Revenues	745,105	1,000	17,800	16,800	1680%
Intrafund Revenue	(536)	-	-	-	-100%
Total Revenues	\$ 22,901,994	\$ 24,274,905	\$ 24,338,705	\$ 63,800	0%
<u>Net County Cost</u>	\$ 178,175	\$ -	\$ -	\$ -	0%
	Budgeted 2008-09	Current 2009-10	Recommended 2010-11	Increase/ Decrease	
Position Summary	130	127	117	(10)	
**The column labeled Actual 2008-09 includes expenditures incurred against FY 2008-09 appropriations from July 1, 2008 through December 31, 2009.					

FACILITY SERVICES – 8935

FUNCTION

Facility Services, a unit of the General Services Division of the County Administrative Office, is an internal service fund. Facility Services is responsible for the mechanical, electrical, structural, and custodial maintenance of County-owned facilities. In addition to routine and preventive maintenance and remodeling and modifications to County facilities, Facility Services provides computer cabling for the Information Technology Services Department and furniture moves as requested by County departments.

OVERVIEW

The FY 2010-11 Recommended Budget of \$24,338,705 reflects a less than 1% (\$63,800) increase over the FY 2009-10 Adopted Budget. Staffing is recommended at 117 positions, which reflects a decrease of 10 positions from FY 2009-10. A 2.8% (\$135,417) salary savings has been used in calculating Regular Salaries (Account 6100) in the recommended budget at the concurrence of the County Administrative Office.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

In an effort to reduce costs and as a result of reduced levels of service requested by user departments, it is necessary to reduce staffing for FY 2010-11. A total of 10 vacant positions (2 supervisory, 4 crafts/trades, 1 maintenance janitor, and 3 janitors) are recommended for deletion.

Salaries and Benefits

- Salaries and Benefits represent a 6% (\$529,171) decrease from the current year primarily due to the deletion of 10 positions.

Recommended funding includes:

- Account 6100 Regular Salaries represent an 8% (\$389,284) decrease due to the deletion of 10 positions.
- Account 6600 Health Insurance Contribution represents a 30% (\$252,863) decrease from the current year due to the deletion of 10 positions and employees changing dependent care designations.

Services and Supplies

- Services and Supplies represent a 4% (\$596,814) increase over the current year primarily due to increases in utilities costs and accounting charges.

Recommended funding includes:

- Account 7431 County Departmental Utilities represent a 9% (\$763,550) increase due to increased utilities costs as a result of rate increases and anticipated utilities costs associated with the University Medical Center Campus.
- Account 7491 Accounting Services represent a 100% (\$72,505) increase over the current year as a result of the scheduled financial audit by the Auditor-Controller/Treasurer-Tax Collector.

Other Financing Uses

- Other Financing Uses represent a less than 1% (\$3,843) decrease based on the actual amount of debt service due on the energy project financing.

SUMMARY OF REVENUES

- Revenues represent a less than 1% (\$63,800) increase over the current year, which is primarily based on the recovery of costs for the services provided to user departments.

Revenues	FY 2009-10 Adopted	FY 2009-10 Estimated Actual	FY 2010-11 Recommended
Acct # - Revenue from the Use of Money			
3380 – Interest	36,920	36,920	36,920
3404 – Other Rental of Buildings & Land	49,348	49,348	58,348
Total	\$ 86,268	\$ 86,268	\$ 95,268
Acct # - Intergovernmental Revenues – State			
3575 – State - Other	0	0	64,600
Total	\$ 0	\$ 0	\$ 64,600
Acct # - Intergovernmental Revenues – Federal			
4380 – Federal - Other	0	0	150,000
Total	\$ 0	\$ 0	\$ 150,000
Acct # - Charges for Services			
4897 – Buildings & Grounds Maintenance	19,717,979	19,717,979	10,317,826
4900 – Dept Charges Energy Project Debt Service	0	0	1,319,295
5040 – Other County Departments Services	4,469,658	4,469,658	2,699,421
5046 – Interfund Utilities Reimbursement	0	0	9,674,495
Total	\$ 24,187,637	\$ 24,187,637	\$ 24,011,037
Acct # - Miscellaneous Revenues			
5800 – Other Miscellaneous	1,000	25,000	17,800
Total	\$ 1,000	\$ 25,000	\$ 17,800
Total Revenues	\$ 24,274,905	\$ 24,298,905	\$ 24,338,705

FACILITY SERVICES - INTERNAL SERVICE FUND - 8935**REGULAR SALARIES****BUDGETED POSITIONS****RECOMMEDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
2270	Senior Administrative Analyst	F	1	1	\$ 69,530
3080	Office Assistant III	1119	1	1	37,630
3110	Office Assistant II	1003	1	1	32,968
3160	Secretary IV	1378	1	1	46,654
3440	Stock Clerk II	933	1	1	29,597
5050	Maintenance Janitor	942	9	8	256,353
5055	Janitor	915	50	47	1,413,204
5061	Supervising Janitor	1091	4	3	110,760
5201	Maintenance Services Supervisor	2067	4	3	184,354
5202	Building Maintenance Engineer	1563	12	11	547,161
5230	Facility Services Manager	E	1	1	77,543
5231	Facility Services Supervisor	2349	1	1	74,489
5303	Floor Installer	1320	1	1	41,864
5315	Maintenance Carpenter	1614	3	2	102,416
5325	Maintenance Painter	1502	5	5	240,252
5326	Maintenance Plumber	1680	9	9	481,622
5327	Maintenance Electrician	1614	8	7	361,163
5328	Locksmith	1614	3	3	154,929
5330	Air Conditioning Mechanic	1680	10	9	479,664
5375	Building Maintenance Specialist	2032	2	2	140,538
Subtotal			127	117	\$ 4,882,691
Jail Premium					48,100
Less 40-Hour Furlough					(94,460)
Less Salary Savings					(135,417)
TOTAL REGULAR SALARIES					\$ 4,700,914

VACANT POSITIONS RECOMMENDED FOR DELETION (Effective July 26, 2010)

<u>JCN</u>	<u>TITLE</u>	<u>STATUS</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES & EXPENSES</u>
5050	Maintenance Janitor	Vacant	942	-1	\$ 42,913
5055	Janitor	Vacant	915	-3	125,532
5061	Supervising Janitor	Vacant	1091	-1	48,818
5201	Maintenance Services Supervisor	Vacant	2067	-1	94,446
5202	Building Maintenance Engineer	Vacant	1563	-1	76,123
5315	Maintenance Carpenter	Vacant	1614	-1	78,462
5327	Maintenance Electrician	Vacant	1614	-1	80,271
5330	Air Conditioning Mechanic	Vacant	1680	-1	81,425
Cost of Restoring Vacant Positions				-10	\$ 627,990

General Services – Fleet Services -- 8910

Fleet Services BUDGETS 8910-8911 Internal Service Funds					
	Actual** 2008-09	Adopted 2009-10	Recommended 2010-11	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 3,487,652	\$ 3,643,898	\$ 3,180,131	\$ (463,767)	-13%
Services and Supplies	7,386,864	8,905,925	8,711,903	(194,022)	-2%
Other Charges	2,107,860	3,631,275	2,817,259	(814,016)	-22%
General Fixed Assets	2,739,955	900,000	2,255,000	1,355,000	151%
Other Financing Uses	720,915	-	-	-	-100%
Total Appropriations	\$ 16,443,246	\$ 17,081,098	\$ 16,964,293	\$ (116,805)	-1%
<u>Revenues</u>					
Rev From Use of Money & Prop	\$ 2,928,295	\$ 693,600	\$ 2,754,389	\$ 2,060,789	297%
Charges For Services	10,813,673	12,369,023	11,764,704	(604,319)	-5%
Miscellaneous Revenues	1,434,360	167,200	130,200	(37,000)	-22%
Other Financing Sources	995,034	100,000	100,000	-	0%
Residual Equity Transfers (In)	93,717	120,000	50,000	(70,000)	-58%
Depreciation Carryover	-	3,631,275	-	(3,631,275)	-100%
Total Revenues	\$ 16,265,079	\$ 17,081,098	\$ 14,799,293	\$ (2,281,805)	-13%
<u>Revenues (Over)/Under Expenses</u>	\$ 178,168	\$ -	\$ 2,165,000	\$ 2,165,000	100%
(Decrease) of Replacement Reserve	-	-	(2,165,000)	(2,165,000)	100%
<u>Budgetary Balance</u>	\$ 178,168	\$ -	\$ -	\$ -	0%
	Budgeted 2008-09	Current 2009-10	Recommended 2010-11	Increase/ Decrease	
Position Summary	46	38	37	(1)	
**The column labeled Actual 2008-09 includes expenditures incurred against FY 2008-09 appropriations from July 1, 2008 through December 31, 2009.					

FLEET SERVICES – 8910/11

FUNCTION

Fleet Services, a unit of the General Services Division of the County Administrative Office, is an internal service fund. Fleet Services is responsible for the management of the County's vehicle and heavy equipment fleet, including fleet planning, acquisition, maintenance, fueling operations, and sale of surplus equipment. Transportation services are provided through a central motor pool. The radio shop functions, which include radio and pager communications for law enforcement and other departments with field operations, were transferred to the Information Technology Services Department (ITSD) in FY 2008-09.

OVERVIEW

The FY 2010-11 Recommended Budget of \$16,964,293 reflects a 1% (\$116,805) decrease from the FY 2009-10 Adopted Budget. Staffing is recommended at 37 positions, which reflects a decrease of one position from FY 2009-10. No salary savings have been used in calculating Regular Salaries (Account 6100) in the recommended budget as a result of no turnover in staff and at the concurrence of the County Administrative Office.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

Although the radio shop functions were transferred to ITSD in FY 2008-09, funds associated with this function were not transferred to ITSD until FY 2009-10. All radio shop operations and associated funds have now been transferred in full to ITSD.

Salaries and Benefits

- Salaries and Benefits represent a 13% (\$463,767) decrease from the current year primarily due to the transfer of radio shop funds to ITSD and the deletion of one position.

Recommended funding includes:

- Account 6100 Regular Salaries represent a 17% (\$371,412) decrease from the current year due to the deletion of one position and transfer of radio shop personnel to ITSD.
- Account 6600 Health Insurance Contribution represents a 21% (\$61,188) decrease from the current year due to the deletion of one position, transfer of radio shop personnel to ITSD, and employees changing dependent care designations.
- Account 6400 Retirement Contribution represents a 7% (\$57,791) decrease from the current year due to the deletion of one position and transfer of radio shop personnel to ITSD.
- Account 6550 Workers' Compensation Contribution represents a 28% (\$54,686) increase over the current year due to increased workers compensation claims.

Services and Supplies

- Services and Supplies represent a 2% (\$194,022) decrease from the current year primarily due to a decrease in fuel costs and the transfer of radio shop funds to ITSD.

Recommended funding includes:

- Account 7400 Special Departmental Expense represents a 10% (\$532,000) decrease from the current year as a result of stabilization of market fuel costs.

General Services – Fleet Services -- 8910

- Account 7340 Operating Leases Buildings represent a 100% (\$97,504) decrease from the current year as result of transferring radio shop functions to ITSD.

Other Charges

- Other Charges represent a 22% (\$814,016) decrease from the current year primarily due to decreased depreciation resulting from older vehicles/equipment being fully depreciated.

Fixed Assets

- Fixed Assets reflect an 151% (\$1,355,000) increase over the current year primarily due to adding funding for light duty vehicles, shop equipment, and heavy duty equipment, which were eliminated in the prior year.

Light Duty Vehicles \$450,000 User Departments
 Shop Equipment..... \$65,000 Fleet Services
 Totally Damaged Vehicles \$40,000 Risk Management
 CARB Retrofits..... \$800,000 User Departments
 Heavy Duty Equipment \$850,000 User Departments
 Vehicles (5110) \$50,000 User Department

SUMMARY OF REVENUES

- Revenues represent a 13% (\$2,281,805) decrease from the current year, which is primarily due to segregating replacement reserve funds from revenues (currently Depreciation Carryover) as a result of new budget reporting requirements.

Revenues	FY 2009-10 Adopted	FY 2009-10 Estimated Actual	FY 2010-11 Recommended
Acct # - Revenue from the Use of Money			
3380 – Interest	286,600	155,502	155,502
3405 – Inflation Revenue	407,000	350,600	722,243
3406 – Replacement Revenue	0	0	1,876,644
Total	\$ 693,600	\$ 506,102	\$ 2,754,389
Acct # - Charges for Services			
5060 – Other Charges for Current Services	12,369,023	12,369,023	11,764,704
Total	\$ 12,369,023	\$ 12,369,023	\$ 11,764,704
Acct # - Miscellaneous Revenues			
5800 – Other Miscellaneous	6,500	13,000	9,500
5806 – Loss Recovery - Risk Management	160,700	120,700	120,700
Total	\$ 167,200	\$ 133,700	\$ 130,200
Acct # - Other Financing Sources			
5911 – Sale of Fixed Assets	100,000	650,000	100,000
Total	\$ 100,000	\$ 650,000	\$ 100,000
Acct # - Residual Equity Transfer (In)			
5986 – Residual Equity Transfers In	120,000	1,070,000	50,000
Total	\$ 120,000	\$ 1,070,000	\$ 50,000
Total Revenues	\$ 13,449,823	\$ 14,728,825	\$ 14,799,293

FLEET SERVICES - INTERNAL SERVICE AND EQUIPMENT FUNDS - ORG 8910-11**REGULAR SALARIES****BUDGETED POSITIONS****RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
1709	Fuel Site Compliance Specialist	1330	1	1	\$ 42,204
3080	Office Assistant III	1119	2	2	73,345
3110	Office Assistant II	1003	1	1	27,929
3140	Secretary III	1248	1	1	42,251
3410	Fleet Services Parts Specialist	1173	2	2	74,490
3420	Stock Clerk I	828	1	0	0
3707	Information Technology Analyst IV	2386	1	1	75,690
5040	Fleet Services Maintenance Custodian	954	1	1	30,270
5307	Automotive Mechanic	1547	6	6	288,871
5309	Fleet Services Supervisor	2067	2	2	131,178
5313	Heavy Duty Mechanic	1547	9	9	441,612
5331	Master Automotive Mechanic	1925	2	2	130,228
5332	Master Heavy Duty Mechanic	1925	1	1	65,114
5340	Equipment Service Assistant	1124	4	4	133,526
5360	Senior Welder	1986	1	1	67,183
5365	Fleet Services Manager	E	1	1	74,176
5370	Welder	1547	2	2	98,136
Subtotal			38	37	\$ 1,796,203
Less 40-Hour Furlough					(34,410)
TOTAL REGULAR SALARIES					\$ 1,761,793

VACANT POSITION RECOMMENDED FOR DELETION (Effective July 26, 2010)

<u>JCN</u>	<u>TITLE</u>	<u>STATUS</u>	<u>BAND/ RANGE</u>	<u>POSITION</u>	<u>SALARIES & EXPENSES</u>
3420	Stock Clerk I	Vacant	828	-1	\$ 39,365
	Cost of Restoring Vacant Position			-1	\$ 39,365

General Services – Graphic Communication Services -- 8920

Graphic Communication Services BUDGET 8920 Internal Service Fund					
	Actual** 2008-09	Adopted 2009-10	Recommended 2010-11	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 1,175,509	\$ 1,165,695	\$ 1,213,459	\$ 47,764	4%
Services and Supplies	3,168,535	2,881,000	2,573,277	(307,723)	-11%
Other Charges	12,507	16,248	9,812	(6,436)	-40%
Total Appropriations	\$ 4,356,552	\$ 4,062,943	\$ 3,796,548	\$ (266,395)	-7%
<u>Revenues</u>					
Rev From Use of Money & Prop	\$ (15,646)	\$ -	\$ -	\$ -	-100%
Charges For Services	4,577,758	4,062,943	3,796,548	(266,395)	-7%
Total Revenues	\$ 4,562,112	\$ 4,062,943	\$ 3,796,548	\$ (266,395)	-7%
<u>Net County Cost</u>	\$ (205,560)	\$ -	\$ -	\$ -	0%
	Budgeted 2008-09	Current 2009-10	Recommended 2010-11	Increase/ Decrease	
Position Summary	24	22	20	(2)	
**The column labeled Actual 2008-09 includes expenditures incurred against FY 2008-09 appropriations from July 1, 2008 through December 31, 2009.					

GRAPHIC COMMUNICATION SERVICES – 8920

FUNCTION

Graphic Communication Services, a unit of the General Services Division of the County Administrative Office, is an internal service fund. Graphic Communication Services processes all outgoing County U.S. postal mail, and provides the Countywide messenger mail service, graphic design services, offset printing, copy service, and poster printing. Graphic Communication Services performs the majority of the County's graphic communication requirements in-house; specialized services and projects produced more cost effectively by private companies are contracted out.

OVERVIEW

The FY 2010-11 Recommended Budget of \$3,796,548 reflects a 7% (\$266,395) decrease from the FY 2009-10 Adopted Budget. Staffing is recommended at 20 positions, which reflects a decrease of 2 positions from FY 2009-10. No salary savings have been used in calculating Regular Salaries (Account 6100) in the recommended budget as a result of no turnover in staff and at the concurrence of the County Administrative Office.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

Two vacant positions are recommended for deletion in FY 2010-11. One Office Assistant position assigned to the mail services operation is recommended for deletion as a result of contracting out for CalWin and tax bill mailings in the current year. Due to the reduction of stops in the Countywide messenger mail service, one Driver position is also recommended for deletion.

Salaries and Benefits

- Salaries and Benefits represent a 4% (\$47,764) increase over the current year, which is offset by a decrease as a result of deleting two positions. The increase is primarily due to increases in Workers' Compensation, Retirement, and Unemployment Insurance Contributions, as well as negotiated salary increases and step increases.

Recommended funding includes:

- Account 6550 Workers' Compensation Contribution represents a 100% (\$42,107) increase over the current year due to increased workers' compensation claims.
- Account 6400 Retirement Contribution represents a 5% (\$12,875) increase over the current year due to increased retirement contributions.
- Account 6100 Regular Salaries represent a 2% (\$10,383) increase over the current year due to negotiated salary increases and step increases.
- Account 6350 Unemployment Insurance represents a 239% (\$3,474) increase over the current year due to increased unemployment insurance contributions.

Services and Supplies

- Services and Supplies represent an 11% (\$307,723) decrease from the current year primarily due to contracting out for CalWin and tax bill mailings.

Recommended funding includes:

General Services – Graphic Communication Services -- 8920

- Account 7267 Postage – Stores represent a 22% (\$400,000) decrease from the current year as a result of the Department of Social Services and the Auditor-Controller/Treasurer-Tax Collector contracting out for CalWin and tax bill mailings respectively.
- Account 7416 Transportation and Travel – County Garage represents a 31% (\$29,077) decrease from the current year as a result of turning in two vehicles to Fleet Services.
- Account 7491 Accounting Services represent a 90% (\$22,809) decrease from the current year as a result of completing the financial audit in the current year.
- Account 7565 Countywide Cost Allocation represents a 100% (\$130,896) increase over the current year.

Other Charges

- Other Charges represent a 40% (\$6,436) decrease from the current year due to the depreciation of equipment.

SUMMARY OF REVENUES

- Revenues represent a 7% (\$266,395) decrease from the current year, which is primarily based on the recovery of costs for the services provided to user departments.

Revenues	FY 2009-10 Adopted	FY 2009-10 Estimated Actual	FY 2010-11 Recommended
Acct # - Charges for Services			
5040 – Other County Departments Services	3,656,649	3,656,649	3,416,893
5060 – Other Charges for Current Services	406,294	406,294	379,655
Total	\$ 4,062,943	\$ 4,062,943	\$ 3,796,548
Total Revenues	\$ 4,062,943	\$ 4,062,943	\$ 3,796,548

GRAPHIC COMMUNICATION SERVICES - INTERNAL SERVICE FUND - 8920

REGULAR SALARIES

BUDGETED POSITIONS

RECOMMENDED

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
1152	Graphic Arts Technician II	1298	2	2	\$ 82,372
2217	Graphic Communication Services Manager	H	1	1	58,099
3037	Driver	958	9	8	242,242
3080	Office Assistant III	1119	1	1	37,901
3110	Office Assistant II	1003	3	2	67,898
3205	Account Clerk II	1051	1	1	33,406
3535	Offset Equipment Operator II	1002	4	4	126,754
3542	Senior Offset Equipment Operator	1132	1	1	35,914
Subtotal			22	20	\$ 684,586
Less 40-Hour Furlough					(13,115)
TOTAL REGULAR SALARIES					\$ 671,471

VACANT POSITIONS RECOMMENDED FOR DELETION (Effective July 26, 2010)

<u>JCN</u>	<u>TITLE</u>	<u>STATUS</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES & EXPENSES</u>
3037	Driver	Vacant	958	-1	\$ 41,987
3110	Office Assistant II	Vacant	1003	-1	44,582
Cost of Restoring Vacant Positions				-2	\$ 86,569

General Services – Security Services -- 8970

Security BUDGET 8970 Internal Service Fund					
	Actual** 2008-09	Adopted 2009-10	Recommended 2010-11	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 3,575,372	\$ 3,749,989	\$ 3,248,407	\$ (501,582)	-13%
Services and Supplies	1,105,950	1,144,461	1,225,873	81,412	7%
Total Appropriations	\$ 4,681,322	\$ 4,894,450	\$ 4,474,280	\$ (420,170)	-9%
<u>Revenues</u>					
Fines, Forfeitures & Penalties	\$ 320,426	\$ 306,000	\$ 337,525	\$ 31,525	10%
Rev From Use of Money & Prop	511,703	642,000	660,000	18,000	3%
Charges For Services	3,957,513	3,946,450	3,476,755	(469,695)	-12%
Miscellaneous Revenues	9,902	-	-	-	-100%
Total Revenues	\$ 4,799,544	\$ 4,894,450	\$ 4,474,280	\$ (420,170)	-9%
<u>Net County Cost</u>	\$ (118,222)	\$ -	\$ -	\$ -	0%
	Budgeted 2008-09	Current 2009-10	Recommended 2010-11	Increase/ Decrease	
Position Summary	62	62	49	(13)	
**The column labeled Actual 2008-09 includes expenditures incurred against FY 2008-09 appropriations from July 1, 2008 through December 31, 2009.					

SECURITY – 8970

FUNCTION

Security, a unit of the General Services Division of the County Administrative Office, is an internal service fund. Security is responsible for the physical security of County facilities and employees, and parking enforcement. Other services provided by Security include centralized County identification badge services and administration of the County's security access control system.

OVERVIEW

The FY 2010-11 Recommended Budget of \$4,474,280 reflects a 9% (\$420,170) decrease from the FY 2009-10 Adopted Budget. Staffing is recommended at 49 positions, which reflects a decrease of 13 positions from FY 2009-10. A 3% (\$53,747) salary savings has been used in calculating Regular Salaries (Account 6100) in the recommended budget at the concurrence of the County Administrative Office.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

As a result of reduced levels of security services requested by user departments (including a significant decrease by the Department of Behavioral Health), it is necessary to reduce staffing for FY 2010-11. A total of 13 permanent Security Officer positions (five vacant and eight filled) are recommended for deletion. Extra-help funding has also been substantially reduced for the same purpose.

Salaries and Benefits

- Salaries and Benefits represent a 13% (\$501,582) net decrease from the current year primarily due to the deletion of 13 permanent positions, as well as a reduction in funding for extra-help.

Recommended funding includes:

- Account 6100 Regular Salaries represents a net 13% (\$262,068) decrease from the current year due to the deletion of 13 positions. Also included in this account is an increase due to negotiated salary and step increases.
- Account 6600 Health Insurance Contribution represents a 35% (\$142,475) decrease from the current year due to the deletion of 13 positions and employees changing dependent care designations.
- Account 6200 Extra-Help represents a 31% (\$87,079) decrease from the current year due to reduced staffing needs.

Services and Supplies

- Services and Supplies represent a 7% (\$81,412) increase over the current year primarily due to increases in alarm maintenance costs, parking lot rental costs, and accounting charges.

Recommended funding includes:

- Account 7205 Maintenance – Equipment represents a 39% (\$70,700) increase over the current year due to necessary upgrades of existing alarm systems in facilities Countywide.
- Account 7340 Operating Leases Buildings represent a 16% (\$35,025) increase over the current year due to increased parking lot rental costs as a result of adding parking stalls at the Convention Center Garage for employee parking.

General Services – Security Services -- 8970

- Account 7491 Accounting Services represent a 100% (\$21,650) increase over the current year as a result of the scheduled financial audit by the Auditor-Controller/Treasurer-Tax Collector.

SUMMARY OF REVENUES

- Revenues represent a 9% (\$420,170) decrease from the current year, which is primarily based on the recovery of costs for the services provided to user departments.

Revenues	FY 2009-10 Adopted	FY 2009-10 Estimated Actual	FY 2010-11 Recommended
Acct # - Fines, Forfeitures, & Penalties			
3296 – Vehicle Code Fines/Parking	306,000	306,000	337,525
Total	\$ 306,000	\$ 306,000	\$ 337,525
Acct # - Revenue from the Use of Money			
3380 – Interest	4,000	4,000	4,000
3401 – County Parking Facilities	638,000	638,000	656,000
Total	\$ 642,000	\$ 642,000	\$ 660,000
Acct # - Charges for Services			
5040 – Other County Departments Services	2,943,915	2,943,915	2,617,723
5060 – Other Charges for Current Services	1,002,535	1,002,535	859,032
Total	\$ 3,946,450	\$ 3,946,450	\$ 3,476,755
Total Revenues	\$ 4,894,450	\$ 4,894,450	\$ 4,474,280

SECURITY - INTERNAL SERVICE FUND - 8970

REGULAR SALARIES

BUDGETED POSITIONS

RECOMMENDED

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
3140	Secretary III	1248	1	1	\$ 42,251
5206	Chief of Security	F	1	1	71,044
5236	Supervising Security Officer	1574	2	2	99,910
5237	Security Officer II	1058	36	35	1,224,782
5238	Security Officer I	940	15	3	111,503
5239	Senior Security Officer	1239	7	7	275,149
Subtotal			62	49	\$ 1,824,639
	Bilingual Skills Pay				1,907
	Less 40-Hour Furlough				(34,991)
	Less Salary Savings				(53,747)
TOTAL REGULAR SALARIES					\$ 1,737,808

VACANT POSITIONS RECOMMENDED FOR DELETION (Effective July 26, 2010)

<u>JCN</u>	<u>TITLE</u>	<u>STATUS</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES & EXPENSES</u>
5237	Security Officer II	Vacant	1058	-1	\$ 46,901
5238	Security Officer I	Vacant	940	-4	169,168
	Cost of Restoring Vacant Positions			-5	\$ 216,069

FILLED POSITIONS RECOMMENDED FOR DELETION (Effective August 8, 2010)

<u>JCN</u>	<u>TITLE</u>	<u>STATUS</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES & EXPENSES</u>
5238	Security Officer I	Filled	940	-8	\$ 364,785
	Cost of Restoring Filled Positions			-8	\$ 364,785

Purchasing -- 0440

Purchasing BUDGET 0440 General Fund					
	Actual** 2008-09	Adopted 2009-10	Recommended 2010-11	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 785,950	\$ 708,167	\$ 749,206	\$ 41,039	6%
Services and Supplies	78,750	82,215	81,304	(911)	-1%
Total Appropriations	\$ 864,699	\$ 790,382	\$ 830,510	\$ 40,128	5%
<u>Revenues</u>					
Charges For Services	\$ -	\$ -	153,117	\$ 153,117	100%
Miscellaneous Revenues	141,527	89,800	102,970	13,170	15%
Intrafund Revenue	142,023	140,916	117,615	(23,301)	-17%
Total Revenues	\$ 283,550	\$ 230,716	\$ 373,702	\$ 142,986	62%
<u>Net County Cost</u>	\$ 581,149	\$ 559,666	\$ 456,808	\$ (102,858)	-18%
	Budgeted 2008-09	Current 2009-10	Recommended 2010-11	Increase/ Decrease	
Position Summary	10	10	10	-	
**The column labeled Actual 2008-09 includes expenditures incurred against FY 2008-09 appropriations from July 1, 2008 through December 31, 2009.					

PURCHASING – 0440

FUNCTION

Purchasing, a unit of the General Services Division of the County Administrative Office, is responsible for the acquisition of all supplies and equipment used by County departments. As the County's contracting agency, the division also assists in securing outside services required by County operations. Purchasing obtains quality goods and services through the competitive process. The County surplus property program and the Cal-Card (credit card) program are also administered by Purchasing.

OVERVIEW

The FY 2010-11 Recommended Budget appropriations of \$830,510 reflect a 5% (\$40,128) increase over the FY 2009-10 Adopted Budget, and the FY 2010-11 Recommended Budget revenues of \$373,702 reflect a 62% (\$142,986) increase over the FY 2009-10 Adopted Budget. Staffing is recommended at 10 positions, which reflects no change from FY 2009-10. No salary savings have been used in calculating Regular Salaries (Account 6100) in the recommended budget as a result of no turnover in staff and at the concurrence of the County Administrative Office.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

Currently, costs for Purchasing services are minimally offset by charging the human services departments. In an effort to more appropriately recover costs for these services, the recommended budget includes charges for these services to internal service fund (ISF) and enterprise fund departments. There is no net increase to ISFs as a result of this change as ISFs previously paid for these services through the cost allocation plan.

Salaries and Benefits

- Salaries and Benefits, recommended at \$749,206, represent a 6% (\$41,039) increase over the current year primarily due to increases in Retirement, Unemployment Insurance and OASDI contributions, as well as negotiated salary and step increases.

Recommended funding includes:

- Account 6400 Retirement Contribution represents a 17% (\$27,222) increase over the current year due to increased retirement contributions.
- Account 6100 Regular Salaries represent a 5% (\$20,996) increase over the current year due to negotiated salary and step increases.
- Account 6350 Unemployment Insurance represents a 572% (\$5,181) increase over the current year due to increased unemployment insurance contributions.
- Account 6500 OASDI Contribution represents a 4% (1,329) increase over the current year due to increased OASDI contributions.

Services and Supplies

- Services and Supplies, recommended at \$81,304, represent a 1% (\$911) decrease from the prior year primarily due to elimination of facility depreciation charges and a decrease in telephone charges.

Purchasing -- 0440

Recommended funding includes:

- Account 7340 Operating Leases Buildings represent a 100% (\$3,674) decrease from the current year due to elimination of facility depreciation charges from the County Clerk for space occupied by Purchasing in the Warehouse facility; this is a result of the Warehouse converting from an ISF to a general fund budget.
- Account 7040 Telephone Charges represent a 37% (\$1,810) decrease from the current year due to decreased costs for telephone services.

SUMMARY OF REVENUES

- Revenues are recommended at \$373,702 and represent a 62% (\$142,986) increase over the prior year, which is primarily due to partial recovery of costs for purchasing services by charging user departments.

Revenues	FY 2009-10 Adopted	FY 2009-10 Estimated Actual	FY 2010-11 Recommended
Acct # - Charges for Services			
5040 – Other County Departments Services	0	0	153,117
Total	\$ 0	\$ 0	\$ 153,117
Acct # - Miscellaneous Revenues			
5800 – Other Miscellaneous	89,800	100,000	102,970
Total	\$ 89,800	\$ 100,000	\$ 102,970
Acct # - Intrafund			
5990 – Intrafund Revenue	140,916	140,916	117,615
Total	\$ 140,916	\$ 140,916	\$ 117,615
Total Revenues	\$ 230,716	\$ 240,916	\$ 373,702

PURCHASING - 0440

REGULAR SALARIES

BUDGETED POSITIONS

RECOMMENDED

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
2229	Senior Buyer	1891	1	1	\$ 59,978
2230	Buyer I	1189	2	2	75,430
2231	Buyer III	1705	3	3	162,315
2314	Purchasing Supervisor	2147	1	1	68,095
3080	Office Assistant III	1119	1	1	37,901
3110	Office Assistant II	1003	<u>2</u>	<u>2</u>	<u>65,817</u>
Subtotal			10	10	\$ 469,536
Less 40-Hour Furlough					<u>(8,995)</u>
TOTAL REGULAR SALARIES					\$ 460,541

Property Management -- 9135

Property Management BUDGET 9135 Enterprise Fund					
	Actual** 2008-09	Adopted 2009-10	Recommended 2010-11	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Services and Supplies	\$ 685,754	\$ 680,034	\$ -	\$ (680,034)	-100%
Other Charges	56,949	53,408	-	(53,408)	-100%
Total Appropriations	\$ 742,703	\$ 733,442	\$ -	\$ (733,442)	-100%
<u>Revenues</u>					
Rev From Use of Money & Prop	\$ 559,742	\$ 275,002	\$ -	\$ (275,002)	-100%
Miscellaneous Revenues	2,362	-	-	-	-100%
Other Financing Sources	75,000	458,440	-	(458,440)	-100%
Total Revenues	\$ 637,104	\$ 733,442	\$ -	\$ (733,442)	-100%
<u>Net County Cost</u>	\$ 105,600	\$ -	\$ -	\$ -	-100%
	Budgeted 2008-09	Current 2009-10	Recommended 2010-11	Increase/ Decrease	
Position Summary	-	-	-	-	
**The column labeled Actual 2008-09 includes expenditures incurred against FY 2008-09 appropriations from July 1, 2008 through December 31, 2009.					

PROPERTY MANAGEMENT – 9135

FUNCTION

This budget funded the property management functions of the Crocker Building. In FY 2005-06, the County entered into a lease/purchase agreement for the property, with the General Services Division of the County Administrative Office being responsible for collecting rents and providing for the operation of the facility. In FY 2009-10, the County purchased the property, which resulted in no longer requiring a separate budget for the facility. Therefore, there is no budget recommended for FY 2010-11.

Auditor–Controller/Treasurer-Tax Collector -- 0410

Auditor-Controller/Treasurer-Tax Collector					
BUDGET 0410					
General Fund					
	Actual** 2008-09	Adopted 2009-10	Recommended 2010-11	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 8,423,671	\$ 8,322,641	\$ 8,355,551	\$ 32,910	0%
Services and Supplies	2,437,049	2,661,317	2,687,498	26,181	1%
General Fixed Assets	103,736	-	-	-	0%
Total Appropriations	\$ 10,964,456	\$ 10,983,958	\$ 11,043,049	\$ 59,091	1%
<u>Revenues</u>					
Taxes	\$ 5,989	\$ -	\$ -	\$ -	0%
Licenses, Permits & Franchises	8,969	8,000	4,000	(4,000)	-50%
Rev From Use of Money & Prop	14,308	5,400	7,200	1,800	33%
Intergovernment Rev-Federal	-	172,961	299,643	126,682	73%
Intergovernment Revenue-Other	756	-	-	-	0%
Charges For Services	4,098,704	4,188,496	4,443,634	255,138	6%
Miscellaneous Revenues	283,359	512,691	753,016	240,325	47%
Intrafund Revenue	857,453	839,212	848,336	9,124	1%
Total Revenues	\$ 5,269,538	\$ 5,726,760	\$ 6,355,829	\$ 629,069	11%
<u>Net County Cost</u>	\$ 5,694,918	\$ 5,257,198	\$ 4,687,220	\$ (569,978)	-11%
	Budgeted 2008-09	Current 2009-10	Recommended 2010-11	Increase/ Decrease	
Position Summary	118	108	103	(5)	
**The column labeled Actual 2008-09 includes expenditures incurred against FY 2008-09 appropriations from July 1, 2008 through December 31, 2009.					

AUDITOR-CONTROLLER/TREASURER-TAX COLLECTOR – 0410

FUNCTION

Auditor-Controller/Treasurer-Tax Collector's (ACTTC) mission is to promote public trust by providing exemplary accounting and financial services to the public, business, and governmental customers.

The ACTTC has two primary operations, separating the accounting, auditing and general ledger functions from the cash handling, collection and portfolio management functions.

There are two accounting divisions, General Accounting (GA) and Financial Reporting & Audits (FR&A). The FR&A division prepares the County's audited financial statements, State Controller financial reports, and State court fines reports. Additionally, this division performs audits of internal departments and funds, special financial analysis projects, rate review and accounting for various Joint Powers Agreements (JPAs), special funds and districts. The GA division is responsible for the centralized accounting functions including accounts payable, budget, general ledger, fixed assets and payroll. Additionally, the Special Accounting unit was incorporated under the GA division to provide for a greater pooling of resources, cross-training and greater management oversight. Special Accounting (SA) functions include all accounting functions supporting the property tax apportionment process, cost accounting, debt service and special check issuance.

There are also two divisions dedicated to collections and cash management/banking functions. The Treasurer division performs central finance operations including debt issuance, cash flow projections, banking operations, cash management and portfolio management. The Tax and Revenue Collections division provides for a centralized property tax collections and revenue billing and collections unit.

OVERVIEW

The FY 2010-11 Recommended Budget appropriations of \$11,043,049 reflect a 0.54% (\$59,091) decrease from the FY 2009-10 Adopted Budget. The FY 2010-11 Recommended Budget revenues of \$6,355,829 reflect a net 11% (\$629,069) increase over the FY 2009-10 Adopted Budget. Staffing is recommended at 103 positions, which reflects a net decrease of 5 positions from FY 2009-10 Adopted Budget. A 2% (\$103,265) salary savings has been used in calculating Regular Salaries (Account 6100) in the recommended budget. A \$60,633 savings in combined, related benefits has also been calculated in the recommended budget for Retirement, OASDI, and Health Insurance.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

Convert Office Assistants into Account Clerks – Technology has changed and the ACTTC has experienced significant account clerk staff reductions in operational divisions. The need for accounting clerical staff grows and administrative operations are subordinated to service delivery. Consequently, the conversion will provide greater flexibility in assigning account clerks across divisions. The converted positions will be trained in more than one division so that they will backfill during peak work loads and provide for absentee coverage. There will be limited staff available to the public entering the Hall of Records and hours for acceptance of documents and materials from other County departments will be limited.

Change the schedule for accepting agenda items and contracts – ACTTC will accept the countywide agenda items and contracts that are being submitted for review from 8 a.m. until 12 p.m. daily.

Combine Special Accounting (SA) and General Accounting (GA) Divisions – This combination will expand the responsibilities of one Supervising Account Clerk who will supervise all the Account Clerks currently assigned in SA and GA. This action will permit the elimination of the second Supervising Account Clerk position. This division (except the Payroll operations) will only be open to public and

County staff between 9 a.m. and 4 p.m.

Eliminate mid-level supervision in Revenue Collection unit – This will require the Collection Supervisor to supervise both the Collection Representatives and Account Clerks and to eliminate one Supervising Account Clerk position. The number of employees directly reporting to the Collection Supervisor will increase from 8 to 15. Collections accounts will be prioritized so that those collections paying a commission to ACTTC will be worked first.

Eliminate mid-level supervision in Financial Reporting and Audits Division – One Supervising Accountant will be eliminated and the task of that position will be distributed to the remaining two Supervising Accountants. The consulting service that the staff provides to all County departmental staff will be significantly reduced. Processing the fraud hotline requests will be delayed.

Salaries and Benefits

- Salaries and Benefits, recommended at \$8,355,551, represent a less than 1% (\$32,910) increase over the FY 2009-10 Adopted Budget primarily due to an increase in Retirement and Unemployment Insurance rates, which is partially offset by the elimination of five positions. As provided in the County Administrative Office (CAO) budget instructions, also included are 40 hours of unpaid leave and 2% salary savings.

Recommended funding includes:

- A 2% (\$96,949) decrease in Regular Salaries due to reductions in staffing level.
- A 334% (\$35,571) increase in Unemployment Insurance due to a change in rate calculation methodology.
- A 10% (\$184,730) increase in Retirement Contributions due to increases in rates.
- A 3% (\$11,376) decrease in OASDI Contribution due to reductions in staffing level.
- A 14% (\$9,259) increase in Workers' Compensation based on utilization.
- Salary and related benefit savings of 2% (\$163,898) to more accurately reflect recruitment timeframes, position vacancies, and unpaid leaves of absences.
- Negotiated salary adjustments and normal step advances, including a 3% full year cost-of-living adjustment (COLA) for applicable employees.

Services and Supplies

- Services and Supplies, recommended at \$2,687,498 represent a 1% (\$26,181) decrease from the FY 2009-10 Adopted Budget. Significant changes by account are noted below.

Recommended funding includes:

- An 82% (\$24,478) decrease in Liability Insurance due to lower rates
- A 21% (\$1,263) increase in Insurance Other due to higher rates
- A 13% (\$5,597) increase in Memberships mainly due to increase in membership of the MAA/TCM participation agreement with Marin County.
- A 5% (\$4,872) decrease in Office Expense due to reduction in staffing level.
- A 6% (\$23,189) increase in Postage due to increased numbers of delinquent accounts, and supplemental property tax changes.
- A 3% (\$10,514) increase in Data Processing direct purchases primarily due to maintenance and support increases of the remittance processor, Tax Collector's Interactive Voice Response (IVR), and charges for property tax mainframe maintenance.

- A 5% (\$35,324) decrease in Professional & Specialized Services primarily due to a reduction in projected banking contract costs.
- A 6% (\$28,512) increase in Data Processing Services based on ITSD rates.
- An 8% (\$455), 15% (\$1,529), and 98% (\$1,427) increase, respectively, in Mileage, in Transportation, Travel & Education and in Trans & Travel County Garage in order to educate staff about changed professional standards such as accounting, auditing, collection, and related topics.

SUMMARY OF REVENUES

- Revenues are recommended at \$6,355,829 and reflect an 11% (\$629,069) increase from the FY 2009-10 Adopted Budget primarily due to increases in collections.

Recommended funding includes:

- Licenses, Permits & Franchises (\$4,000) – Reflects a 50% (\$4,000) decrease in projected business license revenues.
- Revenue From Use of Money & Property (\$7,200) – Reflects a 33% (\$1,800) increase in projected interest earnings by the Revenue Collections Division.
- Intergovernmental Revenues-Federal (\$299,643) – Reflects a 73% (\$126,682) increase due to an increase in federally reimbursable Medi-Cal Admin (MAA) program revenues.
- Charges for Services (\$4,443,634) – Reflects a 6% (\$255,138) increase, which is primarily due to a \$621,925 increase in revenues that will be generated by implementing all of the State's guidelines for collection, disbursement and cost recovery of court ordered debt. This increase is partially offset by the following key revenue decreases: reimbursable auditing and accounting services provided to non-General Fund Departments/Agencies (\$192,007); Supplemental Administrative Fees since activities in the supplemental roll have decreased resulting in decreased administrative fee charges that are allocated to the Special Accounting and Tax and Revenue Collection Divisions (\$117,194); and Assessments and Tax Collection Fees (property tax administrative fees) because the ACTTC share declined as the Assessor share increased. Fee sharing is based on each department's share of costs and other revenues (\$82,524).
- Miscellaneous Revenues (\$753,016) – Reflects a 47% (\$240,325) increase primarily due to an increase in revenues for the maintenance of the delinquent tax roll since the numbers of delinquent parcels have increased by 78% since FY 2004-05.
- Intrafund Revenues (\$848,336) – Reflects a 1% (\$9,124) increase due to department's ability to perform revenue generating services.
- Net County Cost (NCC) Carryover – The ACTTC's NCC allocation for FY 2010-11 includes an additional \$110,902 that is a carryover of 50% of the department's projected NCC savings from FY 2009-10. Inclusion of this NCC carryover brings the 12.95% reduction in NCC allocation from the CAO budget instructions up to a net reduction of 11%.

Revenues	FY 2009-10 Adopted	FY 2009-10 Estimated Actual	FY 2010-11 Recommended
Acct # - Licenses, Permits, & Franchises			
3160 – Master Schedule of Fees (MSF) for Issuing & Renewing business licenses	8,000	4,729	4,000
Total	\$ 8,000	\$ 4,729	\$ 4,000
Acct # - Revenue from the Use of Money			
3380 – Interest	5,400	22,514	7,200
Total	\$ 5,400	\$ 22,514	\$ 7,200

Auditor–Controller/Treasurer-Tax Collector -- 0410

Acct # - Intergovernmental Revenues – Federal			
4383 – Admin Fees for MAA-Medi-Cal Program	172,961	261,385	299,643
Total	\$ 172,961	\$ 261,385	\$ 299,643
Acct # - Charges for Services			
4880 – Fees for Processing Special Assessments on Tax Rolls	174,800	201,577	203,577
4882 – SB2557-Property Tax Admin Fee-PTAF	563,842	481,318	481,318
4885 – Accounting & Auditing Service Chgs to County Depts. (non General Fund) & Other Agencies	724,237	627,720	532,230
4888 – 5% Admin Fee for Supplemental Tax Roll	199,002	157,916	81,808
4928 – Collection Charges-Delinq Accounts	303,600	310,357	925,525
4929 – Collection Charges-Delinq Unsecured Accts	102,000	102,000	102,010
4942 – \$1.50-processing Garnishments ea pay period per Family Code Sec 5235(d)	6,000	6,302	5,760
5032 – TCM - Targeted Case Mngmt Admin Fees	0	56,730	6,006
5039 – County Redevelop Agency (RDA) Fees for AB1389 processes	8,500	4,247	3,500
5060 – 0.25% of Special District Prop Tax Rev per Revenue & Taxation Code; Wire Transfer Fees	56,627	66,513	65,673
5064 – MSF for Title Co. Access to Property System	5,808	5,808	5,808
5074 – Investment Services Fees	2,044,080	1,665,432	2,030,419
4958 – Clerk Special Service Fees	0	-68	
Total	\$ 4,188,496	\$ 3,685,852	\$ 4,443,634
Acct # - Miscellaneous Revenues			
5771 – Revenue Recovery from Liens	2,250	2,250	2,250
5800 – Copy, Duplicate W-2 & 1099 Charges; 2 Yr Unclaimed Prop Tax Refund Transfers to General Fund; Revenue for Maintaining Delinquent Tax Roll	395,292	452,039	671,370
5831 – State Reimb-Collecting State Ordered Restitutions Related to Penal Code 1202.4 & 1202.44	114,750	114,750	79,000
5900 – Overages Due to Cash Collections	399	4,846	396
5882 – City Emp Witness & Jury Fees	0	171	0
Total	\$ 512,691	\$ 574,056	\$ 753,016
Acct # - Other Financing Sources			
5990 – Accounting & Auditing Service Chgs to County Depts (General Fund)	839,212	768,949	848,336
Total	\$ 839,212	\$ 768,949	\$ 848,336
Total Revenues	\$ 5,726,760	\$ 5,317,485	\$ 6,355,829

AUDITOR-CONTROLLER/TREASURER-TAX COLLECTOR - 0410**REGULAR SALARIES****BUDGETED POSITIONS****RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
0010	Auditor-Controller/Treasurer-Tax Collector	ELECTED	1	1	\$ 142,722
1777	Collections Representative III	1349	6	6	260,857
1779	Collections Representative II	1200	1	1	41,429
1780	Collections Representative I	1058	1	1	30,837
1782	Collections Supervisor	1860	1	1	55,398
2212	Systems & Procedures Analyst III	2242	1	1	70,767
2225	Systems & Procedures Manager	E	1	1	89,862
2302	Deputy Auditor-Controller	D	1	1	91,924
2303	Deputy Treasurer-Tax Collector	D	1	1	98,274
2307	Investment Officer	F	1	1	70,287
3080	Office Assistant III	1119	2	0	0
3110	Office Assistant II	1003	1	0	0
3127	Payroll Technician I - Conf.	1205	4	4	160,463
3128	Payroll Technician II - Conf.	1440	2	2	95,944
3166	Administrative Secretary - Conf.	1490	1	1	49,642
3203	Account Clerk I	949	1	3	82,539
3205	Account Clerk II	1051	8	8	272,717
3210	Accountant I	1546	7	9	406,841
3215	Accountant II	1788	9	11	603,367
3225	Accounting and Financial Division Chief	E	4	4	313,568
3226	Accounting and Financial Manager	F	3	3	219,971
3235	Supervising Account Clerk I	1358	1	0	0
3240	Supervising Account Clerk II	1564	4	3	156,318
3243	Accountant Trainee	1438	2	0	0
3244	Accounting Technician II	1487	1	1	47,163
3245	Accounting Technician I	1292	1	0	0
3255	Senior Accountant	2088	11	9	591,295
3260	Account Clerk III	1180	23	23	911,335
3261	Account Clerk III - Conf.	1146	1	1	38,158
3262	Supervising Accountant	2301	3	2	149,653
3706	Information Technology Analyst III	2002	2	2	124,149
3707	Information Technology Analyst IV	2386	2	2	151,380
Subtotal			108	103	\$ 5,326,860
Bilingual Skills Pay					17,466
Auto Allowance					6,180
Remuneration					2,114
Steno					520
Less 40-Hour Furlough					(96,818)
Less Salary Savings					(103,265)
TOTAL REGULAR SALARIES					\$ 5,153,057

Auditor–Controller/Treasurer-Tax Collector -- 0410

VACANT POSITIONS RECOMMENDED FOR DELETION (Effective July 26, 2010)

<u>JCN</u>	<u>TITLE</u>	<u>STATUS</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES & EXPENSES</u>
2212	Systems and Procedures Analyst III	Vacant	2242	<u>-1</u>	\$ 112,050
	Cost of Restoring Vacant Position			-1	\$ 112,050

FILLED POSITIONS RECOMMENDED FOR DELETION (Effective August 9, 2010)

<u>JCN</u>	<u>TITLE</u>	<u>STATUS</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES & EXPENSES</u>
3161	Secretary IV - Conf.	Filled	1338	-1	\$ 60,196
3260	Account Clerk III	Filled	1146	-1	62,165
3520	Data Entry Operator II	Filled	960	<u>-2</u>	<u>109,240</u>
	Cost of Restoring Filled Positions			-4	\$ 231,601

POSITIONS RECOMMENDED TO BE ADDED (Effective July 26, 2010)

<u>JCN</u>	<u>TITLE</u>	<u>STATUS</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES & EXPENSES</u>
3620	Program Technician I	Vacant	1329	1	\$ 57,105
3245	Accounting Technician I	Vacant	1292	1	66,746
3110	Office Assistant II	Vacant	974	<u>2</u>	<u>103,732</u>
				4	\$ 227,583

Assessor-Recorder BUDGET 0420 General Fund					
	Actual** 2008-09	Adopted 2009-10	Recommended 2010-11	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 12,282,843	\$ 11,582,844	\$ 10,640,710	\$ (942,134)	-8%
Services and Supplies	2,925,627	7,676,490	6,973,603	(702,887)	-9%
General Fixed Assets	68,750	-	-	-	-100%
Total Appropriations	\$ 15,277,219	\$ 19,259,334	\$ 17,614,313	\$ (1,645,021)	-9%
<u>Revenues</u>					
Licenses, Permits & Franchises	\$ 5,444	\$ 4,500	\$ 4,500	\$ -	0%
Intergovernment Revenues - St	199,894	453,878	423,322	(30,556)	-7%
Charges For Services	7,970,208	11,186,349	10,574,644	(611,705)	-5%
Miscellaneous Revenues	59,931	93,750	73,750	(20,000)	-21%
Intrafund Revenue	4,675	10,000	-	(10,000)	-100%
Total Revenues	\$ 8,240,151	\$ 11,748,477	\$ 11,076,216	\$ (672,261)	-6%
<u>Net County Cost</u>	\$ 7,037,068	\$ 7,510,857	\$ 6,538,097	\$ (972,760)	-13%
	Budgeted 2008-09	Current 2009-10	Recommended 2010-11	Increase/ Decrease	
Position Summary	163	148	122	(26)	
**The column labeled Actual 2008-09 includes expenditures incurred against FY 2008-09 appropriations from July 1, 2008 through December 31, 2009.					

ASSESSOR-RECORDER – 0420

FUNCTION

The Office of the Assessor-Recorder is divided into two divisions. The Assessor's Division of the Assessor-Recorder's Office has a constitutional responsibility for the annual assessment of all taxable property in the County, with the exception of State assessed property. This office certifies an annual assessment roll upon which all local governmental units rely for revenue generated from property taxes. The Assessor also determines eligibility for certain classes of exemptions permitted by State law. Since 1983, the Assessor has been responsible for supplemental assessments of properties as prescribed by Senate Bill 813.

The Recorder's Division has the responsibility to record legal documents related primarily to real property and vital statistic records. Documents are scanned and filmed and images are displayed for public use, along with an index of all documents on record. The index is created by the data entry section through the on-line system. This office assists the public in the use of images and indexes, and equipment for research, provides copies of same as requested, and instructs the public in matters relating to information available in the Assessor and Recorder Divisions.

All major functions of these offices are mandated.

OVERVIEW

The FY 2010-11 Recommended Budget appropriations of \$17,614,313 reflect a net 9% (\$1,645,021) decrease from the FY 2009-10 Adopted Budget. Staffing is recommended at 122 positions, which is a reduction of 26 (18%) full-time positions from FY 2009-10. This was necessary to achieve the reduction in net County cost required for the FY 2010-11 Recommended Budget. Ongoing cost increases mitigate the savings to an 8% (\$942,134) decrease in Salaries and Benefits. Services and Supplies reflect a decrease of 9% (\$702,887).

The FY 2010-11 Recommended Budget revenues of \$11,076,216 reflect a net 6% (\$672,261) decrease from the FY 2009-10 Adopted Budget. With the continued downturn in the real estate market, estimated Property Tax Administrative Reimbursement has decreased.

A 1% (\$67,037) Salary Savings has been used in calculating Regular Salaries (Account 6100) in the recommend budget.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

At the staffing level in the CAO recommended budget, the Assessor will have insufficient resources to perform certain revenue generating functions, including:

Lien Date Partially Complete Assessments: These assessments will be delayed until the completion of the improvements.

Discrepancy Letters: We will accept current filings of Business Property Statements without Auditor investigation as to discrepancies with past filings. Previous years investigations have exceed 300+ and added \$57,000,000 in Assessed Value.

Reduced Audits: We will reduce the number of mandatory audits from over 330 to 230. Each audit adds, on average, a net addition of \$240,000 to the assessment roll. An estimated reduction of 100 audits would equate to a loss of \$24,000,000 in Assessed Value.

Personal Property Assessment Appeals: These will be defended perfunctorily, in the same manner as Real Property appeals currently.

Escape Assessments: Assessable property that has escaped assessment will be assessed prospectively, when discovered. We will only enroll Escape Assessments if we have sufficient time to do so. Annually the value of Escape Assessments has varied greatly; the lowest of the last five years was an addition to the assessment roll of \$183,000,000.

State Mandated Training: This will be curtailed to the minimum requirement using online continuing education, reducing needed expertise.

Processing Changes of Ownership: Ownership and land changes will be greatly delayed, resulting in information being processed and input into our systems months after the event.

Reduced Public Hours: Hours of availability to the general public will be reduced with lengthened response time to customer inquiries and issues.

Assessment Roll Revenues Delayed: While for operational reasons we will continue to close the roll on June 30 of any particular year, the assessable activities included will be substantially less than those which would normally be included on the assessment roll. This will significantly reduce those revenues associated with the completed roll. While the delayed activities will continue to be entered as resources permit, the fact remains that delays in billing and collection will adversely affect the revenues of departments and municipalities dependent on property tax.

Salaries and Benefits

- Salaries and Benefits, recommended at \$10,609,182, represent an 8% (\$942,134) decrease over the current year. Staffing is recommended by the CAO at 122 positions, a net decrease of 26 full-time positions over the current year.

Recommended funding includes:

- This includes the addition of two positions, IT Analyst and Supervising Deputy Recorder, for the purpose of succession planning. Salaries and Benefits for these positions will be funded entirely from trust fund sources until the anticipated retirements of the staff they are meant to replace.
- Health Insurance Benefits, recommended at \$863,138, represents a 16% (\$169,416) decrease due to a net reduction in staffing.
- Retirement Contributions, recommended at \$2,640,114, represents a ½ of 1% (\$14,113) decrease, despite a net reduction of 26 positions, due to escalating retirement costs.
- Unemployment Insurance, recommended at \$45,345, represents a 214% (\$30,900) increase due to a change in methodology of calculation.
- OASDI Contribution, recommended at \$492,407, represents a 10.5% (\$58,390) decrease due to a net reduction in staffing.

Services and Supplies

- Services and Supplies, recommended at \$6,973,603, represent a 9% (\$702,887) decrease over the current year.

Recommended funding includes:

- Data Processing Services, recommended at \$1,088,508, represents a 19% (\$257,637) decrease over the current year primarily due to a negotiated decrease in charges from our computer services vendor.
- Professional & Specialized Services, recommended at \$4,703,801, represents a 7% (\$348,919) decrease over the current year. This is primarily due to ongoing contracted Recorder services that were re-budgeted for FY 2010-11 with a decrease in the anticipated expenses. These projects include Archiving Recorder books, development and maintenance of Auto-Indexing of the Grantor/Grantee Index and Vital Records, eRecording and Social Security Number

Redaction. All expenses in this account are funded with Recorder and Assessor Trust fund monies

- Postage, recommended at \$125,000, represents a 24% (\$40,000) decrease over the current year. This is primarily due to the outsourcing of large mailing.
- Mileage, recommended at \$72,500, represents a 17% (\$15,000) decrease over the current year due to the anticipated curtailment of field inspections.
- Special Departmental Expense, recommended at \$230,000, remains unchanged over the current year. This includes special Recorder supplies, such as Banknote paper for vital documents and archival film and the cost of maintaining and participating in eFiling and eRecording. All expenses in this account are funded with Recorder and Assessor Trust fund monies.
- Transportation, Travel and Education, recommended at \$60,000, represents a 14% (\$10,000) decrease due to the availability of online continuing education classes reducing the need for travel.

SUMMARY OF REVENUES

- Revenues are recommended at \$11,076,216, a 6% (\$672,261) decrease from the current year, which is primarily due to a decrease in trust fee accounts. Significant changes by specific revenue source are noted below.
- Recorded Document Fees are recommended at \$2,968,961, represent a 13% (\$430,633) decrease over the current year and Micrographic Fees, recommended at \$1,538,000, represent a 26% (\$564,588) decrease over the current year. These are both revenue accounts for funds held in trust used to offset specific expenses that are anticipated to decline.
- Administrative Services AB-2890, recommended at \$370,000, represents a 38% (\$230,000) decrease over the current year to more closely match actual revenues due to the declining real estate market.
- Recording Fees, recommended at \$2,063,683, represent a 43% (\$623,683) increase due to a statutory increase in the Recording Fee effective for FY 2010-11.

Revenues	FY 2009-10 Adopted	FY 2009-10 Estimated Actual	FY 2010-11 Recommended
Acct # - Licenses, Permits, & Franchises			
3191 – Marriage Licence Fees	4,500	4,815	4,500
Total	\$ 4,500	\$ 4,815	\$ 4,500
Acct # - Intergovernmental Revenues – State			
3568 – State Property Tax Administration Funds	453,878	400,076	423,322
Total	\$ 453,878	\$ 400,076	\$ 423,322
Acct # - Charges for Services			
4882 – Assessments & Tax Collection Fees	3,129,167	2,944,000	2,944,000
4888 – Administrative Services AB-2890	600,000	400,000	370,000
4980 – Recording Fees	1,440,000	1,600,000	2,063,683
4982 – Vital Records Trust Fees	515,000	0	515,000
4983 – Recorded Document Fees	3,399,594	500,000	2,968,961
4984 – Micrographic Fees	2,102,588	20,000	1,538,000
4997 – ERDS Fee Revenue from Trust	0	58,000	175,000
Total	\$ 11,186,349	\$ 5,522,000	\$ 10,574,644
Acct # - Miscellaneous Revenues			
5791 – Misc Sales	90,000	70,000	70,000
5800 – Other Misc	750	125	750
5990 – Cash Overages	3,000	0	3,000

Assessor – Recorder -- 0420

Total	\$ 93,750	\$ 70,125	\$ 73,750
Acct # - Intrafund			
5990 – Intrafund Revenue	10,000	0	0
Total	\$ 10,000	\$ 0	\$ 0
Total Revenues	\$ 11,748,477	\$ 5,997,016	\$ 11,076,216

ASSESSOR - RECORDER - 0420**REGULAR SALARIES****BUDGETED POSITIONS****RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
0015	Assessor-Recorder	ELECTED	1	1	\$ 131,876
0217	Assistant Assessor-Recorder	D	1	1	98,658
0275	Assistant Recorder	E	1	1	80,858
	Supervising Deputy Recorder	F	0	1	67,991
1017	Chief Appraiser	E	1	1	88,349
1038	Chief Auditor-Appraiser	E	1	1	88,218
1037	Supervising Auditor-Appraiser	E	1	0	9,072
1030	Senior Auditor-Appraiser	2551	2	1	92,769
1013	Auditor-Appraiser III	1985	6	6	375,609
1012	Auditor-Appraiser II	1683	2	1	54,800
1035	Supervising Appraiser	E	3	1	92,822
1025	Senior Appraiser	2551	7	5	448,203
1016	Appraiser III	1985	23	23	1,384,537
1005	Appraiser II	1683	9	5	261,412
2293	Staff Analyst III	2122	1	1	67,312
3707	Information Tech Analyst IV	2386	1	1	75,690
3706	Information Tech Analyst III	2002	1	1	66,212
3705	Information Tech Analyst II	1697	1	2	95,899
2212	Systems & Procedures Analyst III	2242	2	2	134,802
1103	Supervising Cadastral Technician	2042	1	1	69,140
1126	Cadastral Technician III	1717	2	2	116,272
1157	Cadastral Technician II	1586	5	3	172,017
3166	Administrative Secretary - Conf.	1490	1	1	49,642
3160	Secretary IV	1378	1	0	4,222
3140	Secretary III	1248	1	1	44,216
3010	Chief Office Assistant	1593	3	2	106,287
3070	Supervising Office Assistant II	1492	8	6	307,418
3078	Supervising Office Assistant I	1288	1	1	43,614
3621	Program Technician II	1486	11	9	452,150
3620	Program Technician I	1329	1	0	4,262
3080	Office Assistant III	1119	33	32	1,206,215
3110	Office Assistant II	1003	9	2	79,884
3099	Property Recording Clerk	1163	7	7	283,983
Subtotal			148	122	\$ 6,654,411
	Bilingual Skill Pay				9,135
	Auto Allowance				6,180
	Remuneration				2,114
	Less 40-Hour Furlough				(124,943)
	Less Salary Savings				(67,793)
TOTAL REGULAR SALARIES					\$ 6,479,104

VACANT POSITIONS RECOMMENDED FOR DELETION (Effective July 26, 2010)

<u>JCN</u>	<u>TITLE</u>	<u>STATUS</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES & EXPENSES</u>
1035	Supervising Appraiser	Vacant	E	-1	\$ 128,673
1010	Appraiser I	Vacant	1457	-4	244,028
3070	Supervising Office Assistant II	Vacant	1492	-1	63,289
Cost of Restoring Vacant Positions				-6	\$ 435,990

FILLED POSITIONS RECOMMENDED FOR DELETION (Effective August 9, 2010)

<u>JCN</u>	<u>TITLE</u>	<u>STATUS</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES & EXPENSES</u>
1012	Auditor-Appraiser II	Filled	1683	-1	\$ 68,407
1025	Senior Appraiser	Filled	2551	-2	220,704
1030	Senior Auditor-Appraiser	Filled	2551	-1	116,706
1035	Supervising Appraiser	Filled	E	-1	115,393
1037	Supervising Auditor-Appraiser	Filled	E	-1	120,078
1157	Cadastral Technician II	Filled	1586	-2	136,643
3010	Chief Office Assistant	Filled	1593	-1	71,077
3070	Supervising Office Assistant II	Filled	1492	-1	70,739
3080	Office Assistant III	Filled	1119	-4	190,678
3110	Office Assistant II	Filled	1003	-4	189,295
3160	Secretary IV	Filled	1378	-1	58,337
3620	Program Tech I	Filled	1329	-1	58,858
3621	Program Tech II	Filled	1486	-2	131,184
Cost of Restoring Filled Positions				-22	\$ 1,548,099

POSITIONS RECOMMENDED TO ADD (Effective July 26, 2010)

<u>JCN</u>	<u>TITLE</u>	<u>STATUS</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES & EXPENSES</u>
	Supervising Deputy Recorder	Vacant	F	1	\$ 67,991
3705	Information Tech Analyst II	Vacant	1697	1	60,692
Cost of Additional Positions				2	\$ 128,683

County Counsel -- 0710

County Counsel BUDGET 0710 General Fund					
	Actual** 2008-09	Adopted 2009-10	Recommended 2010-11	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 3,801,091	\$ 4,093,662	\$ 3,716,597	\$ (377,065)	-9%
Services and Supplies	763,893	438,737	464,160	25,423	6%
Total Appropriations	\$ 4,564,984	\$ 4,532,399	\$ 4,180,757	\$ (351,642)	-8%
<u>Revenues</u>					
Charges For Services	\$ 807,173	\$ 807,229	\$ 35,000	\$ (772,229)	-96%
Intrafund Revenue	1,496,384	1,482,300	2,165,000	682,700	46%
Total Revenues	\$ 2,303,558	\$ 2,289,529	\$ 2,200,000	\$ (89,529)	-4%
<u>Net County Cost</u>	\$ 2,261,426	\$ 2,242,870	\$ 1,980,757	\$ (262,113)	-12%
	Budgeted 2008-09	Current 2009-10	Recommended 2010-11	Increase/ Decrease	
Position Summary	37	29	25	(4)	
**The column labeled Actual 2008-09 includes expenditures incurred against FY 2008-09 appropriations from July 1, 2008 through December 31, 2009.					

COUNTY COUNSEL – 0710

FUNCTION

The County Counsel represents the County and its officials in civil litigation, defends the County in administrative law proceedings, provides written and oral legal opinions to County staff, and acts as legal advisor to County boards, commissions, committees, and Special Districts upon request. In FY 2010-11, seven attorneys will represent the Department of Social Services in Dependency Court; one attorney will represent the Public Guardian, and the Public Administrator in Probate Court, one attorney will represent the Local Mental Health Director in civil commitment hearings, three attorneys will represent the County in general litigation (including Risk Management cases, Eminent Domain cases, section 1983 Civil Rights cases, etc.) and one attorney will represent the County in Civil Service hearings and other employment related hearings/matters. The six remaining attorneys will issue opinions, review contracts, attend meetings and handle general administrative and court hearings for the Board of Supervisors, the Grand Jury, the IHSS Public Authority, the Transportation Authority, Council of Governments (COG), the Fresno County Retirement Association, approximately 21 County departments, and various other boards, committees, and commissions.

OVERVIEW

The FY 2010-11 budget appropriations of \$4,180,757 reflect a net 8% (\$351,642) decrease over the FY 2009-10 Adopted Budget. Budgeted revenues of \$2,200,000 reflect a 4% (\$89,529) reduction over the FY 2009-10 Adopted Budget. Although a net County cost (NCC) contribution was provided of \$1,952,387, reflecting a 13% (\$290,483) decrease over FY 2009-10 Adopted Budget, an additional NCC carryover of \$28,370 was added to the FY 2010-11 budget as County Counsel is projecting a savings of \$56,740 in FY 2009-10. Staffing is recommended at 25 positions, reflecting a decrease of 4 positions over FY 2009-10, of which 2 are vacant and 2 are filled. A 1% (\$23,568) Salary Savings has been used in calculating Regular Salaries in this budget. In addition, a \$13,013 savings in combined related benefits has also been calculated in the recommended budget for Retirement, Health Insurance and OASDI.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

With a net 12% (\$262,113) reduction in NCC, which includes an additional NCC carryover of \$28,370 representing 50% of the savings of NCC that County Counsel projects for FY 2009-10, as well as a 4% (\$89,529) decrease in revenues, County Counsel must eliminate one Senior Deputy position (filled), two secretary positions (one vacant) and one Office Assistant (vacant). The filled Senior Deputy and secretary positions will be eliminated effective August 9, 2010. This reflects a 14% decrease in staffing.

With the 33% reduction in support staff, County Counsel will be left with six support staff. This staffing will likely result in County Counsel phones being answered by a person fewer hours of the day, attorneys performing their own clerical functions, and County Counsel being less likely to handle non-routine litigation cases (including Code Enforcement, and cases such as the Sheriff's lawsuit against the Board of Supervisors).

As a result of the reduction in NCC, 40 hours of furlough, and reduced revenues, County Counsel will have two less attorneys to provide legal services to NCC departments. One attorney will be laid off effective August 9, 2010 and one attorney will be reassigned to Child Protective Services beginning July 1, 2010, which the Department of Social Services will fund. As a result, County Counsel must reduce the legal services it provides to NCC departments. Beginning July 1, 2010 County Counsel will no longer review contracts for NCC departments, including the Sheriff, Probation, Public Defender, District Attorney, Ag Department, Coroner-Public Administrator, Public Guardian, County Clerk, Auditor-

Controller/Treasurer-Tax Collector, General Services, Assessor-Recorder, Cooperative Extension, Library, Personnel Services and Public Works (except Resources, Roads, and Special Districts). County Counsel may also be required to reduce other NCC legal services. Examples of these additional reductions include no longer representing the Assessor at Assessment Appeals Board hearings, no longer representing the Treasurer/Tax Collector in collection cases arising out of the Revenue and Reimbursement Division. These additional reductions in legal services would likely impact the NCC County departments by requiring them to devote their own staff to the tasks no longer handled by County Counsel.

Salaries and Benefits

- Salaries and Benefits, recommended at \$3,716,597, represent a 9% (\$377,065) decrease over the current year due to reductions in NCC and revenues. Staffing is recommended at 25 which is a reduction of 2 filled and 2 vacant positions.

Recommended funding includes:

- Full-year funding for 25 positions (19 attorneys and 6 support staff), as well as 2.7 pay periods of funding for 1 Senior Deputy and 1 support staff position, who will be laid off effective August 9, 2010.
- Salary Savings of 1% (\$23,568) which, given our depleted ranks, may result in an additional lay-off later in the year.
- 40 hours of unpaid furlough for all employees (\$45,973).
- Account 6350 Unemployment Insurance represents a 133% (\$7,470) increase from the current year due to increased rates from Risk Management.
- Account 6670 Benefits Administration represents a 40% (\$1,316) increase from the current year due to increased rates from Personnel.
- Account 6550 Workers' Compensation Contribution represents a 22% (\$1,914) decrease from the current year due to decreased rates from Risk Management.

Services and Supplies

- Services and Supplies, recommended at \$464,160, represent a 6% (\$25,423) increase from the current year primarily as a result of increases in Liability and Other Insurance, PeopleSoft Human Resources charge, PeopleSoft Financial charge, and Data Processing Services.

Recommended funding includes:

- Account 7101 Liability Insurance represents a 226% (\$1,229) increase from the current year due to increased rates from Risk Management.
- Account 7175 Insurance other represents a 49% (\$728) increase from the current year due to increased rates from Risk Management.
- Account 7287 PeopleSoft Financials Chg represents a 63% (\$2,168) increase from the current year due to increased rates from ITSD.
- Account 7296 Data Processing Services represents a 33% (\$33,856) increase due to increased rates from ITSD.
- Account 7268 Postage represents a 53% (\$8,000) reduction due to the shifting of the Indian Child Welfare Act (ICWA) noticing to the Department of Social Services.

SUMMARY OF REVENUES

- Revenues are recommended at \$2,200,000, a 4% (\$89,529) decrease from the current year. This is primarily due to a reduction in staffing levels, and the 40-hour furlough. Specific changes by type of revenue are noted below.
- Charges for Services (\$35,000) – Recommended at a 96% (\$772,229) reduction from FY 2009-10 due to reclassification of revenue as Intrafund Revenue as well as reduced staffing to perform the work.
- Intrafund Revenue (\$2,165,000) – Recommended at a 46% (682,700) increase from FY 2009-10 due to reclassifying “Charges for Services Revenue” to “Intrafund Revenue”, as well as increased revenues from the Department of Social Services for additional Child Protective Services legal work.
- Net County Cost Carryover – County Counsel’s NCC allocation for FY 2010-11 includes an additional \$28,370 that is a carryover of 50% of the department’s projected NCC savings from FY 2009-10. Inclusion of this NCC carryover brings the 12.95% reduction in NCC allocation from the CAO budget instructions up to a net reduction of 12%.

Revenues	FY 2009-10 Adopted	FY 2009-10 Estimated Actual	FY 2010-11 Recommended
Acct # - Charges for Services			
5039 – Other Agencies Services	807,229	704,060	35,000
Total	\$ 807,229	\$ 704,060	\$ 35,000
Acct # - Intrafund			
5990 – Intrafund Revenue	1,482,300	1,241,580	2,165,000
Total	\$ 1,482,300	\$ 1,241,580	\$ 2,165,000
Total Revenues	\$ 2,289,529	\$ 1,945,640	\$ 2,200,000

COUNTY COUNSEL - 0710**REGULAR SALARIES****BUDGETED POSITIONS****RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS CURRENT</u>	<u>RECOMMENDED</u>	<u>RECOMMENDED SALARIES</u>
8035	County Counsel	Flat	1	1	\$ 160,672
0240	Assistant County Counsel	C	1	1	137,364
1207	Chief Deputy County Counsel	C	2	2	247,114
1235	Senior Deputy County Counsel	D	6	5	554,342
1234	Deputy County Counsel IV	3288	10	10	1,023,971
3166	Administrative Secretary -Conf	1490	1	1	49,642
1202	Legal Assistant III	1542	3	3	146,733
3161	Secretary IV - Conf.	1338	1	1	44,553
3141	Secretary III - Conf.	1212	2	0	3,610
3081	Office Assistant III - Conf.	1086	2	1	36,175
Subtotal			29	25	\$ 2,404,176
	Auto Allowance				6,180
	Bilingual Skill Pay				602
	Less Salary Savings				(23,568)
	Less 40-Hour Furlough				(45,973)
TOTAL REGULAR SALARIES					\$ 2,341,417

VACANT POSITIONS RECOMMENDED FOR DELETION (Effective July 26, 2010)

<u>JCN</u>	<u>TITLE</u>	<u>STATUS</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES & EXPENSES</u>
3141	Secretary III - Conf	Vacant	1212	-1	\$ 51,555
3081	Office Assistant III - Conf	Vacant	1086	-1	45,841
	Cost of Restoring Vacant Positions			-2	\$ 97,396

FILLED POSITIONS RECOMMENDED FOR DELETION (Effective August 9, 2010)

<u>JCN</u>	<u>TITLE</u>	<u>STATUS</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES & EXPENSES</u>
3141	Secretary III - Conf	Filled	1212	-1	\$ 52,460
1235	Senior Deputy County Counsel	Filled	D	-1	145,681
	Cost of Restoring Filled Positions			-2	\$ 198,141

County Clerk – Elections -- 2850

County Clerk-Elections BUDGET 2850 General Fund					
	Actual** 2008-09	Adopted 2009-10	Recommended 2010-11	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 3,125,844	\$ 2,865,676	\$ 2,897,733	\$ 32,057	1%
Services and Supplies	3,407,917	4,631,829	4,615,520	(16,309)	0%
Other Charges	-	70,807	60,835	(9,972)	-14%
Total Appropriations	\$ 6,533,761	\$ 7,568,312	\$ 7,574,088	\$ 5,776	0%
<u>Revenues</u>					
Licenses, Permits & Franchises	\$ 119,822	\$ 116,000	\$ 103,000	\$ (13,000)	-11%
Intergovernment Revenues - St	(15,566)	1,497,000	-	(1,497,000)	-100%
Intergovernment Rev-Federal	458,722	2,393,799	1,955,271	(438,528)	-18%
Charges For Services	1,615,909	835,302	945,474	110,172	13%
Miscellaneous Revenues	82,164	4,500	173,995	169,495	3767%
Intrafund Revenue	1,009,582	1,422,238	1,962,057	539,819	38%
Total Revenues	\$ 3,270,633	\$ 6,268,839	\$ 5,139,797	\$ (1,129,042)	-18%
<u>Net County Cost</u>	\$ 3,263,127	\$ 1,299,473	\$ 2,434,291	\$ 1,134,818	87%
	Budgeted 2008-09	Current 2009-10	Recommended 2010-11	Increase/ Decrease	
Position Summary	38	35	35	-	
**The column labeled Actual 2008-09 includes expenditures incurred against FY 2008-09 appropriations from July 1, 2008 through December 31, 2009.					

COUNTY CLERK / ELECTIONS – 2850

FUNCTION

The mission of the County Clerk – Elections Department is to recognize and respect all individuals, while continually improving and providing the highest quality of service, to conduct elections in a manner that protects the integrity of the electoral process, and which promotes a positive work environment.

The County Clerk is responsible for registering voters, maintaining voter records, verifying petitions, and conducting Federal, State, and County elections, as well as elections for special districts, school districts, and all cities in Fresno County. The Clerk Services division issues marriage licenses, conducts civil marriage ceremonies, processes passport applications, and serves as the filing officer for fictitious business name statements, notary bonds, environmental impact reports, coroner's reports, and other miscellaneous documents.

The County Clerk is also responsible for the County's Records Management Program for inactive records storage. The program provides assistance to all County departments to establish the legal retention and destruction timeframes for proper storage of records. Boxed records are maintained in the Records Management Center (RMC) located at the Hamilton warehouse facility. Inactive paper files for the Department of Social Services are managed at the Seaport warehouse, which includes a scanning unit.

The Central Warehouse Internal Service Fund (ISF), Org 8915, will be dissolved, effective FY 2010-11. As a central service program under the County Clerk, this shipping and receiving facility now provides secure storage of goods, inventory tracking, and pick-up and delivery of items to departments. It will stock copy paper for sale to County departments, and will continue to administer the Countywide shredding agreement.

OVERVIEW

The FY 2010-11 Recommended Budget of \$7,574,088 reflects less than 1% (\$5,776) net increase from the FY 2009-10 Adopted Budget. The FY 2010-11 Recommended Budget revenues of \$5,139,797 reflect an 18% (\$1,129,042) decrease from the FY 2009-10 Adopted Budget. There are 35 positions included in the recommended budget. Orgs 2850 and 8915 have been consolidated with three positions transferred from Org 8915 to Org 2850, and three positions deleted from Org 2850 resulting in no net reduction of positions. The recommended salaries reflect salary savings of 3% (\$50,795) and mandatory furlough of 40 hours (\$37,557). The Retirement Contribution increased by 12% (\$73,094), OASDI decreased by 3% (\$3,916), Workers' Compensation increased by 111% (\$15,824) and Health Insurance increased by less than 1% (\$368).

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

Elections - The number of registered voters and the number of voters choosing to vote by mail continues to grow. Instability in the marketplace for elections equipment and limited support of existing voting systems has placed a greater burden and responsibility on elections officials at the local level. Cost-saving strategies for scheduled elections include consolidation of polling places to the fullest extent possible, fewer poll workers at each polling place, a reduced level of election day support for voters, and changes in the format of the sample ballot. Voters will be encouraged to register as vote-by-mail voters.

The recommended budget includes a staffing reduction of two positions in the Elections Division. A reduction of this magnitude renders the department incapable of conducting elections, and meeting statutory mandates without impacting services to the public. A reduction in the hours offices are open to the public may be required.

County Clerk – Elections -- 2850

Clerk Services – Revenues for the core services provided by this division are not expected to increase for FY 2010-11. Staffing will be reduced by one position, resulting in longer wait times for services and a reduction in the hours offices are open to the public.

Records Management - There are currently over 39,000 boxes of records maintained at the Hamilton location. Approximately 275,000 inactive case records are managed at the Seaport location for Department of Social Services, along with over 4,000 boxes of Social Services records that have recently been organized and entered into the program. A new project for the Assessor-Recorder is slated for FY 2010-11 for imaging the historical records and vital statistics files.

Central Warehouse - The Central Warehouse ISF (Org 8915) will be dissolved as of June 30, 2010. The recommended budget for FY 2010-11 reflects the elimination of Org 8915 and the transfer of the warehouse staff and activities to Org 2850. Downsizing of the Central Warehouse resulted in the shift of responsibility for supply purchases to the individual departments for 92 of the 93 items carried in inventory. The County Clerk continues to work with Purchasing and the various departments to ensure that supplies eliminated from the warehouse inventory can be purchased at reduced prices directly from the vendors. The warehouse will continue to purchase 8 1/2" by 11" white copy paper on the spot market for sale to departments, with a limited delivery schedule.

Salaries and Benefits

- Salaries and Benefits, recommended at \$2,897,733, represent a 1% (\$32,057) increase from the current year due to the transferring of three positions from Org 8915 to Org 2850. Three positions are proposed to be deleted resulting in no net reduction of positions. Staffing is recommended at 35 positions.

Recommended funding includes:

- Account 6100 Salaries represents a 3% (\$53,617) decrease from the current year due to the elimination of 3 positions, 40 hours of mandatory furlough, and budgeted salary savings of 3%.
- Account 6200 Extra-Help represents a 22% (\$40,480) decrease from the current year due to a reduction in the number of extra-help staff hired to assist with the two elections scheduled for FY 2010-11.
- Account 6300 Overtime represents a 9% (\$4,000) decrease from the current year due to an anticipated reduction in service hours to the public.
- Account 6350 Unemployment Insurance represents an 1134% (\$42,881) increase from the current year, and reflects the department's reliance on hiring seasonal workers to assist with mandated elections.
- Account 6400 Retirement Contributions represents a 12% (\$73,094) increase over the current year due to an increase in rates.
- Account 6500 OASDI represents a 3% (\$3,916) decrease due to the elimination of three positions.
- Account 6600 Health Insurance represents less than 1% (\$368) increase from the current year due to the elimination of three positions, and an increase in rates for coverage.

Services and Supplies

- Services and Supplies, recommended at \$4,615,520, represent less than 1% (\$16,309) net decrease from the FY 2009-10 Adopted Budget due to the inclusion of costs for the Central Warehouse. These costs were previously budgeted under Org 8915. Included is a partial offset by reductions in contracted services and cost-saving strategies for elections operations.

Recommended funding includes:

- Account 7040 Telephone Charges represents a 42% (\$18,272) decrease from the current year due to a reduction in the number of phones in the phone bank for scheduled elections.
- Account 7070 Household Expense represents a 100% (\$1,527) increase from the current year due to charges for uniforms previously budgeted in Account 7430.
- Account 7101 Liability Insurance represents a 30% (\$1,920) decrease from the current year based on the insurance rates provided by Risk Management.
- Account 7175 Insurance Other represents a 129% (\$3,507) increase from the current year due to the rates provided by Risk Management.
- Account 7205 Maintenance-Equipment represents a 12% (\$1,500) increase from the current year due to the inclusion of man lift and forklift charges that were previously budgeted in Org 8915.
- Account 7220 Maintenance-Building and Grounds represent a 44% (\$3,688) decrease from the current year. Unlike prior years, the installation of additional shelving is not planned for FY 2010-11 in the RMC.
- Account 7221 Building Maintenance – GSA represents a 100% (\$3,000) increase from the current year due to the inclusion of estimated costs for repairs to the warehouse facility which was previously budgeted in Org 8915.
- Account 7265 Office Expense represents an 86% (\$12,250) increase from the current year due to the inclusion of storage boxes, for RMC, that were previously budgeted in Org 8915.
- Account 7266 Interoffice Messenger Mail represents a 19% (\$1,335) increase from the current year based on the rate provided by General Services.
- Account 7275 Inventory represents a 100% (\$426,000) increase from the current year due to the inclusion of costs that were previously budgeted in Org 8915.
- Account 7286 PeopleSoft Human Resources Charge represents a 67% (\$12,415) decrease from the current year based the rates provided by ITSD.
- Account 7287 PeopleSoft Financial Charge represents a 59% (\$29,052) decrease from the current year due to the FY 2010-11 rates provided by ITSD.
- Account 7295 Professional and Specialized Services represents a 10% (\$227,658) decrease from the current year due to reductions in the Help America Vote Act (HAVA) activities which is partially offset by the inclusion of the countywide shredding agreement that was previously budgeted in Org 8915.
- Account 7296 Data Processing Services represents a 15% (\$33,848) increase from the current year due to the rates provided by ITSD and the inclusion of costs that were previously budgeted in Org 8915.
- Account 7309 Computer Software represents an 18% (\$40,442) decrease from the current year due primarily to the termination of a support agreement for the maintenance of the voting system.
- Account 7340 Rents and Leases Building represent a 40% (\$110,095) decrease from the current year due to negotiated savings in the lease renewal for the Seaport facility.
- Account 7345 Facility Services Rent represents a 66% (\$152,905) decrease from the current year due to the moving of PG&E charges to account 7430.
- Account 7355 Rents and Leases Equipment represents a 19% (\$1,450) decrease from the current year due to the elimination of fencing rentals for elections.

County Clerk – Elections -- 2850

- Account 7400 Special Departmental Expense represents a 13% (\$132,552) decrease from the current year due to cost-saving strategies for scheduled elections.
- Account 7415 Transportation Travel and Education represents an 81% (\$15,779) decrease from the current year due to the completion of the training related to the VoteCal Discovery Project.
- Account 7416 Transportation and Travel County Garage represents a 165% (\$28,925) increase from the current year due to the rates provided for elections and records management activities, and the inclusion of vehicle costs that were previously budgeted in Org 8915.
- Account 7430 Utilities represents a 6977% (\$198,228) increase from the current year primarily due to the moving of PG&E costs from Account 7345 to Account 7430.
- Account 7611 Security Services represents a 37% (\$6,496) increase from the current year based on the rates provided by General Services.

Other Charges

- Other Charges, recommended at \$60,835, represent a 14% (\$9,971) decrease from the current year due to a reduction in the Department's Overhead Allocation charged to Department of Social Services on Salaries and Benefits for records management services at Seaport.

SUMMARY OF REVENUES

- Revenues are recommended at \$5,139,797, an 18% (\$1,129,042) decrease from the current year, which is primarily due to decreases in Intergovernmental Revenues - State and Federal. This decrease is partially offset by revenues from the Designation Account and inclusion of Intrafund Revenue that was previously budgeted in Org 8915 for the Central Warehouse.

Significant changes from the current year are noted below:

- Marriage License Fees are recommended at an 11% (\$13,000) decrease based on the current year actuals.
- Warehouse Storage Charges are not budgeted in Account 3403 for FY 2010-11. This revenue will now be included in Intrafund Revenue.
- Intergovernmental Revenues – Federal are recommended at a 19% (\$454,407) decrease to reflect the declining balance for available HAVA grant revenues. The FY 2010-11 recommended funds (\$1,955,271) represent unexpended grant funds that are remaining from the FY 2009-10 Adopted Budget, and are primarily designated for the purchase of a voting system.
- Elections Services are recommended at a 37% (\$150,032) increase based on two scheduled elections and the estimated third party reimbursement for each.
- Fictitious Business Name, Marriage Ceremonies, Environmental Impact Reports are recommended at an 8% (\$35,000) decrease based on actuals.
- Inventory Sales are not budgeted in Accounts 5041 and 5042. This revenue will now be included in Account 5990.
- 80/20 Program Revenues are recommended at a 100% (\$20,000) increase due to implementation of the new program that was not budgeted in prior years.
- Designation Account is recommended at a 100% (\$141,695) increase due to one-time use of this funding to provide maintenance of voting system and software until the current voting system can be replaced.
- Intrafund Revenues are recommended at a 38% (\$539,819) increase based on actual Records Management activities and inclusion of the Central Warehouse that was previously budgeted under a separate Org.

County Clerk – Elections -- 2850

Revenues	FY 2009-10 Adopted	FY 2009-10 Estimated Actual	FY 2010-11 Recommended
Acct # - Licenses, Permits, & Franchises			
3191 – Marriage License	116,000	103,000	103,000
Total	\$ 116,000	\$ 103,000	\$ 103,000
Acct # - Revenue from the Use of Money			
3403 – Warehouse Storage Charges	34,757	44,364	0
Total	\$ 34,757	\$ 44,364	\$ 0
Acct # - Intergovernmental Revenues – Federal			
4375 – HAVA 301	2,288,799	403,528	1,885,271
4375 – Vote Grant	105,000	35,000	70,000
4375 – Vote Cal Grant	15,879	15,879	0
Total	\$ 2,409,678	\$ 454,407	\$ 1,955,271
Acct # - Charges for Services			
4892 – Election Services	400,442	440,442	550,474
4958 – Fictitious Business Name, Marriage Ceremonies, Environmental Impact Reports	415,000	380,000	380,000
4960 – Copies & Certified Fees	19,860	15,000	15,000
5041 – Inventory Sales to County Dept	1,647,853	1,247,443	0
5042 – Non County Inventory Sales	31,977	12,748	0
Total	\$ 2,515,132	\$ 2,095,633	\$ 945,474
Acct # - Miscellaneous Revenues			
5800 – Postage Claims	0	10,000	10,000
5800 – 80-20 Program	0	20,000	20,000
5800 – NSF Recovery	1,500	500	500
5800 – LAFCO - GIS	1,500	300	300
5800 – Designation Account	0	0	141,695
5800 – CW PG&E Reallocation Charges	93,772	46,914	0
5790 – Maps	1,500	1,500	1,500
Total	\$ 98,272	\$ 79,214	\$ 173,995
Acct # - Intrafund			
5990 – Records Management	222,039	198,340	192,000
5990 – Seaport Records Filing & Imaging	1,026,646	795,311	955,538
5990 – Administration OH	88,553	62,202	60,835
5990 – Assessor	85,000	85,000	100,000
5990 – Central Warehouse Revenue Sales	0	0	653,684
Total	\$ 1,422,238	\$ 1,140,853	\$ 1,962,057
Total Revenues	\$ 6,596,077	\$ 3,917,471	\$ 5,139,797

PENDING FACTORS

- The recommended budget includes funding for two scheduled elections that will be held during FY 2010-11. The estimated cost for the November 2010 General Election is \$1.6 million, of which \$1.2 million is net County cost. The March 2011, City of Clovis Election will cost approximately \$125,000 and will be 100% revenue offset. In the event an unscheduled election is called, an adjustment to the budget would be required.
- The current business climate for election equipment and support providers is unstable. The State has extended the timeline for Help America Vote Act grants from December 31, 2010 to December 31, 2011 which will allow counties more time to consider options to replace voting systems. Fresno County has begun the Request for Proposal process. In FY 2010-11, we plan to replace the current antiquated system with a fully certified voting system.

COUNTY CLERK - ELECTIONS - 2850

REGULAR SALARIES

BUDGETED POSITIONS

RECOMMENDED

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
0030	County Clerk/Registrar of Voters	Elected	1	1	\$ 114,918
2205	Assistant Registrar of Voters	F	1	1	66,085
2212	Systems and Procedures Analyst III	2242	1	0	7,360
2225	Systems and Procedures Manager	E	1	1	81,223
2297	Principal Staff Analyst	E	1	1	71,566
3029	County Clerk Program Coordinator	1971	2	3	187,686
3070	Supervising Office Assistant II	1492	1	1	50,530
3080	Office Assistant III	1119	8	8	303,380
3110	Office Assistant II	1003	3	2	61,202
3125	Office Assistant I	893	3	3	85,690
3166	Administrative Secretary - Conf.	1490	1	1	49,642
3205	Account Clerk II	1051	1	1	34,830
3255	Senior Accountant	2088	1	1	66,242
3260	Account Clerk III	1180	1	1	39,960
3440	Stock Clerk II	933	1	2	59,194
3620	Program Technician I	1329	2	2	89,995
3621	Program Technician II	1486	5	5	246,795
3707	Information Technology Analyst IV	2386	1	1	75,690
Subtotal			35	35	\$ 1,691,988
Remuneration					2,114
Auto Allowance					6,180
Bilingual Skill Pay					6,525
Less 40-hour Furlough					(37,557)
Less Salary Savings					(50,795)

TOTAL REGULAR SALARIES

\$ 1,618,455

FILLED POSITIONS RECOMMENDED FOR DELETION (Effective August 9, 2010)

<u>JCN</u>	<u>TITLE</u>	<u>STATUS</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES & EXPENSES</u>
2212	Systems & Procedure Analyst III	Filled	2242	-1	\$ 109,575
	Cost of Restoring Filled Postions			-1	\$ 109,575

VACANT POSITIONS RECOMMENDED FOR DELETION (Effective July 26, 2010)

<u>JCN</u>	<u>TITLE</u>	<u>STATUS</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES & EXPENSES</u>
3110	Office Assistant II	Vacant	1003	-2	\$ 100,052
	Cost of Restoring Vacant Positions			-2	\$ 100,052

FILLED POSITIONS RECOMMENDED FOR TRANSFER FROM ORG 8915 (Effective June 28, 2010)

<u>JCN</u>	<u>TITLE</u>	<u>STATUS</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>
3029	Program Coordinator	Filled	1971	1
3110	Office Assistant II	Filled	1003	1
3440	Stock Clerk II	Filled	933	1
Total Positions Transferred From Org 8915				3

Information Technology Services Department -- 8905

ITSD -- Information Technology Services Budget Units 8905 and 8908 Internal Service Fund					
	Actual** 2008-09	Adopted 2009-10	Recommended 2010-11	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 11,484,337	\$ 10,440,905	\$ 10,907,394	\$ 466,489	4%
Services and Supplies	11,157,357	11,503,763	11,198,051	(305,712)	-3%
Other Charges	-	-	36,667	36,667	100%
Other Financing Uses	550,000	-	-	-	0%
Fixed Assets	402,158	-	-	-	0%
Total Appropriations	\$ 23,593,852	\$ 21,944,668	\$ 22,142,112	\$ 197,444	1%
<u>Revenues</u>					
Rev From Use of Money & Prop	\$ 227,441	\$ 200,000	\$ 125,000	\$ (75,000)	-38%
Charges For Services	22,823,173	20,782,668	21,056,312	273,644	1%
Miscellaneous Revenues	87,599	12,000	10,800	(1,200)	-10%
Operating Transfers In	550,000	-	-	-	0%
Total Revenues	\$ 23,688,213	\$ 20,994,668	\$ 21,192,112	\$ 197,444	1%
<u>Revenues (Over)/Under Expenses</u>	\$ (94,361)	\$ 950,000	\$ 950,000	\$ -	0%
Use of (Decrease) Net Assets	94,361	(950,000)	(950,000)	-	0%
<u>Budgetary Balance</u>	\$ -	\$ -	\$ -	\$ -	0%
	Budgeted 2008-09	Current 2009-10	Recommended 2010-11	Increase/ Decrease	
Position Summary	105	97	97	-	
**The column labeled Actual 2008-09 includes expenditures incurred against FY 2008-09 appropriations from July 1, 2008 through December 31, 2009.					

ITSD - IT SERVICES AND NETWORK OPERATIONS – 8905/08

FUNCTION

These budget units, managed by the Information Technology Services Department (ITSD), are an Internal Service Fund (ISF) that provide information technology related services to Fresno County Departments and other agencies. Services provided include the functions of business analysis; system design and development; system acquisition and integration; and system operations, maintenance, and enhancements. The budget units are responsible for the design, implementation, maintenance, and operation of the data Institutional Network (I-Net) and a suite of enterprise applications that operate securely over the network. Hosting services for a wide variety of customer applications plus hosting of the County Intranet and Internet sites are also provided. Enterprise-wide security for network and data access, investigative services for inappropriate use of the network, and secure remote access are additional services offered. These budget units are also responsible for HIPAA data security compliance, including annual training and audits. In addition, core Information Technology (IT) facilities, IT services and solutions, desktop hardware and software support, and training are all provided. Budget units 8905 and 8908 operate out of, and comprise ISF 1020.

OVERVIEW

The FY 2010-11 Recommended Budget of \$22,142,112 reflects an overall 1% (\$197,444) increase in appropriations and revenues from the FY 2009-10 Adopted Budget. This increase is due primarily to increases in the retirement contribution, capital maintenance, contractual support, and software requirements. The staffing level remains unchanged at 97, although the classification mix varies slightly. A 4% (\$272,582) salary savings is used in calculating the recommended regular salaries.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

With the implementation of an integrated voice and data system, voice communication will more and more be seen as an extension of a computer based service rather than a completely separate service. Over time, as the implementation spreads, voice communications will migrate from its separate budget unit and become an inherent part of networked services.

Salaries and Benefits

- Salaries and Benefits are recommended at \$10,907,394 and represent a 4% (\$466,489) increase from the current year. This increase is due primarily to increased withholdings for the Retirement Contribution, Unemployment Insurance, and Workers' Compensation Insurance. Staffing remains unchanged at 97 positions although a Senior IT Analyst position is being deleted, and one Office Assistant position is being transferred from Budget Unit 8930.

Recommended funding includes:

- Account 6100, Regular Salaries, at \$6,417,598 represents a 0.2% (\$14,126) increase from the current year. This increase reflects step increases and COLAs for the few staff that are eligible. Staffing is recommended at the same level as the current year. The recommended funding does reflect a 40-hour furlough and 4% salary savings.
- Account 6350, Unemployment Insurance, at \$36,375 represents a 164% (\$22,597) increase from the current year. This cost is determined by Risk Management.
- Account 6400, Retirement Contribution, at \$2,766,163 represents a 9% (\$215,444) increase from the current year. This increase is due primarily to an increase in the retirement contribution rate, and a small part of it is also due to step increases and eligible COLAs.

- Account 6550, Workers' Compensation Insurance, at \$122,495 represents a 15% (\$15,994) increase from the current year. This cost is determined by Risk Management.

Services and Supplies

- Services and Supplies, recommended at \$11,198,051, represent a 3% (\$305,712) decrease from the current year. This is due primarily to a decrease in equipment leasing expenses, as the overall county staff decreases the number of computers needed goes down, and new technology has made the network servers more powerful so fewer staff is needed.

Recommended funding includes:

- Account 7071, Household Expenses-GSA Services, at \$7,500 represents a 52% (\$8,200) decrease from the current year. This decrease reflects a refinement in the definition of services needed from GSA.
- Account 7175, Insurance-Other, at \$17,551 represents a 251% (\$12,552) increase from the current year. This cost is determined by Risk Management.
- Account 7205, Maintenance-Equipment, at \$661,035 represents a 9% (\$64,979) decrease from the current year. This is due primarily to the elimination of older equipment and in cases where that equipment needs to be replaced it is replaced with newer technology that is more capable.
- Account 7221, Building Maintenance-GSA, at \$31,091 represents a 40% (\$29,382) decrease from the current year. This decrease, which mainly consists of "cable pulling," reflects the overall downsizing of the county.
- Account 7225, Maintenance-Capital Projects, at \$160,000 represents a 967% (\$145,000) increase from the current year. This increase is driven by the need to replace the copper wire in a couple of the network's main pathways with fiber optic cable.
- Account 7294, Professional and Specialized Services-Contract, at \$583,275 represents a 24% (\$111,793) increase from the current year. This is due primarily to the normal escalation factors in existing contracts, and because the new direct charges from other county departments have been included in this account.
- Account 7355, Capital Leases-Equipment, at \$3,417,796 represents a 12% (\$484,408) decrease from the current year. This reflects the need for fewer computers because of the overall downsizing of the county, and the need for fewer servers due to the greater capacity of the newer servers which use new technology.
- Account 7565, Countywide Cost Allocation, at \$479,978 represents a 16% (\$67,707) increase from the current year. This cost is calculated by Special Accounting.

Other Charges

- Other Charges, recommended at \$36,667 represents a 100% (\$36,667) increase from the current year. Recommended funding represents the implementation of depreciation in the capital equipment account, such as the new Uninterrupted Power Source (UPS), that was installed at the 10th Street Data Center during the current year.

SUMMARY OF REVENUES

- Revenues are recommended at \$22,142,112 and reflect an overall 1% (\$197,444) increase from the current year. In addition, \$950,000 of fund balance is being used as part of the overall revenue stream. This is to help mitigate an increase in costs to the customer departments by keeping service rates at current year levels.

Information Technology Services Department -- 8905

Revenues	FY 2009-10 Adopted	FY 2009-10 Estimated Actual	FY 2010-11 Recommended
Acct # - Revenue from the Use of Money			
3380 – Interest	200,000	167,500	125,000
Total	\$ 200,000	\$ 167,500	\$ 125,000
Acct # - Charges for Services			
5064 – Data Processing Fees	20,782,668	20,294,945	21,056,312
Total	\$ 20,782,668	\$ 20,294,945	\$ 21,056,312
Acct # - Miscellaneous Revenues			
5800 – Other Miscellaneous	12,000	11,128	10,800
Total	\$ 12,000	\$ 11,128	\$ 10,800
Total Revenues	\$ 20,994,668	\$ 20,473,573	\$ 21,192,112

Information Technology Services Department -- 8905

ITSD - IT SERVICES AND NETWORK OPERATIONS - 8905/08

REGULAR SALARIES

BUDGETED POSITIONS

RECOMMENDED

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
2209	Administrative Services Assist	1912	1	1	\$ 57,759
2234	Information Technology Manager	E	3	3	273,424
2243	Information Technology Division Manager	D	2	2	209,348
3080	Office Assistant III	1086	2	2	75,660
3110	Office Assistant II	1003	0	1	33,906
3161	Secretary IV - Conf.	1338	1	1	44,553
3215	Accountant II	1788	1	1	54,027
3255	Senior Accountant	2088	1	1	66,242
3260	Account Clerk III	1146	4	4	157,296
3700	Information Technology Support Technician I	909	1	1	27,457
3702	Information Technology Support Technician III	1224	2	2	77,622
3703	Senior Information Technology Support Technician	1543	4	4	195,752
3705	Information Technology Analyst II	1697	1	1	51,287
3706	Information Technology Analyst III	2002	7	7	444,507
3707	Information Technology Analyst IV	2386	14	14	1,055,302
3708	Senior Information Technology Analyst	2717	10	9	775,872
3709	Network Systems Engineer I	1543	2	2	88,792
3710	Network Systems Engineer II	1697	3	3	156,418
3711	Network Systems Engineer III	1985	10	10	620,684
3712	Network Systems Engineer IV	2386	9	9	681,210
3713	Senior Network Systems Engineer	2717	14	14	1,206,912
3746	Information Technology Analyst IV - Conf.	2386	2	2	151,380
3747	Senior Information Technology Analyst - Conf.	1543	1	1	86,208
3754	Info Technology Business Mgr	F	1	1	82,137
8045	Chief Information Officer	B	1	1	140,783
Subtotal			97	97	\$ 6,814,538
Auto Allowance					6,180
Salary Savings 4%					(272,582)
Less 40-Hour Furlough					(130,538)
TOTAL REGULAR SALARIES					\$ 6,417,598

VACANT POSITION RECOMMENDED FOR DELETION (Effective July 26, 2010)

<u>JCN</u>	<u>TITLE</u>	<u>STATUS</u>	<u>BAND/ RANGE</u>	<u>POSITION</u>	<u>SALARIES & EXPENSES</u>
3708	Senior Information Technology Analyst	Vacant	2717	-1	\$ 86,208
	Cost of Restoring Vacant Position			-1	\$ 86,208

POSITIONS RECOMMENDED FOR TRANSFER FROM ORG. 8930 (Effective August 9, 2010)

<u>JCN</u>	<u>TITLE</u>	<u>STATUS</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES & EXPENSES</u>
3110	Office Assistant II	Filled	1003	1	\$ 33,906
	Total Positions Transferred In			1	\$ 33,906

Telecommunications -- 8930

ITSD -- Telecommunications Budget Units 8930 and 8931 Internal Service Fund					
	Actual** 2008-09	Adopted 2009-10	Recommended 2010-11	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 735,820	\$ 758,355	\$ 769,146	\$ 10,791	1%
Services and Supplies	3,539,360	3,426,741	2,942,163	(484,578)	-14%
Other Charges	883,680	-	836,338	836,338	100%
Fixed Assets	338,047	300,000	250,000	(50,000)	-17%
Total Appropriations	\$ 5,496,907	\$ 4,485,096	\$ 4,797,647	\$ 312,551	7%
<u>Revenues</u>					
Rev From Use of Money & Prop	\$ 170,598	\$ -	\$ -	\$ -	-100%
Charges For Services	4,880,362	4,185,096	3,711,309	(473,787)	-11%
Miscellaneous Revenues	721	-	-	-	-100%
Residual Equity Transfers (In)	175,043	-	-	-	-100%
Total Revenues	\$ 5,226,724	\$ 4,185,096	\$ 3,711,309	\$ (473,787)	-11%
<u>Revenues (Over)/Under Expenses</u>	\$ 270,183	\$ 300,000	\$ 1,086,338	\$ 786,338	262%
Use of (Decrease) Net Assets	(270,183)	(300,000)	(1,086,338)	(786,338)	262%
<u>Budgetary Balance</u>	\$ -	\$ -	\$ -	\$ -	
	Budgeted 2008-09	Current 2009-10	Recommended 2010-11	Increase/ (Decrease)	
Position Summary	10	9	8	(1)	
**The column labeled Actual 2008-09 includes expenditures incurred against FY 2008-09 appropriations from July 1, 2008 through December 31, 2009.					

ITSD - TELECOMMUNICATIONS – 8930/31

FUNCTION

The Telecommunications Unit is an Internal Service Fund (ISF) operating from two budget organizations that finance the operation, maintenance, upgrade, and replacement of the County's extensive telephone system. Organizationally, the unit is managed as a division of the Information Technology Services Department (ITSD). The County's aging telephone system consists of leased lines from commercial telephone companies, NORTEL switches, in-building cabling and wiring closets, and desk-set telephone equipment. As the conversion to the integrated voice and data system takes place, much of the older phone equipment will be replaced with state of the art equipment capable of processing integrated voice and data transmissions. The employees in this ISF are working in conjunction with other ITSD staff to manage the conversion to integrate voice and data system. They also maintain the existing voice communications infrastructure, and coordinate other technical support as requested by customer departments. Budget units 8930 and 8931 operate out of ISF 1080 along with the independent function of Radio Operations.

OVERVIEW

The FY 2010-11 Recommended Budget for Telecommunications is \$4,797,647 and represents a 7% (\$312,551) increase from the FY 2009-10 Adopted Budget. The increase is primarily due to an increase in leasing activity needed to acquire new equipment to support the expansion of the integrated voice and data conversion as that conversion gains momentum and breadth. The staffing level is decreased by one position from the current level as it will be transferred to Budget Unit 8905. The CAO has approved a zero salary savings for this budget unit.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

During the current year, the implementation of the integrated voice and data network began. After a small test implementation in the ITSD, it was further implemented in several county offices. The implementation will continue and expand during FY 2010-11. There is some added expense involved, during the time of the actual implementation, due to the remainder of the old system which must remain operational. However, once in place, the integrated voice and data network will provide significant cost savings over the old system.

Salaries and Benefits

- Salaries and Benefits are recommended at \$769,146, and represent a 1% (\$10,791) increase from the current year. Staffing is decreased by one position from the current level as it will be transferred to Budget Unit 8905. The savings from eliminating this position will more than offset the increases in withholdings for other benefit areas, mainly Retirement and Workers' Compensation Insurance.

Recommended funding includes:

- Account 6100, Regular Salaries, at \$439,515 represents a 5% (\$20,818) decrease from the current year. Staffing is recommended at eight, a decrease of one from the current level. No salary savings is included due to the small number of staff.
- Account 6270, Standby Pay, at \$3,500 represents a 100% (\$3,500) increase from the current year. Standby Pay was eliminated in the current year but operational requirements mandate that some standby is necessary.
- Account 6350, Unemployment Insurance, at \$7,399 represents a 685% (\$6,457) increase from the current year. This is due to an increase in the organization's share of the insurance premium

which is calculated by Risk Management.

- Account 6400, Retirement Contribution, at \$181,750 represents a 10% (\$16,352) increase from the current year. This is due primarily to an increase in the retirement withholding rate.
- Account 6500, OASDI Contribution, at \$34,720 represents a 7% (\$2,619) decrease from the current year because of the reduction in staff.
- Account 6550, Workers' Compensation Insurance, at \$31,576 represents a 112% (\$16,696) increase from the current year. This due to an increase in the organization's share of this insurance premium as calculated by Risk Management.
- Account 6600, Health Insurance Contribution, at \$58,450 represents a 13% (\$8,770) decrease from the current year because of the reduction in staff.

Services and Supplies

- Services and Supplies are recommended at \$2,942,163 and represent a 14% (\$484,578) decrease from the current year. This is due primarily to a substantial decrease in the Countywide Cost Allocation assessment.

Recommended funding includes:

- Accounts 7040 and 7042, Telephone Expenses, at \$1,938,436 represents a 6% (\$121,301) decrease from the current year. This is attributable to the decrease in demand for telephone service because of the cutback in the numbers of overall county employees.
- Account 7205, Maintenance-Equipment, at \$621,436 represents a 4% (\$27,816) increase from the current year. This more accurately reflects the requirements necessary to maintain the old, existing phone system.
- Account 7221, Building Maintenance-GSA, at \$177,210 represents a 17% (\$37,167) decrease from the current year. This reflects the diminishing need for new cabling to expand the old phone system since the new system will use existing data cables.
- Account 7296, Data Processing Services, at \$103,747 represents a 211% (\$70,433) increase from the current year. This corrects an anomaly in the current year's budget and more closely reflects the actual requirements for computer support.
- Account 7340, Operating Leases-Buildings, at \$0 represents a 100% (\$29,338) decrease from the current year. Space was rented in a building owned by EMS; however, ownership of that building has now transitioned to the County.
- Account 7492, Audit Expense, a \$0 represents a 100% (\$27,500) decrease from the current year. Timing for routine audits called for one in the current year but not in the projected year.
- Account 7565, Countywide Cost Allocation, at \$41,384 represents a 90% (\$367,829) decrease from the current year. This allocation has a tendency to vary widely from year to year. The costs are calculated and allocated by Special Accounting.

Other Charges

- Other Charges are recommended at \$836,338 and represent a 234% (\$586,338) increase from the current year. Recommended funding includes Capital Leases-Equipment which is due to the expansion of the implementation of the integrated voice and data system.

Fixed Assets

- Fixed Assets are recommended at \$250,000 and represent a 17% (\$50,000) decrease from the current year. This funding is used to pay for requested changes to the old phone system. The decrease in funding reflects, in part, the transition to the new integrated voice and data system.

Telecommunications -- 8930

Phone System..... \$250,000..... Moves, Adds, and Changes

SUMMARY OF REVENUES

- Revenues are recommended at \$3,711,309 and reflect an overall 11% decrease from the current year. In addition, \$1,086,338 is being used from the fund balance as part of the overall revenue stream. This money comes from the accumulated depreciation account and is used to fund the service of the old telephone system, but mostly to fund its replacement.

Revenues	FY 2009-10 Adopted	FY 2009-10 Estimated Actual	FY 2010-11 Recommended
Acct # - Charges for Services			
5501 – Telephone Services	4,185,096	3,718,236	3,711,309
Total	\$ 4,185,096	\$ 3,718,236	\$ 3,711,309
Total Revenues	\$ 4,185,096	\$ 3,718,236	\$ 3,711,309

ITSD - TELECOMMUNICATIONS, BUDGETS 8930 / 31**REGULAR SALARIES****BUDGETED POSITIONS****RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>CURRENT</u>	<u>POSITIONS RECOMMENDED</u>	<u>RECOMMENDED SALARIES</u>
2234	Information Technology Mgr	E	1	1	\$ 89,262
3080	Office Assistant III	1086	1	1	37,834
3110	Office Assistant II	974	1	0	0
3138	Telecommunications Services Asst II	1391	3	3	132,483
3702	Information Technology Support Technician III	1224	1	1	38,811
3706	Information Technology Analyst III	2002	1	1	63,501
3708	Senior Information Technology Analyst	2717	1	1	86,208
Subtotal			9	8	\$ 448,099
	Less 40-Hour Furlough				(8,584)
TOTAL REGULAR SALARIES					\$ 439,515

POSITION RECOMMENDED FOR TRANSFER TO ORG. 8905 (Effective August 9, 2010)

<u>JCN</u>	<u>TITLE</u>	<u>STATUS</u>	<u>BAND/ RANGE</u>	<u>POSITION</u>	<u>SALARIES & EXPENSES</u>
3110	Office Assistant II	Filled	974	-1	\$ 32,442
	Total Positions Transferred Out			-1	\$ 32,442

Radio Operations and Equipment -- 8932

ITSD -- Radio Operations Budget Units 8932 and 8934 Internal Service Fund					
	Actual** 2008-09	Adopted 2009-10	Recommended 2010-11	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ -	\$ 568,524	\$ 488,041	\$ (80,483)	-14%
Services and Supplies	-	444,278	496,825	52,547	12%
Other Charges	-	536,305	440,062	(96,243)	-18%
Fixed Assets	-	467,560	450,000	(17,560)	-4%
Total Appropriations	\$ -	\$ 2,016,667	\$ 1,874,928	\$ (141,739)	-7%
<u>Revenues</u>					
Charges For Services	-	1,549,107	1,424,928	(124,179)	-8%
Residual Equity Transfers (In)	-	1,800,000	-	(1,800,000)	-100%
Total Revenues	\$ -	\$ 3,349,107	\$ 1,424,928	\$ (1,924,179)	-57%
<u>Revenues (Over)/Under Expenses</u>	\$ -	\$ 1,332,440	\$ (450,000)	\$ 882,440	66%
Use of (Decrease) Net Assets	-	(1,332,440)	450,000	(882,440)	66%
<u>Budgetary Balance</u>	\$ -	\$ -	\$ -	\$ -	
	Budgeted 2008-09	Current 2009-10	Recommended 2010-11	Increase/ (Decrease)	
Position Summary	-	7	4	(3)	
Note: The Radio shop was not a separate entity during FY 2008-09 as it was combined with Fleet Services. No budget data is available for that timeframe. The adopted budget for FY 2009-10 was developed by General Services.					
**The column labeled Actual 2008-09 includes expenditures incurred against FY 2008-09 appropriations from July 1, 2008 through December 31, 2009.					

ITSD - RADIO OPERATIONS & EQUIPMENT – 8932/34

FUNCTION

The Radio Shop is an Internal Service Fund (ISF) operating from two budget organizations that finance the operation, maintenance, upgrade, and replacement of the County's extensive radio communication network. Organizationally the unit is managed as a division of the Information Technology Services Department (ITSD). Radio and pager communications are provided for law enforcement agencies, emergency medical services, and other departments that have field operations. Budget units 8932 and 8934 operate out of ISF 1080 along with the independent Telecommunications function.

OVERVIEW

The FY 2010-11 Recommended Budget for the Radio Shop is \$1,874,928 and represents a 7% (\$141,739) decrease from the FY 2009-10 Adopted Budget. This decrease is due to the reduction of staff and a fundamental change in operational responsibility. The staffing level is decreased by three, leaving only four positions. In this unit the CAO has approved zero salary savings due to the size of this organization.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

The current budget year is the first year that the Radio Shop has been managed by ITSD. Heretofore it was consolidated with Fleet Services under the General Services Department. As the previous operational model was examined by ITSD, it was determined that it was unsustainable in the long run. To correct the shortcoming the operational ownership and responsibility for the handheld, or vehicularly mobile, radio units will be transferred to the user departments. ITSD will retain responsibility for the operation and maintenance of the institutional network. The removal of the responsibility to manage the mobile radio units will result in a reduction of staff requirements; therefore, staffing can be reduced by three positions.

Salaries and Benefits

- Salaries and Benefits are recommended at \$488,041 and represent a 14% (\$80,483) decrease from the current year. This decrease is primarily due to the reduction of three positions.

Recommended funding includes:

- Account 6100, Regular Salaries, at \$233,420 represents a 37% (\$135,655) decrease from the current year. This is due primarily to the elimination of three positions. This cost does reflect a 40-hour furlough for the remaining four positions, but no salaries savings due to the small number.
- Accounts 6270 and 6300, Standby Pay and Overtime, at \$84,680 represents a 100% (\$84,680) increase over the current year. The operational requirement for the network to be fully operational on a 24/7 basis in order to support the needs of law enforcement and emergency medical operations require the use of standby and overtime. Adding these amounts corrects appropriations for accounting purposes.
- Account 6400, Retirement Contribution, at \$96,523 represents a 26% (\$33,760) decrease from the current year. This is due primarily to the elimination of three positions which more than offsets the increase in the retirement withholding rate for the remaining positions.
- Account 6500, OASDI Contribution, at \$25,105 represents an 11% (\$3,129) decrease from current year. This is due to the smaller staff and hence smaller OASDI withholding.

Radio Operations and Equipment -- 8932

- Account 6600, Health Insurance Contribution, at \$29,293 represents a 25% (\$10,040) decrease from the current year. This is due to the elimination of three positions which no longer require health insurance contribution.

Services and Supplies

- Services and Supplies are recommended at \$496,825 and represent a 12% (\$52,547) increase from the current year. This increase is due primarily to the beginning of a leasing program to replace aging radio network equipment.

Recommended funding includes:

- Account 7040, Telephone Charges, at \$9,534 represents a 38% (\$5,721) decrease from the current year. This is due to a more accurate accounting of projected telephone use.
- Account 7275, Inventory Purchases, at \$83,547 represents a 4% (\$3,075) increase from the current year. This increase reflects the need to expand slightly the inventory of spare parts needed to make emergency repairs to the radio network equipment.
- Account 7295, Professional and Specialized Services, at \$15,000 represents a 77% (\$49,286) decrease from the current year. This amount is more in line with actual costs.
- Accounts 7296 and 7309, Data Processing Services and Computer Service Software, at \$19,912 represents a 65% (\$36,817) decrease from the current year. This decrease was possible through a refinement of projected computer and software related needs.
- Account 7340, Operating Leases-Buildings, at \$103,350 represents a 24% (\$19,972) increase from the current year. This increase is the result of a concerted effort to accurately identify all leases for radio antenna space.
- Account 7355, Operating Leases-Equipment, at \$164,847 represents a 4727% (\$161,432) increase from the current year. This increase reflects the beginning of a plan to replace aging radio network equipment with leased equipment.
- Account 7416, Transportation and Travel-County Garage, at \$33,423 represents a 67% (\$13,423) increase from the current year. This increase more accurately reflects the vehicles assigned to and used by the Radio Shop.
- Account 7430, Utilities, at \$9,296 represents a 100% (\$9,296) increase from the current year. This increase reflects a change in the account in which electricity consumption is billed.

Other Charges

- Other Charges are recommended at \$440,062 and represent an 18% (\$96,243) decrease from the current year. Recommended funding includes charges for depreciation on the existing network and the decrease reflects the replacement of some of the network with leased equipment.

Fixed Assets

- Fixed Assets are recommended at \$450,000 and represents a 4% (\$17,560) decrease from the current year. This funding is used to pay for necessary changes to the existing network. The decrease in funding reflects, in part, the transition to leased equipment.

Radio Network..... \$450,000..... Replacement – Radio Equipment

SUMMARY OF REVENUES

- Revenues are recommended at \$1,424,928 and represent an 8% (\$124,179) decrease from the FY 2009-10 Adopted Budget. In addition, \$450,000 is being used from the fund balance as part of the overall revenue stream. This money comes from the accumulated depreciation account and is used to fund the replacement of aging network equipment.

Revenues	FY 2009-10 Adopted	FY 2009-10 Estimated Actual	FY 2010-11 Recommended
Acct # - Charges for Services			
5060 – Other Charges for Curr Servs	1,549,107	1,398,123	1,424,928
Total	\$ 1,549,107	\$ 1,398,123	\$ 1,424,928
Total Revenues	\$ 1,549,107	\$ 1,398,123	\$ 1,424,928

PENDING FACTOR

- The Federal Communications Commission has mandated that all radio communications networks be converted to narrow band technology by January 1, 2013. This will require the majority of the county's existing radio equipment, both network and mobile units, to be replaced with narrow band capable technology by that date. A small fraction of the existing equipment is already dual band capable and will be usable after the mandated conversion. However, the imminent deadline for the conversion does present a significant management and financial challenge. To purchase the required narrow band equipment would conservatively cost \$10 million. Since that is not doable, given the austerity of the current and future budgeting environments, it is management's recommendation that the equipment be replaced through a series of leases, where approximately one third of the equipment is replaced, via lease each year between now and the mandated deadline. This process will mitigate the huge outlay of required capital for equipment purchases and spread the acquisition of the equipment over time and thus make the expense much more manageable. Progression toward meeting the Federal mandate will require a concerted effort and bears watching closely.

ITSD - RADIO OPERATIONS, BUDGETS 8932 / 34**REGULAR SALARIES****BUDGETED POSITIONS****RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS CURRENT</u>	<u>RECOMMENDED</u>	<u>RECOMMENDED SALARIES</u>
1114	Telecommunications Systems Manager	E	1	1	\$ 76,681
5347	Installer	1124	1	0	0
5348	Telecommunications Technician	1614	4	3	161,299
5349	Supervising Telecommunications Technician	1827	<u>1</u>	<u>0</u>	<u>0</u>
Subtotal			7	4	\$ 237,980
	Less 40-Hour Furlough				<u>(4,560)</u>
TOTAL REGULAR SALARIES					\$ 233,420

VACANT POSITIONS RECOMMENDED FOR DELETION (Effective July 26, 2010)

<u>JCN</u>	<u>TITLE</u>	<u>STATUS</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES & EXPENSES</u>
5347	Installer	Vacant	1124	-1	\$ 35,653
5348	Telecommunications Technician	Vacant	1614	-1	52,736
5349	Supervising Telecommunications Technician	Vacant	1827	<u>-1</u>	<u>56,364</u>
	Cost of Restoring Vacant Positions			-3	\$ 144,753

ITSD -- PeopleSoft Operations BUDGET 8933 Internal Service Fund					
	Actual** 2008-09	Adopted 2009-10	Recommended 2010-11	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 136,997	\$ 135,670	\$ 140,168	\$ 4,498	3%
Services and Supplies	2,398,436	2,668,944	2,909,605	240,661	9%
Total Appropriations	\$ 2,535,433	\$ 2,804,614	\$ 3,049,773	\$ 245,159	9%
<u>Revenues</u>					
Rev From Use of Money & Prop	\$ 41,619	\$ 45,030	\$ -	\$ (45,030)	-100%
Charges For Services	2,615,849	2,522,286	2,858,318	336,032	13%
Recovery of Co Wide Cost Alloc	92,295	76,930	-	(76,930)	-100%
Other Financing Sources	156,733	160,368	191,455	31,087	19%
Total Revenues	\$ 2,906,496	\$ 2,804,614	\$ 3,049,773	\$ 245,159	9%
<u>Revenues (Over)/Under Expenses</u>	\$ 371,063	\$ -	\$ -	\$ -	0%
Use of (Decrease) Net Assets	(371,063)	-	-	-	
<u>Budgetary Balance</u>	\$ -	\$ -	\$ -	\$ -	
	Budgeted 2008-09	Current 2009-10	Recommended 2010-11	Increase/ (Decrease)	
Position Summary	1	1	1	-	
**The column labeled Actual 2008-09 includes expenditures incurred against FY 2008-09 appropriations from July 1, 2008 through December 31, 2009.					

ITSD - PEOPLESOFT OPERATIONS – 8933

FUNCTION

PeopleSoft Operations is an Internal Service Fund (ISF) managed by the Information Technology Services Department (ITSD) that provides for the maintenance, operation, and technical support of the enterprise-wide Human Resources Management and Financial Management Information Systems. The Human Resources System provides tracking, reporting, and control of personnel information, time and labor, calculation of payroll, calculation of related payroll taxes, and other issues in support of the County's biweekly payroll. The Financial Management System processes county financial activity for the general ledger, accounts receivable, accounts payable, purchasing, and fixed assets. The system also includes the Budget Planning module which is used in creating the annual departmental budgets and hence, the overall comprehensive county budget. This PeopleSoft Operations budget unit is used to accurately allocate the costs of operation of this enterprise-wide system to all users of it. As an ISF costs associated with the operation, maintenance, technical support, and system upgrades of the enterprise-wide PeopleSoft system will be recovered in a fair and equitable manner. Budget Unit 8933 operates out of and solely comprises ISF 1030.

OVERVIEW

The FY 2010-11 Recommended Budget for PeopleSoft Operations is \$3,049,773 and represents a 9% (\$245,159) increase from the FY 2009-10 Adopted Budget. The increase is primarily due to a substantial increase in software maintenance fees from the Oracle Corporation. The staffing level remains unchanged at one management position and because of the single position, there are no salary savings.

SUMMARY OF CAO RECOMMENDATIONS

Salaries and Benefits

- Salaries and Benefits, are recommended at \$140,168, and represent a 3% (\$4,498) increase from the current year. This is due primarily to the increase in the retirement contribution withholding rate. The staffing level remains constant at one management position.

Recommended funding includes:

- Account 6100, Regular Salaries, at \$87,808 is the same as the current year and reflects no change in staff level, no salary increase, no salary savings, and a 40-hour furlough.
- Account 6400, Retirement Contribution, at \$36,312, represents a 12% (\$4,012) increase from the current year due entirely to an increase in the retirement contribution withholding rate.

Services and Supplies

- Services and Supplies, are recommended at \$2,909,605, and represent a 9% (\$240,661) increase from the current year. This is due primarily to the increase in software maintenance fees assessed by the Oracle Corporation.

Recommended funding includes:

- Account 7296, Data Processing Services, at \$1,473,887, represents a 3% (\$43,374) decrease from the current year. This is due primarily to a more efficient configuration of the PeopleSoft application on the host server.
- Account 7309, Computer Services Software, at \$1,218,009, represents a 29% (\$277,294) increase from the current year. This is due primarily to an increase in software maintenance fees assessed by the Oracle Corporation.

PeopleSoft Operations -- 8933

- Account 7565, Countywide Cost Allocation, at \$5,711, represents an increase in cost of \$82,641 from the current year; that is, from a credit of \$76,930 in the current year to an expense of \$5,711 in FY 2010-11.

SUMMARY OF REVENUES

- Revenues are recommended at \$3,049,773, and represent a 9% (\$245,159) increase from the FY 2009-10 Adopted Budget.

Revenues	FY 2009-10 Adopted	FY 2009-10 Estimated Actual	FY 2010-11 Recommended
Acct # - Revenue from the Use of Money			
3380 – Interest	45,030	35,615	0
Total	\$ 45,030	\$ 35,615	\$ 0
Acct # - Charges for Services			
5064 – Data Processing Fees	2,522,286	2,119,741	2,858,318
Total	\$ 2,522,286	\$ 2,119,741	\$ 2,858,318
Acct # - Miscellaneous Revenues			
4921 – Recovery of Co Wide Cost Alloc	76,930	76,930	0
Total	\$ 76,930	\$ 76,930	\$ 0
Acct # - Residual Equity Transfer (In)			
5950 – Ops Trans In From General Fund	160,368	160,368	191,455
Total	\$ 160,368	\$ 160,368	\$ 191,455
Total Revenues	\$ 2,804,614	\$ 2,392,654	\$ 3,049,773

PEOPLESFT OPERATIONS - 8933

REGULAR SALARIES

BUDGETED POSITIONS

RECOMMENDED

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
2234	Information Technology Manager	E	<u>1</u>	<u>1</u>	\$ 89,523
Subtotal			1	1	\$ 89,523
	Less 40-Hour Furlough				<u>(1,715)</u>
TOTAL REGULAR SALARIES					\$ 87,808

Department of Public Health BUDGET 5620 General Fund					
	Actual** 2008-09	Adopted 2009-10	Recommended 2010-11	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 48,644,629	\$ 47,786,416	\$ 46,659,146	\$ (1,127,270)	-2%
Services and Supplies	19,227,460	19,694,202	18,143,886	(1,550,316)	-8%
Other Charges	1,092,833	425,726	-	(425,726)	-100%
Residual Equity Transfers(Out)	-	45,000	-	(45,000)	-100%
General Fixed Assets	98,706	-	-	-	-100%
Total Appropriations	\$ 69,063,627	\$ 67,951,344	\$ 64,803,032	\$ (3,148,312)	-5%
<u>Revenues</u>					
Licenses, Permits & Franchises	\$ 58,764	\$ 66,751	\$ 66,751	\$ -	0%
Fines, Forfeitures & Penalties	17,014	10,000	10,000	-	0%
Intergovernment Revenues - St	9,193,858	8,643,751	7,729,600	(914,151)	-11%
Intergovernment Rev-Federal	10,918,669	12,114,764	11,094,951	(1,019,813)	-8%
Charges For Services	14,867,930	13,748,830	14,661,479	912,649	7%
Miscellaneous Revenues	1,455,583	1,263,039	1,237,302	(25,737)	-2%
Other Financing Sources	28,125,382	27,712,022	25,337,676	(2,374,346)	-9%
Intrafund Revenue	1,594,016	1,740,013	2,153,308	405,295	23%
Total Revenues	\$ 66,231,214	\$ 65,307,170	\$ 62,291,067	\$ (3,016,103)	-5%
<u>Net County Cost</u>	\$ 2,832,413	\$ 2,644,174	\$ 2,511,965	\$ (132,209)	-5%
	Budgeted 2008-09	Current 2009-10	Recommended 2010-11	Increase/ Decrease	
Position Summary	586	432	432	-	
**The column labeled Actual 2008-09 includes expenditures incurred against FY 2008-09 appropriations from July 1, 2008 through December 31, 2009.					

DEPARTMENT OF PUBLIC HEALTH – 5620

FUNCTION

The mission of the Department of Public Health is to promote, preserve and protect the health of the community. The department serves four essential public health functions. These functions include health care, community health, environmental health, and emergency preparedness and response. These essential functions are carried out through services provided in seven divisions including Children's Medical Services, Emergency Medical Services, Community Health, Environmental Health, Correctional Health, Public Health Nursing, and the Public Health Laboratory. This budget also funds the County's Office of Emergency Services and the County's share of a joint City and County program with the Central Valley Society for the Prevention of Cruelty to Animals (SPCA) to provide animal pound, quarantine services, and leash law enforcement.

OVERVIEW

The FY 2010-11 Recommended Budget is recommended at \$64,803,032 and reflects a 5% (\$3,148,312) decrease in total appropriations from the FY 2009-10 Adopted Budget. This decrease is due primarily to reduced State, Federal, and Health Realignment revenues projected for FY 2010-11. Net County cost is allocated to this budget for 1) the annual cost (\$990,812) for the County's contract with the SPCA for animal control services, and 2) the cost (\$1,521,153) of medical services provided to Federal and State inmates housed at the Jail. The 5% (\$132,209) decrease in net County cost from the current year is due to reduced medical costs for State and Federal inmates. All other costs incurred in this budget are revenue and Realignment offset. Staffing is recommended at 432 positions, a decrease of 47 positions from the FY 2009-10 Adopted Budget. There are no salary savings budgeted in the FY 2010-11 Recommended Budget. The FY 2010-11 Recommended Budget does not diminish the medical services provided to indigents pursuant to the existing agreement with Community Medical Centers.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

In order to manage reductions in State and Federal revenue streams, and to minimize the impact of cost increases, the Board of Supervisors approved the deletion of 47 positions in FY 2009-10. This resulted in significant program changes which included the closure of the Specialty Clinic, and the deletion of related HIV education services; reductions in public health nursing including case management services; reductions in outreach/education/prevention activities to address chronic disease risks within community settings; reduction of medical staff in detention facilities resulting in increased waiting time for bookings and sick calls; increased workloads for staff, who are involved with testing, in the Public Health Laboratory; and delays in paying vendors, preparing grant claims, and posting payments.

Salaries and Benefits

- Salaries and Benefits, recommended at \$46,659,146, represent a 2% (\$1,127,270) net decrease from the current year due to the elimination of 47 positions in FY 2009-10, and increases in employee benefit rates. Staffing is recommended at 432 positions.

Recommended funding includes:

- A decrease of 5% (\$1,467,815) in Regular Salaries due to a staff level of 432 positions and savings generated from the inclusion of 40 hours mandatory furlough in this budget.
- A decrease in Overtime 9% (\$113,974) based on forecasted actual usage.
- An increase of 7% (\$717,455) in the Retirement Contribution based on rates.

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- An increase of 177% (\$110,493) in Unemployment based on actual loss history for the Department of Public Health.
- An increase of 8% (\$73,638) in Workers' Compensation based on Risk Management estimates.
- A decrease of 10% (\$314,691) in Health Insurance Contributions based on a staff level of 432 positions.
- Bilingual Skill Pay of \$92,049, and Shift Differential of \$278,248.
- Negotiated salary adjustments for some bargaining units and normal step advances.

Services and Supplies

- Services and Supplies, recommended at \$18,143,886 represent an 8% (\$1,550,316) decrease from FY 2009-10 to match forecasted revenues with expenditures.

Recommended funding includes:

- A decrease of 17% (\$37,466) in Mobile Communications based on rates and actual usage forecasted for FY 2010-11.
- A decrease of 30% (\$109,710) in Telephone Charges due to the elimination of permanent positions.
- A decrease of 15% (\$327,137) in Medical Dental and Laboratory supplies due primarily to savings realized from changes to the pharmaceutical formulary and prescription practices at the Jail, and a declining jail population.
- A decrease of 6% (\$630,697) in Professional and Specialized Services due primarily to decreased appropriations for payments made to California Children's Services medical providers, and planned spending reductions in discretionary contracts to match forecasted revenues with expenditures.
- A decrease of 30% (\$31,636) in Malpractice Insurance based on Risk Management rates recommended for FY 2010-11.
- A decrease in Data Processing Services of 7% (\$170,287) due to the elimination of personal computers, peripheral devices, and network connections.
- An increase of 49% (\$35,494) in Rents and Leases – Buildings due to the inclusion of full year lease costs associated with the West Fresno Regional Center.
- A decrease in Special Departmental Expense of 19% (\$110,728) due primarily to reduced appropriations for advertisement and outreach campaigns in the Division of Public Health Nursing.

Other Charges

- Other Charges are eliminated from this budget and reflect a 100% (\$425,726) decrease from the current year due to the decentralization of Human Services Finance.

SUMMARY OF REVENUES

- Revenues are recommended at \$62,291,067 a 5% (\$3,016,103) decrease from the FY 2009-10 Adopted Budget.
 - Licenses, Permits and Franchises (\$66,751) – Reflects no change from the current year. These revenues are derived from animal and business license fees paid to Environmental Health, and burial and disinterment fees.

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- Fines, Forfeitures, and Penalties (\$10,000) – Reflects no change from the current year. These revenues are derived from fines and penalties resulting from non-compliance with Environmental Health regulations.
- Intergovernmental Revenues-State (\$7,729,600) – Represents an 11% (\$914,151) decrease from the current year due primarily to decreased State revenues for the HIV Education and Prevention, Maternal Child and Adolescent Health, and Tobacco prevention programs.
- Intergovernmental Revenues-Federal (\$11,094,951) – Represents an 8% (\$1,019,813) decrease primarily due to a decrease in Maternal Child and Adolescent Health Federal Financial Participation revenues due to the deletion of positions in the program.
- Charges for Services (\$14,661,479) – Estimated at a 7% (\$912,649) increase due primarily to increased revenues in the California Children's Services Administration program.
- Miscellaneous Revenues (\$1,237,302) – Represents a 2% (\$25,737) decrease based on actual trust fund revenues used to finance services and track specific funding sources. These include Vital Statistics Trust Funds utilized to offset the cost of clerical support, Child Restraint Trust Funds utilized for the purchase of infant and toddler car seats, EMS Trust Funds utilized for Emergency Medical Services administration costs, and other miscellaneous trust funds that will be utilized to offset the costs of this budget.
- Other Financing Sources-Realignment (\$25,337,676), estimated at a 9% (\$2,374,346) decrease from FY 2009-10 as follows:
 - State/Local Program Health Realignment (\$22,116,660) – Represents an 8% (\$2,016,327) decrease from FY 2009-10 based on a forecasted decrease in Vehicle License Fee and Sales Tax revenues.
 - State/Local Program Social Services Realignment (\$1,364,479) – Represents a 20% (\$358,019) decrease based on current year actual payments to medical providers in the California Children's Services program.
 - State/Local Mental Health Realignment (\$1,856,537) is budgeted at the FY 2009-10 level, and provides partial funding for Jail Psychiatric Services.
- Intrafund Revenues (\$2,153,308) – Estimated at a 23% (\$405,295) increase over FY 2009-10 due primarily to new Mental Health Services Act revenues that will fund nursing positions, and new revenues for funding the Teen Focus program in FY 2010-11.

Revenues	FY 2009-10 Adopted	FY 2009-10 Estimated Actual	FY 2010-11 Recommended
Acct # - Licenses, Permits, & Franchises			
3155 – Animal Licenses	50,000	47,693	50,000
3192 – Burial Permits	16,751	16,631	16,751
Total	\$ 66,751	\$ 64,324	\$ 66,751
Acct # - Fines, Forfeitures, & Penalties			
3303 – Civil Fines	10,000	7,484	10,000
Total	\$ 10,000	\$ 7,484	\$ 10,000
Acct # - Intergovernmental Revenues – State			
3503 – State EMS	341,851	341,851	341,851
3504 – State Tobacco	288,921	356,413	255,917
3505 – State CCS	2,621,053	2,402,600	2,896,922
3506 – State AIDS	1,048,251	805,598	281,273
3525 – State TB	387,916	452,812	371,467
3529 – State Immunization	633,188	727,174	654,759
3530 – State Other Health	2,444,162	2,831,621	2,391,693
3541 – State CHDP Administration	420,079	420,079	408,604

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3543 – State CHDP Screening	77,114	77,114	77,114
3575 – State Other	100,000	100,000	50,000
3526 – State MCH	281,216	0	0
Total	\$ 8,643,751	\$ 8,515,262	\$ 7,729,600
Acct # - Intergovernmental Revenues – Federal			
4380 – Federal Other	8,428,456	7,323,937	8,801,273
4382 – MCH Federal	3,201,308	3,300,000	1,893,678
4383 – MAA - Medi-Cal Administrative Activities	485,000	360,000	400,000
Total	\$ 12,114,764	\$ 10,983,937	\$ 11,094,951
Acct # - Charges for Services			
4895 – Personnel Services	1,130,336	1,130,336	1,130,822
4891 – Recording Fees	285,000	265,000	285,000
5007 – Lab Water Testing	565,060	560,000	610,000
5010 – Environmental Health Fees	4,914,103	4,600,000	4,852,005
5011 – Milk Inspection Fees	233,290	186,000	233,290
5012 – Soft Serve Ice Cream	22,500	29,076	22,500
5013 – Recreational Health	456,850	461,000	462,850
5014 – Water Well Permits	385,560	385,560	405,560
5015 – Organized Camps	16,883	16,883	16,883
5027 – Managed Care Medi-Cal	210,320	149,418	197,070
5033 – Patient Fees Private Pay	217,494	217,439	200,482
5034 – Patient Fees Insurance	22,002	21,917	20,000
5036 – Patient Fees Medi-Cal	4,517,610	5,086,930	5,535,450
5037 – Health Lab Tests	85,000	85,000	85,000
5038 – Patient Fees Medi-Care	27,250	13,565	25,000
5039 – Other Agencies	659,572	552,040	579,567
Total	\$ 13,748,830	\$ 13,760,164	\$ 14,661,479
Acct # - Miscellaneous Revenues			
5800 – Other Miscellaneous	1,263,039	1,000,000	1,237,302
Total	\$ 1,263,039	\$ 1,000,000	\$ 1,237,302
Acct # - Other Financing Sources			
5951 – Realignment	27,712,022	25,212,022	25,337,676
Total	\$ 27,712,022	\$ 25,212,022	\$ 25,337,676
Acct # - Intrafund			
5990 – Intrafund Revenue	1,748,013	1,200,000	2,153,308
Total	\$ 1,748,013	\$ 1,200,000	\$ 2,153,308
Total Revenues	\$ 65,307,170	\$ 60,743,193	\$ 62,291,067

PENDING FACTORS

- Health Realignment is the major source of revenue in the Department of Public Health for funding public health services. Vehicle License Fees (VLF) is the major source of State revenues that comprise Health Realignment for counties. The nationwide economic downturn resulted in steady declines in VLF collections in FY 2009-10, which required major reductions in expenditures in the department. Accordingly, Health Realignment revenues for FY 2010-11 are forecasted assuming a 7% (approximately \$1,850,000) reduction in VLF revenues. In the event VLF collections diminish beyond the assumed reduction, a budget adjustment will be required.
- The Governor is proposing to redirect 50% of First Five tobacco tax revenues to the State General Fund. If this occurs, the Department of Public Health would risk losing First Five revenues that support the Smart Model of Care, Nurse Family Partnership, and Child Care Health Linkages programs. If First Five revenues are reduced or eliminated, a budget adjustment will be made eliminating or reducing services in these programs.

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REGULAR SALARIES

BUDGETED POSITIONS

RECOMMENDED

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
0293	Assistant Director of Community Health	D	1	1	\$ 112,021
1305	Director of Public Health Laboratory	F	1	1	98,919
1310	Division Manager - Public Health	E	4	4	404,446
1313	Division Manager - Environmental Health	E	1	1	98,920
1319	Health Education Assistant	1292	6	6	270,469
1320	Health Educator	1849	5	5	300,063
1321	Epidemiologist	2172	3	3	221,002
1323	Mental Health Nurse II	2556	4	3	268,200
1324	Health Education Specialist	1589	10	10	549,184
1330	Senior Emergency Medical Services Specialist	2089	5	5	337,291
1331	Public Health Chemist I	1550	2	0	0
1332	Public Health Chemist II	1743	2	4	217,439
1334	Public Health Microbiologist II	1743	1	2	108,736
1341	Public Health Laboratory Assistant II	1014	2	2	76,001
1346	Public Health Nurse II	2556	48	48	4,120,370
1355	Senior Public Health Microbiologist	2052	1	1	60,039
1356	Senior Public Health Chemist	1989	1	1	64,957
1360	Supervising Public Health Nurse	3183	9	9	990,208
1363	Clinical Supervisor	2672	0	1	84,931
1365	Public Health Physician	B	7	7	803,561
1367	Psychiatrist	A	1	1	183,614
1370	Division Manager - Emergency Medical Services	E	1	1	98,919
1380	Emergency Medical Services Specialist	1937	7	7	436,445
1401	Communicable Disease Specialist I	1477	1	0	5,142
1402	Communicable Disease Specialist II	1578	12	13	708,833
1403	Supervising Communicable Disease Specialist	1669	2	2	107,588
1427	Dental Assistant II	1049	1	1	35,991
1429	Medical Assistant II	1005	8	8	275,856
1450	Licensed Vocational Nurse III	1516	22	22	1,119,533
1451	Head Nurse	3183	4	4	442,169
1455	Health Aide II	924	2	2	69,974
1463	Psychiatric Technician II	1384	2	2	86,887
1465	Licensed Vocational Nurse I (Step 3)	1246	1	1	42,070
1467	Psychiatric Technician I	1246	1	1	36,930
1468	Psychiatric Technician III	1516	2	2	102,914
1494	Licensed Vocational Nurse II	1384	6	6	267,565
1496	Staff Nurse II	2207	1	1	74,549
1497	Staff Nurse III	2556	27	27	2,421,119
1516	Clinical Laboratory Technologist III	2077	2	1	68,084
1557	Occupational Therapist III	2877	3	3	296,130
1583	Physical Therapist III	2877	9	9	865,924
1610	Rehabilitative Therapy Manager	E	1	1	97,144
1635	Therapy Aide	915	3	3	91,273
1670	Admitting Interviewer II	1188	13	13	519,211
1785	Environmental Health Specialist I	1650	3	4	189,187
1787	Environmental Health Specialist II	1851	28	28	1,568,901
1789	Environmental Health Specialist III	2041	18	17	1,090,005
1791	Supervising Environmental Health Specialist	2542	9	9	776,857
1919	Licensed Mental Health Clinician	2224	2	2	152,612
1920	Senior Licensed Mental Health Clinician	2389	1	1	81,967
1922	Medical Social Worker II	2031	1	1	69,685
1928	Community Health Specialist II	1478	1	1	50,711
2212	Systems and Procedures Analyst III	2242	4	4	281,121

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<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
2240	Senior Systems and Procedures Analyst	2511	1	1	\$ 79,661
2292	Staff Analyst II	1838	1	1	60,026
2293	Staff Analyst III	2122	10	10	663,875
2294	Senior Staff Analyst	F	2	2	139,531
2297	Principal Staff Analyst	E	2	2	153,729
3070	Supervising Office Assistant II	1492	6	6	312,341
3080	Office Assistant III	1119	61	61	2,381,220
3081	Office Assistant III - Confidential	1086	1	1	35,069
3110	Office Assistant II	1003	8	8	271,615
3125	Office Assistant I	893	3	3	89,644
3160	Secretary IV	1378	7	7	330,959
3166	Administrative Secretary - Conf.	1490	1	1	49,633
3205	Account Clerk II	1051	1	1	34,343
3215	Accountant II	1788	2	2	116,316
3240	Supervising Account Clerk II	1564	1	1	53,661
3260	Account Clerk III	1180	11	11	436,299
3621	Program Technician II	1486	1	1	50,985
8227	Director of Public Health	B	1	1	185,159
Subtotal			432	432	\$ 27,345,733
Auto Allowance					6,180
Shift Differential					278,248
Bilingual Skill Pay					92,049
Less 40-Hour Furlough					(521,612)

TOTAL REGULAR SALARIES \$ 27,200,598

VACANT POSITIONS RECOMMENDED FOR DELETION (Effective July 26, 2010)

<u>JCN</u>	<u>TITLE</u>	<u>STATUS</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES & BENEFITS</u>
1323	Mental Health Nurse II	Vacant	2556	-1	\$ 157,761
1516	Clinical Laboratory Technologist III	Vacant	2077	-1	108,187
Cost of Restoring Vacant Positions				-2	\$ 265,948

POSITIONS RECOMMENDED FOR ADDITION (Effective July 26, 2010)

<u>JCN</u>	<u>TITLE</u>	<u>STATUS</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES & BENEFITS</u>
1363	Clinical Supervisor	Vacant	2672	1	\$ 151,233
1334	Public Health Microbiologist II	Vacant	1743	1	86,510
Cost of Adding Positions				2	\$ 237,743

California Healthcare for Indigents Program -- 5242

CA Healthcare for Indigents BUDGET 5242 Special Revenue Account					
	Actual** 2008-09	Adopted 2009-10	Recommended 2010-11	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Services and Supplies	\$ 79,660	\$ 98,147		\$ (98,147)	-100%
Total Appropriations	\$ 79,660	\$ 98,147	\$ -	\$ (98,147)	-100%
<u>Revenues</u>					
Rev From Use of Money & Prop	\$ 5,787	\$ 1,355		\$ (1,355)	-100%
Intergovernment Revenues - St	188,816	96,792		(96,792)	-100%
Total Revenues	\$ 194,603	\$ 98,147	\$ -	\$ (98,147)	-100%
<u>Net County Cost</u>	\$ (114,943)	\$ -	\$ -	\$ -	-100%
	Budgeted 2008-09	Current 2009-10	Recommended 2010-11	Increase/ Decrease	
Position Summary					-
**The column labeled Actual 2008-09 includes expenditures incurred against FY 2008-09 appropriations from July 1, 2008 through December 31, 2009.					

CALIFORNIA HEALTHCARE FOR INDIGENTS PROGRAM – 5242**FUNCTION**

The California Healthcare for Indigents Program (CHIP) is financed by the Tobacco Surtax Fund established by Proposition 99 of 1988. As originally established under Chapter 1331, Statutes of 1989, funds from the Hospital Services Account, Physician Services Account (PSA), and Other Health Services Account are directed to counties for use in paying private and county providers for uncompensated health care to people who cannot afford to pay for those services and for whom payment will not be made through any private coverage or by any program funded in whole or in part by the Federal Government. However, the State has redirected these funds for FY 2010-11 and does not anticipate any future funding of this program.

OVERVIEW

On September 17, 2009, the California Department of Public Health issued a letter to CHIP health services programs that there will be no funds allocated in FY 2010-11, and that the State does not anticipate any future funding of this program. Therefore, there is no recommended budget, which represents a 100% (\$98,147) decrease in appropriations and revenues from the FY 2009-10 Adopted Budget.

SUMMARY OF CAO RECOMMENDATIONS

- No distribution of Proposition 99 CHIP funds.

SUMMARY OF REVENUES

- Revenues are recommended at \$0, a 100% (\$98,147) decrease from FY 2009-10.

Revenues	FY 2009-10 Adopted	FY 2009-10 Estimated Actual	FY 2010-11 Recommended
Acct # - Revenue from the Use of Money			
3380 - Interest	1,355	946	0
Total	\$ 1,355	\$ 946	\$ 0
Acct # - Intergovernmental Revenues – State			
3512 – Prop 99 Tobacco Tax Allocation	96,792	368,698	0
Total	\$ 96,792	\$ 368,698	\$ 0
Total Revenues	\$ 98,147	\$ 369,644	\$ 0

Emergency Medical Services -- 5244

Emergency Medical Services BUDGET 5244 Special Revenue Account					
	Actual** 2008-09	Adopted 2009-10	Recommended 2010-11	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Services and Supplies	\$ 733,336	\$ 2,050,888	\$ 1,606,844	\$ (444,044)	-22%
Total Appropriations	\$ 733,336	\$ 2,050,888	\$ 1,606,844	\$ (444,044)	-22%
<u>Revenues</u>					
Fines, Forfeitures & Penalties	\$ 1,688,325	\$ 1,391,651	\$ 1,523,962	\$ 132,311	10%
Rev From Use of Money & Prop	127,914	59,726	82,882	23,156	39%
Intergovernment Revenues - St	610,584	599,511	-	(599,511)	-100%
Total Revenues	\$ 2,426,823	\$ 2,050,888	\$ 1,606,844	\$ (444,044)	-22%
<u>Net County Cost</u>	\$ (1,693,487)	\$ -	\$ -	\$ -	-100%
	Budgeted 2008-09	Current 2009-10	Recommended 2010-11	Increase/ Decrease	
Position Summary					-
**The column labeled Actual 2008-09 includes expenditures incurred against FY 2008-09 appropriations from July 1, 2008 through December 31, 2009.					

EMERGENCY MEDICAL SERVICES – 5244

FUNCTION

The Emergency Medical Services (EMS) Fund was established by the Board of Supervisors on February 28, 1989, under authority of Senate Bill 12 (1987) and Senate Bill 612 (1988) for purposes of addressing uncompensated care costs of hospitals and physicians using penalty assessments on traffic fines. In addition, Chapter 1331, Statutes of 1989 (Assembly Bill 75), which created the California Healthcare for Indigents Program (CHIP), requires that at least 50% of the Proposition 99 Tobacco Surtax funds, designated for the Physician Services Account (PSA), must be deposited into the EMS Fund. At Board discretion, all or a portion of the remaining Proposition 99 PSA funds may be directed to the EMS Fund. In 1990, Board policy directed the entire discretionary portion of PSA funds to the EMS Fund. On September 28, 2000, the Governor signed Senate Bill 2132, adding the Emergency Medical Services Appropriation (EMSA) to the EMS Fund. EMSA funds are to be used to compensate physicians for emergency medical services provided in general acute care hospitals, and are Proposition 99 generated revenues designated for special distribution through CHIP. However, on September 17, 2009, the California Department of Public Health issued a letter to CHIP health services programs indicating that there will be no CHIP/EMSA funds allocated in FY 2010-11, and that the State does not anticipate any future funding of this program.

OVERVIEW

The FY 2010-11 Recommended Budget of \$1,606,844 represents a 22% (\$444,044) decrease in projected appropriations and revenues from the FY 2009-10 Adopted Budget. Recommended funding reflects Board policy that all PSA funds be transferred from the California Healthcare for Indigents Budget (5242) into the EMS Fund, however, there were no PSA funds allocated for FY 2010-11.

SUMMARY OF CAO RECOMMENDATIONS

Services and Supplies

- Recommended funding for FY 2010-11 includes:
 - Recommended appropriations of \$1,606,844 will be available to pay physician and hospital claims for emergency care performed in a general acute care hospital, obstetric care, and pediatric care for persons who cannot afford to pay, and for whom payment will not be made through any private coverage or by any program funded in whole or in part by the Federal Government.
 - Distributions of EMS, Proposition 99 funds to providers are calculated after allowing for administrative costs.
 - Seventeen percent of the designated penalty assessment revenues must be expended for EMS purposes, as directed by your Board.
 - The CHIP and EMS Fund statutes specify the percentage allocations of funds for 1) EMS at 58% for physicians, 25% for hospitals, and 17% for discretionary use, 2) Proposition 99 at 100% for hospitals, and 3) EMSA at 100% for hospitals (there are no EMSA allocated funds for FY 2010-11).

SUMMARY OF REVENUES

- Revenues are recommended at \$1,606,844 which represents a 22% (\$444,044) decrease from FY 2009-10. This decrease is primarily due to the State's redirection of funding for Emergency Medical Services Appropriation (EMSA). Specific changes in revenue accounts are noted below.

Emergency Medical Services -- 5244

- Fines, Forfeitures, and Penalties (\$1,523,962) – Represents the projected EMS designated penalty assessments which, by law, are divided into the following sub-accounts: Physicians, Hospitals, Discretionary, and Administration.
- Use of Money and Property (\$82,882) – Includes estimated interest earnings on balances in each of the following subaccounts: Senate Bill 612 Physicians, Hospitals, Discretionary, and Administration.
- Operating Transfers In (\$0) – Reflects funds that will be transferred from the California Healthcare for Indigents Program budget (5242).

Revenues	FY 2009-10 Adopted	FY 2009-10 Estimated Actual	FY 2010-11 Recommended
Acct # - Fines, Forfeitures, & Penalties			
3313 – SB612 Penalty Assessments	1,391,651	1,391,651	1,523,962
Total	\$ 1,391,651	\$ 1,391,651	\$ 1,523,962
Acct # - Revenue from the Use of Money			
3380 – Interest	59,726	59,726	82,882
Total	\$ 59,726	\$ 59,726	\$ 82,882
Acct # - Intergovernmental Revenues – State			
3521 – State Aid – EMSA	599,511	0	0
Total	\$ 599,511	\$ 0	\$ 0
Total Revenues	\$ 2,050,888	\$ 1,451,377	\$ 1,606,844

County Medical Service -- 5240

County Medical Services BUDGET 5240 General Fund					
	Actual** 2008-09	Adopted 2009-10	Recommended 2010-11	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Services and Supplies	\$ 19,787,428	\$ 19,997,491	\$ 19,997,491	\$ -	0%
Other Financing Uses	54,287,806	51,905,747	50,058,795	(1,846,952)	-4%
Total Appropriations	\$ 74,075,234	\$ 71,903,238	\$ 70,056,286	\$ (1,846,952)	-3%
<u>Revenues</u>					
Charges For Services	\$ 6,789	\$ -		\$ -	-100%
Miscellaneous Revenues	(1,630)	-		-	-100%
Other Financing Sources	19,799,496	19,997,491	19,997,491	-	0%
Total Revenues	\$ 19,804,655	\$ 19,997,491	\$ 19,997,491	\$ -	0%
<u>Net County Cost</u>	\$ 54,270,578	\$ 51,905,747	\$ 50,058,795	\$ (1,846,952)	-4%
	Budgeted 2008-09	Current 2009-10	Recommended 2010-11	Increase/ Decrease	
Position Summary					-
**The column labeled Actual 2008-09 includes expenditures incurred against FY 2008-09 appropriations from July 1, 2008 through December 31, 2009.					

COUNTY MEDICAL SERVICES – 5240**FUNCTION**

This budget provides for the appropriation of the mandated County General Fund match requirements for local health and mental health services and for the California Healthcare for Indigents Program (CHIP) which supplements indigent health care services through the County's Medically Indigent Services Program (MISP). These County matching funds also satisfy requirements of State/Local Program Realignment (Assembly Bill 1288 of 1991) to deposit specified County funds into the Health and Welfare Trust Fund (H&WTF) to qualify for Realignment sales tax revenue. This budget finances the required deposit into the H&WTF of an amount equal to Vehicle License Fee (VLF) revenues received by the County General Fund under State/Local Program Realignment.

This budget also includes funding for the County's payment to Community Medical Centers for indigent health care and specialty medical care for in-custody patients.

OVERVIEW

The FY 2010-11 Recommended Budget of \$70,056,286 represents a 4% (\$1,846,952) decrease in net County cost from the FY 2009-10 Adopted Budget. The net County cost in this budget is equal to Realignment VLF in Countywide Revenues which decreased 4%.

SUMMARY OF CAO RECOMMENDATIONS**Services and Supplies**

- Recommended funding of \$19,997,491 represents the FY 2010-11 estimated budget for indigent health and in-custody patient care and is budgeted at the same amount as the FY 2009-10 Adopted Budget.

Other Financing Uses

- Operating Transfers Out reflects the mandated County local match to qualify Fresno County for Local Health and Welfare Realignment sales tax revenue. The local match of \$50,058,795 consists of \$10,404,113 for the Health Account; \$955,639 for the Mental Health Account; \$36,365,873 in Health (\$24,770,040) and Mental Health (\$11,595,833) matching funds equivalent to the FY 2009-10 estimated Realignment VLF revenues; \$727,543 in estimated VLF Collection Account revenues; and \$1,605,627 in estimated Social Services VLF funds. Matching funds reflect a 4% decrease (\$1,846,952) in estimated VLF Realignment revenues. These funds are appropriated in this budget and transferred to the Health and Welfare Trust Fund budget (5243).

SUMMARY OF REVENUES

- Revenues are recommended at the same level (\$19,997,491) as the FY 2009-10 Adopted Budget, for State/Local Program Realignment revenues needed to offset the contract with Community Medical Centers for indigent and inmate health care.

Revenues	FY 2009-10 Adopted	FY 2009-10 Estimated Actual	FY 2010-11 Recommended
Acct # - Other Financing Sources			
5951 – Realignment	19,997,491	19,799,496	19,997,491
Total	\$ 19,997,491	\$ 19,799,496	\$ 19,997,491
Total Revenues	\$ 19,997,491	\$ 19,799,496	\$ 19,997,491

Department of Behavioral Health -- 5630

Behavioral Health BUDGET 5630 General Fund					
	Actual** 2008-09	Adopted** 2009-10	Recommended 2010-11	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 44,592,948	\$ 46,774,942	\$ 47,861,811	\$ 1,086,869	2%
Services and Supplies	59,592,231	80,628,766	73,339,824	(7,288,942)	-9%
Other Charges	3,299,688	2,820,680	309,812	(2,510,868)	-89%
Residual Equity Transfers(Out)	63,260	-	-	-	-100%
Total Appropriations	\$ 107,548,127	\$ 130,224,388	\$ 121,511,447	\$ (8,712,941)	-7%
<u>Revenues</u>					
Rev From Use of Money & Prop	\$ 18,008	\$ 18,500	\$ 17,500	\$ (1,000)	-5%
Intergovernment Revenues - St	40,586,285	55,153,355	49,887,736	(5,265,619)	-10%
Intergovernment Rev-Federal	5,925,812	6,026,517	5,106,355	(920,162)	-15%
Charges For Services	20,839,627	29,582,355	27,188,921	(2,393,434)	-8%
Miscellaneous Revenues	894,940	1,810,598	2,050,404	239,806	13%
Other Financing Sources	29,676,535	29,427,914	27,578,276	(1,849,638)	-6%
Residual Equity Transfers (In)	-	-	-	-	-100%
Intrafund Revenue	7,292,024	7,775,543	9,120,203	1,344,660	17%
Total Revenues	\$ 105,233,231	\$ 129,794,782	\$ 120,949,395	\$ (8,845,387)	-7%
<u>Net County Cost</u>	\$ 2,314,897	\$ 429,606	\$ 562,052	\$ 132,446	31%
	Budgeted 2008-09	Current 2009-10	Recommended 2010-11	Increase/ Decrease	
Position Summary **	579	511	510	(1)	
**The column labeled Actual 2008-09 includes expenditures incurred against FY 2008-09 appropriations from July 1, 2008 through December 31, 2009.					

BEHAVIORAL HEALTH – 5630

FUNCTION

The Department of Behavioral Health is responsible for providing Mental Health and Substance Abuse treatment and prevention services to clients throughout Fresno County. The recently consolidated Department is divided into five divisions to include Substance Abuse Services, Adult Mental Health Services, Children's Mental Health Services, Mental Health Services Act, and the Public Guardian Office.

The Substance Abuse Services (SAS) division is responsible for planning, developing, and administering a countywide substance abuse prevention and treatment service delivery system. Fresno County offers a range of primary and secondary prevention and treatment services which include short- and long-term residential and outpatient programs, and ancillary services including sober living centers. Programs include Post Conviction Drug Court (PCDC), Parolee Services Network (PSN), Pathways to Recovery, CalWORKs Outreach, Driving Under the Influence (DUI), and Penal Code 1000 programs. SAS provides programmatic and managerial oversight for the CalWORKs substance abuse and mental health programs. SAS administers alcohol and drug prevention and treatment services primarily through contracts with community service providers. Substance abuse services are also provided through collaborative agreements with other County departments. The division functions as the point of contact for Fresno County with the State Department of Alcohol and Drug Programs for all alcohol and drug services and activities. A new program called the Community Resource and Recovery Center will redirect existing staff from the Proposition 36 (Prop 36) and Offender Treatment Program (OTP) programs. This program will provide a range of alcohol and other drug services to residents of Fresno County. Services will include education programs and materials for teachers, parents, students, clergy and other community members, assessments, treatment referrals, crisis counseling and case management.

The Adult Mental Health (AMH) division is organized into four sub-divisions: Adult Treatment which includes Inpatient and Outpatient services (both metro and rural Fresno County), Administrative Services, Mental Health Managed Care and Fiscal Services for all the Department's budget units. The division provides 24-hour acute inpatient hospitalization; specialized mental health and medication management services to assist adults and older adults; supported education and employment programs to teach independent living skills, employment, rehabilitation, and socialization skills; and specialty mental health services to consumers at 10 sites located throughout the metropolitan and rural areas of the County. Mental Health Managed Care administers funding and provider oversight to Mental Health Medi-Cal contract providers.

The Children's Mental Health Services (CMH) division is responsible for providing mental health services to children and their families of Fresno County. Children's Mental Health is organized into five program areas: Intensive Day Treatment; Children's Crisis Assessment Intervention Resolution Center (CCAIR); Outpatient Services to include Youth Link, Infant Mental Health, and school-based services; Rural Outpatient Services; and mental health services on the Juvenile Justice Campus.

The Mental Health Services Act (MHSA) division is responsible for planning, developing, and administering comprehensive, integrated and transformational public mental health services to children and families, transition age youth, adult and the older adult populations in Fresno County. The MHSA division performs multiple functions for the administration, oversight, implementation and monitoring of public mental health and client support services provided by County-operated programs in the rural and urban locations. The division secures contracts, through the competitive bid process, with community service providers for public mental health and client support services in the rural and urban locations. The division also administers workforce education, and training initiatives to enhance the knowledge and ability of the County and contracted providers' workforce to provide wellness and recovery oriented public mental health services. The division also administers funding and provides staffing and administrative support to enhance the infrastructure needed to facilitate service delivery, including

information technology systems, housing for mentally ill individuals and families, and capital facility projects. The MHSA has been organized into the following five components to assist with program implementation: Community Services and Supports, including Housing; Prevention and Early Intervention; Workforce Education and Training; Capital Facilities/Technology Needs; and Innovation. The MHSA division works with the State Department of Mental Health and the Mental Health Services Oversight and Accountability Commission to ensure planning and development of each of these components in compliance with all MHSA guidelines.

The Public Guardian, through Probate Code 2920a, Welfare and Institutions Code Section 5351, is mandated to manage the personal and estate affairs of those determined incompetent by the Superior Court in order to protect those individuals from fraud or undue influence, and their estates from loss, waste or misappropriation. Fifty percent of the Public Guardian referrals originate from the Department of Social Services (DSS), Adult Protective Services and the Fresno County Superior Court (Probate). The remaining referrals originate from various agencies including Fresno/Clovis area hospitals, skilled nursing facilities, board and care homes, private care provider agencies, the Fresno County Sheriff's Department, the Fresno City Police Department, private attorneys, and financial institutions. A probate conservatorship is usually the last resort when no other resources are available. Public Guardian Deputies investigate the need for conservatorship and petition the Court for appointment if necessary. Once Court appointed, the Public Guardian is responsible for all case management aspects of the conservatee's life including their finances, estate, residence, medical needs, and personal needs. The conservatees are typically senior citizens or dependent adults who require a great deal of medical attention, may be incapacitated, and are unable to protect their finances. Many are victims of financial and physical elder abuse. There are 36 probate conservatorship cases currently under investigation. There are 283 existing probate conservatorship cases that necessitate case management by the Public Guardian for person, estate, and medical decisions. The Public Guardian is reimbursed from the conservatee's estate, if there are available resources, approximately 20 to 24 months after Court appointment.

The Department of Behavioral Health (DBH), through the conservatorship program, has historically been a major funding source supporting the Public Guardian Office. The move of the Public Guardian Office to DBH in the current fiscal year aligns services with a major source of funding supporting the services provided.

OVERVIEW

The consolidated Behavioral Health FY 2010-11 Recommended Budget of \$121,511,447 reflects an 7% decrease from the Adopted FY 2009-10. Net County cost of \$562,052 is recommended to support the services of the Public Guardian Office. Staffing is recommended at 510 positions, a net decrease of 1 from the current year.

The Substance Abuse Services division FY 2010-11 Recommended Budget of \$21,289,681 reflects a 16% (\$4,039,780) decrease from FY 2009-10. No net County cost is recommended. Staffing is recommended at the current year level of 65 positions. The division increased staffing by two positions mid-year with the addition of a mental health staff to compliment the CalWORKs Outreach program. These positions provide services to DSS CalWORKs clients who have been found to have either a mental health or substance abuse disorder that is a barrier to employment. These positions and the associated costs are fully offset by the CalWORKs Substance Abuse and Mental Health allocations. FY 2009-10 eliminated the Substance Abuse and Crime Prevention Act (Prop 36) funding and the proposed elimination of the Offender Treatment Program (OTP) funding. Neither funding source is included in the recommended budget.

The Adult Mental Health division FY 2010-11 Recommended Budget of \$31,858,305 reflects a 20% (\$8,136,521) decrease from FY 2009-10. This decrease is due to reductions in the State Managed Care allocations and mental health realignment available to fund mental health services. Staffing is recommended at 167 positions for the adult division which is an decrease of 9 positions from FY 2009-10

as a result of the consolidation of the department. The division has included an 8% salary savings.

The Children's Mental Health division FY 2010-11 Recommended Budget of \$23,987,843 reflects a 14% decrease (\$4,025,262) from FY 2009-10. Staffing is recommended at 125 positions, which is a net decrease of 10 positions from the FY 2009-10 Adopted Budget. A 7% salary savings has been used in calculating the total Regular Salaries (\$553,689) with an associated reduction in benefits (\$265,355).

The Mental Health Services Act division FY 2010-11 Recommended Budget of \$42,844,866 reflects a 20% (\$7,234,496) increase in appropriations over the FY 2009-10 Adopted Budget. The increase is primarily due to a full-year of funding for the Prevention and Early Intervention programs first implemented mid-year in FY 2009-10. Staffing is recommended at 137 positions which is the same as the adopted FY 2009-10. A 3% salary savings has been used in calculating Regular Salaries in the FY 2010-11 Recommended Budget.

The Public Guardian division FY 2010-11 Recommended Budget of \$1,530,752 reflects a 14% (\$192,446) increase in appropriations over the FY 2009-10 Adopted Budget. Staffing is recommended at the same FY 2009-10 total of 16 positions. The Public Guardian division represents the only DBH division recommending net County cost totaling \$562,052.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

The significant program changes for the Department of Behavioral Health are highlighted below by division.

Substance Abuse Services:

The elimination of both the Prop 36 and OTP funding has required a reduction in treatment services and support to other County departments. Although the sentencing law enacted with Prop 36 has remained in force, the funding to support treatment, supervision and court services for that population no longer exists.

A mid-year addition of one Mental Health Clinician and one Community Mental Health Specialist to the division is providing expanded services to CalWORKs clients. The goal of these expanded services is to increase the number of clients identified as having barriers to employment due to mental health disorders and to get them the treatment needed to reduce the barriers to employment.

The new Community Resource and Recovery Center (Recovery Center) will redirect staff from the unfunded Prop 36 and OTP programs into a new center that will provide Assessment Services including screening, treatment matching and referrals; Information Services such as hot lines/crisis lines, repositories for brochures, literature and videos and community resources; Pretreatment Services including education, human immunodeficiency virus/hepatitis C (HIV/HEP C), sexually transmitted diseases (STD) and tuberculosis (TB) testing, crisis counseling, alcoholics anonymous/narcotics anonymous (AA/NA) attendance monitoring and intervention training; and case management.

Adult Mental Health Services Division:

Mid-year reduction of 38 positions from the adopted FY 2009-10 as a result of decreased federal and state funding was realized during the current year.

Change in target population served by the department to focus on increasing the level of services provided to the mandated population of Medi-Cal beneficiaries.

Children's Mental Health Services:

A 14% decrease from FY 2009-10 for the Children's Mental Health Services division as a result of a decrease in federal and state funding realized during the current year and as anticipated for FY 2010-11.

The Adolescent Day Treatment and Expansion of Day Treatment program has been transformed into two programs, Expansion of Day Treatment (EDT) and Adolescent Educational Intensive Outpatient

Unified (AEIOU).

The division continues to partner with Fresno Unified and other school districts teaching paraprofessional staff to provide a structured intensive program that is individually tailored to meet the educational and mental health treatment goals of students with serious emotional disturbances, who require a higher level of mental health intervention in order to benefit from their education.

Due to the reduced revenues, staffing levels have been reduced by 8% (10 positions) from the FY 2009-10 Adopted Budget.

Mental Health Services Act:

Despite the significant budget reductions the Department of Behavioral Health is experiencing in core services (non-MHSA), limited growth in MHSA, funding will continue into FY 2010-11 with the implementation of programs that fall under the Innovation component of MHSA in FY 2010-11. Over the past three fiscal years MHSA programming has experienced rapid expansion with the approval of funding to implement new programs and projects falling under the Community Services and Supports, Prevention and Early Intervention, Workforce Education and Training, and Capital Facilities/Technology Needs components of MHSA.

An extensive consumer-focused, community-based planning process for implementation of services funded under the Prevention and Early Intervention component of MHSA was completed in FY 2009-10 culminating in the approval of all associated work plans at the local and State level. Implementation of County-operated Prevention and Early Intervention programs were initiated in the third quarter of FY 2009-10. Competitive bid processes were initiated in late FY 2009-10 to select community providers to deliver Prevention and Early Intervention services under contracts. Full implementation of all Prevention and Early Intervention programs is anticipated for completion by the second quarter of FY 2010-11.

In association with the closure of the Adult Mental Health Services Crisis Intervention Services in FY 2009-10, the provision of the following services funded within this division will continue in FY 2010-11 as approved at the local and State level after an extensive consumer-focused, community-based planning process: additional Full Service Partnership capacity, Emergency Room response services, Co-Occurring Assessment and Detoxification services, and an Urgent Care Wellness Center program.

Under MHSA guidelines counties are required to complete a local stakeholder review/approval process prior to submitting Annual Plan updates to the State Department of Mental Health each year to obtain MHSA funding. The Annual Plan updates approved in FY 2008-09 resulted in the continued funding of previously-approved services in FY 2009-10 and the expansion of services to an additional 2,000 consumers. Services and program outcomes will continue to be evaluated with necessary program modifications to be made in FY 2010-11.

Public Guardian:

The Public Guardian received 91 new probate conservatorships referrals in 2009. Fifty percent of the Public Guardian referrals originated from DSS and the Fresno County Superior Court (Probate). The remaining referrals originated from other agencies including Fresno/Clovis area hospitals, skilled nursing facilities, board and care homes, private care provider agencies, the Fresno County Sheriff's Department, the Fresno City Police Department, private attorneys, and financial institutions. A probate conservatorship is usually the last resort when no other resources are available.

During 2009, the Superior Probate Court appointed the Public Guardian Office on 19 conservatorship cases as the immediate and emergency temporary conservator during Court hearings when there are no other alternatives. Once appointed, the Public Guardian Office is immediately held accountable to protecting the conservatee and their estate.

To more effectively align services with clients and funding, the Public Guardian Office was transferred to DBH at the end of FY 2009-10.

Salaries and Benefits

- Salaries and Benefits (\$47,861,811) for the consolidated Department of Behavioral Health reflect a 2% increase from the FY 2009-10 Adopted Budget due primarily to the increase in cost associated with retirement and unemployment rates. In addition, FY 2009-10 had mid-year eliminations of 38 positions in the Adult Mental Health Services division and 22 positions in the Children's Mental Health division. These decreases were partially offset by the addition of 2 positions in the Substance Abuse Services division, 28 positions in Mental Health Services Act programs, 16 positions in the Public Guardian division, planned COLAs, step increases, and increases in benefit rates. The department will continue to budget for the mandatory 40-hour furlough for all staff. The recommended budget also includes a 5.6% salary savings. Staffing is recommended at 510 positions, a net decrease of 1 from the current year.

Recommended funding includes:

Substance Abuse Services:

- Salaries and Benefits of \$5,554,026 reflect a 7% increase (\$374,325) from the FY 2009-10 Adopted Budget due primarily to the mid-year addition of two positions in the CalWORKs Outreach Program, planned COLAs, step increases, and increases in benefit rates. Both of these positions added mid-year are fully funded by the CalWORKs Mental Health and Substance Abuse Allocation. This funding provides services to CalWORKs clients that have been identified with mental health and/or substance abuse issues that are determined to be a barrier to employment. These increases are partially offset by a mandatory 40-hour furlough for all staff within the division. The recommended budget also includes a 3% salary savings. Staffing is recommended at the current year level of 65 positions.

Adult Mental Health Services:

- Salaries and Benefits of \$15,725,024 reflect a decrease of 6% (\$1,025,231) from the FY 2009-10 Adopted Budget due primarily to the mid-year elimination of 38 positions. These decreases are partially offset by increases in benefit rates, approved COLAs and step increases. The recommended budget includes an 8% salary savings and funding for 167 positions.

Children's Mental Health Services:

- Salaries and Benefits are recommended at \$12,603,280, a 15% decrease (\$2,275,841) from the Adopted FY 2009-10. Staffing is recommended at 125 positions, a decrease of 10 positions from FY 2009-10 Adopted Budget. Also contributing to the cost reduction was the mid-year elimination of 22 positions within Children's Mental Health. The reduction in staffing is necessary to offset the reduction of revenues due primarily the State Managed Care Allocation and the Mental Health Realignment revenues. The salary decreases are partially offset by approved COLAs, step increases and increase in benefit rates. The recommended budget includes a 7% salary savings.

Mental Health Services Act:

- Salaries and Benefits, recommended at \$12,696,392, represent a 48% (\$4,129,563) increase over the FY 2009-10 Adopted Budget. This is primarily due to the mid-year addition of 28 positions, and an increase in employee benefit rates, approved COLAs and step increases. These increases are partially offset by a mandatory 40-hour furlough for all staff within the division and a 3% salary savings.
- The recommended budget also includes extra-help for projected specific assignments and additional peer support services provided by those that are not able or wanting to work as full-time equivalent employees.

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- Bilingual Skill Pay for 19 employees, promoting and supporting cultural and linguistically appropriate services are also included.

Public Guardian:

- Salaries and Benefits, recommended at \$1,283,089, represent a 4% (\$49,583) increase over the current year. Staffing is recommended at the current year level of 16 positions. The recommended budget includes funding for Extra-Help (Account 6200) of \$4,483 for part-time clerical support. No salary savings are recommended for the Public Guardian division.

Services and Supplies

- Services and Supplies, recommended at \$73,339,824, represent a 9% decrease (\$7,288,942) from the FY 2009-10 Adopted Budget due primarily to reductions in contract costs (\$7,211,755), medication and lab costs (\$494,064), and facility operations and maintenance costs (\$410,209).

Recommended funding includes:

Substance Abuse Services:

- Services and Supplies (\$15,735,655) represent a decrease of 21% (\$4,214,027) from the FY 2009-10 Adopted Budget due primarily to the elimination of the Prop 36 and OTP allocations and associated contracts, and MOUs for services funded through those allocations.
- An increase of \$20,000 in Account 7221, Maintenance Buildings, is due to the addition of the new a Resource and Recovery Center and the necessary moving costs.
- An increase of \$35,063 in Account 7265, Office Supplies, is due primarily to the need to furnish and supply the new Resource and Recovery Center.
- A decrease of \$4,447,957 in Professional and Specialized Services-Contract Providers is due to the elimination of the Prop 36 and OTP funding and the reduction in the Drug Medi-Cal rates.
- An increase of \$17,531 in Account 7430, Utilities, is due to a shift by GSA in budgeting for the costs of Facility Services-Rent from Account 7345.
- An increase of \$68,904 in Account 7565, Countywide Cost Allocation, as reflected in the County Cost Plan from FY 2009-10.

Adult Mental Health Services:

- Services and Supplies represent a decrease of 30% (6,837,129) from the FY 2009-10 Adopted Budget.
- A reduction of \$2,952,740 in costs associated with a decrease in the utilization of Institutions for Mental Disease's (IMDs) and other housing programs.
- An elimination of contract appropriations for a 16-bed Psychiatric Health Facility was budgeted at \$3,033,310 in FY 2009-10.
- Decreased in expense due to the reduction of 29 positions and redesign of outpatient delivery of services.

Children's Mental Health Services:

- Services and Supplies represent a decrease of 12% (\$1,562,811) from the FY 2009-10 Adopted Budget.
- Professional Specialized Services-Contract, Account 7294, is recommended at \$6,071,871, represent an 18% decrease (\$1,292,108) from the FY 2009-10 Adopted Budget due to discontinuation of one children's mental health contract in FY 2009-10.

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- Office Expense, Account 7265, is recommended at \$27,605, represents a 50% decrease (\$27,577) from the FY 2009-10 Adopted Budget due to departmental budgetary control.
- Medical Malpractice Insurance, Account 7106, is recommended at \$3,363, represents a 92% decrease (\$39,899) from the FY 2009-10 Adopted Budget due to a decrease in rates.
- Managed Care providers, Account 7223, recommended at \$521,624, represents a 61% decrease (\$824,095) from the FY 2009-10 Adopted Budget due to the redirection of all new Medi-Cal beneficiaries served by Children's Mental Health programs; thereby reducing provider services initiated in FY 2009-10 due to the State budget cuts to the Managed Care Allocation revenue.
- Household Expense GSA, Account 7071, is recommended at \$1,614, represents a 97% decrease (\$55,884) from the FY 2009-10 Adopted Budget due to a GSA janitorial expenditure shifted to another Account, 7345 Facilities ISF Charges.

Mental Health Services Act:

- Services and Supplies represent a 20% (\$5,014,163) increase over the FY 2009-10 Adopted Budget.
- A combined total of \$809,799 is recommended for Building Maintenance-GSA – Account 7221, Rents & Leases-Building – 7340, Facility Services Rent – Account 7345, and Security Services – Account 7611, which represents a 64% increase (\$314,536) due to the addition of office space for new staff and new programs as approved by local stakeholders, the Mental Health Advisory Board, the Board of Supervisors, and the State Department of Mental Health. In addition, lease costs for the West Fresno Regional Center are included for a full-year of occupancy by staff funded under this budget.
- Interoffice Messenger Mail, Account 7266, is recommended at \$7,617 and represents a 33% increase (\$1,887) due to the addition of County interoffice mail stops associated with new programs being implemented.
- Postage Charges, Account 7268, is recommended at \$5,780 and represents a 42% increase (\$1,720) due to an anticipated increase in program-related client correspondences as the number of consumers to be served increases.
- Professional & Specialized Services-Contract, Account 7294, is recommended at \$22,937,777 and represents a 78% increase (\$10,074,490) due to the addition of new contracted programs and full-year funding of contracted programs implemented mid-year in FY 2009-10. The increase is also partially associated with the transfer of appropriations from Account 7295.
- Professional & Specialized Services, Account 7295, is recommended at \$4,923,940 and represents a 41% decrease (\$3,402,993) primarily due the transfer of appropriations to Account 7294 where costs for contracted services should be budgeted. The reduction is also associated with the anticipated reduction in the need for consultation services.
- County Garage Charges, Account 7416, is recommended at \$54,528 and represents a 65% decrease (\$100,027) due to over budgeting in FY 2009-10.

Public Guardian:

- Services and Supplies, recommended at \$240,663, represent a 136% (\$142,863) increase over the current year due to the transfer of the Public Guardian function to the department, but is budgeted at the same level as FY 2009-10.
- Computer Service Software (Account 7309) at \$44,983 for completion of the conversion of the CompuTrust Public Guardian case management system to the web.
- With the move of the Public Guardian to the Senior Resource Center, a new copier will be leased for a total of \$7,000 in lease and maintenance costs.

Other Charges

- Other Charges represent an 84% decrease (\$1,682,020) from the FY 2009-10 Adopted Budget due partially to the completion of the decentralization of Human Services Finance which transferred staff to other departments mid-year during FY 2009-10, and a reduction of projected development costs in the Mental Health Services Act Division.

SUMMARY OF REVENUES

- Revenues are recommended at a 7% decrease from the current year level based primarily on the elimination of Prop 36 and OTP revenues, a reduction in Drug Medi-Cal revenues due to reduced State reimbursement rates that became effective October 1, 2009, a reduced Managed Care Allocation and a reduction in available Mental Health Realignment. These reductions are partially offset with the use of additional Drug Medi-Cal Administrative revenues, Medi-Cal Administrative Activities (MAA) revenues and an increase in available CalWORKs Mental Health and Substance Abuse Allocation.

Substance Abuse Services:

- Revenues are recommended at a 17% decrease from the current year level based primarily on the elimination of Prop 36 and OTP revenues as well as a reduction in Drug Medi-Cal revenues due to reduced State reimbursement rates that became effective on October 1, 2009. This reduction was not certain at the time of the FY 2009-10 budget adoption and was not reflected in the Adopted Budget. These reductions are partially offset with the use of additional Drug Medi-Cal Administrative revenues, MAA revenues and roll-over revenues that will assist in funding the new Recovery Center, and an increase in available CalWORKs Mental Health and Substance Abuse Allocation.
- State Aid (\$1,245,529) represents a 70% decrease in revenues from the current year. This reduction is due to the elimination of both the Prop 36 and OTP allocations. Funding from post conviction/drug court (PCDC) and parolee services network (PSN) are expected to continue and match the current year levels.
- Federal Aid (\$4,175,458) represents a 15% decrease in available Federal Funds. Federal Substance Abuse Prevention and Treatment (SAPT) revenues are available for expenditure over a 21-month period. Any prior year unexpended funds can be rolled forward to the next fiscal year and expended. Because of increased utilization of this funding source, the division anticipates less rollover than in the previous year. This reduction is partially offset by an increase in available MAA revenues to support the new Recovery Center program.
- Charges for Services (\$9,415,505) recommended at a 15% decrease due to decreases in Drug Medi-Cal rates enacted in October 2009. These services are fully funded by State and Federal Medi-Cal allocations. This category also includes revenues used as required matches for some State funding.
- Miscellaneous Revenues (\$1,541,393) recommended at a 90% increase. This funding includes the usage of Substance Abuse Administrative revenues, currently set at 10% of Medi-Cal service claims. The recommended budget also recognizes the use of roll-over revenues from the Alcohol Assessment, Statham and SB 920 legislation to be used to fund the new Recovery Center.
- Intrafund Revenue (\$4,911,796) recommended at a 9% increase due to an increase in available CalWORKs Mental Health and Substance Abuse Allocation from DSS. This funding supports the Pathways to Recovery Childcare, Pathways treatment, Employment Services Program and the CalWORKs Outreach program. Also included in this category is reimbursement from Probation for the New Horizons contract administered by SAS and DSS funding for non-CalWORKs clients referred to the Pathways program.

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Adult Mental Health Services:

- Revenues are recommended at \$31,858,305 and reflect a 21% (\$8,416,520) reduction from FY 2009-10 Adopted Budget. This reduction is due in part to a decrease in Mental Health Realignment (\$1,823,326) caused by a decline in state-wide sales taxes, vehicle license fee collections and a 50% reduction in the Managed Care Allocation (\$3,344,397) as a result of the approved State Budget.
- Intergovernmental Revenue-State (\$4,923,040) – Reflects a decrease of 42% (\$3,555,715) from FY 2009-10. This is primarily due to a reduction in the Managed Care Allocation of \$3,344,397 in the State's budget for the department.
- Intergovernmental Revenue-Federal (\$571,753) – Projected at a decrease of 6% (\$33,357) due to lower estimates for Medi-Cal Administrative Activities revenue projection.
- Charges for Services (\$965,488) – Represents an 81% (\$4,215,671) decrease based on actual experience and projections during FY 2009-10 and projections for contracted providers.
- Miscellaneous Revenues (\$509,011) recommended at a 49% decrease (\$484,896) from the FY 2009-10. This revenue represents conservatee Supplemental Security Income/State Supplemental Payment reimbursements for the Public Guardian, which are based on actual receipts and are projected based on the number of clients in conservatorship. Through the department's continued effort to serve conservatees at more appropriate levels of care, the department has experienced a significant decrease in the utilization of placement facilities requiring a lower level of reimbursement from the conservatees.
- Other Financing Sources-State/Local Program Mental Health Realignment Trust Fund (\$22,037,287) – Reflects a decrease of 8% (\$1,823,326). This decrease is primarily due to state-wide collections of sales tax and vehicle license fees that are projected to decrease 7-9% from FY 2009-10 projected base levels due to the recent economic downturn in the State of California in conjunction with State withheld payments for prior year Medi-Cal cost settlements.
- Intrafund Revenue (\$2,851,726) – Recommended at a 147% (\$1,696,445) increase primarily due to reimbursement from the department's budget units (Substance Abuse, Children's Mental Health and MHSA) for the consolidation of administrative and fiscal services within this budget unit.

Children's Mental Health Services:

- Revenues are recommended at a 14% decrease from the FY 2009-10 Adopted Budget due to the State's budget cuts in the Managed Care Allocation and Mental Health Realignment revenues that are anticipated to continue in FY 2010-11. The State's budget had not been adopted at the time of the County's FY 2009-10 Budget Adoption and was not reflected in the FY 2009-10 Adopted Budget. These reductions are offset with a reduction in staffing with many filled positions transferring to MHSA programs as part of the FY 2009-10 mid-year budget actions. The reduction in services, service contracts and other cost-saving measures such as program relocation to reduce/eliminate facility and other operational costs.
- State Intergovernmental Revenue recommended at \$8,393,124, represents a 27% decrease (\$3,072,091) from the FY 2009-10 Adopted Budget due to the 50% reduction in State Managed Care Allocation revenue. Additionally, the recommended revenue estimates include an offset for the first installment of a cost settlement owed to the State (\$570,282) for prior fiscal years which will be paid over a three-year period.
- Federal Intergovernmental Revenue recommended at \$359,144, represents a 30% decrease (\$151,505) from the FY 2009-10 Adopted Budget due to the reduction in projected Medical Administrative Activities (MAA) revenue.

Department of Behavioral Health -- 5630

- Charges for Services recommended at \$8,847,905, represents a 4% decrease (\$326,861) from the FY 2009-10 Adopted Budget due to decreases in Medi-Cal, insurance and private pay revenues related to the staffing reductions.
- Other Financing Sources recommended at \$5,540,989, represents a 0.5% decrease (\$26,312) from the FY 2009-10 Adopted Budget due to a projected reduction in Mental Health Realignment revenue, 9% reduction in state-wide sales tax and 7% reduction in vehicle license fees collections. Additionally, \$648,985 from Mental Health Realignment revenue has been designated to offset the projected FY 2009-10 budget shortfall.
- Intrafund Revenue recommended at \$846,681, represents a 35% decrease (\$448,493) from FY 2009-10 Adopted Budget due to a projected reduction in the new information system implementation project code revenue from MHSA, the new system is anticipated to be in production in FY 2010-11.

Mental Health Services Act:

- Revenues are recommended at \$42,217,398 and reflect a 19% (\$6,607,028) increase over FY 2009-10 Adopted Budget.
- Intergovernmental Revenue-State (\$34,855,443) reflects an increase of 13% (\$4,136,636) primarily due to an increase in MHSA revenues (\$3,060,979) to fund services.
- Charges for Services (\$7,361,955) represent an 84% (\$3,351,291) increase based on actual experience during FY 2009-10 and projections for contracted providers in FY 2010-11.
- Intrafund Revenue recommended at \$0, represents a 100% decrease (\$410,299) from the FY 2009-10 Adopted Budget due to the elimination of one-time Indian Tribal funding available in FY 2009-10 to fund a portion of the new information system implementation project.

Public Guardian:

- Public Guardian revenues are recommended at \$968,700, a 7% increase over FY 2009-10, based on projected FY 2009-10 revenues.
- Targeted Case Management (TCM) (Account 5032) revenue is estimated to continue at \$60,000 based on projected FY 2009-10 revenues.

Revenues	FY 2009-10 Adopted	FY 2009-10 Estimated Actual	FY 2010-11 Recommended
Acct # - Revenue from the Use of Money			
3380 - Interest	18,500	17,400	17,500
Total	\$ 18,500	\$ 17,400	\$ 17,500
Acct # - Intergovernmental Revenues – State			
3519 – St-Drug Abuse	4,134,447	1,704,549	1,245,529
3528 – St-Drug Abuse - PY	0	811,690	0
3574 – Quality Improvement	720,529	300,015	566,426
3510 – Drug Abuse - State Aid	1,550,061	1,510,998	1,267,808
3520 – Rehabilitation - State Aid	442,428	722,427	626,287
3523 – Managed Care Prog - State	9,857,816	4,318,140	4,829,107
3530 – Other Health - State Aid	1,057,873	1,001,591	2,200,000
3535 – State - MHSA	30,137,570	21,743,868	33,198,549
3539 – EPSDT Aid - State	7,252,631	4,039,310	6,524,312
3502 – PY Health Admin - State	0	172,132	0
3537 – EPSDT Cost Settlement	0	-1,386,687	-570,282
3538 – EPSDT Prior Year	0	926,496	0
3571 – PY QI/QA - State	0	74,813	
Total	\$ 55,153,355	\$ 35,939,342	\$ 0
Acct # - Intergovernmental Revenues – Federal			

Department of Behavioral Health -- 5630

4380 – Federal Other	5,423,461	4,714,027	4,664,959
4383 – MAA - Medi-Cal Administrative Activities	603,056	275,199	441,396
Total	\$ 6,026,517	\$ 4,989,226	\$ 5,106,355
Acct # - Charges for Services			
5028 – Drug Medi-Cal - State	5,737,672	8,525,564	9,311,863
5025 – Drug Medi-Cal - Federal	5,287,672	0	0
5026 – Medi-Cal Drug Abuse - PY	0	1,221,299	0
5033 – Patient Fees - Private	195,451	200,724	824,649
4895 – Personnel Services	537,501	493,160	494,356
5034 – Insurance Fees - Patient	113,475	2,873,559	96,498
5036 – Medi-Cal Fees - Patient	17,810,587	9,432,179	18,750,776
5038 – Medicare Fees - Patient	74,007	51,427	58,466
5058 – Cost Settlement - Short Doyle	-250,000	-4,473,873	-2,788,887
5360 – M-Cal Fees Prior Year	0	2,367,464	0
4965 – Estate Fees	243,200	464,000	381,200
5032 – Targeted Case Management	60,000	52,400	60,000
5060 – Other Charges for Services	0	83,200	0
5065 – Burial Reimbursements	0	4,700	0
Total	\$ 29,809,565	\$ 21,295,803	\$ 27,188,921
Acct # - Miscellaneous Revenues			
5800 – Other Misc	1,810,598	1,416,200	2,050,404
5831 – Refunds and Abatements	0	900	0
Total	\$ 1,810,598	\$ 1,417,100	\$ 2,050,404
Acct # - Other Financing Sources			
5951 – Op Trans In From Special Rev F	29,427,914	27,528,378	27,578,276
Total	\$ 29,427,914	\$ 27,528,378	\$ 27,578,276
Acct # - Intrafund			
5990 – Intrafund Revenue	7,775,543	8,163,057	9,120,203
Total	\$ 7,775,543	\$ 8,163,057	\$ 9,120,203
Total Revenues	\$ 130,021,992	\$ 99,350,306	\$ 71,061,659

PENDING FACTORS

- The Governor's proposed budget diverts 60% of Realignment dedicated to Mental Health to fund Social Services programs. If this proposal is approved it is estimated that \$18 million in Mental Health Realignment dedicated in Fresno County will be redirected to fund Social Services programs. The department also expects to lose the ability to draw down additional Federal and State funds in the estimated amount of \$5 million annually.
- The Governor's proposed budget eliminates all local Drug Medi-Cal services with the exception of Perinatal and Minor consent. If this proposal is approved it would eliminate services and funding in the estimated amount of \$6.9 Million for FY 2010-11.
- The Governor's proposed budget eliminates CalWORKs funding statewide. If this is approved the department would lose funding for its ESP program budgeted at \$4 million for FY 2010-11.
- The Governor's proposed budget eliminates funding for mandated AB 3632 services. If this is approved the department would lose funding for its AB 3632 mandated services budgeted at \$2 million for FY 2010-11.
- The Adult Mental Health division continues to be at risk for prior year cost settlements with many that are currently in the appeal process with the State.
- The Public Guardian Office is in lease negotiations to relocate from the current West Nielsen Avenue facility to the Tenaya Building, located at the Senior Resource Center campus planned for July of 2010.

DEPARTMENT OF BEHAVIORAL HEALTH - 5630

REGULAR SALARIES

BUDGETED POSITIONS

RECOMMENDED

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
294	Assist. Director of Behavioral Health	D	1	1	\$ 113,489
1309	Division Manager - Mental Health	E	5	5	429,482
1323	Mental Health Nurse II	2556	9	8	846,757
1347	Utilization Review Specialist	2467	7	6	458,611
1363	Clinical Supervisor	2672	21	21	1,760,498
1366	Chief Child Psychiatrist	A	1	1	196,150
1367	Psychiatrist	A	10	10	1,680,978
1368	Child Psychiatrist	A	1	1	172,529
1368	Child Psychiatrist (PT)	A	1	1	172,529
1445	Deputy Alcohol and Drug Program Administrator	E	1	1	85,953
1450	Licensed Vocational Nurse III	1516	17	17	865,300
1463	Psychiatric Technician II	1384	1	1	46,592
1468	Psychiatric Technician III	1516	2	2	99,094
1494	Licensed Vocational Nurse II	1384	3	3	118,802
1501	Admitting Interviewer I	1011	1	1	34,612
1550	Medical Records Coordinator	2052	1	1	64,692
1560	Provider Relations Specialist	1263	4	4	156,356
1564	Nurse Practitioner	3106	3	3	215,830
1592	Recreational Therapist II	1640	1	1	55,219
1593	Senior Admitting Interviewer	1368	1	1	46,038
1670	Admitting Interviewer II	1188	13	13	510,875
1772	Deputy Public Administrator/Guardian I	1554	3	3	150,330
1773	Deputy Public Administrator/Guardian II	1716	4	4	232,420
1910	Senior Licensed Psychologist	2657	2	2	179,034
1910	Senior Licensed Psychologist (1/2T)	2657	1	1	89,517
1911	Licensed Psychologist	2506	2	2	138,826
1917	Unlicensed Mental Health Clinician	1849	35	34	2,057,401
1919	Licensed Mental Health Clinician	2224	38	38	2,526,407
1919	Licensed Mental Health Clinician (1/2T)	2224	1	1	61,630
1920	Senior Licensed Mental Health Clinician	2389	50	50	4,022,012
1927	Community Mental Health Specialist I	1339	4	7	302,713
1927	Community Mental Health Specialist I (1/2T)	1339	1	1	40,946
1928	Community Mental Health Specialist II	1478	59	59	2,924,307
1951	Substance Abuse Specialist I	1352	1	1	40,884
1952	Substance Abuse Specialist II	1492	10	10	462,658
1953	Senior Substance Abuse Specialist	1718	7	7	390,230
1960	Mental Health Worker II	991	7	7	233,625
1963	Mental Health Worker I	817	3	3	77,670
1965	Parent Partner I	778	1	1	22,914
1967	Peer Support Specialist I	778	14	14	312,403
1968	Peer Support Specialist II	942	1	1	27,738
2212	Systems & Procedures Analyst III	2242	4	4	276,130
2240	Senior Systems & Procedures Analyst	2511	2	2	158,268
2259	Public Guardian Division Manager	G	1	1	60,454
2292	Staff Analyst II	1838	6	6	346,531
2293	Staff Analyst III	2122	8	7	452,388
2294	Senior Staff Analyst	F	8	8	561,172
2297	Principal Staff Analyst	E	2	2	158,605
2335	Mental Health Services Act Education & Training Coordir	2369	1	1	72,418
2336	Behavioral Health Business Manager	E	1	1	76,386
2337	Diversity Services Coordinator	2369	1	1	64,510

Department of Behavioral Health -- 5630

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
2338	Mental Health Services Act Financial Analyst	F	1	1	\$ 67,700
3034	Eligibility Worker II	1232	3	3	125,205
3035	Eligibility Worker III	1433	3	3	145,581
3037	Driver	958	4	4	123,261
3070	Supervising Office Assistant II	1492	7	7	351,632
3080	Office Assistant III	1119	69	69	2,583,126
3125	Office Assistant I	893	3	3	83,343
3160	Secretary IV	1378	7	7	324,071
3166	Administrative Secretary - Confidential	1490	1	1	48,905
3205	Account Clerk II	1051	5	5	163,828
3215	Accountant II	1788	3	3	173,053
3225	Accounting & Financial Division Chief	E	1	0	0
3240	Supervising Account Clerk II	1564	1	1	47,575
3244	Accounting Technician II	1487	1	1	46,853
3255	Senior Accountant	2088	2	2	132,101
3260	Account Clerk III	1180	6	6	238,093
3262	Supervising Accountant	2301	1	2	145,044
3405	Estate Property Assistant	1158	1	1	37,357
3620	Program Technician I	1329	2	2	91,028
3621	Program Technician II	1486	5	5	232,815
3622	Program Technician I - Confidential	1290	1	1	40,842
3623	Program Technician II - Confidential	1443	1	1	50,115
8073	Director of Behavioral Health	B	1	1	119,401
Subtotal			511	510	\$ 30,021,842
					Auto Allowance 6,180
					Shift Differential 123,060
					Bilingual Skills Pay 92,205
					Lead Worker 2,560
					Less 40-Hour Furlough (577,259)
					Less Salary Savings @ 5.6% (1,675,948)

TOTAL REGULAR SALARIES

\$ 27,992,640

FILLED POSITIONS RECOMMENDED FOR DELETION (Effective August 9, 2010)

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>STATUS</u>	<u>POSITIONS</u>	<u>SALARIES & EXPENSES</u>
1347	Utilization Review Specialist	2467	Filled	-1	\$ 107,110
1917	Unlicensed Mental Health Clinician	1849	Filled	-1	92,732
2293	Staff Analyst III	2060	Filled	-1	102,199
3225	Accounting & Financial Division Chief	E	Filled	-1	106,682
Cost of Restoring Filled Positions				-4	\$ 408,723

FILLED POSITION RECOMMENDED FOR DELETION (Effective December 27, 2010)

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>STATUS</u>	<u>POSITION</u>	<u>SALARIES & EXPENSES</u>
1323	Mental Health Nurse II	2556	Filled	-1	\$ 140,740
Cost of Restoring Filled Position				-1	\$ 140,740

POSITIONS RECOMMENDED FOR ADDITION (Effective July 26, 2010)

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>STATUS</u>	<u>POSITIONS</u>	<u>SALARIES & EXPENSES</u>
1927	Community Mental Health Specialist I	1339	Vacant	3	\$ 217,093
3262	Supervising Accountant	2301	Vacant	1	117,159
Cost of Adding Positions				4	\$ 334,252

Social Services -- 5610

Department of Social Services BUDGET 5610 General Fund					
	Actual* 2008-09	Adopted** 2009-10	Recommended 2010-11	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 141,319,500	\$ 146,495,769	\$ 161,132,626	\$ 14,636,857	10%
Services and Supplies	48,567,606	50,714,355	53,541,271	2,826,916	6%
Other Charges	42,757,316	45,340,234	46,297,293	957,059	2%
Residual Equity Transfers(Out)	250,000	-	-	-	-100%
Total Appropriations	\$ 232,894,422	\$ 242,550,358	\$ 260,971,190	\$ 18,420,832	8%
<u>Revenues</u>					
Intergovernment Revenues - St	\$ 96,112,819	\$ 96,454,177	\$ 102,679,264	\$ 6,225,087	6%
Intergovernment Rev-Federal	110,120,833	117,894,056	140,604,919	22,710,863	19%
Charges For Services	1,549,731	1,208,295	2,064,229	855,934	71%
Miscellaneous Revenues	1,307,498	2,819,597	2,558,801	(260,796)	-9%
Other Financing Sources	15,741,791	14,121,648	8,601,303	(5,520,345)	-39%
Intrafund Revenue	6,469,348	8,619,658	4,462,674	(4,156,984)	-48%
Total Revenues	\$ 231,302,020	\$ 241,117,431	\$ 260,971,190	\$ 19,853,759	8%
Net County Cost	\$ 1,592,402	\$ 1,432,927	\$ -	\$ (1,432,927)	-100%
	Budgeted 2008-09	Current 2009-10	Recommended 2010-11	Increase/ Decrease	
Position Summary	2,028	2,060	2,060	-	
<p>*The column labeled Actual 2008-09 includes expenditures incurred against FY 2008-09 appropriations from July 1, 2008 through December 31, 2009; includes actual expenditures for Organization 5641 (as noted below)</p> <p>**The column labeled Adopted 2009-10 includes appropriations for Organization 5641, which was transferred to this Organization effective December 28, 2009 as part of the consolidation of Social Services Programs</p>					

SOCIAL SERVICES – 5610

FUNCTION

The Fresno County Department of Social Services provides a variety of services that protect the children and adults in our community from abuse and neglect and provides a safety net through a range of public assistance and employment services programs. The Department of Social Services (DSS) is responsible for the administration of child welfare services, adult services, and public assistance programs that were previously administered under the Department of Children and Family Services (DCFS) and the Department of Employment and Temporary Assistance (E&TA), respectively. The two departments were consolidated effective December 28, 2009 in order to create operational efficiencies and enhance the delivery of services to the community.

Child Welfare Services are aligned with mandated child welfare core services components consisting of Emergency Response, Family Maintenance, Family Reunification, and Permanency Planning. Permanency and successful outcomes are incorporated under the Independent Living Program (ILP) and Adoptions Program. Adult Services includes the Adult Protective Services (APS) and In-Home Supportive Services (IHSS) programs. Public assistance programs provided include CalWORKs, Employment Services, Food Stamps, Foster Care and Adoptions Assistance, General Relief, Medi-Cal, Refugee Cash Assistance, Adolescent Family Life Program, and Cal-Learn. These programs focus on providing temporary and supportive services to individuals and families in need, while assisting them in achieving their goal of self-sufficiency.

OVERVIEW

The FY 2010-11 Recommended Budget of \$260,971,190 reflects an 8% (\$18,420,832) increase in appropriations over the FY 2009-10 Adopted Budget primarily due to costs associated with the subsidized employment program, compliance with Medi-Cal Personally Identifiable Information (MEDS PII), negotiated salary increases, and benefits cost increases. FY 2010-11 Recommended Budget reflects \$260,971,190 in revenues, an increase of 8% (\$19,853,759) over the FY 2009-10 Adopted Budget. The total County Match required for all programs (\$19,362,072) is reduced by the department's contribution to general countywide overhead (\$3,159,648). The balance (\$16,202,424) is funded with Social Services Realignment (\$8,601,303) and one-time closeout revenues, and state and federal social services revenues recognized from reconciliation of the Welfare Advance Trust Fund (\$7,601,121) with no net County cost. Staffing is recommended at 2,060 positions. A 7% (\$7,147,180) salary savings has been used in calculating Regular Salaries (Account 6100) in the recommended budget. A \$3,404,672 benefit cost savings was also calculated for salary savings impact to the Retirement, OASDI, and Health Insurance accounts.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

The consolidation of DCFS and E&TA was approved on October 27, 2009 and was made effective December 28, 2009. The consolidation aimed to create operational efficiencies, enhance delivery of services to the public, and maximize state and federal allocations. Three positions, of which two were senior management positions, were eliminated and operating costs were reduced resulting in a total estimated savings of \$520,518 in the current year. Enhanced linkages activities between the public assistance and child welfare programs are being developed and will continuously be evaluated by the department to enhance sharing of limited resources. In addition, Social Services accounting functions, which included claiming, accounts payable, and accounts receivable, and 34 permanent positions, were transferred to the department in the current year as part of the decentralization of the Human Services Finance Division of the Auditor-Controller/Treasurer Tax-Collector.

Social Services -- 5610

The department implemented the Subsidized Employment Program in the current year to assist CalWORKs recipients and needy families gain employment by providing payments to employers to cover the cost of employee wages, benefits, supervision and training. Funding for this program is provided through the Temporary Assistance to Needy Families (TANF) Emergency Contingency Fund (ECF) component of the American Recovery and Reinvestment Act (ARRA) of 2009. In Fresno County, TANF ECF covers 80% of the total cost of employment subsidies with the 20% balance of funds coming from in-kind match provided by employers, resulting in no additional county match requirements.

Salaries and Benefits

- Salaries and Benefits, recommended at \$161,132,626, represent a 10% (\$14,636,857) increase over the current year. Staffing is recommended at 2,060.

Recommended funding includes:

- Negotiated salary adjustments, normal step increases and a 3% Cost-of-Living Adjustment (COLA) to eligible bargaining units effective December 13, 2010, which increased Account 6100 Regular Salaries 5% (\$4,850,104) from the current year.
- Continued funding for 62 extra-help positions added in the current year to address caseload growth in the CalWORKs, Food Stamps, and Medi-Cal Programs, which increased Account 6200 Extra-Help by \$2,224,766 from the current year.
- A 23% (\$388,534) increase in Account 6350 Unemployment Insurance costs based on actual department claims calculated provided by Risk Management.
- A 19% (\$6,007,564) increase in Account 6400 Retirement due to a combined 13% increase in General Tier 1, 2, and 3 retirement rates from the current year.
- A combined 5% (\$1,039,487) increase in OASDI, Workers' Compensation, and Health Insurance benefit costs from the current year based on updated rates provided by Risk Management and Personnel.
- Bilingual Skills pay for 575 individuals and Lead Worker pay for 109 individuals.
- A 7% (\$7,147,180) Salary Savings to account for normal recruitment timeframes, unpaid leave of absences, and savings associated with employee turnover due to attrition.

Services and Supplies

- Services and Supplies, recommended at \$53,541,271, represent a 6% (\$2,826,916) increase over the current year.

Recommended funding includes:

- A 54% (\$1,443,360) increase in Account 7223 Managed Care Providers due to costs associated with the SB 163 Foster Care Wraparound Program. This increase reflects 150 slots in the budget year.
- A 5% (\$910,711) increase in Account 7295 Professional & Specialized Services based on updated charges for interdepartmental agreements.
- A 5% (\$391,885) increase in Account 7340 Rents & Leases Buildings due to annual lease costs of the Edison Plaza Facility (West Fresno).
- A 39% (\$128,872) increase in Account 7416 Trans Travel County Garage based on Fleet Services rates.
- A 12% (\$108,810) increase in Account 7611 Security Services due to estimated security charges associated with the Edison Plaza Facility (West Fresno).

Other Charges

- Other Charges, recommended at \$46,297,293, represents a 2% (\$957,059) increase over the current year.

Recommended funding includes:

- A \$1,398,829 decrease in appropriations for Account 7868 Department Overhead previously reflecting charges from the Auditor-Controller/Treasurer Tax-Collector Human Services Finance Division. Costs for these positions are now reflected under Salaries and Benefits reflecting the transfer of the positions during FY 2009-10.
- A \$3,141,990 decrease in appropriations for Account 7870 Support & Care of Persons due to projected Stage 1 Child Care expenditures and non-renewal of the Craycroft Emergency Shelter Care agreement.
- Appropriations in the amount of \$4,695,944 to fund wage subsidies for employers under the Subsidized Employment Program through September 30, 2010, the effective end date of the Federal TANF ECF funds for this project.

SUMMARY OF REVENUES

- Revenues are recommended at \$260,971,190 reflect a 8% (\$19,853,759) increase over the current year due to increased revenues for caseload growth in the CalWORKs, Food Stamps, and Medi-Cal Programs and TANF ECF revenues for the subsidized employment program.
- State Revenues recommended at \$102,679,264 reflect a 6% (\$6,225,087) increase based on additional state general funds received for the CalWORKs Mental Health and Substance Abuse Program and Non-Assistance Food Stamps (NAFS) Program and recognized one-time social service revenue from reconciliation of the Welfare Advance Trust Fund.
- Federal Revenues recommended at \$140,604,919 reflect a 19% (\$22,710,863) increase based on additional federal CalWORKs, NAFS, and Medi-Cal funds received to address caseload growth, TANF ECF funds from ARRA 2009, and recognized one-time social service revenue from reconciliation of the Welfare Advance Trust Fund.
- Charges for Services recommended at \$2,064,229 reflect a 71% (\$855,934) increase based on projected revenue reimbursement for Medi-Cal eligible costs of the SB 163 Foster Care Wraparound Program.
- Miscellaneous Revenue recommended at \$2,558,801 reflect a 9% (\$260,796) decrease based on projected budget year revenues available from child welfare grants, state fraud incentives, and federal fraud incentives.
- Social Services Realignment recommended at \$8,601,303 reflect a 39% (\$5,520,345) decrease based on the projections of sales tax and vehicle license fees (VLF) receipts in the current year.
- Intrafund Revenues recommended at \$4,462,674 reflect a 48% (\$4,156,894) decrease due to the removal of intrafund transfers between E&TA and DCFS for operational cost shift. Intrafund transfers are no longer operationally necessary due to the consolidation of the two departments into one budget organization.

Social Services -- 5610

Revenues	FY 2009-10 Adopted	FY 2009-10 Estimated Actual	FY 2010-11 Recommended
Acct # - Intergovernmental Revenues – State			
3480 – State-Welfare-Administration	94,480,988	97,901,890	100,777,841
3526 – MCAH-State Mat Child Health	439,671	0	0
3510 – Health Admin-State	134,255	134,255	0
3539 – EPSDT Aid-State	1,074,040	1,074,040	1,651,384
3575 – State-Other	325,223	325,223	250,039
Total	\$ 96,454,177	\$ 99,435,408	\$ 102,679,264
Acct # - Intergovernmental Revenues – Federal			
4361 – Federal-Welfare-Administration	116,081,448	130,211,763	139,616,021
4380 – Federal-Other	1,174,769	1,174,769	531,357
4382 – MCAH-Federal Mat Child Health	637,839	637,839	457,541
Total	\$ 117,894,056	\$ 132,024,371	\$ 140,604,919
Acct # - Charges for Services			
5036 – Medi-Cal Fees - Patient	1,208,295	1,208,295	2,064,229
Total	\$ 1,208,295	\$ 1,208,295	\$ 2,064,229
Acct # - Miscellaneous Revenues			
5800 – Other Miscellaneous	2,819,597	2,819,597	2,558,801
Total	\$ 2,819,597	\$ 2,819,597	\$ 2,558,801
Acct # - Other Financing Sources			
5951 – Op Trans In From Special Rev F	14,121,648	9,559,810	8,601,303
Total	\$ 14,121,648	\$ 9,559,810	\$ 8,601,303
Acct # - Intrafund			
5990 – Intrafund Revenue	8,619,658	4,029,858	4,462,674
Total	\$ 8,619,658	\$ 4,029,858	\$ 4,462,674
Total Revenues	\$ 241,117,431	\$ 249,077,339	\$ 260,971,190

DEPARTMENT OF SOCIAL SERVICES - 5610**REGULAR SALARIES****BUDGETED POSITIONS****RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
1904	Job Specialist II	1577	49	49	\$ 2,542,093
1905	Job Specialist I	1433	16	16	659,372
1907	Job Specialist III	1735	132	132	7,726,167
1924	Social Services Program Manager	E	21	21	1,557,441
1930	Social Work Supervisor	2278	53	53	4,152,992
1931	Social Work Practitioner	1953	94	94	6,232,779
1935	Social Worker III	1790	191	191	11,821,609
1940	Social Worker II	1592	59	59	3,043,610
1945	Social Worker I	1446	50	50	2,154,390
1945	Social Worker I - PT	1446	1	1	40,284
1952	Substance Abuse Specialist II	1492	3	3	151,502
2212	Systems & Procedures Analyst III	2242	12	12	830,458
2225	Systems & Procedures Manager	E	1	1	91,611
2240	Senior Systems & Procedure Analyst	2511	2	2	159,314
2246	Deputy Director	D	5	5	454,505
2291	Staff Analyst I	1655	2	2	107,647
2292	Staff Analyst II	1838	1	1	52,892
2293	Staff Analyst III	2122	18	18	1,178,214
2294	Senior Staff Analyst	F	5	5	349,792
2297	Principal Staff Analyst	E	4	4	311,164
2332	Business Manager	E	1	1	80,675
3010	Chief Office Assistant	1593	1	1	50,556
3031	Social Services Program Supervisor	1999	102	102	6,663,520
3033	Eligibility Worker I	1119	49	49	1,671,519
3034	Eligibility Worker II	1232	115	115	4,408,510
3035	Eligibility Worker III	1433	493	493	23,194,470
3036	Social Services Appeals Specialist	1656	14	14	779,791
3037	Driver	958	6	6	187,088
3070	Supervising Office Assistant II	1492	30	30	1,378,305
3078	Supervising Office Assistant I	1288	1	1	43,619
3080	Office Assistant III	1119	281	281	10,305,322
3081	Office Assistant III-Conf.	1086	2	2	68,978
3082	Supervising Office Assistant II - Conf.	1449	1	1	45,958
3110	Office Assistant II	1003	72	72	2,246,608
3125	Office Assistant I	893	17	17	446,892
3140	Secretary III	1248	4	4	161,185
3142	Secretary II	1119	2	2	73,991
3144	Secretary I	1003	3	3	91,100
3160	Secretary IV	1378	19	19	854,784
3161	Secretary IV-Conf.	1338	2	2	89,106
3166	Administrative Secretary - Conf.	1490	1	1	49,642
3205	Account Clerk II	1051	1	1	33,074
3215	Accountant II	1788	4	4	220,961
3240	Supervising Account Clerk II	1564	5	5	305,062
3255	Senior Accountant	2088	3	3	198,725
3260	Account Clerk III	1180	48	48	1,842,480
3265	Principal Accountant	E	2	2	154,616
3620	Program Technician I	1329	6	6	242,846
3621	Program Technician II	1486	15	15	739,896
3622	Program Technician I -Conf.	1290	1	1	39,200
3623	Program Technician II -Conf.	1443	5	5	234,484
3624	Supervising Program Technician - Conf.	1621	1	1	51,417
3625	Supervising Program Technician	1621	1	1	48,973
3706	Information Technology Analyst III	2002	1	1	60,483

Social Services -- 5610

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
3707	Information Technology Analyst IV	2386	5	5	\$ 374,838
3708	Senior Information Technology Analyst	2717	2	2	172,424
5091	Social Worker Aide I	836	4	4	93,488
5093	Social Worker Aide II	1019	20	20	659,962
8074	Director	B	1	1	120,191
Subtotal			2060	2060	\$ 102,102,575
	Auto Allowance				6,180
	Lead Worker Pay				142,245
	Bilingual Skill Pay				750,375
	Less Salary Savings - 7%				(7,147,180)
	Less 40-Hour Furlough				(1,955,988)
TOTAL REGULAR SALARIES					\$ 93,898,207

Social Services – Aid to Adoptions -- 6415

Aid to Adoptions BUDGET 6415 General Fund					
	Actual** 2008-09	Adopted 2009-10	Recommended 2010-11	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Other Charges	\$ 17,836,652	\$ 18,894,521	\$ 19,580,085	\$ 685,564	4%
Total Appropriations	\$ 17,836,652	\$ 18,894,521	\$ 19,580,085	\$ 685,564	4%
<u>Revenues</u>					
Intergovernment Revenues - St	\$ 7,475,327	\$ 7,090,879	\$ 7,388,640	\$ 297,761	4%
Intergovernment Rev-Federal	7,867,982	9,427,484	9,712,654	285,170	3%
Miscellaneous Revenues	191,811	12,532	12,532	-	0%
Other Financing Sources	95,488	125,344	111,891	(13,453)	-11%
Total Revenues	\$ 15,630,608	\$ 16,656,239	\$ 17,225,717	\$ 569,478	3%
<u>Net County Cost</u>	\$ 2,206,044	\$ 2,238,282	\$ 2,354,368	\$ 116,086	5%
	Budgeted 2008-09	Current 2009-10	Recommended 2010-11	Increase/ Decrease	
Position Summary	-	-	-	-	
**The column labeled Actual 2008-09 includes expenditures incurred against FY 2008-09 appropriations from July 1, 2008 through December 31, 2009.					

SOCIAL SERVICES - AID TO ADOPTIONS – 6415

FUNCTION

The Aid to Adoptions Program eligibility and payment system is administered by the Department of Social Services (DSS) and provides assistance payments to qualified parents who need financial assistance in order to adopt a child. Assistance payments assist families who adopt “hard-to-place” children with the costs of food, housing, and other basic needs. Families are eligible until the child reaches the age of 18 or the age of 21 for those children with mental or physical handicaps. Federal funding is provided by Title IV-E of the Social Security Act for those cases meeting eligibility criteria, with the amount of federal financial participation (FFP) based on the Federal Medical Assistance Percentage (FMAP) of 56.42%. Federal case costs ineligible for FFP and the cost of the non-federal program are shared at 75% State and 25% County. Adoptions program placements and case management services are also provided by DSS.

OVERVIEW

The FY 2010-11 Recommended Budget of \$19,580,085 represents a 4% (\$685,564) increase from the FY 2009-10 Adopted Budget based on current Aid to Adoptions caseload trends. The estimated offsetting revenue for the budget (\$17,225,717) reflects a 3% (\$569,478) increase over current year and net County cost (\$2,354,368) reflects a 5% (\$116,086) increase. The County's share-of-cost (\$2,466,259) for this program is funded with \$111,891 in Social Services Realignment revenues and net County cost of \$2,354,368. Staff support for eligibility and payment processing services as well as positions that support case management and placement activities are included in the DSS budget (5610).

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

Federal funding for the Aid to Adoptions Program is provided by Title IV-E of the Social Security Act, with the amount of Federal Financial Participation (FFP) based on the Federal Medical Assistance Percentage (FMAP). The American Recovery and Reinvestment Act of 2009 included a provision to increase FMAP from the current federal sharing-ratio of 50% to 56.42%, resulting in increased federal revenues and a reduction in net County cost for the program.

Other Charges

- Recommended funding of \$19,580,085 represents a 4% (\$685,564) increase from the current year based on caseload and average grant payment projections.
- The budgeted Aid to Adoptions caseload reflects a 4% increase from 2,162 cases per-month in FY 2009-10 to 2,258 cases in FY 2010-11 based on current caseload trends.

Recommended funding includes:

- Federal Aid to Adoptions cases budgeted at \$17,232,180, reflect a \$511,430 increase over current year, to finance a monthly average of 2,024 for an average grant payment of \$709.
- Non-federal Aid to Adoptions cases budgeted at \$2,347,905, reflect a \$174,134 increase over current year, to finance a monthly average of 234 for an average grant payment of \$836.

SUMMARY OF REVENUES

- Revenues are recommended at \$17,225,717, a 3% (\$569,478) increase over the current year based on projected caseload and average grant payment amounts for FY 2010-11 and available realignment revenues allocated to this program.

Revenues	FY 2009-10 Adopted	FY 2009-10 Estimated Actual	FY 2010-11 Recommended
Acct # - Intergovernmental Revenues – State			
3575 – State Other	7,090,879	7,081,023	7,388,640
Total	\$ 7,090,879	\$ 7,081,023	\$ 7,388,640
Acct # - Intergovernmental Revenues – Federal			
4380 – Federal Other	9,427,484	9,388,462	9,712,654
Total	\$ 9,427,484	\$ 9,388,462	\$ 9,712,654
Acct # - Miscellaneous Revenues			
5777 – Welfare Repayments	12,532	12,532	12,532
Total	\$ 12,532	\$ 12,532	\$ 12,532
Acct # - Other Financing Sources			
5951 - Op Trans In From Special Rev	125,344	111,891	111,891
Total	\$ 125,344	\$ 111,891	\$ 111,891
Total Revenues	\$ 16,656,239	\$ 16,593,908	\$ 17,225,717

PENDING FACTORS

- The FY 2010-11 President's budget includes a proposal to extend by six months the temporarily increased FMAP which was first provided by the American Recovery and Reinvestment Act of 2009. The increased FMAP would be provided to States through June 30, 2011. The budget includes Federal reimbursement at the increased rate for the full twelve months. Should the FMAP extension not be approved, the department's County share would increase \$138,198.
- A provision of Assembly Bill (AB) X4 terminates the age-related increases for the Adoption Assistance Program (AAP) payments, effective January 1, 2010. Net County cost (NCC) savings as a result of this change are estimated at \$3,701 in FY 2010-11.
- Public Law 110-351 gradually removes the link between Title IV-E AAP eligibility and the 1996 AFDC income requirements effective Federal FY 2010. NCC savings as a result of this change are estimated at \$2,447 in FY 2010-11.

Social Services – CalWORKs -- 6310

CalWORKS BUDGET 6310 General Fund					
	Actual** 2008-09	Adopted 2009-10	Recommended 2010-11	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Other Charges	\$ 177,237,517	\$ 191,369,598	\$ 193,377,792	\$ 2,008,194	1%
Total Appropriations	\$ 177,237,517	\$ 191,369,598	\$ 193,377,792	\$ 2,008,194	1%
<u>Revenues</u>					
Intergovernment Revenues - St	\$ 88,353,015	\$ 101,568,566	\$ 100,994,768	\$ (573,798)	-1%
Intergovernment Rev-Federal	83,698,045	84,704,476	86,950,291	2,245,815	3%
Charges For Services	45	-	-	-	-100%
Miscellaneous Revenues	1,551,018	1,261,826	1,622,752	360,926	29%
Other Financing Sources	2,137,451	1,069,955	955,121	(114,834)	-11%
Total Revenues	\$ 175,739,574	\$ 188,604,823	\$ 190,522,932	\$ 1,918,109	1%
<u>Net County Cost</u>	\$ 1,497,943	\$ 2,764,775	\$ 2,854,860	\$ 90,085	3%
	Budgeted 2008-09	Current 2009-10	Recommended 2010-11	Increase/ Decrease	
Position Summary	-	-	-	-	
**The column labeled Actual 2008-09 includes expenditures incurred against FY 2008-09 appropriations from July 1, 2008 through December 31, 2009.					

SOCIAL SERVICES - CALWORKS – 6310

FUNCTION

The California Work Opportunity and Responsibility to Kids (CalWORKs) program is administered by the Department of Social Services and provides cash assistance payments for families with dependent children. Assistance payments issued through this budget provide a temporary means of assisting the family while also providing the training and educational support needed by the aided adult to gain employment and become self-sufficient. Eligibility rules and grant levels are established by the California Department of Social Services. Under CalWORKs, non-exempt adult recipients must participate in work activities from 30 to 35 hours per week. The majority of families receiving assistance through this program also qualify for Medi-Cal and Food Stamp benefits. The State Safety Net Program, which provides cash assistance for children of adults who have reached their 60-month CalWORKs lifetime time-on-aid limit, is also included in this budget. The program has a mandated 2.5% County share-of-cost.

OVERVIEW

The FY 2010-11 Recommended Budget of \$193,377,792 represents a 1% (\$2,008,194) increase from the FY 2009-10 Adopted Budget based on current year CalWORKs caseload trends. The estimated offsetting revenues for the budget (\$190,522,932) reflects a 1% (\$1,918,109) increase over current year and net County cost (\$2,854,860) reflects a 3% (\$90,085) increase. The County's share-of-cost (\$3,809,981) for this program is funded with \$955,121 in Social Services Realignment revenues and net County cost of \$2,854,860. Staffing for eligibility and payment processing services is provided under the Department of Social Services budget (5610).

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

The Adopted FY 2009-10 State Budget reduced the CalWORKs assistance payment amount by 4% in the current year. This reduction resulted in current year County match savings that offset an increase in average monthly caseload due to the continuing significant growth in the last two fiscal years as a result of the economic downturn. In FY 2008-09, the average monthly caseload was 27,711 cases. The actual monthly average caseload for the first six months of FY 2009-10 was 28,850 cases, resulting in a projected average monthly caseload of 29,482 cases for FY 2009-10, or a 6% (1,771) increase over FY 2008-09. Based on actual caseload trends, the projected average monthly caseload for FY 2010-11 is 31,595 cases, a 7% (2,113 cases) increase over FY 2009-10.

Other Charges

- Recommended funding of \$193,377,972 represents a 1% (\$2,008,194) increase from current year based on caseload and average grant projections. The overall budgeted CalWORKs caseload reflects a 7% (2,113) increase from an average of 29,482 cases per month in FY 2009-10 to 31,595 cases per month in FY 2010-11 based on current caseload trends.

Recommended funding includes:

- \$193,377,792, an increase of \$2,008,194, to finance a monthly average of 31,595 cases at an average grant payment of \$507.

SUMMARY OF REVENUES

- Revenues are recommended at \$190,522,932, a 1% (\$1,918,109) increase over FY 2009-10, which is primarily due to caseload projections and reimbursements for child support payments and welfare repayments. Significant changes by specific revenues sources are noted below.
 - Intergovernmental Revenues-State (\$100,994,768) – Estimated to decrease by 1% (\$573,798) based on the State statutory ratios for CalWORKs and Safety Net cases.
 - Intergovernmental Revenues-Federal (\$86,950,291) – Estimated to increase by 3% (\$2,245,815) based on Federal statutory ratios for CalWORKs federal cases.
 - Miscellaneous Revenues (\$1,622,752) – Estimated to increase by 29% (\$360,926) based on actual child support and welfare repayment received in FY 2009-10.
 - Other Financing Sources (\$955,121) – Estimated to decrease by 11% (\$114,834) from the FY 2009-10 level based on the reduction in Realignment revenues available for this program.

Revenues	FY 2009-10 Adopted	FY 2009-10 Estimated Actual	FY 2010-11 Recommended
Acct # - Intergovernmental Revenues – State			
3491 – Intergovernmental Revenues - State	101,568,566	93,939,699	100,994,768
Total	\$ 101,568,566	\$ 93,939,699	\$ 100,994,768
Acct # - Intergovernmental Revenues – Federal			
4362 – Intergovernmental Revenues - Federal	84,704,476	80,897,225	86,950,291
Total	\$ 84,704,476	\$ 80,897,225	\$ 86,950,291
Acct # - Miscellaneous Revenues			
5777 – Welfare Repayments	316,926	569,285	610,103
5779 – Child Support	944,900	944,900	1,012,649
Total	\$ 1,261,826	\$ 1,514,185	\$ 1,622,752
Acct # - Other Financing Sources			
5951 – Realignment	1,069,955	1,069,955	955,121
Total	\$ 1,069,955	\$ 1,069,955	\$ 955,121
Total Revenues	\$ 188,604,823	\$ 177,421,064	\$ 190,522,932

PENDING FACTORS

- The Governor's Budget proposes a 15.7 percent grant reduction in CalWORKs effective June 1, 2010 on top of the 4 percent grant cut enacted in FY 2009-10. The CalWORKs average monthly grant payment is currently \$507 and would be reduced to \$427. A reduction in the average grant payment will reduce total appropriations, decreasing County share-of-cost.
- The Governor's Budget proposes the elimination of CalWORKs grants for Non-Citizen Legal Immigrants effective June 1, 2010. There are approximately 20 cases within Fresno County with an average monthly grant payment of \$573. The elimination of this program will reduce total appropriations, decreasing County share-of-cost by \$6,837.

Social Services – Aid to Refugees -- 6615

Aid to Refugees BUDGET 6615 General Fund					
	Actual** 2008-09	Adopted 2009-10	Recommended 2010-11	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Other Charges	\$ 50,754	\$ 97,152	\$ 63,960	\$ (33,192)	-34%
Total Appropriations	\$ 50,754	\$ 97,152	\$ 63,960	\$ (33,192)	-34%
<u>Revenues</u>					
Intergovernment Rev-Federal	\$ 50,754	\$ 97,152	\$ 63,960	\$ (33,192)	-34%
Total Revenues	\$ 50,754	\$ 97,152	\$ 63,960	\$ (33,192)	-34%
<u>Net County Cost</u>	\$ -	\$ -	\$ -	\$ -	-100%
	Budgeted 2008-09	Current 2009-10	Recommended 2010-11	Increase/ Decrease	
Position Summary	-	-	-	-	
**The column labeled Actual 2008-09 includes expenditures incurred against FY 2008-09 appropriations from July 1, 2008 through December 31, 2009.					

SOCIAL SERVICES - AID TO REFUGEES – 6615

FUNCTION

The Federal Refugee Cash Assistance (RCA) Program is administered by the Department of Social Services and provides public assistance to refugees newly admitted to the United States. Assistance payments are intended to provide food, housing, and basic needs for individuals and families with no dependent children. Qualified applicants are eligible for a maximum of eight months of benefits from their date of entry into the United States. The program is 100 percent federally funded with the Cash, Medical and Administration Grant through the Office of Refugee Resettlement.

OVERVIEW

The FY 2010-11 Recommended Budget of \$63,960 reflects an 34% (\$33,192) decrease from the FY 2009-10 Adopted Budget based on current caseload trends. There is no net County cost for this program as all costs are offset with Federal funding. Staffing for eligibility services is provided through the Department of Social Services budget (5610).

SUMMARY OF CAO RECOMMENDATIONS

Other Charges

- Recommended funding of \$63,960 represents an 34% (\$33,192) decrease over current year based on caseload and average grant projections. The budgeted RCA caseload reflects an 18% decrease from 22 cases in FY 2009-10 to 18 cases in FY 2010-11.

Recommended funding includes:

- \$63,960, decrease of \$33,192, to finance a monthly average of 18 cases at an average grant payment of \$296 per month.

SUMMARY OF REVENUES

- Revenues are recommended at \$63,960, a 34% (\$33,192) decrease over current year based on caseload and average grant projections.
 - Intergovernmental Revenues-Federal (\$63,960) – Estimated to decrease based on projected caseload decrease in this program.

Revenues	FY 2009-10 Adopted	FY 2009-10 Estimated Actual	FY 2010-11 Recommended
Acct # - Intergovernmental Revenues – Federal			
4380 – Federal Other	97,152	43,061	63,960
Total	\$ 97,152	\$ 43,061	\$ 63,960
Total Revenues	\$ 97,152	\$ 43,061	\$ 63,960

Social Services – Dependent Children – Foster Care -- 6410

Dependent Children-Foster Care BUDGET 6410 General Fund					
	Actual** 2008-09	Adopted 2009-10	Recommended 2010-11	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Other Charges	\$ 49,161,760	\$ 49,408,662	\$ 51,977,657	\$ 2,568,995	5%
Total Appropriations	\$ 49,161,760	\$ 49,408,662	\$ 51,977,657	\$ 2,568,995	5%
<u>Revenues</u>					
Intergovernment Revenues - St	\$ 15,792,426	\$ 13,965,121	\$ 14,999,962	\$ 1,034,841	7%
Intergovernment Rev-Federal	12,807,464	15,223,759	15,303,240	79,481	1%
Miscellaneous Revenues	1,704,761	1,393,651	1,767,498	373,847	27%
Other Financing Sources	1,158,058	6,773,166	11,645,524	4,872,358	72%
Intrafund Revenue	68,706	120,000	76,484	(43,516)	-36%
Total Revenues	\$ 31,531,415	\$ 37,475,697	\$ 43,792,708	\$ 6,317,011	17%
<u>Net County Cost</u>	\$ 17,630,345	\$ 11,932,965	\$ 8,184,949	\$ (3,748,016)	-31%
	Budgeted 2008-09	Current 2009-10	Recommended 2010-11	Increase/ Decrease	
Position Summary					-
**The column labeled Actual 2008-09 includes expenditures incurred against FY 2008-09 appropriations from July 1, 2008 through December 31, 2009.					

SOCIAL SERVICES - DEPENDENT CHILDREN - FOSTER CARE – 6410

FUNCTION

The Foster Care Eligibility and Payment Program is administered by the Department of Social Services and provides funding for food, housing, and basic needs of children placed in out-of-home care facilities. Such facilities include foster family homes, foster family agencies, and group homes. This budget includes funding for the Kinship Guardianship Assistance Program (Kin-GAP), which is intended to enhance family preservation and stability by promoting stable placements of children with relatives and appropriations for County only foster care placements. Case management and placement services are provided through the Department of Social Services, Child Welfare Services Division.

OVERVIEW

The FY 2010-11 Recommended Budget of \$51,977,657 represents a 5% (\$2,568,995) increase from the Adopted FY 2009-10 Budget, based on current year caseload patterns, a 32% Group Home Rate increase and a 10% Foster Family Home continued decrease from FY 2009-10. The estimated offsetting revenues (\$43,792,708) reflect a 17% (\$6,317,011) increase, and net County cost (\$8,184,949) reflects a 31% (\$3,748,016) decrease in the current year. The County's share-of-cost (\$19,830,473) for this program is funded with \$11,645,524 in Social Services Realignment revenues and net County cost of \$8,184,949. Staff support for eligibility and payment processing services, and case management and placement activities are provided under the Department of Social Services budget (5610).

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

The State's FY 2009-10 budget included a decrease to both Group Home and Foster Family Agency Rates; however, after litigation the rate decrease to Group Homes was not realized as the State was given a Temporary Restraining Order from proceeding with the rate decrease. However, the FY 2010-11 Recommended Budget does include the 10% rate decrease for Foster Family Homes only, the savings has helped absorb the current 32% Group Home Rate increase.

Current litigation in the California Alliance of Child and Family Services has resulted in a Group Home Rate increase of 32%, which is included in this recommended budget. The litigation outcome reflected that the State was out of compliance with the Child Welfare Act, which stipulates that the States must fund total cost of caring for children in Foster Care. Group Home placements account for approximately 32% of the total foster care placement cost which reflects approximately an average of 281 children. The 32% Group Home rate increase is estimated at approximately \$4,761,406 in additional cost.

Other Charges

- Recommended funding of \$51,977,657 represents a 5% (\$2,568,995) increase from current year based on the 32% Group Home rate increase, caseload activity, average grant trends, and Foster Family Agency 10% rate decrease.
- The overall budgeted Foster Care caseload reflects 2,910 cases in FY 2010-11 which reflects current year caseload trends. The budgeted average grant for FY 2010-11 is based on the current year average grant.

Recommended Funding Includes:

- Federal and State Foster Care cases are budgeted at \$45,871,909, an increase of \$2,366,167 from current year budget, to finance a monthly average of 1,666 Federal Foster Care cases and 529 State Foster Care cases at an average grant of \$1,509 and \$2,015 respectively. The State cases also include an average of 21 placements per-month for Seriously Emotionally Disturbed

Social Services – Dependent Children – Foster Care -- 6410

(SED) children at an average placement cost of \$5,718 per-month. Recommended funding also includes costs associated with the 32% Group Home Rate increase.

- Kin-GAP is budgeted at \$3,199,502, a decrease of \$8,102 from current year, to finance a monthly average of 454 cases at an average grant amount of \$587 per-month.
- Emergency Assistance Foster Care is budgeted at \$2,244,458, an increase of \$387,938 over current year, to finance an average of 141 cases per-month at an average grant amount of \$1,279 per-month.
- Emergency Shelter Care and County Only Foster Care is budgeted at \$661,788, a decrease of \$193,212 from current year, to finance an average of 99 cases per-month at an average grant amount of \$560 per-month.

SUMMARY OF REVENUES

- Revenues are recommended at \$43,792,708, a 17% (\$6,317,011) increase from current year, which are primarily due to increase in Supplemental Security Income (SSI) reimbursement, child support collections, and Social Services Realignment. Significant changes by specific revenue source are noted below.
- State Aid Foster Care funds (\$15,303,240) reflect an increase of \$1,034,841, which reflects an increase in State cases.
- Child Support Collections and Other Miscellaneous (\$1,767,498) reflect an increase of \$373,847 based on year-to-date trends for Child Support and Supplemental Security Income collections.
- Operating Transfer In From Special Revenue Fund is recommended at \$11,645,524, an increase of \$4,872,358 from current year budget due to new Realignment distributions within social services.
- Intrafund Revenues (\$76,484) reflect a decrease of \$43,516 based on year-to-date trends for actual case cost eligible to be covered with Child Welfare Services Emergency Assistance Temporary Assistance to Needy Families (EA-TANF).

Revenues	FY 2009-10 Adopted	FY 2009-10 Estimated Actual	FY 2010-11 Recommended
Acct # - Intergovernmental Revenues – State			
3493 – State-Aid-Foster Care	13,965,121	14,139,308	14,999,962
Total	\$ 13,965,121	\$ 14,139,308	\$ 14,999,962
Acct # - Intergovernmental Revenues – Federal			
4364 – Federal-Aid-Foster Care	15,223,759	14,368,212	15,303,240
Total	\$ 15,223,759	\$ 14,368,212	\$ 15,303,240
Acct # - Miscellaneous Revenues			
5777 – Welfare Repayments	0	90,814	90,814
5779 – Child Support Collections	0	765,320	765,320
5800 – Other Miscellaneous	1,393,651	828,523	911,364
Total	\$ 1,393,651	\$ 1,684,657	\$ 1,767,498
Acct # - Other Financing Sources			
5951 – Op Trans In From Special Rev F (Realignment)	6,773,166	6,773,166	11,645,524
Total	\$ 6,773,166	\$ 6,773,166	\$ 11,645,524
Acct # - Intrafund			
5990 – Intrafund Revenue	120,000	76,484	76,484
Total	\$ 120,000	\$ 76,484	\$ 76,484
Total Revenues	\$ 37,475,697	\$ 37,041,827	\$ 43,792,708

PENDING FACTOR

- The FY 2010-11 budget includes the 32% increase in Group Home rates due to a final judgment on the decision by the Ninth Circuit Court of Appeals which ordered the State of California to bring its Foster Care rate-setting system for group homes into compliance with the Federal Child Welfare Act. The Federal Child Welfare Act requires the States to fully fund the cost of care for foster children. The 32% remains in effect until the State implements a rate system that is in compliance with the Federal Child Welfare Act. Though the amount might change slightly, the rate costs for Group Homes will be higher than current rates.

Social Services – General Relief -- 6645

General Relief BUDGET 6645 General Fund					
	Actual** 2008-09	Adopted 2009-10	Recommended 2010-11	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Other Charges	\$ 7,230,847	\$ 8,122,576	\$ 12,521,515	\$ 4,398,939	54%
Total Appropriations	\$ 7,230,847	\$ 8,122,576	\$ 12,521,515	\$ 4,398,939	54%
<u>Revenues</u>					
Intergovernment Revenues - St	\$ 1,629,344	\$ 1,441,440	\$ 1,307,256	\$ (134,184)	-9%
Charges For Services	642,874	640,453	832,092	191,639	30%
Miscellaneous Revenues	70,134	44,165	56,192	12,027	27%
Other Financing Sources	933,328	-	-	-	-100%
Total Revenues	\$ 3,275,679	\$ 2,126,058	\$ 2,195,540	\$ 69,482	3%
<u>Net County Cost</u>	\$ 3,955,168	\$ 5,996,518	\$ 10,325,975	\$ 4,329,457	72%
	Budgeted 2008-09	Current 2009-10	Recommended 2010-11	Increase/ Decrease	
Position Summary	-	-	-	-	
**The column labeled Actual 2008-09 includes expenditures incurred against FY 2008-09 appropriations from July 1, 2008 through December 31, 2009.					

SOCIAL SERVICES - GENERAL RELIEF – 6645

FUNCTION

The General Relief Program is administered by the Department of Social Services and provides emergency assistance to needy individuals who are not eligible for other assistance programs, but meet eligibility requirements established under the provision of the General Relief Resolution adopted by the Board of Supervisors. This budget also includes interim assistance to individuals applying for the Supplemental Security Income/State Supplemental Payment (SSI/SSP) Program due to a physical or medical incapacity to obtain employment; and the State Cash Assistance Program for Immigrants (CAPI), authorized under Assembly Bill 2779 (Chapter 329, Statutes of 1998). CAPI is a 100% reimbursed state categorical assistance program which provides cash assistance to immigrants meeting specific eligibility criteria who are no longer eligible for other public assistance programs as a result of Federal Welfare Reform.

OVERVIEW

The FY 2010-11 Recommended Budget of \$12,521,515 reflects a 54% (\$4,398,939) increase from the Adopted FY 2009-10 Budget. Recommended appropriations for the General Relief Program (\$11,158,067) represents a 68% (\$4,521,096) increase over the current year due to actual caseload growth in FY 2009-10. Recommended appropriations for the CAPI program (\$1,363,448) represents an 8% (\$122,157) decrease over the current year due to a projected decrease in the average caseload based on actual FY 2009-10 trends. The estimated offsetting revenue for the budget (\$2,195,540) reflects a 3% (\$69,482) increase and net County cost (\$10,325,975) reflects a 72% increase (\$4,329,457) from current year. Staffing for eligibility and payment processing services is provided through the Department of Social Services budget (5610).

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

The General Relief program has experienced significant growth in the last two fiscal years as a result of the economic downturn. In FY 2008-09, the average monthly caseload was 1,648 cases. The actual monthly average caseload for the first eight months of FY 2009-10 was 2,191 cases, resulting in a projected average monthly caseload of 2,347 cases for FY 2009-10, or a 42% (699 cases) increase over FY 2008-09.

Other Charges

- Recommended funding of \$12,521,515 represents a 54% (\$4,398,939) increase from the current year is based on caseload and the average grant payment projections.

Recommended funding includes:

- \$10,734,192 to finance a monthly average of 3,241 General Relief cases at an average grant payment of \$276.
- \$1,363,448 to finance a monthly average of 151 CAPI cases at an average grant payment of \$723.
- \$100,000 for the performance of medical incapacity evaluations.
- \$50,000 for the performance of mental health incapacity evaluations.
- \$273,875 to provide applicants with transportation assistance to complete job search activities to attend scheduled doctor/health services related appointments.

SUMMARY OF REVENUES

- Revenues are recommended at \$2,195,540, a 3% (\$69,482) increase over FY 2009-10, which is primarily due to caseload projections and reimbursements for the CAPI and SSI/SSP Programs.
 - Intergovernmental Revenues-State (\$1,307,256) – Estimated to decrease by 9% (\$134,184) based on a projected caseload decrease in the State CAPI Program.
 - Charges for Services (\$832,092) – Estimated to increase by 30% (\$191,639) based on trends for actual revenues received in FY 2009-10 for Federal repayment of interim assistance paid to clients awaiting SSI/SSP certification.
 - Miscellaneous Revenues (\$56,192) – Estimated to increase by 27% (\$12,027) based on actual CAP overpayment collections received in FY 2009-10.

Revenues	FY 2009-10 Adopted	FY 2009-10 Estimated Actual	FY 2010-11 Recommended
Acct # - Intergovernmental Revenues – State			
3575 – State-Other	1,441,440	1,441,440	1,307,256
Total	\$ 1,441,440	\$ 1,441,440	\$ 1,307,256
Acct # - Charges for Services			
4927 – Interim Assistance-Welfare	640,453	722,483	832,092
Total	\$ 640,453	\$ 722,483	\$ 832,092
Acct # - Miscellaneous Revenues			
5777 – Welfare Repayments	44,165	44,165	56,192
Total	\$ 44,165	\$ 44,165	\$ 56,192
Total Revenues	\$ 2,126,058	\$ 2,208,088	\$ 2,195,540

PENDING FACTORS

- The Governor's Budget includes a premise reducing the SSI/SSP grant for individuals by \$15 per month. The CAPI grant per household is based on the SSI/SSP payment standards minus \$10 for an individual and \$20 for a couple. If adopted, the CAPI average grant would be reduced resulting in a decrease in appropriations for the program.
- Additionally, the Governor's Budget includes a premise eliminating the CAPI Program effective June 1, 2010. If adopted, approximately 151 CAPI recipients in Fresno County will be potentially eligible for the General Relief Program, resulting in an additional estimated net County cost of \$500,112.

Veterans' Service Office -- 7110

Veterans' Service Office BUDGET 7110 General Fund					
	Actual** 2008-09	Adopted 2009-10	Recommended 2010-11	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 264,185	\$ 334,165	\$ 377,479	\$ 43,314	13%
Services and Supplies	78,925	78,838	110,944	32,106	41%
Other Charges	11,864	27,165	-	(27,165)	-100%
Total Appropriations	\$ 354,974	\$ 440,168	\$ 488,423	\$ 48,255	11%
<u>Revenues</u>					
Intergovernment Revenues - St	\$ 94,754	\$ 71,395	\$ 84,063	\$ 12,668	18%
Charges For Services	100	750	750	-	0%
Miscellaneous Revenues	-	52,400	95,648	43,248	83%
Intrafund Revenue	194,546	164,122	183,601	19,479	12%
Total Revenues	\$ 289,400	\$ 288,667	\$ 364,062	\$ 75,395	26%
<u>Net County Cost</u>	\$ 65,574	\$ 151,501	\$ 124,361	\$ (27,140)	-18%
	Budgeted 2008-09	Current 2009-10	Recommended 2010-11	Increase/ Decrease	
Position Summary	4	5	5	-	
**The column labeled Actual 2008-09 includes expenditures incurred against FY 2008-09 appropriations from July 1, 2008 through December 31, 2009.					

SOCIAL SERVICES – VETERANS' SERVICE OFFICE – 7110

FUNCTION

The Veterans' Service Office (VSO) assists veterans, their spouses, widows, and dependents in applying for Federal and State benefits through the California Department of Veterans Affairs (CDVA). The office provides assistance in filing applications and claims for the following benefits: pensions, compensations, educational, medical, insurance, burials, headstones, and discharge upgrades. The Veterans Service Office also makes referrals to other agencies as needed for services that are not offered by the Veterans Administration.

OVERVIEW

The FY 2010-11 Recommended Budget reflects appropriations of \$488,423, an increase of 11% (\$48,255) from the FY 2009-10 Adopted Budget. The FY 2010-11 Recommended Budget revenues of \$364,062 reflect an increase of 26% (\$75,395) from the FY 2009-10 Adopted Budget. Net County cost recommended at \$124,361 is a decrease of 18% (\$27,140) from the FY 2009-10 Adopted Budget. Staffing is recommended at five positions, which is the same level as current year.

SUMMARY OF CAO RECOMMENDATIONS

Salaries and Benefits

- Salaries and Benefits, recommended at \$377,479, represent a 13% (\$43,314) increase over the current year. Staffing is recommended at five positions.

Recommended funding includes:

- Account 6100 Regular Salaries represents an 11% (\$22,434) increase in salaries due to negotiated salary adjustments and step increases, including a temporary Special Salary Upgrade for the Veterans Service Officer as a result of the increased workload associated with providing VSO services to Madera County.
- Account 6350 Unemployment Insurance represents an 83% (\$349) increase in Unemployment Insurance based on Risk Management rates.
- Account 6400 Retirement Contribution reflects a 25% (\$18,539) increase in retirement based on Fresno County Employee's Retirement Association (FCERA) rates.
- Account 6500 OASDI represents an 11% (\$1,716) increase in OASDI contributions based on salaries.
- Account 6670 Administrative Benefits represents a 46% (\$255) increase based on rates.
- 0% Salary Savings due to the relatively small size of the VSO and minimal staffing of five positions.

Services and Supplies

- Services and Supplies, recommended at \$110,944, represent a 41% (\$32,106) increase over the current year.

Recommended funding includes:

- Account 7101 Liability Risk represents a 34% (\$2,731) decrease based on Risk Management rates.

Veterans' Service Office -- 7110

- Account 7265 Office Expense represents a 105% (\$2,196) increase based on current year actuals which includes costs related to the Madera Revenue Agreement.
- Account 7268 Postage represents a 23% (\$1,689) decrease based on current year actuals.
- Account 7295 Professional and Specialized Services represents a 3,309% (\$31,301) increase based on current year actuals which includes costs related to the Madera Revenue Agreement. The recommended funding reflects the administrative costs of staff time incurred in the 5610 budget for the VSO. This funding includes the cost of staff that provides administration, analyst support, time study and fiscal services to the VSO. Overhead charges were previously budgeted in Account 7868 and are now budgeted in Account 7295 which is consistent with other DSS budgets.
- Account 7412 Mileage represents a 129% (\$2,100) increase for travel related to the Revenue Agreement with Madera County.
- Account 7415 Tran Travel - Education represents a 29% (\$2,850) decrease based on current year trends.

Other Charges

- Other Charges, recommended at \$0, represent a 100% (\$27,165) decrease over the current year for Overhead Charges from the Department of Social Services. Overhead charges for FY 2010-11 have been included in Account 7295.

SUMMARY OF REVENUES

- Revenues are recommended at \$364,062, a 26% (\$75,395) increase over the current year based on estimated allocations and projection of revenues for FY 2010-11. Significant changes by specific revenue source are noted below:
 - Miscellaneous Revenues are projected at an increase due to a new revenue agreement with Madera County (\$49,092).
 - Intrafund revenues are projected at an increase based on current year actuals.

Revenues	FY 2009-10 Adopted	FY 2009-10 Estimated Actual	FY 2010-11 Recommended
Acct # - Intergovernmental Revenues – State			
3560 – State Aid for VA	71,395	87,475	84,063
Total	\$ 71,395	\$ 87,475	\$ 84,063
Acct # - Charges for Services			
5060 – Other Charges for Services	750	0	750
Total	\$ 750	\$ 0	\$ 750
Acct # - Miscellaneous Revenues			
5800 – Mental Outreach Funds	52,400	43,444	46,556
5800 – Madera County Agreement	0	0	49,092
Total	\$ 52,400	\$ 43,444	\$ 95,648
Acct # - Other Financing Sources			
5990 – Intrafund	164,122	190,286	183,601
Total	\$ 164,122	\$ 190,286	\$ 183,601
Total Revenues	\$ 288,667	\$ 321,205	\$ 364,062

VETERANS' SERVICE OFFICE - 7110

REGULAR SALARIES

BUDGETED POSITIONS

RECOMMENDED

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
2233	Veterans' Service Officer	G	1	1	\$ 73,354
3080	Office Assistant III	1119	1	1	32,705
3628	Veterans' Services Representative I	1265	<u>3</u>	<u>3</u>	<u>126,365</u>
Subtotal			5	5	\$ 232,424
	Less 40-Hour Furlough				<u>(4,453)</u>
TOTAL REGULAR SALARIES					\$ 227,971

Social Services – In-Home Supportive Services -- 6420

In Home Supportive Services BUDGET 6420 General Fund					
	Actual** 2008-09	Adopted 2009-10	Recommended 2010-11	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Other Charges	\$ 39,500,314	\$ 30,661,223	\$ 27,377,609	\$ (3,283,614)	-11%
Total Appropriations	\$ 39,500,314	\$ 30,661,223	\$ 27,377,609	\$ (3,283,614)	-11%
<u>Revenues</u>					
Intergovernment Revenues - St	\$ 4,018,496	\$ 2,161,008	\$ 2,157,120	\$ (3,888)	0%
Intergovernment Rev-Federal	10,891,213	6,815,947	6,781,062	(34,885)	-1%
Miscellaneous Revenues	(467)	-	-	-	-100%
Other Financing Sources	23,312,749	21,684,268	18,439,427	(3,244,841)	-15%
Total Revenues	\$ 38,221,991	\$ 30,661,223	\$ 27,377,609	\$ (3,283,614)	-11%
<u>Net County Cost</u>	\$ 1,278,323	\$ -	\$ -	\$ -	-100%
	Budgeted 2008-09	Current 2009-10	Recommended 2010-11	Increase/ Decrease	
Position Summary	-	-	-	-	
**The column labeled Actual 2008-09 includes expenditures incurred against FY 2008-09 appropriations from July 1, 2008 through December 31, 2009.					

SOCIAL SERVICES - IN-HOME SUPPORTIVE SERVICES – 6420

FUNCTION

The In-Home Supportive Services (IHSS) Program is administered by the Department of Social Services (DSS) and provides in-home services to eligible aged, blind, or disabled individuals as an alternative to out of home care. IHSS recipients are unable to perform certain activities themselves and cannot remain safely in their own homes unless such services are available. This may include meal preparation, laundry, heavy cleaning, non-medical personal services, transportation, and protective supervision. Services are rendered by IHSS providers who are hired and employed by the IHSS recipients. The IHSS Public Authority serves as the “employer of record” for providers and participates in union contract negotiations. This budget reflects the total IHSS provider health benefits costs and the County share of providers' salaries, payroll taxes, Workers' Compensation, and Case Management Information and Payroll System (CMIPS) charges.

OVERVIEW

The FY 2010-11 Recommended Budget of \$27,377,609 reflects an 11% (\$3,283,614) decrease over the FY 2009-10 Adopted Budget and includes a salary rate of \$8.00 per-hour and health benefit rate of \$0.60 per-hour. The State and Federal share of salaries, payroll taxes, CMIPS and Workers' Compensation (\$104,951,818) is not included in this budget as the State reimburses IHSS providers directly and charges the County for its share-of-cost. The total County share-of-cost for the recommended budget (\$18,439,427) represents a 15% (\$3,244,841) decrease from the current year adopted budget and is 100% offset with Social Services Realignment funds. Staff support for program eligibility services is provided through the Department of Social Services Budget (5610). The IHSS Public Authority Budget (5611) provides supervision to individual IHSS providers and serves as their “employer of record.”

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

Effective November 1, 2009, the State established new enrollment requirements including a revised enrollment packet and an orientation, and fingerprinting and background check for all IHSS Providers to be completed by June 30, 2010. These new requirements were necessary in order to continue to provide services as a provider in the IHSS program.

Other Charges

- Recommended funding of \$27,377,609 reflects an 11% (\$3,283,614) decrease over FY 2009-10 appropriations and reflects a combined wage and health benefits rate of \$8.60 per-hour for an average of 1,180,070 paid hours per-month. This reflects a 1% (17,556) increase over the FY 2009-10 adopted budget paid hours based on current year trends.

Recommended funding includes:

- County share of Provider wages of \$18,453,907 based on the July 1, 2010 effective wage rate of \$8.00 per-hour. This includes estimated Title XIX Federal waiver revenue which is paid to the County retrospectively.
- Provider health benefits are \$8,503,702 is based on the July 1, 2010 effective benefit rate of \$0.60 per-hour.
- County share of annual CMIPS and Workers' Compensation Charges are estimated at \$420,000 based on contract charges.

SUMMARY OF REVENUES

- Revenues are recommended at \$27,377,609, an 11% (\$3,283,614) decrease over the FY 2009-10 Adopted Budget based on a budgeted combined wage and health benefit rate of \$8.60 per-hour projected paid hours. Specific revenue changes are noted below:
 - State and Federal Revenues are recommended to decrease based on established state and federal share of projected health benefit costs
 - Social Services Realignment revenues are recommended to decrease based on established County share of projected health benefit and provider wage costs

Revenues	FY 2009-10 Adopted	FY 2009-10 Estimated Actual	FY 2010-11 Recommended
Acct # - Intergovernmental Revenues – State			
3480 – State Welfare Administration	2,161,008	2,957,812	2,157,120
Total	\$ 2,161,008	\$ 2,957,812	\$ 2,157,120
Acct # - Intergovernmental Revenues – Federal			
4361 – Federal Welfare Administration	6,815,947	8,989,946	6,781,062
Total	\$ 6,815,947	\$ 8,989,946	\$ 6,781,062
Acct # - Other Financing Sources			
5951 – Other Financing Sources	21,684,268	23,017,387	18,439,427
Total	\$ 21,684,268	\$ 23,017,387	\$ 18,439,427
Total Revenues	\$ 30,661,223	\$ 34,965,145	\$ 27,377,609

PENDING FACTORS

- The Governor's FY 2010-11 Recommended Budget includes a proposal to reduce State participation in provider wages to the State minimum wage of \$8.00 per-hour plus \$0.60 per-hour for health benefits effective June 1, 2010. A similar proposal reducing State participation in provider wages to \$9.50 per-hour and benefits to \$0.60 per-hour was enacted by the legislature as part of the FY 2009-10 Budget Act. However, implementation was suspended due to an injunction issued by United States District Court for the Northern District of California in the case of Martinez et. al. v. Schwarzenegger.
- The Governor's FY 2010-11 Recommended Budget includes a proposal to limit IHSS Services to recipients with the highest need by restricting eligibility to individuals with a Functional Index (FI) score of 4.0 and above effective June 1, 2010. Similar measures were included in the FY 2009-10 Governor's Budget and were estimated to generate statewide savings of \$492.7 Million annually. Fresno County's share of the statewide caseload is estimated at 2.7%. However, current federal court injunctions have prevented the State from implementing those measures.

In-Home Supportive Service – Public Authority -- 5611

IHSS-Public Authority BUDGET 5611 General Fund					
	Actual** 2008-09	Adopted 2009-10	Recommended 2010-11	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 727,558	\$ 879,655	\$ 513,315	\$ (366,340)	-42%
Services and Supplies	391,512	335,886	578,506	242,620	72%
Other Charges	36,339	97,636	-	(97,636)	-100%
Total Appropriations	\$ 1,155,409	\$ 1,313,177	\$ 1,091,821	\$ (221,356)	-17%
<u>Revenues</u>					
Intergovernment Revenues - St	\$ 371,428	\$ 439,614	\$ 271,040	\$ (168,574)	-38%
Intergovernment Rev-Federal	562,339	668,109	468,143	(199,966)	-30%
Miscellaneous Revenues	35,894	-	-	-	0%
Other Financing Sources	188,147	205,454	205,454	-	0%
Intrafund Revenue	-	-	147,184	147,184	100%
Total Revenues	\$ 1,157,808	\$ 1,313,177	\$ 1,091,821	\$ (221,356)	-17%
<u>Net County Cost</u>	\$ (2,400)	\$ -	\$ -	\$ -	0%
	Budgeted 2008-09	Current 2009-10	Recommended 2010-11	Increase/ Decrease	
Position Summary	16	7	7	-	
**The column labeled Actual 2008-09 includes expenditures incurred against FY 2008-09 appropriations from July 1, 2008 through December 31, 2009.					

IHSS - PUBLIC AUTHORITY – 5611

FUNCTION

The In-Home Supportive Services - Public Authority (Public Authority) is the employer of record for In-Home Supportive Services (IHSS) home care providers for the purpose of negotiating wages, benefits and working conditions with the local union. The Public Authority also operates the provider registry, which assists IHSS recipients with finding home care providers as well as training and assisting providers in finding work. Public Authority services include, but are not limited to: IHSS provider recruitment and screening, which includes an initial background check and Department of Justice fingerprint scanning and monthly background checks for as long as a provider remains in the registry; maintaining a registry of available providers; referral of registry providers to IHSS recipients; recipient and provider training; and recipient and provider support services.

OVERVIEW

The FY 2010-11 Recommended Budget appropriations of \$1,091,821 reflect a net 17% (\$221,356) decrease from the FY 2009-10 Adopted Budget. The FY 2010-11 Recommended Budget revenues of \$1,091,821 also reflect a net 17% (\$221,356) decrease from the FY 2009-10 Adopted Budget, with no net County cost. Staffing is recommended at seven positions. Due to the limited number of staff, no salary savings are included in the budget.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

Due to a 40% State revenue reduction, on November 10, 2009, the Board of Supervisors approved a reduction in staffing from 13 to 7 positions. To maximize services to clients, the Board of Supervisors approved cross utilization of staff between the Public Authority and Department of Social Services IHSS program.

Effective November 1, 2009, the State established new enrollment requirements including a revised enrollment packet, an orientation, and fingerprinting and background check for all IHSS providers to be completed by June 30, 2010, in order to continue to be paid by the IHSS program.

The MOU between United Health Care Workers West – SEIU and the Fresno County IHSS Public Authority expired on September 30, 2009. MOU negotiations are currently in progress.

Salaries and Benefits

- Salaries and Benefits, recommended at \$513,315, represent a 42% (\$366,340) decrease from the current year due to mid-year reductions in staffing of six positions. Staffing is recommended at seven positions.

Recommended funding includes:

- Full-year funding for seven positions.
- Elimination of Overtime and Extra-Help expenditures based on the department's ongoing efforts to control expenditures.
- A 245% (\$2,686) increase in Unemployment Insurance based on Risk Management Rates.
- A 39% (\$75,404) decrease in Retirement Contributions due to reductions in staffing.
- A 46% (\$18,714) decrease in OASDI due to reductions in staffing.
- A 95% (\$14,764) increase in Workers' Compensation based on Risk Management Rates.

In-Home Supportive Service – Public Authority -- 5611

- A 51% (\$44,405) decrease in Health Insurance due to reductions in staffing.
- Bilingual Skills pay for three positions.
- Salary Savings of 0%
- Negotiated salary adjustments, normal step increases, and 3% Cost-of-Living Adjustment (COLA) to eligible bargaining units effective December 2010.
- Savings of \$5,645 in Salaries and \$432 in associated benefits to reflect 40 hours of mandatory furlough for all employees.

Services and Supplies

- Services and Supplies, recommended at \$578,506, represent a 72% (\$242,620) increase from the current year due to budgeting overhead charges and direct staff support cost from the Department of Social Services (DSS) Org 5610 previously budgeted under Other Charges in Account 7295.

Recommended funding includes:

- A 66% (\$12,759) reduction in Postage due to elimination of quarterly newsletters.
- An 88% (\$7,030) reduction in Printing due to elimination of quarterly newsletters.
- A 97% (\$16,478) reduction in Facilities Services Rent due to a reduction in staffing and a re-evaluation in square footage usage.
- An 87% (\$4,020) reduction in Mileage due to a reduction in staffing as well as an increase in county garage vehicle usage.
- Transfer of \$252,371 in overhead and direct staff support costs from DSS Org 5610 previously budgeted under Other Charges.

SUMMARY OF REVENUES

- Revenues are recommended at \$1,091,821, a 17% (\$221,356) decrease from current year, which is primarily due to reduced State funding. Specific changes by revenue accounts are noted below.
 - Intergovernmental Revenues-State (\$271,040) – Estimated to decrease by 38% (\$168,574) based on the State reductions.
 - Intergovernmental Revenues-Federal (\$468,143) – Estimated to decrease by 30% (\$199,966) based on Federal reductions.
 - Intrafund Revenues (\$147,184) – Estimated to increase by 100% due to fiscal and program support provided by the department.

In-Home Supportive Service – Public Authority -- 5611

Revenues	FY 2009-10 Adopted	FY 2009-10 Estimated Actual	FY 2010-11 Recommended
Acct # - Intergovernmental Revenues – State			
3480 – Intergovernmental Revenues-St	439,614	286,433	271,040
Total	\$ 439,614	\$ 286,433	\$ 271,040
Acct # - Intergovernmental Revenues – Federal			
4361 – Intergovernmental Revenues-Federal	668,109	478,003	468,143
Total	\$ 668,109	\$ 478,003	\$ 468,143
Acct # - Other Financing Sources			
5951 – Other Financing Sources	205,454	195,241	205,454
Total	\$ 205,454	\$ 195,241	\$ 205,454
Acct # - Intrafund			
5990 – Intrafund Revenue	0	0	147,184
Total	\$ 0	\$ 0	\$ 147,184
Total Revenues	\$ 1,313,177	\$ 959,677	\$ 1,091,821

IHSS - PUBLIC AUTHORITY - 5611

REGULAR SALARIES

BUDGETED POSITIONS

RECOMMENDED

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
1931	Social Work Practitioner	1896	1	1	\$ 66,113
3080	Office Assistant III	1086	<u>6</u>	<u>6</u>	<u>228,579</u>
Subtotal			7	7	\$ 294,692
	Bilingual Skill Pay				3,915
	Less 40-Hour Furlough				<u>(5,645)</u>
TOTAL REGULAR SALARIES					\$ 292,962

Health & Welfare Trust Fund -- 5243

Health and Welfare Trust BUDGET 5243 Special Revenue Fund					
	Actual** 2008-09	Adopted 2009-10	Recommended 2010-11	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Other Financing Uses	\$ 119,390,188	\$ 123,885,555	\$ 114,929,386	\$ (8,956,169)	-7%
Total Appropriations	\$ 119,390,188	\$ 123,885,555	\$ 114,929,386	\$ (8,956,169)	-7%
<u>Revenues</u>					
Intergovernment Revenues - St	\$ 71,502,157	\$ 71,979,808	\$ 64,870,592	\$ (7,109,216)	-10%
Intergovernment Rev-Federal	-	-	-	-	-100%
Intergovernment Revenue-Other	-	-	-	-	-100%
Charges For Services	-	-	-	-	-100%
Miscellaneous Revenues	-	-	-	-	-100%
Other Financing Sources	52,985,853	51,905,747	50,058,794	(1,846,953)	-4%
Total Revenues	\$ 124,488,010	\$ 123,885,555	\$ 114,929,386	\$ (8,956,169)	-7%
<u>Revenues (Over)/Under Expenses</u>	\$ (5,097,821)	\$ -	\$ -	\$ -	0%
Use of (Decrease) Net Assets	5,097,821	-	-	-	0%
<u>Budgetary Balance</u>	\$ -	\$ -	\$ -	\$ -	
	Budgeted 2008-09	Current 2009-10	Recommended 2010-11	Increase/ Decrease	
Position Summary					-
**The column labeled Actual 2008-09 includes expenditures incurred against FY 2008-09 appropriations from July 1, 2008 through December 31, 2009.					

HEALTH & WELFARE TRUST FUND – 5243

FUNCTION

Assembly Bill 1288 of 1991 requires counties to establish a local Health and Welfare Trust Fund (H&WTF) for proceeds of sales tax designated for State/Local Program Realignment. Counties must also deposit into the fund the Vehicle License Fee (VLF) revenues they receive in the County's General Fund from the Local Revenue Fund of the State for Realignment. In addition, the statute requires counties to deposit a match of local funds for health and mental health services in order to continue receiving sales tax revenues. Realignment revenues and local matching funds are directed for deposit into three accounts within the H&WTF: Social Services Account, Health Account, and Mental Health Account. Funds in the H&WTF may only be expended for the purpose of providing realigned mental health, public health, indigent health care, and social services.

OVERVIEW

The FY 2010-11 Recommended Budget appropriations of \$114,929,386 reflect a 7% (\$8,956,169) decrease in appropriations and revenues from the FY 2009-10 Adopted Budget based on projected Realignment Sales Tax (ST) and VLF revenues. Realignment Sales Tax and VLF revenue projections for the FY 2010-11 Recommended Budget reflect decreases of 10% (\$7,109,216) and 4% (\$1,846,953) respectively, from the FY 2009-10 Adopted Budget. Trust Fund Carryover is zero for the budget year.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

The reduction in consumer spending due to the economic recession has directly affected the amount of revenues received. In current year both Vehicle License Fee and Sales Tax collections are expected to be below prior year collections. As collections for current year set the base amount for the budget year, the recommended budget reflects a decrease from current year base amounts. The total dollar impact of not meeting the base amount for Sales Tax and Vehicle License Fees has an overall impact of \$8,956,169 or a 7% decrease from FY 2009-10 Adopted Budget. Departments affected by this decreased have been proactively making changes to their operations in anticipation of current year shortfalls and adjusting for the projected new base amounts for budget year.

SUMMARY OF REVENUES

- Revenues are recommended at \$114,929,386, a 7% (\$8,956,169) decrease from current year budget, which is primarily due to a continued strained economic climate, where unemployment claims are just beginning to decrease. Because current year collections are used to set the State's obligated amount that must be distributed to counties, the FY 2010-11 reflects the exact dollar amounts we estimate to receive in current fiscal year.
- Sales Tax revenues (\$64,870,592) are projected at \$7,109,216 (10%) decrease from current year based on current year collections which will set the base amounts at the State level for budget year.
- Vehicle License Fees revenues (\$50,058,794) are projected at \$1,846,953 (4%) decrease from current year based on current year collections which will set the base amounts at the State level for budget year.

Revenues	FY 2009-10 Adopted	FY 2009-10 Estimated Actual	FY 2010-11 Recommended
Acct # - Intergovernmental Revenues – State			
3508 – Healthcare Sales Tax Revenue	71,979,808	64,870,592	64,870,592
Total	\$ 71,979,808	\$ 64,870,592	\$ 64,870,592
Acct # - Other Financing Sources			
5950 – Op Trans In from General Fund (VLF/Co. Match)	51,905,747	50,058,794	50,058,794
Total	\$ 51,905,747	\$ 50,058,794	\$ 50,058,794
Total Revenues	\$ 123,885,555	\$ 114,929,386	\$ 114,929,386

PENDING FACTORS

- Revenues are dependent upon consumer spending; therefore, additional Sales Tax collections could be realized. However, the benefit of additional collections would only be realized once the State has satisfied their primary obligations. The State's first obligation with additional funds is to pay caseload growth owed starting with the oldest debt first. Currently, the State owes Counties \$74,405,186 for FY 2006-07, \$105,389,453 for FY 2007-08 and \$104,972,555 for FY 2008-09 for a total of \$284,767,194. Fresno is owed zero dollars for FY 2006-07, it is owed \$246,789 for FY 2007-08, and it is owed \$4,580,239 for FY 2008-09. If the State collects \$74,405,186 above the current year collections, then Fresno County might see an increase in Sales Tax Revenues.

Compliance BUDGET 5635 General Fund					
	Actual** 2008-09	Adopted 2009-10	Recommended 2010-11	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 282,459	\$ 295,214	\$ 311,584	\$ 16,370	6%
Services and Supplies	61,386	97,918	87,586	(10,332)	-11%
Total Appropriations	\$ 343,845	\$ 393,132	\$ 399,170	\$ 6,038	2%
<u>Revenues</u>					
Intergovernment Revenues - St	\$ 258,065	\$ 251,823	\$ 259,254	\$ 7,431	3%
Other Financing Sources	71,688	139,694	139,694	-	0%
Intrafund Revenue	8,903	1,615	222	(1,393)	-86%
Total Revenues	\$ 338,656	\$ 393,132	\$ 399,170	\$ 6,038	2%
<u>Net County Cost</u>	\$ 5,189	\$ -	\$ -	\$ -	0%
	Budgeted 2008-09	Current 2009-10	Recommended 2010-11	Increase/ Decrease	
Position Summary	3	3	3	-	
**The column labeled Actual 2008-09 includes expenditures incurred against FY 2008-09 appropriations from July 1, 2008 through December 31, 2009.					

COMPLIANCE – 5635

FUNCTION

The Compliance Program develops and implements policies, procedures, practices, and standards of conduct to articulate the County's commitment to compliance to all applicable Federal and State regulations, standards, and guidelines related to the provision, documentation, claiming, and reimbursement of mental health services. The Federal Medicaid regulations mandate a Compliance Plan, Compliance Officer and Compliance Committee. The Compliance Program performs and/or monitors compliance audits and reviews; develops, provides, and/or coordinates compliance trainings and education, and investigates reports or issues of possible non-compliance. The Compliance Program works with the Compliance Committee to promote an awareness and understanding of the positive ethical and moral practices consistent with the mission and values of the County, the Compliance Plan, as well as those required by all regulations applicable to the provision and reimbursement of mental health services.

OVERVIEW

The FY 2010-11 Recommended Budget of \$399,170 reflects a 2% (\$6,038) increase from the FY 2009-10 Adopted Budget primarily due to the increases in Retirement, Workers' Compensation and Liability Insurance rates, which are partially offset by decreases in Professional and Specialized and Security services. This program is funded with Mental Health Realignment, Managed Care Allocation, Quality Improvement and Mental Health Services Act revenues with no net County cost. Staffing is recommended at three positions, the same as the FY 2009-10 level with no salary savings.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

The five-year Integrity Agreement with the Office of Inspector General of the U.S. Department of Health and Human Services has concluded during FY 2009-10.

Salaries and Benefits

- Salaries and Benefits, recommended at \$311,584 represents a 6% (\$16,370) increase over the current year primarily due to increases in Retirement and Workers' Compensation rates. Staffing is recommended at the current year level of three positions.

Recommended funding includes:

- Full-year funding for three positions including 40 hours of unpaid leave for all employees and a negotiated salary adjustment of a 3% (\$617) mid-year COLA for one clerical position.
- Account 6350 Unemployment Insurance represents a 100% (\$384) increase from the current year based on a change in the rate calculation methodology.
- Account 6400 Retirement represents a 13% (\$9,067) increase from the current year based on higher rates.
- Account 6550 Workers' Compensation represents a 983% (\$5,586) increase from the current year based on higher utilization.
- Account 6670 Benefit Administration represents a 46% (\$153) increase from the current year based on higher rates.

Services and Supplies

- Services and Supplies recommended at \$87,586 represent an 11% (\$10,332) decrease from the current year primarily due to an estimated reduction in Professional and Specialized expenses related to Independent Review Organization services.

Recommended funding includes:

- Account 7101 Liability Insurance represents a 200% (\$718) increase from the current year based on rates provided by Risk Management.
- Account 7271 Books and Publications represents a 67% (\$90) increase from the current year due to estimated increase in regulatory/reference books and manuals required for the Compliance Program.
- Account 7287 PeopleSoft Financials represents a 32% (\$424) increase from the current year based on rates provided by the Information Technology Services Department.
- Account 7295 Professional and Specialized Services represents a 15% (\$11,253) decrease from the current year primarily due to an estimated decrease in Independent Review Organization services.
- Account 7415 Transportation, Travel and Education represents a 301% (\$814) increase due to estimated costs for ongoing training and education needed for the Compliance Officer to keep current on compliance regulations.
- Account 7611 Security Services represents a 42% (\$1,182) decrease based on cost allocations provided by the Department of Behavioral Health which are based on General Services rates.

SUMMARY OF REVENUES

- Revenues are recommended at \$399,170, a 2% (\$6,038) increase from the current year which is primarily due to an estimated increase in State revenues for Quality Improvement activities. Specific changes by type of revenue are noted below.
 - Intergovernmental Revenues-State (\$259,254) – Includes Quality Improvement revenues, which are estimated to increase by \$7,431 over the FY 2009-10 Adopted Budget due to a projected increase in Quality Improvement activities to be performed in FY 2010-11. Also includes Managed Care Program revenues which are estimated at the same level as the current fiscal year.
 - Other Financing Sources (\$139,694) – Operating Transfers In from Special Revenue Funds are Realignment revenue transfers. Estimated Actual revenues for FY 2009-10 are projected to be less than budgeted due to decreased projected expenditures for FY 2009-10, which is primarily due to lower-than-anticipated costs for Independent Review Organization services. Budgeted amounts for FY 2010-11 are estimated at the same level as the FY 2009-10 Adopted Budget, which is sufficient to offset FY 2010-11 Recommended Appropriations.
 - Intrafund Revenues (\$222) – Includes Mental Health Services Act revenues which provide reimbursement for salaries and benefits costs incurred to implement the new Mental Health Information System. Revenues are projected to decrease from the FY 2009-10 Adopted Budget by \$1,393 due to a projected decrease in FY 2010-11 costs to be incurred for the project.

Compliance -- 5635

Revenues	FY 2009-10 Adopted	FY 2009-10 Estimated Actual	FY 2010-11 Recommended
Acct # - Intergovernmental Revenues – State			
3523 – Managed Care Program	229,359	229,359	229,359
3574 – Quality Improvement	22,464	27,133	29,895
Total	\$ 251,823	\$ 256,492	\$ 259,254
Acct # - Other Financing Sources			
5951 – Op Trans In From Special Rev Funds	139,694	116,142	139,694
Total	\$ 139,694	\$ 116,142	\$ 139,694
Acct # - Intrafund			
5990 – Intrafund Revenue	1,615	1,426	222
Total	\$ 1,615	\$ 1,426	\$ 222
Total Revenues	\$ 393,132	\$ 374,060	\$ 399,170

COMPLIANCE - 5635

REGULAR SALARIES

BUDGETED POSITIONS

RECOMMENDED

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
2270	Senior Administrative Analyst	F	1	1	\$ 71,645
2321	Compliance Officer	E	1	1	83,624
3080	Office Assistant III	1054	<u>1</u>	<u>1</u>	<u>37,914</u>
Subtotal			3	3	\$ 193,183
	Less 40-Hour Furlough				<u>(3,688)</u>
TOTAL REGULAR SALARIES					\$ 189,495

Agriculture BUDGET 4010 General Fund					
	Actual** 2008-09	Adopted 2009-10	Recommended 2010-11	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 8,073,861	\$ 8,104,036	\$ 8,571,484	\$ 467,448	6%
Services and Supplies	2,318,741	2,347,379	2,288,590	(58,789)	-3%
Residual Equity Transfers(Out)	21,216	-	-	-	-100%
Total Appropriations	\$ 10,413,818	\$ 10,451,415	\$ 10,860,074	\$ 408,659	4%
<u>Revenues</u>					
Licenses, Permits & Franchises	\$ 566,357	\$ 568,570	\$ 560,500	\$ (8,070)	-1%
Fines, Forfeitures & Penalties	22,892	20,000	11,000	(9,000)	-45%
Intergovernment Revenues - St	4,719,896	5,609,674	6,178,071	568,397	10%
Intergovernment Rev-Federal	6,879	5,600	5,000	(600)	-11%
Charges For Services	2,059,325	1,828,882	1,853,114	24,232	1%
Miscellaneous Revenues	170,504	161,572	160,600	(972)	-1%
Intrafund Revenue	-	-	127,000	127,000	100%
Total Revenues	\$ 7,545,853	\$ 8,194,298	\$ 8,895,285	\$ 700,987	9%
<u>Net County Cost</u>	\$ 2,867,965	\$ 2,257,117	\$ 1,964,789	\$ (292,328)	-13%
	Budgeted 2008-09	Current 2009-10	Recommended 2010-11	Increase/ Decrease	
Position Summary	77	76	75	-1	
**The column labeled Actual 2008-09 includes expenditures incurred against FY 2008-09 appropriations from July 1, 2008 through December 31, 2009.					

AGRICULTURE – 4010

FUNCTION

“Promoting agriculture and a fair marketplace through equal enforcement of laws for the protection of society and the environment” is the new vision statement adopted by the Agriculture Department this year. The department is committed to promoting Fresno County agriculture, fostering public confidence by assuring a fair and equitable marketplace, protecting environmental quality through the sound application of pesticide and worker safety regulations, preserving agricultural land use for future generations, and minimizing the pest risk pathways of exotic and harmful pests. The department is organized into seven districts which are located in Firebaugh, Fresno, Huron, Kerman, Reedley, Sanger and Selma. All administrative functions and related activities occur in the Fresno district area. Program responsibilities and activities occur in all of the districts and staff provide services to the general public and the agricultural industry for the following nine programs:

- Pest Detection – Monitoring urbanized and crop areas for quarantine pests with traps and surveys;
- Pest Eradication – Treating and eliminating unwanted quarantine pests of significance as they occur in the urban and agricultural setting;
- Pest Management-Control – Limiting the spread or controlling pests of significance, including weeds, vertebrate pests, and insects;
- Pest Exclusion-Plant Quarantine – Inspecting incoming and outgoing pathways of pest introduction, including export certification and high risk pest exclusion facilities;
- Pesticide Use Enforcement and Apiary – Enforcing regulations covering agricultural and structural use of pesticides and apiaries;
- Nursery and Seed Inspection – Inspecting nursery stock to be used for farm planting and retail nursery stock and enforcing seed law regulations;
- Fruit and Vegetable Quality Control and Eggs – Inspecting fruit, vegetables, and eggs for compliance with state and federal standards;
- County Weed and Rodent Control – Providing service to other county departments for weed and rodent control; and
- Weights and Measures – Ensuring the public gets what they paid for through the enforcement of national and state standards for weighing, measuring, and transaction devices.

For FY 2010-11, a new trapping program for Asian citrus psyllid (ACP) will be completed in the three-mile buffer zones surrounding commercial citrus.

OVERVIEW

Revenues are recommended at \$8,895,285, a 9% increase (\$700,987) from the current year, and appropriations are recommended at \$10,860,074, a 4% increase (\$408,659) from the current year. The FY 2010-11 Recommended Budget reflects a 13% (\$292,328) decrease in net County cost from the FY 2009-10 Adopted Budget. Minimal service levels will continue with the Proposed FY 2010-11 Budget. Shifting of staff will continue to be made to meet workload prioritization and to maximize revenue generation. Staffing is recommended at 75 positions with a reduction of one Systems & Procedures Analyst position from FY 2009-10. A minor reorganization is being proposed in this budget to delete the positions of two Data Entry Clerks, one Account Clerk III, and one Secretary IV, and replace them with two Office Assistants, one Program Technician I, and one Accounting Technician I, will better serve the clerical and accounting needs of the department. The Personnel Division has reviewed and concurred with this reorganization. Salary savings was calculated at the agreed upon 2% (\$88,817) level with

corresponding reductions in Retirement (\$36,283), OASDI (\$6,770), and Health Insurance (\$10,466) accounts.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

Additional funding (\$356,292) for the Glassy-winged Sharp Shooter (GWSS) Program will be available for the department to treat the agricultural/urban interface to contain the spread of GWSS and focus on protecting agricultural crops. The majority of this funding will be for compensating growers for treatments to their crops and for hiring a pest control operator to treat urban properties.

Asian citrus psyllid (ACP) trapping was initiated in FY 2009-10 and will continue into this fiscal year. The additional funding available for extra-help seasonal positions and vehicle usage is \$195,700 to complete the trapping through October 2010.

With the diversion of permanent staff away from the Weights and Measures Program to maximize the potential amount of Unclaimed Gas Tax, the department has chosen to respond to consumer concerns as they arise in the marketplace on an "as needed" basis to target enforcement to areas of concern.

Salaries and Benefits

- Salaries and Benefits, recommended at \$8,571,484 represent a 6% increase (\$467,448) from the current year. Staffing is recommended at 75 positions, a decrease of 1 position over the current year. The reorganization will better serve the clerical and accounting needs of the department.

Recommended funding includes:

- Account 6350, Unemployment Insurance, accounts for 86% of the increase in Salaries and Benefits. The 3,238% increase (\$350,547) in this cost, from \$10,826 to \$361,373, results from the County's change in calculation method, which takes into account the department's extensive utilization of extra-help employees during the season.
- Account 6400, Retirement Contribution, and Account 6550, Workers' Compensation Insurance, contribute to the increase by 13% (\$199,814) and 20% (\$51,747) respectively.

Services and Supplies

- Services and Supplies, recommended at \$2,288,590 represent a 3% decrease (\$58,789) from the current year.

Recommended funding includes:

- Account 7400, Special Departmental Expense, represents a 103% increase (\$277,483) from the current year due to the increase in supplies needed for the increased GWSS contract.
- Account 7416, Trans & Travel County Garage (Fleet), represents a 23% decrease (\$267,041) from the current year primarily due to a reduction in the number of fleet vehicles that have been permanently assigned to the department.

SUMMARY OF REVENUES

- Revenues are recommended at \$8,895,285, a 9% increase (\$700,987) from the current year, which is primarily due to an increase in State contracts.
 - The GWSS contract (\$356,292) and a new ACP contract (\$195,700).

Revenues	FY 2009-10 Adopted	FY 2009-10 Estimated Actual	FY 2010-11 Recommended
Acct # - Licenses, Permits, & Franchises			
3160 – Business Licenses	568,570	540,660	560,500
Total	\$ 568,570	\$ 540,660	\$ 560,500
Acct # - Fines, Forfeitures, & Penalties			
3301 – Criminal Fines	20,000	1,000	11,000
Total	\$ 20,000	\$ 1,000	\$ 11,000
Acct # - Intergovernmental Revenues – State			
3545 – State-Aid For Agriculture	4,435,393	3,939,980	4,804,525
3555 – State-Aid - Pesticide Mill Assessment	1,290,000	1,344,946	1,344,946
3575 – State-Other	25,500	23,963	28,600
Total	\$ 5,750,893	\$ 5,308,889	\$ 6,178,071
Acct # - Intergovernmental Revenues – Federal			
4368 – Federal - Grazing Fees	5,600	11,707	5,000
Total	\$ 5,600	\$ 11,707	\$ 5,000
Acct # - Charges for Services			
4935 – Agricultural Services	1,674,102	1,804,134	1,820,105
5040 – Other County Departments Services	129,500	66,600	0
5060 – Other Charges for Current Services	10,280	17,900	21,000
5064 – Data Processing Fees	15,000	15,000	12,009
Total	\$ 1,828,882	\$ 1,903,634	\$ 1,853,114
Acct # - Miscellaneous Revenues			
5793 – Rodent Control	160,000	187,988	160,000
5800 – Other Miscellaneous	1,572	15,000	600
Total	\$ 161,572	\$ 202,988	\$ 160,600
Acct # - Intrafund			
5990 – Intrafund Revenue	0	65,000	127,000
Total	\$ 0	\$ 65,000	\$ 127,000
Total Revenues	\$ 8,335,517	\$ 8,033,878	\$ 8,895,285

PENDING FACTORS

- Not accounted for in FY 2010-11 budget submittal processes are the potential projects in the County Weed and Rodent Control program with the Department of Public Works & Planning and other agencies where funding is uncertain, and the Pest Detection Program for European grape vine moth (EGVM) trapping. If all projects come to fruition, the total estimated revenue would be \$775,000. The majority of work would be completed by existing permanent staff for the weed and rodent projects and extra-help seasonal staff for the EGVM trapping.
- The department plans to bring an updated fee package to the Board in June 2010 to be effective July 1, 2010. Readjustment of the fees is necessary to recover costs for services provided in all areas. With the refinement of the cost accounting system within the department, cost allocations to the various programs are also being refined, resulting in the necessity for fee increases and changes in the phytosanitary and apiary inspection programs. These fee increases have not been included in the revenue projections for the fiscal year.
- Due to the fact that the department's general fund allocation decreased by \$838,819 for FY 2009-10, the estimated Unclaimed Gas Tax (UGT) disbursement of \$1.6 million from the State will require a written response from the department, in conjunction with the County Administrative Office (CAO), next year regarding the Countywide fiscal crisis in FY 2009-10 to the Secretary of Agriculture to receive any UGT funding in FY 2010-11. The actual level of funding for FY 2010-11 from UGT is unpredictable, since it is dependent upon all counties' general fund expenditure levels for FY 2009-10

Agriculture -- 4010

as well as the fact that the funding pool increased in FY 2009-10. There is a regulatory requirement that counties maintain a general fund portion annually equal to or exceeding the previous five-year rolling average. The department will not meet this maintenance of effort level needed in FY 2009-10 and will be required to justify the shortage in general fund support for the UGT disbursement in FY 2010-11. The department and the CAO in FY 2009-10 did defend the reduction of County general fund in FY 2008-09 for the UGT disbursement for FY 2009-10, and the funding was recovered from the State. The department and the CAO are anticipating that a similar written response will be necessary to receive any level of UGT funding in FY 2010-11. With the further reduction of general fund allocation for FY 2010-11, the department is at risk of losing more UGT in FY 2011-12.

- The California Department of Food and Agriculture and the California Department of Pesticide Regulations have not provided any information on revenue reductions to contracted programs for next fiscal year due to the Governor's Proposed Budget.

AGRICULTURE - 4010**REGULAR SALARIES****BUDGETED POSITIONS****RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
1698	Agricultural/Standards Investigator	2203	1	1	\$ 69,896
1699	Supervising Agricultural Standards/Specialist	2203	14	14	978,544
1700	Agricultural/Standards Specialist III	1915	33	33	1,992,035
1701	Agricultural/Standards Specialist II	1704	8	8	426,056
1769	Deputy Agricultural Commissioner/Sealer	E	3	3	230,281
1770	Entomologist	2203	1	1	63,397
2209	Program Technician II - Conf.	1443	1	1	48,102
3620	Program Technician I	1329	0	1	38,032
2212	Systems and Procedures Analyst III	2242	2	1	71,149
2345	Agricultural Business Manager	E	1	1	80,310
3080	Office Assistant III	1086	2	3	78,675
3110	Office Assistant II	974	1	2	89,778
3161	Secretary IV - Conf.	1338	2	1	38,498
3166	Administrative Secretary - Conf.	1490	1	1	44,690
3245	Accounting Technician I	1292	0	1	44,959
3260	Account Clerk III	1146	3	2	79,878
3520	Data Entry Operator II	960	2	0	8,049
8005	Agricultural Commissioner/Sealer	C	1	1	122,174
Subtotal			76	75	\$ 4,504,503
Auto Allowance					6,180
Chief Deputy Stipend					3,872
Bilingual Skill Pay					3,715
Miscellaneous Allowance					5,890
Less Salary Savings (at 2%)					(88,817)
Less 40-Hour Furlough					(83,319)
TOTAL REGULAR SALARIES					\$ 4,352,024

VACANT POSITIONS RECOMMENDED FOR DELETION (Effective July 26, 2010)

<u>JCN</u>	<u>TITLE</u>	<u>STATUS</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES & EXPENSES</u>
2212	Systems and Procedures Analyst III	Vacant	2242	<u>-1</u>	\$ 112,050
	Cost of Restoring Vacant Position			-1	\$ 112,050

FILLED POSITIONS RECOMMENDED FOR DELETION (Effective August 9, 2010)

<u>JCN</u>	<u>TITLE</u>	<u>STATUS</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES & EXPENSES</u>
3161	Secretary IV - Conf.	Filled	1338	-1	\$ 60,196
3260	Account Clerk III	Filled	1146	-1	62,165
3520	Data Entry Operator II	Filled	960	<u>-2</u>	<u>109,240</u>
	Cost of Restoring Filled Positions			-4	\$ 231,601

POSITIONS RECOMMENDED TO BE ADDED (Effective July 26, 2010)

<u>JCN</u>	<u>TITLE</u>	<u>STATUS</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES & EXPENSES</u>
3620	Program Technician I	Vacant	1329	1	\$ 57,105
3245	Accounting Technician I	Vacant	1292	1	66,746
3110	Office Assistant II	Vacant	974	<u>2</u>	<u>103,732</u>
				4	\$ 227,583

Cooperative Extension -- 7610

Cooperative Extension BUDGET 7610 General Fund					
	Actual** 2008-09	Adopted 2009-10	Recommended 2010-11	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 261,501	\$ 263,175	\$ 242,762	\$ (20,413)	-8%
Services and Supplies	263,553	237,901	221,859	(16,042)	-7%
Total Appropriations	\$ 525,054	\$ 501,076	\$ 464,621	\$ (36,455)	-7%
<u>Revenues</u>					
Charges For Services	\$ 42,431	\$ 30,000	\$ 30,000	\$ -	0%
Miscellaneous Revenues	330	75,474	90,255	14,781	20%
Total Revenues	\$ 42,761	\$ 105,474	\$ 120,255	\$ 14,781	14%
<u>Net County Cost</u>	\$ 482,293	\$ 395,602	\$ 344,366	\$ (51,236)	-13%
	Budgeted 2008-09	Current 2009-10	Recommended 2010-11	Increase/ Decrease	
Position Summary	4	3	3	-	
**The column labeled Actual 2008-09 includes expenditures incurred against FY 2008-09 appropriations from July 1, 2008 through December 31, 2009.					

COOPERATIVE EXTENSION – 7610

FUNCTION

Cooperative Extension was established in 1918 to provide education and research programs in agriculture; nutrition, family, and consumer sciences; 4-H youth development; and community development through a partnership between the University of California (UC) and the County of Fresno. Pursuant to an agreement with UC, Fresno County finances support staff, operating supplies, transportation, and facilities. The University is responsible for funding salaries and benefits for the academic staff made up of a Director, nine Farm Advisors, one Nutrition and Family/Consumer Sciences Advisor, and one 4-H Youth Development Advisor. In addition, there are 25 UC career program staff supported by University or grant funds.

OVERVIEW

The FY 2010-11 Recommended Budget appropriations of \$464,621 reflects a 7% decrease (\$35,455) over the FY 2009-10 Adopted Budget. The recommended budget reflects \$120,255 in revenues, an increase of 14% (\$14,781) over the FY 2009-10 Adopted Budget. This increase is attributed to the contribution of Cooperative Extension Research Trust, clientele, grant and industry support funds (\$90,255) to augment this budget. The net County cost for this budget is \$344,366 which reflects a 13% (\$51,236) decrease in net County cost from the current year adopted budget. Staffing is recommended at the current level of three positions. Per direction of the CAO, a 0% salary savings has been used in calculating Regular Salaries (Account 6100) in the recommended budget.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

The Cooperative Extension department saved \$25,000 in Extra-Help appropriations by recruiting volunteers to assist in filing, labeling, data entry and newsletter preparation and mailing. These efforts are documented in excess of 1200 hours. Volunteer services will be essential to providing ongoing/adequate public service in this department in FY 2010–11.

Programmatic volunteer services of Master Gardeners is documented at \$440,000 in Fresno County in 2009. This service is expected to grow in FY 2010–11.

Salaries and Benefits

- Salaries and benefits, recommended at \$242,762, represent an 8% decrease (\$20,413) over the current year to fully fund three positions. Staffing is recommended at the current year level of three positions.

Recommended funding includes:

- Full-year funding for three positions.
- A 100% decrease (\$25,000) in Extra-Help funding to help reduce the impact of cutting other services.
- A 15% (\$8,004) increase in Retirement Contribution and Unemployment Insurance rates based on estimates provided.
- Factoring in a 40-hour furlough for all three FTE.
- Negotiated salary adjustments and normal pay advances, including a 3% mid-year COLA for two FTE.

Services and Supplies

- Services and supplies, recommended at \$221,859, representing a 7% (\$16,042) decrease over FY 2009-10.

Recommended funding includes:

- A 39% (\$9,435) decrease in Liability Insurance rates.
- A 25% (\$1,300) decrease taken in several miscellaneous line items (equipment/GSA maintenance, postage).
- A 2% (\$2,020) increase in ISF rates including telephone, insurance (other), data processing services, utilities, facility services, and security.
- A 12% (\$6,082) reduction in fleet rates based on recommended estimates and the loss of one FTE academic position who shared a vehicle during FY 2009-10.
- The department will continue to opt out of county messenger service to help the supply budget.
- The department is not including any costs for grounds maintenance.

SUMMARY OF REVENUES

- Revenues are recommended at \$120,255 and reflect a 13% increase over the current year.
- Charges for Services (\$30,000) represents status quo estimates for revenue generated for printing services provided to UC entities.
- Miscellaneous Revenue (\$90,255) represents funding from the Cooperative Extension Research Trust Fund (\$50,000) and grant and/or agricultural industry/clientele support dollars (\$40,255). The department anticipated the need to augment the FY 2009-10 budget with these funds and was able to avoid having to use a little over half of these dollars due to the loss of one FTE academic advisor position, and holding off hiring much needed extra-help (\$25,000 savings). Even in cutting all extra-help dollars in this budget for FY 2010-11 and decreasing some of the service and supply budget, an increase of the estimates for trust/grant/industry fund dollars was needed in order to remain status quo. These dollars will be used to augment this budget as needed to cover County-funding shortfalls to fund salaries and benefits in addition to ISF charges. This revenue will also provide an operations budget that covers all travel and some miscellaneous supplies.

Revenues	FY 2009-10 Adopted	FY 2009-10 Estimated Actual	FY 2010-11 Recommended
Acct # - Charges for Services			
5060 – Charges for Services	30,000	46,000	30,000
Total	\$ 30,000	\$ 46,000	\$ 30,000
Acct # - Miscellaneous Revenues			
5800 – Miscellaneous Revenues	75,474	30,000	90,255
Total	\$ 75,474	\$ 30,000	\$ 90,255
Total Revenues	\$ 105,474	\$ 76,000	\$ 120,255

PENDING FACTORS

- The department currently has five academic vacancies due to retirements and a resignation. The Environmental Horticulture “homeowner/public assistance” advisor accepted a position at UC Davis this past December. When the department has the opportunity to recruit and hire, there will be an increased significant hardship on the County secretarial staff to provide support.
- The current economy could be a pending factor in generating the industry and clientele support we relied on to fund a portion of the revenue. Most farm advisors feel confident they can rally this support, however, generating this revenue is always more challenging for programs that work with low-income, urban, 4-H clientele, and small acreage minority farmers.

Cooperative Extension -- 7610

COOPERATIVE EXTENSION - 7610

REGULAR SALARIES

BUDGETED POSITIONS

RECOMMENDED

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
2400	Cooperative Extension Administrative Coordinator	2122	1	1	\$ 67,312
3140	Secretary III	1248	<u>2</u>	<u>2</u>	<u>84,021</u>
Subtotal			3	3	\$ 151,333
	Less 40-Hour Furlough				<u>(2,899)</u>
TOTAL REGULAR SALARIES					\$ 148,434

Public Works & Planning -- 4360

Public Works and Planning BUDGET 4360 General Fund					
	Actual** 2008-09	Adopted 2009-10	Recommended 2010-11	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 7,142,812	\$ 6,525,066	\$ 5,064,313	\$ (1,460,753)	-22%
Services and Supplies	2,622,847	2,420,238	1,687,907	(732,331)	-30%
Other Charges	12,260	103,000	33,000	(70,000)	-68%
Other Financing Uses	5,438,584	-	-	-	0%
Total Appropriations	\$ 15,216,503	\$ 9,048,304	\$ 6,785,220	\$ (2,263,084)	-25%
<u>Revenues</u>					
Licenses, Permits & Franchises	\$ 2,967,002	\$ 3,057,604	\$ 2,471,208	\$ (586,396)	-19%
Fines, Forfeitures & Penalties	28,704	40,000	100,000	60,000	150%
Rev From Use of Money & Prop	88	-	-	-	0%
Intergovernment Revenue-Other	(116,389)	-	400	400	100%
Charges For Services	2,487,930	2,003,884	1,364,016	(639,868)	-32%
Miscellaneous Revenues	172,970	92,444	86,640	(5,804)	-6%
Intrafund Revenue	307,909	849,226	522,748	(326,478)	-38%
Total Revenues	\$ 5,848,215	\$ 6,043,158	\$ 4,545,012	\$ (1,498,146)	-25%
<u>Net County Cost</u>	\$ 9,368,287	\$ 3,005,146	\$ 2,240,208	\$ (764,938)	-25%
	Budgeted 2008-09	Current 2009-10	Recommended 2010-11	Increase/ Decrease	
Position Summary	86	63	45	(18)	
**The column labeled Actual 2008-09 includes expenditures incurred against FY 2008-09 appropriations from July 1, 2008 through December 31, 2009.					

PUBLIC WORKS & PLANNING – 4360

FUNCTION

The Department of Public Works and Planning is responsible for providing services to the public in the areas of public works, planning, land development services, and resource management. The public works, planning, and land development services components of the 4360 Org involves administration of the County's General Plan and enforcement of building and land use standards including inspections and the issuance of building and land use permits, environmental analysis, plan reviews, code enforcement, County Surveyor activities, growth management issues, regional and cooperative planning, ground and surface water management and planning, mineral and natural resource management, and administration, design and implementation of the County's Capital Projects program. In addition, the 4360 Org includes economic development activities of the Fresno County Office of Tourism. Other services in support of maintaining and operating the County public road system, housing, community development, solid and hazardous waste management, County service area and waterworks districts administration, transportation, and parks and grounds are also provided by this Department, but primarily funded in other budget units.

OVERVIEW

The FY 2010-11 recommended appropriations of \$6,785,220 reflects a 25% (\$2,263,084) decrease in total appropriations. Decreases in appropriations from FY 2009-10 are primarily due to decreases in permitting activity and decreases in discretionary revenue. The FY 2010-11 estimated revenues of \$4,545,012 reflects a 25% (\$1,498,146) decrease from FY 2009-10.

Staffing is recommended at 45 positions. The FY 2010-11 Recommended Budget will eliminate 15 positions in Development Services due to the downturn in development resulting in fewer permits issued and will also eliminate 3 positions in the Capital projects division as a result of fewer projects. The recommended changes will result in a net decrease of 18 positions for a total of 45 positions.

Recommended funding includes \$790,148 for architectural and construction management services for the County's Capital Projects program. Also included is funding of \$10,000 for the County's tourism activities.

Departmental staff will continue to be involved in the processing of major development projects and associated Environmental Impact Reports for hard rock excavation/sand and gravel operation projects, residential development proposals in the communities of Friant and Del Rey, updating of the Laton Community Plan and comprehensive review and updating of the County's General Plan and Zoning Ordinance, and activities related to the expansion and annexation of cities. Building permit activity is projected to remain at low levels based on construction activity in FY 2009-10.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

Due to staffing reductions in the Development Services Division, it is anticipated that operational modifications, including reduced public counter hours and extended processing timelines will continue in the plan check review and inspections and land use and mapping application programs. In addition, Code Enforcement efforts will primarily be focused on health and safety code related violations. Neighborhood beautification and land use violations (inappropriate use/activities per Zoning/Williamson Act) would be given secondary priority. The recommended 80% decrease in funding for the Fresno County Office of Tourism will reduce services from an equivalent average of one day per-week to two hours per-week, to maintain critical efforts only.

Salaries and Benefits

- Salaries and Benefits represent a 22% (\$1,460,753) decrease from FY 2009-10 due to decreases in permit applicant fees and a lower level of discretionary revenue support.

Recommended funding includes:

- 41 positions in the Development Services Division and 4 positions in the Capital Projects Division for a total of 45 positions.

Services and Supplies

- Services and Supplies represent a 30% (\$732,331) decrease from FY 2009-10 due primarily to decreases in permitting activity and capital projects.

Recommended funding includes:

- An appropriation of \$10,000 to pay for tourism related activities. These activities will be decreased by 80% over the current service level, with focus solely on maintaining the Blossom and Fruit Trails, website maintenance, media relations and no-cost marketing cooperatives, as time and funding permit.
- Appropriations of \$225,511 to support ongoing capital projects. These appropriations are fully offset by funded projects.
- An appropriation of \$232,000 for monitoring of closed landfills.

Other Charges

- Other Charges represents a 68% (\$70,000) decrease from FY 2009-10 due to a one-time budget for refunds during FY 2009-10.

Recommended funding includes:

- Other Charges provide for contract payments in the amount of \$33,000 to the Fresno Irrigation District (FID) under the FID Stream Group contract.

SUMMARY OF REVENUES

- Revenues are recommended at \$4,545,012, a 25% (\$1,498,146) decrease from FY 2009-10 due primarily to lower levels of development and permitting and fewer active capital projects.
 - Licenses, Permits and Franchises – Estimated at a decrease of 19% (\$586,396) based on projected permit and land use application activity for FY 2010-11.
 - Fines, Forfeitures and Penalties – Estimated at an increase of 150% (\$60,000) based on FY 2009-10 activity. Revenue is generated through the collection of administrative fines for code violations.
 - Charges for Services – Estimated at a decrease of 32% (\$639,868) primarily due to the decrease in the number of active capital projects.
 - Miscellaneous Revenues – Estimated at a decrease of 6% (\$5,804). Revenue is generated by bond forfeitures, sales of copies, and jury duty reimbursements. The decrease is based on FY 2009-10 activity.
 - Intrafund Revenues – Estimated at a decrease of 38% (\$326,478) from FY 2009-10. The decrease is based on fewer capital projects.

Revenues	FY 2009-10 Adopted	FY 2009-10 Estimated Actual	FY 2010-11 Recommended
Acct # - Licenses, Permits, & Franchises			
3170 – Construction Permits	2,613,978	1,944,150	2,250,768
3172 – Planning Comm Appeals Fees	1,000	0	0
3180 – Zoning Permits	425,626	135,147	202,800
3185 – Ag Preserve App Fees	17,000	14,663	17,640
Total	\$ 3,057,604	\$ 2,093,960	\$ 2,471,208
Acct # - Fines, Forfeitures, & Penalties			
3303 – Civil Fines	40,000	152,100	100,000
Total	\$ 40,000	\$ 152,100	\$ 100,000
Acct # -Intergovernmental Revenues – Other			
4841 – Other Governmental Agencies	0	8,652	400
Total	\$ 0	\$ 8,652	\$ 400
Acct # - Charges for Services			
4895 – Personnel Services	1,000	5,012	2,400
4910 – Plan & Engineering Services	851,571	600,000	573,600
4911 – Env Impact Studies Fees-Consult	240,662	240,662	150,000
4912 – Env Impact Studies Fees-Other	242,806	71,007	100,800
4916 – General Plans/Amendments	10,290	23,910	28,800
4918 – Specific Plans/Amendments	48,337	155,073	133,200
5039 – Other Agencies Services	90,000	33,218	50,000
5040 – Other Cty Depts Services	519,218	641,298	325,216
Total	\$ 2,003,884	\$ 1,770,180	\$ 1,364,016
Acct # - Miscellaneous Revenues			
5789 – Non-Taxable Sales	10,009	714	840
5800 – Other Miscellaneous	82,095	72,921	85,200
5882 – Cty Emp Witness And Jury Fees	340	1,125	600
Total	\$ 92,444	\$ 74,760	\$ 86,640
Acct # - Intrafund			
5990 – Intrafund Revenue	1,233,033	510,000	522,748
Total	\$ 1,233,033	\$ 510,000	\$ 522,748
Total Revenues	\$ 6,426,965	\$ 4,609,652	\$ 4,545,012

PENDING FACTORS

- Operational revenues for the Development Services Division originates from two primary sources, County General Fund and fees for services provided. The department, similar to other local jurisdictions throughout the state and nation, has seen significant declines in construction activities which have forced reductions in staffing levels in the department's Development Services Division. If fees for services activities (building plan reviews and inspections, land use and mapping applications) continue to decline, the department will re-evaluate its current staffing levels and make reductions as necessary.
- The department is currently exploring additional funding sources that may be available to fund filled positions slated for deletion. If additional funding sources are confirmed the department will return to the Board to increase estimated revenues and reduce the number of positions being eliminated.

PUBLIC WORKS AND PLANNING - 4360**REGULAR SALARIES****BUDGETED POSITIONS****RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
0223	Development Services Manager	D	1	1	\$ 112,361
1105	Engineer II	2374	2	2	141,442
1129	Geologist II	2374	1	0	0
1133	Senior Engineering Technician	2032	2	1	68,749
1134	Senior Engineer	2948	2	1	80,790
1144	Capital Projects Division Manager	D	1	1	111,734
1167	Senior Architect	3050	1	1	96,779
1168	Architect	2856	2	1	90,593
1175	Planner I	1738	3	0	0
1176	Planner II	1929	7	6	364,602
1177	Planner III	2228	5	5	353,394
1178	Senior Planner	2644	5	4	335,542
1179	Principal Planner	2908	1	1	92,237
1715	Building Inspector I	1833	2	0	0
1716	Building Inspector II	2093	6	4	283,051
1720	Building Plans Engineer	2642	1	1	83,833
1721	Supervising Building Inspector	2389	2	1	75,768
1722	Building Plans Checker III	2597	2	2	172,991
1723	Building Plans Checker II	2360	1	0	0
1745	Chief Building Inspector	2963	1	1	94,012
2257	Staff Analyst III - A	2122	4	3	201,936
2319	Deputy Director of Planning	D	1	1	123,584
3080	Office Assistant III	1119	5	5	182,963
3110	Office Assistant II	1003	1	0	0
3140	Secretary III	1248	1	0	0
3160	Secretary IV	1378	1	1	46,603
3621	Program Technician II	1486	2	2	98,644
Subtotal			63	45	\$ 3,211,608
License Bonus					11,898
Bilingual Pay					2,509
Less 40-Hour Furlough					(61,992)
Less Salary Savings 3%					(96,705)
TOTAL REGULAR SALARIES					\$ 3,067,318

Public Works & Planning -- 4360

VACANT POSITIONS RECOMMENDED FOR DELETION (Effective July 26, 2010)

<u>JCN</u>	<u>TITLE</u>	<u>STATUS</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES & BENEFITS</u>
1133	Senior Engineering Technician	Vacant	2032	-1	\$ 104,077
1175	Planner I	Vacant	1738	-1	66,852
2257	Staff Analyst III-A	Vacant	2122	-1	102,018
	Cost of Restoring Vacant Positions			-3	\$ 272,947

FILLED POSITIONS RECOMMENDED FOR DELETION (Effective June 28, 2010)

<u>JCN</u>	<u>TITLE</u>	<u>STATUS</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES & BENEFITS</u>
1129	Geologist II	Filled	2374	-1	\$ 112,230
1134	Senior Engineer	Filled	2948	-1	146,861
1168	Architect	Filled	2856	-1	142,231
1175	Planner I	Filled	1738	-2	169,337
1176	Planner II	Filled	1929	-1	89,970
1178	Senior Planner	Filled	2644	-1	126,698
1715	Building Inspector I	Filled	1833	-2	190,761
1716	Building Inspector II	Filled	2093	-2	212,699
1721	Supervising Building Inspector	Filled	2389	-1	118,956
1723	Building Plans Checker II	Filled	2360	-1	107,455
3110	Office Assistant II	Filled	1003	-1	53,240
3140	Secretary III	Filled	1248	-1	66,252
	Cost of Restoring Filled Positions			-15	\$ 1,536,690

Public Works & Planning – Road Fund -- 4510

Public Works & Planning-Roads BUDGET 4510 Special Revenue Fund					
	Actual** 2008-09	Adopted 2009-10	Recommended 2010-11	Increase/ Decrease	
FISCAL SUMMARY					
<u>Appropriations</u>					
Salaries and Benefits	\$ 18,858,941	\$ 18,866,552	\$ 20,100,007	\$ 1,233,455	7%
Services and Supplies	25,793,467	60,092,030	55,259,952	(4,832,078)	-8%
Other Charges	385,829	900,000	100,000	(800,000)	-89%
General Fixed Assets	29,602	97,200	31,400	(65,800)	-68%
Total Appropriations	\$ 45,067,838	\$ 79,955,782	\$ 75,491,359	\$ (4,464,423)	-6%
<u>Revenues</u>					
Taxes	\$ 8,963,298	\$ 7,737,633	\$ 6,870,912	\$ (866,721)	-11%
Licenses, Permits & Franchises	358,853	242,000	199,992	(42,008)	-17%
Rev From Use of Money & Prop	636,192	451,000	401,996	(49,004)	-11%
Intergovernment Revenues - St	28,064,281	21,985,369	37,297,013	15,311,644	70%
Intergovernment Rev-Federal	5,893,017	12,247,187	11,040,290	(1,206,897)	-10%
Charges For Services	13,067,740	29,275,943	18,161,106	(11,114,837)	-38%
Miscellaneous Revenues	26,618	16,650	20,050	3,400	20%
Other Financing Sources	5,503,584	-	-	-	-100%
Total Revenues	\$ 62,513,584	\$ 71,955,782	\$ 73,991,359	\$ 2,035,577	3%
Revenues (Over)/Under Expenditures	\$ (17,445,746)	\$ 8,000,000	\$ 1,500,000	(6,500,000)	-81%
Increase/(Decrease-Use of) Fund Bal:	17,445,746	(8,000,000)	(1,500,000)	6,500,000	-81%
Budgetary Balance	\$ (0)	\$ -	\$ -	\$ -	
	Budgeted 2008-09	Current 2009-10	Recommended 2010-11	Increase/ Decrease	
Position Summary	226	224	222	(2)	
**The column labeled Actual 2008-09 includes expenditures incurred against FY 2008-09 appropriations from July 1, 2008 through December 31, 2009.					

PUBLIC WORKS & PLANNING - ROAD FUND – 4510

FUNCTION

The County of Fresno maintains the largest County road system in California. The Design, Construction, and Maintenance Divisions of the Department of Public Works and Planning are responsible for the implementation of specified road and bridge improvement projects, and the maintenance and operation of 3,527 miles of County roads and 530 bridges. The primary function of the above three Divisions is to provide for maintenance, rehabilitation, and reconstruction of roads, bridges and attendant facilities as authorized by the California Streets and Highways Code and to provide for traffic safety. The three noted Divisions within the department also provide engineering and construction services for Special Districts, County Service Areas, and other County departments.

OVERVIEW

The FY 2010-11 recommended appropriations of \$75,491,359 reflects a 6% (\$4,464,423) decrease from FY 2009-10. The FY 2010-11 estimated revenues reflects a 3% (\$2,035,577) increase over FY 2009-10. Staffing is recommended at 222 positions, a decrease of 2 from the current year number of positions.

The recommended budget for FY 2010-11 includes \$25.94 million for the Road Maintenance and Operations program, which represents a 23.9% (\$5 million) increase from FY 2009-10 adopted funding levels. The increase for the Road Maintenance and Operations program is due primarily to the programming of a portion of the remaining allocation of Proposition 1B funding for road maintenance activities and contract preventative maintenance in the coming fiscal year. It is anticipated that Fresno County will receive approximately \$13.56 million in Proposition 1B funding to be programmed over the next three fiscal years. It is proposed that the majority of Proposition 1B funding be used for maintenance of the County's road system with some of the funding being allocated as matching funds for specific road and bridge construction projects during the three-year period.

The majority of remaining funding in the FY 2010-11 Recommended Budget reflects one-time funding for the Measure "C" Academy Avenue, Mountain View Avenue to Manning Avenue, project (\$4.1 million), Federal funded Manning Avenue, Crawford Avenue to Hill Avenue reconstruction project (\$3.55 million), six Safe Route to School projects (\$797,270), Congestion Management and Air Quality (CMAQ) shoulder improvements (\$945,000), three projects with various Federal funding for intersection improvements at the intersection of Maple and North Avenues (CMAQ \$149,000), Friant-Kern Canal Bridge Rail Replacement on Piedra Road (\$853,000), and Highway Safety project on Annadale Avenue 600 feet West of McDonough Avenue (\$200,000), and three Federal Bridge replacement projects at the Outside Main Canal on Bass Avenue (\$1.84 million), Kings River Bridge on Goodfellow Avenue (\$5.33 million), and Byrd Slough on Goodfellow Avenue (\$1.07 million). An appropriation of \$1.50 million is recommended for new and carryover road and bridge contract construction.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

Some of the decrease in appropriations is reflective of the completion or contract award of several large multi-year projects such as Friant Road and several phases of Academy Avenue. However, much of the overall budget still reflects an allocation of funds for specific Measure "C" and Federal Aid projects that will be awarded for construction or have significant design engineering completed in the coming fiscal year. The proposed budget includes funding from the proposed "Transportation Funding Swap" in lieu of Proposition 42 funds and the remainder of the County's Proposition 1B funding allocation, but does not include Maintenance-of-Effort (MOE) funding since it is unknown if the "Swap" funding will have the same requirement as Proposition 42. The allocation of funding considers the current unstable prices of oil products, such as asphalt concrete and liquid asphalts, and aggregate materials used in road

maintenance and new construction.

Staffing is recommended at 222 positions, a reduction of 2 from the FY 2009-10 level.

The department continues its team-based approach in seeking to identify avenues for improving service to our clients and other County departments. This includes working with other jurisdictions on projects of common interest. The use of advanced electronic and computer technology in areas such as Geographic Information Systems (GIS), Cost Accounting Management System (CAMS), and departmental budgeting are being employed.

Road Maintenance

The 2010-11 program consists of the following components:

Day Labor Rehabilitation, Specific Maintenance Projects, and

Pavement Seals and Maintenance Overlays	7.95 million
Contract Preventative Maintenance	8.13 million
Routine Road Maintenance Activities	8.61 million
Traffic Signs and Striping	<u>1.25 million</u>
Total \$25.94 million	

- A total of \$7.95 million is recommended for day labor rehabilitation and specific maintenance projects for roads. These funds will be expended for the rehabilitation of approximately 18 miles of selected lower traffic volume roads by day labor forces. Approximately \$250,000 (not included in the \$7.95 million allocation) has been budgeted for maintenance of private roads in the County Service Areas (CSAs). The CSAs will reimburse the Road Fund for all maintenance work.
- The recommended \$8.13 million for contract preventative maintenance projects will provide for the maintenance treatment of approximately 40 miles of slurry seals on residential streets, 30 miles of chip seal projects and 25 miles of asphalt concrete overlay projects.
- Pothole patching, shoulder maintenance, and other routine road maintenance activities, including culvert maintenance, storm damage repairs, tree trimming, and snow removal are recommended at \$8.61 million. The allocation of expenditure activity to the various general maintenance categories can vary in any given year. For example, in years when above average precipitation occurs, the cost for snow removal, storm response and signing, and storm damage repairs will consume more of these allocations than in normal years.
- Traffic signs and striping, including installation and maintenance of traffic signs, pavement markings, and line striping is recommended at \$1.25 million. This allocation includes funding for agreements with Caltrans for Caltrans operated traffic signals at joint State/County intersections at an annual cost of approximately \$50,000 and the City of Fresno for the maintenance of County-owned traffic signals and lighting at an annual cost of approximately \$140,000 and with a private contractor in the annual amount of \$10,000 to maintain a traffic signal and lighting installed by the State on Jayne Avenue in the Coalinga area as a condition of development for the State Hospital facility (traffic volumes entering and leaving the facility warranted a traffic signal on Jayne Avenue and since Jayne Avenue is a County road, the signal became the property of the County).
- In addition to the \$25.94 million allocation in the proposed budget for road maintenance and traffic signs and striping, there is an additional allocation of \$1.54 million for traffic safety and operations activities. This allocation provides for the preparation and review of Traffic Safety Studies to determine the need for four-way stop signs, other traffic control devices, traffic control needs, review and approval of encroachment permits for work to be done within the County road right of way, issuance of oversize load permits for County roads, and various other operational and safety roadway related activities. This allocation also includes the Traffic Census (traffic count program)

section in the Maintenance and Operations Division.

Road and Bridge Construction

- Major projects for FY 2009-10 include the Measure “C” Academy Avenue, Mountain View Avenue to Manning Avenue, project (\$4.1 million), Federal funded Manning Avenue, Crawford Avenue to Hill Avenue reconstruction project (\$3.55 million), six Safe Route to School projects (\$797,270), Congestion Management and Air Quality (CMAQ) shoulder improvements (\$945,000), three projects with various Federal funding for intersection improvements at the intersection of Maple and North Avenues (CMAQ \$149,000), Friant-Kern Canal Bridge Rail Replacement on Piedra Road (\$853,000), and Highway Safety project on Annadale Avenue 600 feet West of McDonough Avenue (\$200,000), and three Federal Bridge replacement projects at the Outside Main Canal on Bass Avenue (\$1.84 million), Kings River Bridge on Goodfellow Avenue (\$5.33 million), and Byrd Slough on Goodfellow Avenue (\$1.07 million).

Salaries and Benefits

- Salaries and Benefits represent a 7% (\$1,233,455) increase from FY 2009-10. The 40-hour Mandatory Furlough is included in this calculation. The increase is mainly the result of lowering the salary savings from 8% in FY 2009-10 to 3% in the proposed FY 2010-11 budget. The department has had a historic 8% salary savings over the last few budget years. Extra-help funding is proposed at an increase from the FY 2009-10 level and is based on projected workload. Staffing is recommended at 222 positions, a reduction of two positions from the FY 2009-2010 level.

Services and Supplies

- Services and Supplies reflect an 8% (\$4,832,078) decrease from FY 2009-10.

Recommended funding includes:

- Six federally funded bridge replacement and intersection improvement projects (\$9.44 million) at various locations.
- Preventative Maintenance contract activities (\$8.13 million).
- Academy Avenue, Mountain View Avenue to Manning Avenue, two-lane highway reconstruction project (\$4.1 million).
- Manning Avenue, Crawford Avenue to Hill Avenue, two-lane highway reconstruction project (\$3.55 million).
- Six Safe Routes to School projects, various locations (\$797,270).
- CMAQ shoulder project (\$945,000).
- Joint Traffic Signal project with City of Fresno, Bullard/Fruit (\$348,400).
- Joint project allocations for a Fresno Metropolitan Flood Control District project on Fancher Creek at McKinley Avenue (\$265,000); City of Clovis project on Gettysburg Avenue from Minnewawa Avenue to Crescent Avenue (\$120,000); and a City of Sanger project on North Avenue from Bethel Avenue to Academy Avenue (\$360,751).
- A \$4.07 million allocation in Transportation and Travel County Garage to reimburse the Fleet Services budget (8910-11) for the cost of operating and maintaining all vehicles, including construction equipment.
- An allocation for the purchase of materials used in the maintenance of roads and traffic operations, signs and striping (\$6.02 million).
- Allocations for Professional and Specialized Services (\$2.43 million) for activities performed by private firms such as street sweeping, tree trimming and removal, roadside vegetation control, and other owner operated equipment such as trucking services when needed. Also included in

Public Works & Planning – Road Fund -- 4510

this allocation are services provided by specialized and consultant service providers, such as engineering, environmental and geo-technical review, and funding for technology services, department personnel services and financial services necessary for the operation of the department.

- An allocation for rental of equipment not available from Fleet Services necessary for road maintenance (\$300,000).
- Utility payments for County traffic signals, road maintenance yard facilities, and sign shop and resident engineer field trailers (\$214,307).
- Various operational costs for the department including Security Services (\$43,219), Facility Services Rent (\$204,794), ITSD charges (\$368,783), Maintenance of Buildings and Grounds at the various road maintenance yards (\$208,300), Liability Insurance (\$378,250), Office Expense (\$78,900), PeopleSoft Charges (\$74,880), Small Tools and Instruments (\$80,850), Postage (\$20,000), Clothing/Personal Supplies (\$7,250), Household Expense (\$81,000), Mobile Communication (\$69,489), Communications (\$40,781), A-87 Cost Allocation (\$569,914), and internal department support services such as Personnel Services, Financial Services, Clerical Services, and Computer Data Services (\$1.30 million).

Other Charges

- Other Charges are recommended at \$100,000 for right-of-way acquisition for various on going projects.

Fixed Assets

(1) Scanner \$31,400 New – Cost/Labor Savings

SUMMARY OF REVENUES

- Revenues are recommended at \$73,991,359 a 3% (\$2,035,577) increase from the current year.
 - Taxes – Represents an 11% (\$866,721) decrease to reflect actual experience in the current year due to the slowing economy.
 - Licenses, Permits, and Franchises – Revenues generated through the collection of Road Privileges and Permit fees are estimated at a 17% (\$42,008) decrease based on actual receipts in the current year.
 - Use of Money and Property – Estimated at a 11% (\$49,004) decrease based on interest earnings on carryover funds and actual experience in the current year.
 - State Aid – Estimated at a 70% (\$15,331,644) increase due to the anticipated one-time allocation of Proposition 1B funding. This revenue source includes the anticipated “Transportation Funding Swap” allocation.
 - Federal Aid – Estimated at a 10% (\$1,206,897) decrease primarily due to the completion of various Federal projects.
 - Charges for Services – Estimated at a 38% (\$11,114,837) decrease based on projected Measure “C” reimbursement for right-of-way acquisition costs and road construction for the various phases of the Academy Avenue projects. Measure “C” will additionally fund 100% of all design costs for the Academy Avenue and Mountain View Avenue projects. Other design, contract administration, and construction inspection will be 100% funded for the American Avenue Landfill Projects and the Assessment District funded County Service Area No. 51 Dry Creek Water Distribution System. Entry road maintenance at the American Avenue Landfill performed by County Road crews will be 100% funded by the landfill. Road maintenance activities performed by County Road crews on County Service Area roads will be 100% reimbursed by the various

Public Works & Planning – Road Fund -- 4510

road zones receiving the maintenance service.

- Miscellaneous Revenues – Estimated at a 20% (\$3,400) increase from the current year. Revenues are generated through interest earnings on eminent domain deposits, copy sales, jury fees, and loss recovery by the County's Risk Management Division.
- Fund Balance – Estimated at an 81% (\$6,500,000) decrease from the current year. Fund Balance was estimated in 2009-10 at \$8,000,000 and is estimated at \$1,500,000 in FY 2010-11. The decrease in fund balance is the result of the completion of several multi-year construction projects and the programming of Proposition 1B funds for future fiscal year projects.

Revenues	FY 2009-10 Adopted	FY 2009-10 Estimated Actual	FY 2010-11 Recommended
Acct # - Taxes			
3043 – Local Trans. - 1/4% Sales Tax	2,543,633	2,543,633	1,676,912
3044 – Measure c - 1/2% Sales Tax	5,194,000	5,194,000	5,194,000
Total	\$ 7,737,633	\$ 7,737,633	\$ 6,870,912
Acct # - Licenses, Permits, & Franchises			
3175 – Road Privileges And Permits	242,000	390,000	199,992
Total	\$ 242,000	\$ 390,000	\$ 199,992
Acct # - Revenue from the Use of Money			
3380 – Interest	450,000	376,100	399,996
3400 – Rents and Concessions	1,000	600	2,000
Total	\$ 451,000	\$ 376,700	\$ 401,996
Acct # - Intergovernmental Revenues – State			
3460 – State-Highway Users Tax 2104	6,999,996	6,999,996	7,172,603
3461 – State-Highway Users Tax 2106	999,969	999,969	947,325
3462 – State-Highway Users Tax 2105	5,300,000	5,300,000	5,413,285
3463 – State-TCRF-Gas Sales Tax Sec 2182	8,317,404	8,317,404	9,200,000
3547 – State-TEA-21 Match and Exchange	368,000	368,000	368,000
3575 – State-Other	0	0	14,195,800
Total	\$ 21,985,369	\$ 21,985,369	\$ 37,297,013
Acct # - Intergovernmental Revenues – Federal			
4365 – Federal-Construction	11,269,187	2,610,300	10,158,106
4366 – Federal-Forest Reserve Revenue	978,000	978,862	882,184
Total	\$ 12,247,187	\$ 3,589,162	\$ 11,040,290
Acct # - Charges for Services			
4898 – Personnel Services-Non Road	500	500	500
4899 – Personnel Services-Non Road P.Y.	6,044	0	0
4910 – Plan & Engineering Services	120,000	3,000	166,500
4985 – Road & Street Services	26,845,834	6,000,000	16,210,000
5040 – Services To Other County Depts	2,123,565	1,783,117	1,604,106
5043 – Serv Other County Dept.-P.Y.	180,000	187,844	180,000
Total	\$ 29,275,943	\$ 7,974,461	\$ 18,161,106
Acct # - Miscellaneous Revenues			
5800 – Other Miscellaneous	9,600	6,466	13,000
5806 – Loss Recovery-Risk Management	7,000	1,942	7,000
5882 – Cty Emp Witness And Jury Fees	50	50	50
Total	\$ 16,650	\$ 8,458	\$ 20,050
Total Revenues	\$ 71,955,782	\$ 42,061,783	\$ 73,991,359

PENDING FACTORS

- The continued lack of a consistent, secure source of funding for road maintenance continues to impact the ability of the department to maintain the county's road system. The County has been, for many years, deferring crucial road maintenance activities. It is estimated the County currently incurs a deferred road maintenance backlog of over \$9 million per year Countywide and currently has a total road maintenance need of over \$300 million. With the current proposal for the "Transportation Funding Swap" the deferred maintenance backlog will grow by over \$15 million each year in the future.
- The "Transportation Funding Swap" eliminates Proposition 42 and Proposition 1A. The increased excise tax, Highway Users Tax Account (HUTA), on gasoline will not have the same protections from borrowing by the State as provided with Proposition 42 funds through Proposition 1A. The State will be able to borrow the HUTA funds as often as it wishes without the requirement to repay interest on the borrowing. The State currently proposes to defer the payment of 41% of the County's HUTA funding for the first nine months of FY 2010-11. The HUTA payments are made monthly and this deferral will delay the payment of approximately \$5.3 million to the County's Road Fund.
- The proposed budget contains a Proposition 1B allocation of approximately \$13.56 million for FY 2010-11; however, this allocation is dependent on the State issuing bonds for the coming fiscal year. Should the bonds not be issued the department will adjust the budget to reflect the reduced funding by deleting or reducing contract maintenance projects. Approximately \$8.86 million of the Proposition 1B funding is programmed for projects in future years since the allocation must be expended within three years of allocation. Therefore, the impact should bonds not be issued would be spread over several years.
- The County will receive approximately \$3.2 million in FY 2009-10 of federal economic stimulus transportation funding for contract road maintenance of the road system. There is currently a proposal pending at the federal level for "Stimulus II" under which the County could receive an additional approximately \$3.2 million for transportation projects. These potential funds have not been included in the upcoming budget. If Congress approves "Stimulus II" the department will amend the proposed FY 2010-11 Roads Budget to reflect the final funding amount. Since these are federal funds they can only be used on the 831 miles of County roads designated in the Federal Classified Road System so the majority of the County's 3,527 miles are not eligible for use of these funds for maintenance.

PUBLIC WORKS AND PLANNING - ROAD FUND - 4510**REGULAR SALARIES****BUDGETED POSITIONS****RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
8065	Director of Public Works & Planning	B	1	1	\$ 144,672
2318	Deputy Director of Public Works	D	1	1	129,848
1132	Engineering Technician I	1584	11	11	506,004
1140	Engineering Technician II	1773	22	22	1,274,213
1133	Senior Engineering Technician	2032	13	13	893,741
1134	Senior Engineer	2948	6	6	548,544
1105	Engineer II	2374	2	2	137,368
1137	Engineer III	2608	16	16	1,355,219
1141	Principal Engineer	3243	1	1	102,886
1145	Real Property Manager	2428	1	1	77,021
1117	Associate Real Property Agent	2016	3	3	179,363
1147	Field Survey Supervisor	2137	2	2	135,616
1148	Supervising Engineer	3243	3	3	308,659
1149	Chief of Field Surveys	2850	1	1	87,471
1150	Public Works Division Engineer	D	3	3	342,719
2255	Staff Analyst I-A	1655	1	0	0
2257	Staff Analyst III-A	2122	5	5	335,567
2294	Senior Staff Analyst	F	1	1	71,357
3110	Office Assistant II	1003	1	0	0
3080	Office Assistant III	1119	2	2	73,327
3160	Secretary IV	1378	4	4	185,309
3166	Administrative Secretary - Conf.	1490	1	1	49,642
5409	Road Equipment Operator Trainee	1002	11	11	309,781
5410	Road Equipment Operator I	1275	15	15	577,515
5415	Road Equipment Operator II	1441	63	63	2,867,599
5420	Road Maintenance Supervisor	1981	10	10	614,529
5425	Road Operations Lead Supervisor	1817	11	11	635,244
5430	Road Superintendent	2222	2	2	131,440
5445	Traffic Maintenance Supervisor	1981	1	1	62,849
5448	Traffic Equipment Operator Trainee	1002	2	2	54,914
5450	Traffic Equipment Operator I	1222	1	1	34,647
5455	Traffic Equipment Operator II	1369	6	6	257,159
5460	Traffic Operations Lead Supervisor	1703	1	1	57,596
Subtotal			224	222	\$ 12,541,819
Steno Allowance					1,040
Auto Allowance					6,180
Professional License Allowance					35,213
Bilingual Pay					2,610
Reduction 40-Hour Furlough					(239,084)
Less Salary Savings - 3%					(377,311)

TOTAL REGULAR SALARIES**\$ 11,970,467****VACANT POSITIONS RECOMMENDED FOR DELETION (Effective July 26, 2010)**

<u>JCN</u>	<u>TITLE</u>	<u>STATUS</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES & BENEFITS</u>
3080	Office Assistant II	Vacant	1003	-1	\$ 44,198
2255	Staff Analyst I-A	Vacant	1655	-1	64,846
Cost of Restoring Vacant Positions				-2	\$ 109,044

Public Works & Planning – Transit Services -- 4700

Transit Services BUDGET 4700 Transit Service					
	Actual** 2008-09	Adopted 2009-10	Recommended 2010-11	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Services and Supplies	\$ 825,276	\$ 2,884,500	\$ 2,880,254	\$ (4,246)	0%
Total Appropriations	\$ 825,276	\$ 2,884,500	\$ 2,880,254	\$ (4,246)	0%
<u>Revenues</u>					
Intergovernment Revenue-Other	\$ 825,256	\$ 2,884,500	\$ 2,880,254	\$ (4,246)	0%
Total Revenues	\$ 825,256	\$ 2,884,500	\$ 2,880,254	\$ (4,246)	0%
<u>Net County Cost</u>	\$ 20	\$ -	\$ -	\$ -	-100%
	Budgeted 2008-09	Current 2009-10	Recommended 2010-11	Increase/ Decrease	
Position Summary					-
**The column labeled Actual 2008-09 includes expenditures incurred against FY 2008-09 appropriations from July 1, 2008 through December 31, 2009.					

TRANSIT SERVICES – 4700

FUNCTION

The Transit Services budget recognizes the County's share of the Transportation Development Act Local Transportation Fund (LTF) and State Transit Assistance (STA) monies allocated directly to local transit providers from the Council of Fresno County Governments (COFCG) for transit services in unincorporated areas. The annual allocation to each agency is determined by COFCG based upon an estimate of revenue by the State Department of Finance and the population of each city and unincorporated area. The County, the City of Fresno, City of Clovis, and the Fresno County Rural Transit Agency (FCRTA) each year perform an analysis of the unincorporated area transit services and needs to determine the County's contribution of LTF and STA monies to Fresno Area Express (FAX), Clovis Transit (Roundup) and FCRTA, according to agreements between the County, the City of Fresno, the City of Clovis, and the FCRTA. Funds are also allocated by formula for social service transit services (through FCRTA, FAX, and the Fresno County Economic Opportunities Commission as the Consolidated Transportation Services Agencies) to unincorporated area residents. Three percent of the total Fresno County allocation is, by statute, allocated to the COFCG for regional transportation planning services including transit planning.

OVERVIEW

The FY 2010-11 Recommended Budget of \$2,880,254 reflects an overall decrease of less than 1% (\$4,246) from the 2009-10 Adopted Budget level. Recommended funding is based on State estimates, as refined by the County's Auditor-Controller, of FY 2010-11 sales tax revenues. The allocation to transit providers is made in September of each year through a separate Board action and is based on the most current State estimate of sales tax revenues, the adopted FCRTA budget, and actual transit use and service costs for FAX and Clovis services the previous fiscal year.

SUMMARY OF CAO RECOMMENDATIONS

Services and Supplies

- Services and Supplies reflect an overall decrease of less than 1% (\$4,246) from the FY 2009-10 Adopted Budget level and represent monies allocated directly to transit providers and for regional transportation planning.

Recommended funding includes:

- An allocation to the City of Fresno (\$1,869,519) – a 10.8% increase from the FY 2009-10 Adopted Budget for services to the unincorporated area within the Fresno urban transit service area.
- An allocation to 19 rural transit subsystems (\$632,680) – a 7% decrease from the FY 2009-10 Adopted Budget.
- An allocation for transportation social services (\$215,314) – a 30% decrease from the FY 2009-10 Adopted Budget for clients of community-based social service agencies in the unincorporated area, performed under contract by the Fresno County Economic Opportunities Commission.
- An allocation to the COFCG (\$122,729) – a 29.9% decrease from the FY 2009-10 Adopted Budget for operation of the Regional Transportation Planning Agency pursuant to the Transportation Development Act of 1972.

Public Works & Planning – Transit Services -- 4700

- An allocation to the City of Clovis (\$40,012) – a 30.8% increase from the FY 2009-10 Adopted Budget for paratransit services to the unincorporated area of Tarpey Village.

SUMMARY OF REVENUES

- Other Governmental Aid revenues of \$2,880,254 reflect an overall decrease of less than 1% (\$4,246) from the 2009-10 Adopted Budget level and represent the County's share of the Local Transportation Funds and State Transit Assistance Funds allocated under formula by COFCG.

Revenues	FY 2009-10 Adopted	FY 2009-10 Estimated Actual	FY 2010-11 Recommended
Acct # -Intergovernmental Revenues – Other			
4841 – Other Governmental Agencies	2,884,500	2,884,500	2,880,254
Total	\$ 2,884,500	\$ 2,884,500	\$ 2,880,254
Total Revenues	\$ 2,884,500	\$ 2,884,500	\$ 2,880,254

PENDING FACTOR

- It appears that no STA funding will be available to local agencies in FY 2010-11. The future availability of STA funding is also in serious question. LTF funding should be sufficient to meet these allocation levels in the foreseeable future, even without STA funding. However, the funds remaining after these allocations are made, which would have gone to County Streets and Roads, will be significantly less than has been available in recent years.

Public Works & Planning – Grants -- 5512

Public Works & Planning-Grants BUDGET 5512 General Fund					
	Actual** 2008-09	Adopted 2009-10	Recommended 2010-11	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Services and Supplies	\$ 3,428,261	\$ 8,818,260	\$ 8,341,408	\$ (476,852)	-5%
Other Charges	781,360	2,006,844	2,163,410	156,566	8%
General Fixed Assets	-	230,000	-	(230,000)	-100%
Total Appropriations	\$ 4,209,621	\$ 11,055,104	\$ 10,504,818	\$ (550,286)	-5%
<u>Revenues</u>					
Intergovernment Revenues - St	\$ 1,578,288	\$ 3,472,247	\$ 2,109,558	\$ (1,362,689)	-39%
Intergovernment Rev-Federal	1,970,511	6,782,857	7,395,260	612,403	9%
Miscellaneous Revenues	660,822	800,000	500,000	(300,000)	-38%
Other Financing Sources	-	-	500,000	500,000	100%
Total Revenues	\$ 4,209,621	\$ 11,055,104	\$ 10,504,818	\$ (550,286)	-5%
<u>Net County Cost</u>	\$ 0	\$ -	\$ -	\$ -	0%
	Budgeted 2008-09	Current 2009-10	Recommended 2010-11	Increase/ Decrease	
Position Summary					-
**The column labeled Actual 2008-09 includes expenditures incurred against FY 2008-09 appropriations from July 1, 2008 through December 31, 2009.					

PUBLIC WORKS & PLANNING - GRANTS – 5512

FUNCTION

This budget contains funds for planning and implementing the federal HOME Investment Partnerships Program (HOME), and the Department's smaller housing and other grants. Additionally, this budget includes the Housing Energy Efficiency Program, Community Development Block Grant-Recovery Act (CDBG-R), California Integrated Waste Management Board Used Oil Recycling Program, the Department of Conservation Beverage Container Recycling Program, the State Tire/Cleanup Amnesty Grant, the Department of Conservancy Beverage Container Recycling Grant, the Shaver Lake Launch Ramp Grant, Coalinga-Huron Sports Complex, Lost Lake Master Plan, and the Safe Drinking Water State Revolving Fund.

OVERVIEW

The FY 2009-10 Recommended Budget of \$10,504,818 reflects an 5% (\$550.286) decrease in appropriations and revenues from the FY 2009-10 Adopted Budget based on decreased amount of new grant funds. There is no net County cost associated with this budget.

SUMMARY OF CAO RECOMMENDATIONS

Federal HOME Grant Program

Grant Funds: \$6,381,539 Misc Revenue: \$500,000 County Match: None

The federal HOME Investment Partnerships Program (HOME) grant provides funds for housing rehabilitation loans, homebuyer loans for home ownership, and loans for affordable housing development projects in the eight partner cities and the unincorporated areas.

Services and Supplies

- Services and Supplies are budgeted at \$6,881,539.

Recommended funding includes:

- Federal HOME grant funds and miscellaneous revenue derived from repayments of existing loans made to homeowners.

Housing Energy Efficiency Program

Grant Funds: \$500,000 County Match: None

This new program will be developed and implemented during FY 2010-11 to provide energy efficiency improvements to eligible housing units. The program is intended to have positive economic impacts to the local economy along with the physical housing and energy improvements. Funding for this program is available from the re-appropriation of Federal Rental Rehabilitation Grant Program loan repayments.

Services and Supplies

- Services and Supplies are budgeted at \$500,000.

Recommended funding includes:

- \$500,000 appropriated from the Rental Rehabilitation Program housing loan repayments fund.

CDBG-R

Grant Funds: \$1,013,721 County Match: None

These Federal grant funds are awarded based on the amount of affordable housing developed in the unincorporated area, and are used to fund economic development/infrastructure projects in the

unincorporated areas.

Services and Supplies

- Services and Supplies are budgeted at \$100,000.

Recommended funding includes:

- Federal grant funds for staff in Org 7205 administering the CDBG-R grant.

Other Charges

- Contributions-Other Agencies is budgeted at \$913,721.

Recommended funding includes:

- Federal HUD grant funds for three projects in progress.

California Integrated Waste Management Board Used Oil Grant

Grant Funds: \$125,473 County Match: None

Provides funds to create and maintain private sector certified used oil collection centers, to continue implementation of the classroom program targeting high school students, and to expand public information programs for promoting proper disposal and recycling of used motor oil and used oil filters. Cal Recycle has reduced grant funds for the 15th cycle by 26% from FY 2009-10.

Services and Supplies

- Recommended Budget will allow staff to continue to provide the above noted services.

Recommended funding includes:

- California Department of Resources, Recycling and Recovery grant funding.

2010-11 Tire/Cleanup Amnesty

Grant Funds: \$165,822 County Match: None

Provides funds to offset waste tire clean-up costs in the rural areas of the County and to conduct waste tire amnesty drop-off events. Tires collected during clean-up activities and the amnesty events will be transported by a licensed tire recycler to be recycled into reuse products.

Services and Supplies

- Recommended budget will allow staff to continue to provide the above noted services.

Recommended funding includes:

- California Department of Resources, Recycling and Recovery grant funding.

Department of Conservation Beverage Container Recycling Grant

Grant Funds: \$25,695 County Match: None

Provides funds to use for public education for promoting beverage container recycling and/or litter clean-up activities. Cal Recycle has reduced grant funds for FY 2010-11 by 97%. Funding for programs is currently under review.

Services and Supplies

- Recommended Budget will allow staff to continue to provide the above noted services.

Recommended funding includes:

- California Department of Resources, Recycling and Recovery grant funding for the year's recycling and clean-up activities.

Shaver Lake Launch Ramp

Grant Funds: \$312,000 County Match: None

Funds are provided by Wildlife Conservation Board and Sierra Marina Inc. and are used to fund the replacement of the County owned Shaver Lake launch dock.

Services and Supplies

- Recommended Budget will allow staff to continue with the project.

Recommended funding includes:

- Wildlife Conservation Board and Sierra Marina Inc funding provided to complete project.

Coalinga-Huron Sports Complex

Grant Funds \$800,000 County Match None

Funds are provided by Proposition 40 2002 Park Bond, through the Roberti-Z'Berg per capita program and are used to fund the construction of a Youth-Sports Complex for the Coalinga-Huron Recreation and Park District.

Other Charges

- Recommended Budget will allow staff to continue with the project.

Recommended funding includes:

- Proposition 40 2002 Park Bond funding provided to complete project.

Lost Lake Park Master Plan

Grant Funds \$230,568 County Match None

The Lost Lake Park Master Plan is fully funded by a San Joaquin River Conservancy grant. The plan will provide a blueprint for the future improvement and development of the lake. The plan will be based on the desires of the community and is scheduled to meld seamlessly with the development of the larger San Joaquin River Parkway.

Services and Supplies

- Recommended Budget will allow staff to continue with the project.

Recommended funding includes:

- Funding by a San Joaquin River Conservancy grant provided to complete project.

SRF CSA 49

Grant Funds \$450,000 County Match None

The Safe Drinking Water State Revolving Fund (SRF) will be used to upgrade the surface water treatment and distribution system at CSA 49.

Other Charges

- Recommended budget will allow staff to continue with the project.

Recommended funding includes:

- Safe Drinking Water State Revolving Fund funding provided to complete project.

Salaries and Benefits

- The work effort required to implement these grant programs is provided primarily by staff in the Community Development Block Grant, budget (7205) and Public Works and Planning budget (9140)

Public Works & Planning – Grants -- 5512

and 7910).

Recommended funding includes:

- State and Federal grant programs.

Services and Supplies

- Recommended funding represents a decrease of 5% (\$476,852) from FY 2009-10.

Recommended funding includes:

- Various State and Federal grant programs.

Other Charges

- Recommended funding represents an increase of 8% (\$156,566) over FY 2009-10
- Recommended funding includes the State's Roberti-Z'berg Harris Per Capita Grants, Safe Drinking Water State Revolving Fund, and Safe Drinking Water Bond Law of 1988.

SUMMARY OF REVENUES

- Revenues are recommended at \$10,504,818, a 5% (\$550,286) decrease from FY 2009-10.
- State Aid – Estimated at a decrease of 39% (\$1,362,689) based on the Safe Drinking Water State Revolving Fund and the Safe Drinking Water Bond Law of 1988 grants.
- Federal Aid – Estimated at an increase of 9% (\$612,403) due to the re-budgeting of the new CDBG-R grant, which was added last year mid-year and will continue into FY 2010-11.
- Miscellaneous Revenues – Estimated at a decrease of 38% (\$300,000) from the FY 2009-10 program year.
- Other Financing Sources – Estimated increase of \$500,000 from FY 2009-10 due to transfer of funds from the Rental Rehab Trust Fund.

Revenues	FY 2009-10 Adopted	FY 2009-10 Estimated Actual	FY 2010-11 Recommended
Acct # - Intergovernmental Revenues – State			
3546 – State Aid Construction	1,041,512	1,041,512	1,250,000
3575 – State - Other	2,430,735	2,430,735	859,558
Total	\$ 3,472,247	\$ 3,472,247	\$ 2,109,558
Acct # - Intergovernmental Revenues – Federal			
4380 – Federal - Other	6,782,857	6,782,857	7,395,260
Total	\$ 6,782,857	\$ 6,782,857	\$ 7,395,260
Acct # - Miscellaneous Revenues			
5885 – HOME Program Income	800,000	800,000	500,000
Total	\$ 800,000	\$ 800,000	\$ 500,000
Acct # - Other Financing Sources			
5959 – Transfer from Trust Fund	0	0	500,000
Total	\$ 0	\$ 0	\$ 500,000
Total Revenues	\$ 11,055,104	\$ 11,055,104	\$ 10,504,818

Public Works & Planning – Community Development Block Grant -- 7205

Community Develop Block Grant BUDGET 7205 General Fund					
	Actual** 2008-09	Adopted 2009-10	Recommended 2010-11	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 1,636,631	\$ 1,907,111	\$ 1,882,855	\$ (24,256)	-1%
Services and Supplies	1,224,198	2,418,292	2,393,355	(24,937)	-1%
Other Charges	1,812,183	6,391,025	5,251,096	(1,139,929)	-18%
General Fixed Assets	-	107,450	100,000	(7,450)	-7%
Total Appropriations	\$ 4,673,012	\$ 10,823,878	\$ 9,627,306	\$ (1,196,572)	-11%
<u>Revenues</u>					
Intergovernment Rev-Federal	\$ 3,287,745	\$ 8,948,967	\$ 8,476,079	\$ (472,888)	-5%
Charges For Services	29,623	-	-	-	-100%
Miscellaneous Revenues	832,035	1,445,002	605,000	(840,002)	-58%
Intrafund Revenue	523,609	429,909	546,227	116,318	27%
Total Revenues	\$ 4,673,012	\$ 10,823,878	\$ 9,627,306	\$ (1,196,572)	-11%
<u>Net County Cost</u>	\$ (0)	\$ -	\$ -	\$ -	-100%
	Budgeted 2008-09	Current 2009-10	Recommended 2010-11	Increase/ Decrease	
Position Summary	19	19	19	-	0%
**The column labeled Actual 2008-09 includes expenditures incurred against FY 2008-09 appropriations from July 1, 2008 through December 31, 2009.					

COMMUNITY DEVELOPMENT BLOCK GRANT – 7205

FUNCTION

This budget contains the federal Community Development Block Grant (CDBG) funds administered by the Community Development Division of the Department of Public Works and Planning. The annual application for the County's Urban County CDBG entitlement grant funds, which is approved by the Board of Supervisors and submitted to HUD, details how the funds will be spent. These grant funds are used to develop and implement a variety of projects and programs to improve low- and moderate-income neighborhoods throughout Fresno County and eight participating cities. The Community Development staff in this budget administers a variety of housing and community development activities necessary to implement the County's Consolidated Plan, Housing Element, and the Economic Development Strategy and Economic Element of the General Plan. Community Development Block Grant staff also administer other housing grant funds for affordable housing development, housing rehabilitation and homebuyer assistance. The Community Development Manager also serves as the Director of Tourism and designated Division staff carries out tourism activities to implement the County's Tourism Master Plan. The department's tourism funds are budgeted in unit 4360.

OVERVIEW

The FY 2010-11 Recommended Budget of \$9,627,306 reflects a 11% (\$1,196,572) decrease in appropriations and revenues from the FY 2009-10 adopted budget.

The County's federal CDBG allocation for the FY 2010-11 budget year will be \$4,302,331, an increase of 8% (\$322,095) over FY 2009-10, which is consistent with the overall funding for the program set by Congress. The recommended budget funds the five current unincorporated area Community Development programs which include public facility and infrastructure improvement projects, housing rehabilitation (HARP), commercial rehabilitation (FACE), community-based social services, and the Sheriff's Area Based Policing program. This budget also includes CDBG funding which is provided as grants to the eight cities participating in the County's CDBG Program. Staffing is recommended at 19 positions.

SUMMARY OF CAO RECOMMENDATIONS

Salaries and Benefits

- Appropriations of \$1,882,855 represent a 1% (\$24,256) decrease from FY 2009-10 in employee Salaries and Benefits, due to reductions in Extra-Help and Overtime. Recommended number of positions is the same as the previous year.

Recommended funding includes:

- A total of \$1,127,498 for salaries for the 19 existing staff (including required salary savings), and \$50,000 for extra-help staff related to continuing programs.

Services and Supplies

- Services and Supplies represent a 1% (\$24,937) decrease from FY 2009-10.

Recommended funding includes:

- Appropriations totaling \$381,948 for the Housing Assistance Rehabilitation Program (HARP) for new housing rehabilitation loans. Federal HOME grant funds in the Public Works and Planning Grants budget (5512) continue to augment the housing rehabilitation funds appropriated in this budget and also provide for homebuyer assistance and affordable housing development loans.
- A total of \$645,349 appropriated for FY 2010-11 County public service activities, including the

Public Works & Planning – Community Development Block Grant -- 7205

community-based social service agencies (\$176,749) and the Sheriff's Area Based Policing program (\$468,600).

- Appropriations totaling \$523,892 for new public facility and infrastructure projects in the unincorporated area.

Other Charges

- Other Charges represent a 18% (\$1,139.929) decrease from FY 2009-10 due to a decrease in carryover funds for multi-year activities in progress.

Recommended funding includes:

- Recommended funding for FY 2010-11 will provide for an estimated seven new public facility and infrastructure improvement projects for the County, cities, and districts, most of which are multi-year projects.

Fixed Assets

Land \$100,000 Affordable Housing Program – Potential Acquisition of Property Under Foreclosure; Lien Held by County

SUMMARY OF REVENUES

- Revenues are recommended at \$9,627,306, an 11% (\$1,196,572) decrease from FY 2009-10, due to a decrease in housing loan repayments as fewer homes are sold and paid off, and due to a one-time loan repayment due during FY 2009-10 from the redevelopment agency.
- Federal Aid – Estimated at a decrease of 5% (\$472.888) from the current year. Includes committed but unexpended CDBG funds of \$4,173,748 for activities in progress, and the new federal CDBG grant allocation of \$4,305,331.
- Miscellaneous Revenues – Estimated at a 58% (\$840,002) decrease due to the decrease in loan repayments described above.
- Intrafund Revenues – Estimated at a 27% (\$116,318) increase from FY 2009-10 due to increased revenue available from housing grants budgeted in Org 5512.

Revenues	FY 2009-10 Adopted	FY 2009-10 Estimated Actual	FY 2010-11 Recommended
Acct # - Intergovernmental Revenues – Federal			
4390 – Federal Aid - Comm Dev Block Grant	8,948,967	8,948,967	8,476,079
Total	\$ 8,948,967	\$ 8,948,967	\$ 8,476,079
Acct # - Miscellaneous Revenues			
5800 – Other Miscellaneous	5,000	5,000	5,000
5888 – Community Development Repayments	1,440,002	600,000	600,000
Total	\$ 1,445,002	\$ 605,000	\$ 605,000
Acct # - Intrafund			
5990 – Interfund Revenue	429,909	500,000	546,227
Total	\$ 429,909	\$ 500,000	\$ 546,227
Total Revenues	\$ 10,823,878	\$ 10,053,967	\$ 9,627,306

Neighborhood Stabilization Program -- 7208

Neighborhood Stabilization Prog					
BUDGET 7208					
General Fund					
	Actual** 2008-09	Adopted 2009-10	Recommended 2010-11	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 16,435	\$ 96,081	\$ 97,357	\$ 1,276	1%
Services and Supplies	134,210	11,506,103	7,875,210	(3,630,893)	-32%
Total Appropriations	\$ 150,645	\$ 11,602,184	\$ 7,972,567	\$ (3,629,617)	-31%
<u>Revenues</u>					
Intergovernment Rev-Federal	\$ 130,733	\$ 6,877,184	\$ -	\$ (6,877,184)	-100%
Miscellaneous Revenues	-	4,725,000	7,972,567	3,247,567	69%
Total Revenues	\$ 130,733	\$ 11,602,184	\$ 7,972,567	\$ (3,629,617)	-31%
<u>Net County Cost</u>	\$ 19,911	\$ -	\$ -	\$ -	-100%
	Budgeted 2008-09	Current 2009-10	Recommended 2010-11	Increase/ Decrease	
Position Summary					-
**The column labeled Actual 2008-09 includes expenditures incurred against FY 2008-09 appropriations from July 1, 2008 through December 31, 2009.					

NEIGHBORHOOD STABILIZATION PROGRAM – 7208

FUNCTION

The Neighborhood Stabilization Program (NSP) is a federal grant program launched in 2009, which provides funds for the County to purchase foreclosed and abandoned homes, rehabilitate them as necessary, and then resell them to eligible homebuyers in areas of greatest need throughout the County and eight partner cities, including also the provision of mortgage assistance as necessary. This Org contains the County's allocation of NSP funds along with the proceeds of resale which must be reused for this same purpose during the life of the program. NSP is administered primarily by staff in the Community Development Block Grant Org 7205, with the assistance of designated extra help included in this Org 7208.

OVERVIEW

The FY 2010-11 Recommended Budget of \$7,972,567 reflects a 31% (\$3,629,617) decrease in appropriations and revenue over the FY 2009-10 budget. This decrease is because the original NSP grant funds were all expended in the previous year and the program is now continuing operations through the proceeds of resale of properties (program income). There is no net County cost as NSP is funded by the federal grant and program income, which must be reused for grant purposes for the life of the program. There are no permanent staffing in this Org, but an amount of \$97,357 has been appropriated to pay for two extra-help housing loan staff who assist with carrying out the program.

SUMMARY OF CAO RECOMMENDATIONS

Salaries and Benefits

- Salaries and Benefits, recommended at \$97,357, represent a 1% (\$1,276) increase over FY 2009-10. There are only two extra-help positions working full-time on NSP and included in this Org.

Services and Supplies

- Services and Supplies, recommended at \$7,875,210, represents a 32% (\$3,630,893) decrease from FY 2009-10 primarily due to the appropriation of only anticipated program income revenue from the resale of foreclosed properties acquired through the program. The NSP grant funds were all expended in the previous year. Program income must be reused for grant purposes for the life of the program.

SUMMARY OF REVENUES

- Revenues are recommended at \$7,972,567 and reflect a 31% (\$3,629,617) decrease from the FY 2009-10.
 - Intergovernmental Revenue-Federal – Reflects a 100% (\$6,877,184) decrease resulting from the expenditure of NSP grant funds during FY 2009-10.
 - Miscellaneous Revenues (\$7,972,567) – Reflects a 69% (\$3,247,567) increase from FY 2009-10. This is the anticipated program income from the resale of foreclosed properties is reallocated and appropriated for reuse in accordance with grant regulations.

Neighborhood Stabilization Program -- 7208

Revenues	FY 2009-10 Adopted	FY 2009-10 Estimated Actual	FY 2010-11 Recommended
Acct # - Intergovernmental Revenues – Federal			
4390 – Federal -Aid-Comm Dev Block Grant	6,877,184	6,877,184	0
Total	\$ 6,877,184	\$ 6,877,184	\$ 0
Acct # - Miscellaneous Revenues			
5800 – Other Miscellaneous	4,725,000	4,725,000	7,972,567
Total	\$ 4,725,000	\$ 4,725,000	\$ 7,972,567
Total Revenues	\$ 11,602,184	\$ 11,602,184	\$ 7,972,567

Public Works & Planning – Community Redevelopment -- 7540

Community Redevelopment BUDGET 7540 Special Revenue Fund					
	Actual** 2008-09	Adopted 2009-10	Recommended 2010-11	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Services and Supplies	\$ 15,350	\$ 14,550	\$ 31,525	\$ 16,975	117%
Other Financing Uses	22,711	46,000		(46,000)	-100%
Total Appropriations	\$ 38,061	\$ 60,550	\$ 31,525	\$ (29,025)	-48%
<u>Revenues</u>					
Taxes	\$ 151,016	\$ 150,000	\$ -	\$ (150,000)	-100%
Rev From Use of Money & Prop	22,818	26,000	-	(26,000)	-100%
Total Revenues	\$ 173,834	\$ 176,000	\$ -	\$ (176,000)	-100%
<u>Revenues (Over)/Under Expenditures</u>	\$ (135,773)	\$ (115,450)	\$ 31,525	\$ 146,975	-127%
Increase/(Decrease) Fund Balance	135,773	115,450	(31,525)	(146,975)	-127%
<u>Budgetary Balance</u>	\$ -	\$ -	\$ -	\$ -	
	Budgeted 2008-09	Current 2009-10	Recommended 2010-11	Increase/ Decrease	
Position Summary					-
**The column labeled Actual 2008-09 includes expenditures incurred against FY 2008-09 appropriations from July 1, 2008 through December 31, 2009.					

PUBLIC WORKS & PLANNING - COMMUNITY REDEVELOPMENT – 7540

FUNCTION

The Board of Supervisors established the Community Redevelopment budget on June 13, 1995, to comply with the requirements of State law and provide funding for redevelopment activities within the unincorporated areas of Fresno County. The Board of Supervisors serves as the Board of Directors of the Fresno County Redevelopment Agency. Functions funded in this budget include the implementation of the Redevelopment Agency administrative functions and implement of the Friant Redevelopment Plan, which is to provide needed public improvements; implement design standards; and a provision of low and moderate-income housing funds as required by law; encouraging rehabilitation and repair of deteriorated structures; to increase housing and employment opportunities; and an expanded sales and property tax base.

OVERVIEW

The FY 2010-11 Recommended Budget of \$31,525 reflects a 48% (\$29,025) decrease in appropriations and a 100% decrease in revenues from the FY 2009-10 Adopted Budget. The primary element of the Community Redevelopment work program was the potential development of a community sewer system for the Friant Redevelopment Area, however sufficient tax increment was never collected to fund such a large and costly endeavor. Funding will allow staff to continue administrative efforts to wind down the Redevelopment Agency operations as it is set to expire in December, 2012. Funding is also available in an amount of approximately \$296,250 for housing rehabilitation in the Friant Redevelopment Area in accordance with the adopted Redevelopment Plan. The Friant Redevelopment Area is the only County redevelopment area currently approved by the Board of Supervisors.

SUMMARY OF CAO RECOMMENDATIONS

Services and Supplies

- Services and Supplies represent a 117% (\$16,975) increase from the current year.

Recommended funding includes:

- The recommended funding will provide for the required legal and financial accounting and audits for the Redevelopment Agency by staff in the Auditor's Office and County Counsel, and implementation of the Redevelopment Plan by staff in the Department of Public Works and Planning.

Other Financing Uses

- Other Financing Uses represents a 100% (\$46,000) decrease from the current year.

Recommended funding includes:

- Under State Redevelopment law, a minimum of 20% of tax increment revenue must be set aside for low- and moderate-income housing. No tax increment is budgeted for FY 2010-11 because no tax increment is currently being collected.

SUMMARY OF REVENUES

- Recommended revenues reflect a 100% decrease from the FY 2009-10 funding level, resulting in a \$31,525 decrease in fund balance.
- Taxes – Tax increment revenues are estimated at a 100% decrease over FY 2009-10, as no tax increment is currently being collected.

Public Works & Planning – Community Redevelopment -- 7540

- Use of Money & Property – Estimated at a 100% decrease from FY 2009-10; represents interest earnings on accumulated funds

Revenues	FY 2009-10 Adopted	FY 2009-10 Estimated Actual	FY 2010-11 Recommended
Acct # - Taxes			
3006 – Redevl Tax Increment Reimb.	150,000	3,767	0
Total	\$ 150,000	\$ 3,767	\$ 0
Acct # - Revenue from the Use of Money			
3380 – Interest	26,000	8,000	0
Total	\$ 26,000	\$ 8,000	\$ 0
Total Revenues	\$ 176,000	\$ 11,767	\$ 0

PENDING FACTORS

- The Redevelopment Plan is scheduled to expire in December 2012. The ongoing costs for the remaining required operations of the Redevelopment Agency will require the Board's approval of a loan (under development) from the General Fund to the Redevelopment Agency that would enable tax increment to be collected to repay the loan upon expiration of the term of the Agency.
- The requested budget includes zero revenues because the RDA is not currently eligible to receive tax increments. The RDA will be eligible for tax increments if and when the Board approves a loan to the RDA.

Parks & Grounds -- 7910

Parks And Grounds BUDGET 7910 General Fund					
	Actual** 2008-09	Adopted 2009-10	Recommended 2010-11	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 2,266,427	\$ 1,723,364	\$ 1,660,232	\$ (63,132)	-4%
Services and Supplies	1,485,104	1,178,817	974,938	(203,879)	-17%
Other Charges	992	1,250	1,274	24	2%
Total Appropriations	\$ 3,752,523	\$ 2,903,431	\$ 2,636,444	\$ (266,987)	-9%
<u>Revenues</u>					
Rev From Use of Money & Prop	\$ 17,925	\$ 14,750	\$ 27,200	\$ 12,450	84%
Intergovernmental - Other		330,000	-	\$ (330,000)	-100%
Charges For Services	1,006,685	924,342	957,506	33,164	4%
Miscellaneous Revenues	9,026	-		-	
Intrafund Revenue	144,459	217,133	218,438	1,305	1%
Total Revenues	\$ 1,178,095	\$ 1,486,225	\$ 1,203,144	\$ (283,081)	-19%
<u>Net County Cost</u>	\$ 2,574,428	\$ 1,417,206	\$ 1,433,300	\$ 16,094	1%
	Budgeted 2008-09	Current 2009-10	Recommended 2010-11	Increase/ Decrease	
Position Summary	31	26	20	(6)	
**The column labeled Actual 2008-09 includes expenditures incurred against FY 2008-09 appropriations from July 1, 2008 through December 31, 2009.					

PARKS AND GROUNDS – 7910

FUNCTION

The Parks and Grounds Maintenance Section of the Resources Division of the Department of Public Works and Planning operates and maintains all regional County parks, campgrounds, fishing areas, Veterans Liberty Cemetery, and the County Cemetery. Additionally, the grounds for many County facilities, including the 10th Street Juvenile Justice Campus, Courthouse Park, County Service Areas, and University Medical Center campus are cared for by this section of the department. Parks and Grounds also maintains scenic drives along Kearney Boulevard and Van Ness Boulevard. Additionally the section maintains the landscape at American Avenue and Southeast Regional landfills. The section also administers the Fish and Game Propagation Fund and State grants, including the 2000 Parks Bond, 2002 Parks Bond, Department of Boating and Waterways, and Wildlife Conservation Board grants. The section also provides staff support to the Historic Parks Advisory Committee and the Recreation and Wildlife Commission.

OVERVIEW

The FY 2010-11 recommended appropriations of \$2,636,444 reflects a 9% (\$266,987) decrease from FY 2009-10. The FY 2010-11 estimated revenues of \$1,203,144 reflects a 19% (\$283,081) decrease from FY 2009-10. Staffing is recommended at 20 positions, and reflects a 23% (6) decrease in positions from the FY 2009-10 Adopted Budget.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

The decrease in staff hours will result in significant reductions in service levels to all County parks and grounds areas and require seasonal closures of lower use parks such as Los Gatos, Mineral Springs, Skaggs, Laton, Winton and Choinumni. Services affected in all parks will be visual in turf maintenance, tree and shrub maintenance, facilities (restroom cleanliness and supplies) graffiti abatement and litter removal.

Salaries and Benefits

- Salaries and Benefits represent a 4% (\$63,132) decrease from FY 2009-10, primarily due to a reduction in positions.

Recommended funding includes:

- Twenty permanent staff of which 11 are funded by other divisions or departments and 9 are funded by a mix of net County cost, vehicle entrance fees, and rental fees.
- Extra-Help in the amount of \$168,504, an increase of \$137,977 over FY 2009-10 in order to capture as much vehicle entrance revenue as possible during the fee season and provide seasonal maintenance.

Services and Supplies

- Services and Supplies reflect a 17% (\$203,879) decrease from FY 2009-10, primarily due to an overall reduction to Services and Supplies accounts. All backup fleet equipment has been turned in and only a minimal amount of equipment will be used for services in FY 2010-11. Minimal monies have been retained for building or equipment repair and maintenance

Parks & Grounds -- 7910

Recommended funding includes:

- An allocation of \$8,266 to the Historical Parks Society for upkeep of the Kearney mansion, which represents a decrease of 13% (\$1,234).

Other Charges

- Other Charges reflect a 2% (\$24) increase from FY 2009-10.

Recommended funding includes:

- Mandated fees for China Creek Water District and Mosquito Abatement

SUMMARY OF REVENUES

- Revenues are recommended at \$1,203,144, a 19% (\$283,081) decrease from FY 2009-10.
 - Use of Money and Property – Represents an 84% (\$12,450) increase from the FY 2009-10 adopted amount.
 - Charges for Services – Represents a 4% (\$33,164) increase from the FY 2009-10 adopted amount.
 - Intrafund Revenues – Represents a 1% (\$1,305) increase in charges for landscape maintenance for County facilities on the University Medical Center campus and other user departments.
 - Intergovernmental-Other – Represents a 100% (\$330,000) decrease from the FY 2009-10 Adopted Budget.

Revenues	FY 2009-10 Adopted	FY 2009-10 Estimated Actual	FY 2010-11 Recommended
Acct # - Revenue from the Use of Money			
3400 – Rents and Concessions	27,200	27,200	27,200
Total	\$ 27,200	\$ 27,200	\$ 27,200
Acct # -Intergovernmental Revenues – Other			
3591 – TRF FM Indian Gaming TF	330,000	330,000	0
Total	\$ 330,000	\$ 330,000	\$ 0
Acct # - Charges for Services			
5040 – Service to Other Depts.	673,342	673,342	674,506
5055 – Park and Rec Fees	251,000	251,000	283,000
Total	\$ 924,342	\$ 924,342	\$ 957,506
Acct # - Intrafund			
5990 – Intrafund Rev.	217,133	217,133	218,438
Total	\$ 217,133	\$ 217,133	\$ 218,438
Total Revenues	\$ 1,498,675	\$ 1,498,675	\$ 1,203,144

PARKS AND GROUNDS - 7910**REGULAR SALARIES****BUDGETED POSITIONS****RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS CURRENT</u>	<u>RECOMMENDED</u>	<u>RECOMMENDED SALARIES</u>
3080	Office Assistant III	1119	1	1	\$ 37,297
5215	Parks Groundskeeper I	870	3	0	0
5220	Parks Groundskeeper II	1000	2	0	0
5221	Parks Groundskeeper III	1139	14	14	506,079
5235	Parks Maintenance Worker	1346	2	1	42,700
5240	Senior Parks Groundskeeper	1462	1	1	49,462
5241	Parks Services Supervisor	1568	2	2	99,441
5244	Tree Trimmer II	1244	1	1	39,463
Subtotal			26	20	\$ 774,442
	Bilingual Pay				1,204
	Less 40-Hour Furlough				(14,893)
	Less Salary Savings 3%				(23,233)
TOTAL REGULAR SALARIES					\$ 737,520

VACANT POSITIONS RECOMMENDED FOR DELETION (Effective July 26, 2010)

<u>JCN</u>	<u>TITLE</u>	<u>STATUS</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES & BENEFITS</u>
5215	Parks Groundskeeper I	Vacant	870	-3	\$ 116,074
	Cost of Restoring Vacant Positions			-3	\$ 116,074

FILLED POSITIONS RECOMMENDED FOR DELETION (Effective June 28, 2010)

<u>JCN</u>	<u>TITLE</u>	<u>STATUS</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES & BENEFITS</u>
5220	Parks Groundskeeper II	Filled	1000	-2	\$ 94,935
5235	Parks Maintenance Worker	Filled	1346	-1	66,241
	Cost of Restoring Filled Positions			-3	\$ 161,176

Juvenile Justice Campus – Public Works Operations & Maintenance -- 9030

JJC-Public Works Op & Maint BUDGET 9030 General Fund					
	Actual** 2008-09	Adopted 2009-10	Recommended 2010-11	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Services and Supplies	\$ 512,161	\$ 402,085	\$ 232,459	\$ (169,626)	-42%
Total Appropriations	\$ 512,161	\$ 402,085	\$ 232,459	\$ (169,626)	-42%
<u>Revenues</u>					
Residual Equity Transfers (In)	\$ 68,694	\$ -	\$ -	\$ -	-100%
Intrafund Revenue	-	43,937	14,608	(29,329)	-67%
Total Revenues	\$ 68,694	\$ 43,937	\$ 14,608	\$ (29,329)	-67%
<u>Net County Cost</u>	\$ 443,467	\$ 358,148	\$ 217,851	\$ (140,297)	-39%
	Budgeted 2008-09	Current 2009-10	Recommended 2010-11	Increase/ Decrease	
Position Summary					
**The column labeled Actual 2008-09 includes expenditures incurred against FY 2008-09 appropriations from July 1, 2008 through December 31, 2009.					

JUVENILE JUSTICE CAMPUS - PUBLIC WORKS OPERATIONS & MAINTENANCE – 9030

FUNCTION

The Department of Public Works and Planning is responsible for the maintenance and operations of the water and wastewater systems, as well as the landscaping and irrigation systems, at the newly constructed Juvenile Justice Campus (JJC) located at American Avenue and Highway 99. In addition, the department will be maintaining the storm drainage system and basin. The department's responsibilities include testing water and wastewater for compliance with state requirements, and daily operations and maintenance of equipment. The water system is currently being operated and maintained by a contract operator, California Water Services.

OVERVIEW

The FY 2010-11 Recommended Budget of \$232,459 reflects a 42% (\$169,626) decrease in appropriations from FY 2009-10. The FY 2010-11 estimated revenues of \$14,608 reflects a 67% (\$29,329) decrease from FY 2009-10. The recommended budget includes collection of estimated revenue from the State for their proportionate share of maintenance services at JJC.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

Upon the completion of the new JJC, the County was responsible for the maintenance and operation of the facility. The Department of Public Works and Planning was directed by the Board of Supervisors to administer and maintain the water, wastewater, and landscaping systems as well as the streets and storm drainage system at the campus.

The outside contract for landscape maintenance will be terminated at the end of FY 2009-10 to save money. The landscape maintenance will be performed by Parks extra-help staff utilizing adult offenders.

Services and Supplies

- Services and Supplies are recommended at \$232,459 for the FY 2010-11. This represents a 42% (\$169,626) decrease from FY 2009-10.

SUMMARY OF REVENUES

- Intrafund Revenue is budgeted at a decrease of 67% (\$29,329) which reflects the State's proportionate share (\$14,608) related to the new Court building.

Revenues	FY 2009-10 Adopted	FY 2009-10 Estimated Actual	FY 2010-11 Recommended
Acct # - Intrafund			
5990 – Intrafund Revenue	43,937	43,937	14,608
Total	\$ 43,937	\$ 43,937	\$ 14,608
Total Revenues	\$ 43,937	\$ 43,937	\$ 14,608

Off-Road Highway License Fund -- 7920

Off Highway License BUDGET 7920 Special Revenue Fund					
	Actual** 2008-09	Adopted 2009-10	Recommended 2010-11	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Services and Supplies	\$ 127,790	\$ 197,036	\$ 68,340	\$ (128,696)	-65%
Other Financing Uses	16,500	16,500	76,500	60,000	364%
Total Appropriations	\$ 144,290	\$ 213,536	\$ 144,840	\$ (68,696)	-32%
<u>Revenues</u>					
Rev From Use of Money & Prop	\$ 17,973	\$ 18,074	\$ 6,524	\$ (11,550)	-64%
Intergovernment Revenues - St	10,760	13,000	11,000	(2,000)	-15%
Total Revenues	\$ 28,733	\$ 31,074	\$ 17,524	\$ (13,550)	-44%
<u>Revenues (Over)Under Expenditures</u>	\$ 115,557	\$ 182,462	\$ 127,316	\$ (55,146)	-30%
Increase/(Decrease-Use of) Fund Balance	(115,557)	(182,462)	(127,316)	\$ 55,146	-30%
<u>Budgetary Balance</u>	(0)	-	-	-	0%
	Budgeted 2008-09	Current 2009-10	Recommended 2010-11	Increase/ Decrease	
Position Summary	-	-	-	-	
**The column labeled Actual 2008-09 includes expenditures incurred against FY 2008-09 appropriations from July 1, 2008 through December 31, 2009.					

OFF-HIGHWAY LICENSE – 7920

FUNCTION

The Off-Highway Vehicle Law of 1971 requires users of trail bikes, dune buggies, and similar vehicles designed for off-highway use to purchase an identification certificate. The State Department of Motor Vehicles collects the fee and returns one-third of the fee to the purchaser's county of residence. This fund can be used for acquisition and development of off-road recreation areas, as well as enforcement of off-road laws and regulations. This fund is administered by the Department of Public Works and Planning.

OVERVIEW

The FY 2010-11 Recommended Budget of \$144,840 reflects a 32% (\$68,696) decrease in appropriations from the FY 2009-10 Adopted Budget. The FY 2010-11 estimated revenues of \$17,524 reflects a 44% (\$13,550) decrease from FY 2009-10. The recommended appropriation is budgeted to permit the accumulation of monies until an eligible project is identified. Allowable expenditures include feasibility and planning studies, environmental impact reports, and other expenses necessary to acquire and develop lands for off-highway vehicle use. Funds may also be used for the enforcement of off-highway laws and regulations. The Recreation and Wildlife Commission recommends funding of a request by the Sierra National Forest in the amount of \$34,000 and the request by the U.S. Department of Agriculture Forest Service in the amount of \$34,340.

SUMMARY OF CAO RECOMMENDATIONS

Services and Supplies

- Services and Supplies reflect a 65% (\$128,696) decrease from the FY 2009-10. There are two projects in the amount of \$68,340 recommended for funding. As projects are proposed, staff evaluates the ability of the County to participate through the use of these funds as required by the Off-Highway Vehicle Law.

U.S. Forest Service (\$34,000)

- Funds to support the winter and summer (OHV) recreational programs.

U.S. Department of Agriculture Forest Service (\$34,340)

- Funds to support the winter and summer (OHV) recreational programs.

Other Charges

- A total of \$76,500 is recommended for transfer to the Sheriff's Department in FY 2010-11 for maintenance of off-road equipment used in enforcement of off-road regulations and the purchase of two new F-150 4 x 4 trucks.

SUMMARY OF REVENUES

- Revenues are recommended at \$17,524, a 44% (\$13,550) decrease from the FY 2009-10.
 - Use of Money and Property – Represents a decrease of 64% (\$11,550) in interest earnings on accumulated funds. Revenues are estimated at a decrease from FY 2009-10 due to the decrease in earnings on accumulated funds.
 - Intergovernmental Revenues – Revenues are estimated at a 15% decrease (\$2,000) from FY 2009-10. Revenues generated from Vehicle License Fees are estimated at a decreased level based on FY 2009-10 actual vehicle registration fees.

Off-Road Highway License Fund -- 7920

Revenues	FY 2009-10 Adopted	FY 2009-10 Estimated Actual	FY 2010-11 Recommended
Acct # - Revenue from the Use of Money			
3380 – Interest	18,074	6,500	6,524
Total	\$ 18,074	\$ 6,500	\$ 6,524
Acct # - Intergovernmental Revenues – State			
3575 – State-Other	13,000	11,000	11,000
Total	\$ 13,000	\$ 11,000	\$ 11,000
Total Revenues	\$ 31,074	\$ 17,500	\$ 17,524

Fish & Game Propagation -- 4350

Fish And Game Propagation BUDGET 4350 Special Revenue Fund					
	Actual** 2008-09	Adopted 2009-10	Recommended 2010-11	Increase/ Decrease	
FISCAL SUMMARY					
<u>Appropriations</u>					
Services and Supplies	\$ 37,603	\$ 10,233	\$ 2,481	\$ (7,752)	-76%
Total Appropriations	\$ 37,603	\$ 10,233	\$ 2,481	\$ (7,752)	-76%
<u>Revenues</u>					
Fines, Forfeitures & Penalties	\$ 2,800	\$ 2,000	\$ 4,176	\$ 2,176	109%
Rev From Use of Money & Prop	1,540	156	432	276	177%
Total Revenues	\$ 4,340	\$ 2,156	\$ 4,608	\$ 2,452	114%
Revenues (Over)/Under Expenditures	\$ 33,263	\$ 8,077	\$ (2,127)	\$ (10,204)	-126%
Increase/(Decrease) Designation for Fish & Game Projects	(33,263)	(8,077)	2,127	10,204	-126%
Budgetary Balance	0	-	-	-	0%
	Budgeted 2008-09	Current 2009-10	Recommended 2010-11	Increase/ Decrease	
Position Summary	-	-	-	-	
**The column labeled Actual 2008-09 includes expenditures incurred against FY 2008-09 appropriations from July 1, 2008 through December 31, 2009.					

FISH AND GAME PROPAGATION – 4350**FUNCTION**

The Fish and Game Propagation Fund is used to finance projects and activities related to the conservation and propagation of wildlife. The Fish and Game Code requires that 50% of all funds collected for violations accrue to the County Fish and Game Propagation Fund. The fund is administered by the Department of Public Works and Planning and can only be used for eligible projects. Accumulated funds are allocated by the Board of Supervisors with the recommendation of the Fresno County Recreation and Wildlife Commission and the Department of Public Works and Planning.

OVERVIEW

The FY 2010-11 Recommended Budget of \$2,481 represents a 76% (\$7,752) decrease in appropriations from the FY 2009-10 Adopted Budget. Projects totaling \$2,200 are recommended by the Recreation and Wildlife Commission for two organizations for planned wildlife conservation and propagation activities during FY 2010-11.

SUMMARY OF CAO RECOMMENDATIONS**Services and Supplies**

- Services and Supplies represent a 76% (\$7,752) decrease from the current year and include \$2,481 for projects and PeopleSoft Financial charges. The County Public Works and Planning staff has reviewed and concurred with the projects recommended by the Recreation and Wildlife Commission for FY 2010-11. In FY 2010-11, funding in the amount of \$2,200 was budgeted for two projects (Crittter Creek Wildlife Station at \$600 and Quail Unlimited youth camp sponsorship at \$1,600).

SUMMARY OF REVENUES

- Recommended revenues of \$4,608 represent a 114% (\$2,452) increase from the current year.
 - Fines, Forfeitures and Penalties – Estimated at an increase of 109% (\$2,176) from the current year based on actual State Fish and Game fines received.
 - Use of Money and Property – Estimated at an increase of 177% (\$276) from the current year level based on the outstanding fund balance.

Revenues	FY 2009-10 Adopted	FY 2009-10 Estimated Actual	FY 2010-11 Recommended
Acct # - Fines, Forfeitures, & Penalties			
3302 – Fish and Game Fines	2,000	4,000	4,176
Total	\$ 2,000	\$ 4,000	\$ 4,176
Acct # - Revenue from the Use of Money			
3380 – Interest	156	400	432
Total	\$ 156	\$ 400	\$ 432
Total Revenues	\$ 2,156	\$ 4,400	\$ 4,608

Public Works – Support Services -- 4365

PW&P - Support Services BUDGET 4365 General Fund					
	Actual** 2008-09	Adopted 2009-10	Recommended 2010-11	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 2,196,063	\$ 2,195,133	\$ 2,240,946	\$ 45,813	2%
Services and Supplies	376,371	432,038	379,666	(52,372)	-12%
Total Appropriations	\$ 2,572,434	\$ 2,627,171	\$ 2,620,612	\$ (6,559)	0%
<u>Revenues</u>					
Charges For Services	\$ 2,056,643	\$ 2,184,356	\$ 2,182,020	\$ (2,336)	0%
Miscellaneous Revenues	135	200	150	(50)	-25%
Intrafund Revenue	656,694	442,615	438,442	(4,173)	-1%
Total Revenues	\$ 2,713,473	\$ 2,627,171	\$ 2,620,612	\$ (6,559)	0%
<u>Net County Cost</u>	\$ (141,039)	\$ -	\$ -	\$ -	0%
	Budgeted 2008-09	Current 2009-10	Recommended 2010-11	Increase/ Decrease	
Position Summary	25	25	25	-	
**The column labeled Actual 2008-09 includes expenditures incurred against FY 2008-09 appropriations from July 1, 2008 through December 31, 2009.					

PUBLIC WORKS & PLANNING SUPPORT SERVICES – 4365

FUNCTION

The Support Services section provides financial, data system, and administrative services for the Department of Public Works and Planning and the County Administrative Office. The financial services area is responsible for the preparation of the department's budgets, accounts receivable for water/sewer districts and disposal sites, mail and reproduction services for the department, accounting for capital projects, preparation of financial reports for grant claims and the Road Fund report, and personnel services for the department. The data system area is responsible for the data processing functions which includes the coordination of ordering of hardware and software, and oversight of upgrades and conversions of the various software utilized in the department. The data system area also administers and maintains the Geographical Information System, the Amanda Permit System, and the department web site.

OVERVIEW

The FY 2010-11 Recommended Budget of \$2,620,612 reflects a less than 1% (\$6,559) decrease in appropriations and revenues from the FY 2009-10 Adopted Budget.

Staffing is recommended at 25 positions which is the same level as current year.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

The data system area is in the process of creating a new web site to provide detailed GIS information to the public.

Salaries and Benefits

- Salaries and Benefits, recommended at \$2,240,946, represent a 2% (\$45,813) increase from current year due to increases in employee benefit rates. Funding is included for 25 positions which is the same level as current year.

Recommended funding includes:

- Funding for 25 positions.

Services and Supplies

- Services and Supplies, recommended at \$379,666, represent a 12% (\$52,372) decrease from FY 2009-10.

SUMMARY OF REVENUES

- Revenues recommended at \$2,620,612 represent a less than 1% (\$6,559) decrease from FY 2009-10. As a result of the decrease in operational costs, the billable charges to other budget units have also decreased.
 - Charges for Services – Estimated at \$2,182,020, a decrease of less than 1% (\$2,336) due to a decrease in billable charges.
 - Miscellaneous Revenues – Estimated at \$150, a decrease of 25% (\$50) from FY 2009-10.
 - Intrafund Revenue – Estimated at \$438,442, a decrease of 1% (\$4,173) due to a reduced level of services.

Public Works – Support Services -- 4365

Revenues	FY 2009-10 Adopted	FY 2009-10 Estimated Actual	FY 2010-11 Recommended
Acct # - Charges for Services			
4910 – Plan & Engineering Services	21,600	21,600	12,000
5040 – Service to Other County Depts	2,162,756	2,162,756	2,170,020
Total	\$ 2,184,356	\$ 2,184,356	\$ 2,182,020
Acct # - Miscellaneous Revenues			
5800 – Other Miscellaneous	200	200	150
Total	\$ 200	\$ 200	\$ 150
Acct # - Intrafund			
5990 – Intrafund Revenue	442,615	442,615	438,442
Total	\$ 442,615	\$ 442,615	\$ 438,442
Total Revenues	\$ 2,627,171	\$ 2,627,171	\$ 2,620,612

PUBLIC WORKS AND PLANNING - 4365**REGULAR SALARIES****BUDGETED POSITIONS****RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
2240	Senior Systems & Procedures Analyst	2511	1	1	\$ 77,632
2225	Systems & Procedures Manager	E	1	1	91,611
2255	Staff Analyst I - A	1655	1	1	48,004
2256	Staff Analyst II - A	1838	1	1	58,307
2257	Staff Analyst III - A	2122	1	1	67,312
2293	Staff Analyst III	2122	1	1	67,312
2294	Senior Staff Analyst	F	1	1	71,123
3080	Office Assistant III	1119	2	2	75,717
3205	Account Clerk II	1051	1	1	30,214
3224	Chief Accountant	E	1	1	83,729
3255	Senior Accountant	2088	2	2	124,132
3265	Principal Accountant	F	1	1	72,767
3260	Account Clerk III	1180	5	5	199,492
3621	Program Technician II	1486	2	2	100,461
3623	Program Technician II-Confidential	1443	1	1	48,102
3262	Supervising Accountant	2301	2	2	146,003
2707	Information Technology Analyst IV	2386	1	1	73,897
Subtotal			25	25	\$ 1,435,815
	License Bonus				7,837
	Bilingual Pay				3,212
	Reduction 40-Hour Furlough				(27,763)
	Less Salary Savings				(43,310)
TOTAL REGULAR SALARIES					\$ 1,375,791

Public Works - Resources -- 9015

Resources BUDGET 9015 Enterprise Fund					
	Actual** 2008-09	Adopted 2009-10	Recommended 2010-11	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 1,829,363	\$ 2,088,160	\$ 2,135,225	\$ 47,065	2%
Services and Supplies	2,741,656	2,273,650	1,898,405	(375,245)	-17%
Fixed Assets	-	-	285,157	285,157	100%
Total Appropriations	\$ 4,571,019	\$ 4,361,810	\$ 4,318,787	\$ (43,023)	-1%
<u>Revenues</u>					
Rev From Use of Money & Prop	\$ 4,648	\$ -	\$ 3,488	\$ 3,488	100%
Intergovernment Revenue-Other	1,671,706	1,853,194	1,482,948	(370,246)	-20%
Charges For Services	1,620,266	2,092,058	2,527,783	435,725	21%
Other Financing Sources	1,202,444	816,024	688,200	(127,824)	-16%
Total Revenues	\$ 4,499,063	\$ 4,761,276	\$ 4,702,419	\$ (58,857)	-1%
<u>Revenues (Over)/Under Expenses</u>	\$ 71,956	\$ (399,466)	\$ (383,632)	\$ 15,834	-4%
Increase/(Decrease) Reserve for Operations	\$ (71,956)	\$ 399,466	\$ 383,632	\$ (15,834)	-4%
<u>Budgetary Balance</u>	\$ (0)	\$ -	\$ -	\$ -	0%
	Budgeted 2008-09	Current 2009-10	Recommended 2010-11	Increase/ Decrease	
Position Summary	20	21	21	-	
**The column labeled Actual 2008-09 includes expenditures incurred against FY 2008-09 appropriations from July 1, 2008 through December 31, 2009.					

PUBLIC WORKS & PLANNING-RESOURCES – 9015

FUNCTION

This Enterprise funded Resources Section, is responsible for the operation and regulatory compliance for one operating disposal site (American Avenue), one disposal site in the process of being permanently closed (Coalinga), postclosure maintenance and regulatory compliance for five closed disposal sites (Blue Hills, Mendota, Southeast Regional Disposal Site (SER), Del Rey and Riverdale), implementation of the Countywide Integrated Waste Management Plan, administration of the programs to meet State-mandated recycling requirements, administration of the program and relevant agreements for the solid waste collection for the County's exclusive service area, administration of various grants, and also provides staff support for the Fresno County Zoo Authority, Indian Gaming and Parks and Grounds administration.

OVERVIEW

The FY 2010-11 recommended appropriations of \$4,318,787 reflect a 1% (\$43,023) decrease from FY 2009-10. The FY 2010-11 estimated revenues of \$4,702,419 reflect a 1% (\$58,587) decrease from FY 2009-10. Staffing is recommended at 21 positions which is the same as FY 2009-10.

The County continues to use American Avenue Disposal Site Enterprise Fund tipping fee reserve funds to provide the Board-approved \$40 Coupon Program for "Bulky Item" clean-up services. The recommended budget for FY 2010-11 includes approximately \$600,000 for the Bulky Item "Coupon" Program, which represents a 25% (\$200,000) decrease from the FY 2009-10 adopted funding levels.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

The current budget continues to reflect funding for a Community Clean-Up "Voucher" Program for \$600,000. To date staff has issued in excess of 2,500 vouchers/coupons to residents and businesses in the unincorporated area of Fresno County.

Used Oil Block grants funds were reduced by \$37,000, which reflects a 26% decrease from FY 2009-10 adopted funding levels. Therefore, Used Oil Grant services and activities have been reduced to reflect funding levels. Staff has been notified that future funding for these programs is currently under review.

Department of Conservation Grant Funding has been reduced by 97% (from \$45,000 to approximately \$600) from FY 2009-10 funding levels. Grant managers inform County staff that the requirements for future funding are undergoing revisions.

The County, as the lead agency for the 16 surrounding jurisdictions, relinquished the Cal Recycle Household Hazardous Waste Grant (HD16F-07-0002) for \$300,000.

Salaries and Benefits

- Salaries and Benefits represent a 2% (\$47,065) increase over current year. Staffing is recommended at 21 positions.

Recommended funding includes:

- Funding for 21 positions.

Services and Supplies

- Services and Supplies reflect a decrease of 17% (\$375,245).
 - The tonnage disposed at the County-operated landfills has decreased significantly; therefore proportional reductions have been made in expenditures in services and supplies line items.

Fixed Assets

- Fixed Assets, recommended at \$285,157, represents costs associated with the preparation and development of the new Household Hazardous Waste (HHW) Permanent Facility.

(1) HHW Permanent Facility\$285,157 Preparation and development of HHW facility

SUMMARY OF REVENUES

- Revenues are recommended at \$4,702,419 a 1% (58,857) decrease from the current year.
 - Intergovernmental Revenues – Estimated at a 20% (\$370,246) decrease in funding available to provide Community Clean-Up Program services.
 - Charges for Services – Estimated at a 21% (\$435,725) increase which includes services for newly mandated monitoring and reporting of regulatory requirements at the landfills and administration of Indian Gaming, Zoo Authority, Parks and Grounds, Beverage Container Recycling grants and Used Oil Recycling grants.
 - Other Financing Sources – Estimated at a 16% (\$127,824) decrease due to the decreased level of Clean-Up Program services funded by the American Avenue Disposal Site Enterprise Fund tipping fee reserve fund.

Revenues	FY 2009-10 Adopted	FY 2009-10 Estimated Actual	FY 2010-11 Recommended
Acct # - Revenue from the Use of Money			
3380 – Interest	0	0	3,488
Total	\$ 0	\$ 0	\$ 3,488
Acct # -Intergovernmental Revenues – Other			
4841 – Other Governmental Agencies	1,853,194	1,853,194	1,482,948
Total	\$ 1,853,194	\$ 1,853,194	\$ 1,482,948
Acct # - Charges for Services			
4910 – Planning & Engineering Services	5,180	5,180	2,500
5040 – Service to Other County Departments	2,086,878	2,086,878	2,525,283
Total	\$ 2,092,058	\$ 2,092,058	\$ 2,527,783
Acct # - Other Financing Sources			
5959 – Transfer from Trust Fund	816,024	200,000	688,200
Total	\$ 816,024	\$ 200,000	\$ 688,200
Total Revenues	\$ 4,761,276	\$ 4,145,252	\$ 4,702,419

PUBLIC WORKS & PLANNING - RESOURCES - 9015**REGULAR SALARIES****BUDGETED POSITIONS****RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
0228	Resources Manager	D	1	1	\$ 105,418
1140	Engineering Technician II	1773	3	3	177,307
1133	Senior Engineering Technician	2023	2	2	137,499
1134	Senior Engineer	2948	1	1	87,604
1141	Principal Engineer	3243	1	1	90,083
2257	Staff Analyst III-A	2122	6	6	394,710
2294	Senior Staff Analyst	F	1	1	71,410
2297	Principal Staff Analyst	E	1	1	74,046
3080	Office Assistant III	1119	1	1	37,859
3110	Office Assistant II	1003	1	1	29,753
3160	Secretary IV	1378	1	1	46,601
3260	Account Clerk III	1180	1	1	39,898
3621	Program Technician II	1486	1	1	43,395
Subtotal			21	21	\$ 1,335,583
	Bilingual Pay				1,907
	Reduction 40-Hour Furlough				(25,684)
	Salary Savings				(40,067)
TOTAL REGULAR SALARIES					\$ 1,271,739

Disposal Site – (9020,9023,9024,9026,9028)

Southeast Regional Disposal BUDGET 9020 Enterprise Fund					
	Actual** 2008-09	Adopted 2009-10	Recommended 2010-11	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 45	\$ 22,341	\$ -	\$ (22,341)	-100%
Services and Supplies	265,249	597,434	791,798	194,364	33%
General Fixed Assets	-	20,000		(20,000)	-100%
Total Appropriations	\$ 265,294	\$ 639,775	\$ 791,798	\$ 152,023	24%
<u>Revenues</u>					
Rev From Use of Money & Prop	\$ 28,288	\$ 43,000	\$ 15,000	\$ (28,000)	-65%
Charges For Services	-	8,932	-	(8,932)	-100%
Miscellaneous Revenues	261,528	279,395	248,500	(30,895)	-11%
Total Revenues	\$ 289,816	\$ 331,327	\$ 263,500	\$ (67,827)	-20%
<u>Revenues (Over)/Under Expenses</u>	\$ (24,522)	\$ 308,448	\$ 528,298	\$ 219,850	71%
Increase/(Decrease-i.e. Use of) Net Assets	24,522	(308,448)	(528,298)	(219,850)	71%
<u>Budgetary Balance</u>	0	-	-	-	
	Budgeted 2008-09	Current 2009-10	Recommended 2010-11	Increase/ Decrease	
Position Summary					-
**The column labeled Actual 2008-09 includes expenditures incurred against FY 2008-09 appropriations from July 1, 2008 through December 31, 2009.					

Disposal Site – (9020,9023,9024,9026,9028)

Fresno-Clovis Metro Solid Waste BUDGET 9023 Enterprise Fund					
	Actual** 2008-09	Adopted 2009-10	Recommended 2010-11	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Services and Supplies	\$ 752	\$ 965	\$ 243	\$ (722)	-75%
Total Appropriations	\$ 752	\$ 965	\$ 243	\$ (722)	-75%
<u>Revenues</u>					
Rev From Use of Money & Prop	\$ 503	\$ 1,200	\$ 331	\$ (869)	-72%
Charges For Services	1,192	6,509	-	(6,509)	-100%
Total Revenues	\$ 1,695	\$ 7,709	\$ 331	\$ (7,378)	-96%
<u>Revenues (Over)/Under Expenses</u>	\$ (943)	\$ (6,744)	\$ (88)	\$ 6,656	99%
Increase/(Decrease) Reserve for Operations	943	6,744	88	(6,656)	-99%
<u>Budgetary Balance</u>	0	-	-	-	
	Budgeted 2008-09	Current 2009-10	Recommended 2010-11	Increase/ Decrease	
Position Summary					-
**The column labeled Actual 2008-09 includes expenditures incurred against FY 2008-09 appropriations from July 1, 2008 through December 31, 2009.					

Disposal Site – (9020,9023,9024,9026,9028)

Shaver Lake Transfer Station BUDGET 9024 Enterprise Fund					
	Actual** 2008-09	Adopted 2009-10	Recommended 2010-11	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Services and Supplies	\$ 2,020	\$ 1,647	\$ 3,470	\$ 1,823	111%
Total Appropriations	\$ 2,020	\$ 1,647	\$ 3,470	\$ 1,823	111%
<u>Revenues</u>					
Rev From Use of Money & Prop	\$ 395	\$ 100	\$ -	\$ (100)	-100%
Charges For Services	1,054	-	4,000	4,000	
Total Revenues	\$ 1,449	\$ 100	\$ 4,000	\$ 3,900	3900%
<u>Revenues (Over)/Under Expenses</u>	\$ 571	\$ 1,547	\$ (530)	\$ (2,077)	-134%
Increase/(Decrease) Reserve for Operations	(571)	(1,547)	530	2,034	-131%
<u>Budgetary balance</u>	0	0	0	(43)	
	Budgeted 2008-09	Current 2009-10	Recommended 2010-11	Increase/ Decrease	
Position Summary					
**The column labeled Actual 2008-09 includes expenditures incurred against FY 2008-09 appropriations from July 1, 2008 through December 31, 2009.					

Disposal Site – (9020,9023,9024,9026,9028)

American Ave Disposal Site BUDGET 9028 Enterprise Fund					
	Actual** 2008-09	Adopted 2009-10	Recommended 2010-11	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 1,640,623	\$ 1,938,713	\$ 1,917,327	\$ (21,386)	-1%
Services and Supplies	7,015,594	12,172,154	10,111,510	(2,060,644)	-17%
Other Charges	-	1,662,240	-	(1,662,240)	-100%
General Fixed Assets	677,947	4,343,000	1,845,000	(2,498,000)	-58%
Total Appropriations	\$ 9,334,164	\$ 20,116,107	\$ 13,873,837	\$ (6,242,270)	-31%
<u>Revenues</u>					
Rev From Use of Money & Prop	\$ 1,210,075	\$ 1,843,550	\$ 737,400	\$ (1,106,150)	-60%
Charges For Services	6,569,092	8,154,948	7,866,228	(288,720)	-4%
Miscellaneous Revenues	110,025	26,600	3,000	(23,600)	-89%
Other Financing Sources	90,000	-	-	-	-100%
Total Revenues	\$ 7,979,193	\$ 10,025,098	\$ 8,606,628	\$ (1,418,470)	-14%
<u>Revenues (Over)/Under Expenses</u>	\$ 1,354,971	\$ 10,091,009	\$ 5,267,209	\$ (4,823,800)	-48%
Increase/(Decrease-i.e. Use of) Net Assets	(1,354,971)	(10,091,009)	(5,267,209)	4,856,674	-48%
<u>Budgetary Balance</u>	0	-	(0)	32,874	
	Budgeted 2008-09	Current 2009-10	Recommended 2010-11	Increase/ Decrease	
Position Summary	22	22	22	-	
**The column labeled Actual 2008-09 includes expenditures incurred against FY 2008-09 appropriations from July 1, 2008 through December 31, 2009.					

Disposal Site – (9020,9023,9024,9026,9028)

Coalinga Disposal Site BUDGET 9028 Enterprise Fund					
	Actual** 2008-09	Adopted 2009-10	Recommended 2010-11	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 172,784	\$ 162,989	\$ -	\$ (162,989)	-100%
Services and Supplies	504,748	823,570	2,312,027	1,488,457	181%
Other Charges	-	30,713		(30,713)	-100%
General Fixed Assets	-	13,000		(13,000)	-100%
Total Appropriations	\$ 677,532	\$ 1,030,272	\$ 2,312,027	\$ 1,281,755	124%
<u>Revenues</u>					
Rev From Use of Money & Prop	\$ 10,546	\$ 28,300	\$ -	\$ (28,300)	-100%
Charges For Services	318,591	1,001,972	-	(1,001,972)	-100%
Total Revenues	\$ 329,137	\$ 1,030,272	\$ -	\$ (1,030,272)	-100%
<u>Revenues (Over)/Under Expenses</u>	\$ 348,395	\$ -	\$ 2,312,027	\$ 2,312,027	
Increase/(Decrease-i.e. Use of) Net Assets	(348,395)		(2,312,027)		
<u>Budgetary Balance</u>	0	-	-		
	Budgeted 2008-09	Current 2009-10	Recommended 2010-11	Increase/ Decrease	
Position Summary	2	2	-	(2)	
**The column labeled Actual 2008-09 includes expenditures incurred against FY 2008-09 appropriations from July 1, 2008 through December 31, 2009.					

DISPOSAL SITES AND TRANSFER STATION – 9020/9028

FUNCTION

Fresno County owns and operates the regional American Avenue Disposal Site and owns a small transfer station at Shaver Lake. Fresno County also maintains, as required by law, the Southeast Regional Disposal Site which is a closed facility. The County operated a Disposal Site near Coalinga, which ceased to accept waste during the FY 2009-10. Financing for the one open and two closed disposal sites is funded through three individual enterprise funds and are detailed in three separate budgets (9020, 9026, and 9028). The Shaver Lake Transfer Station (9024) is currently operated by a third party through a private contract. In addition, the Fresno-Clovis Metropolitan Solid Waste Commission is financed through a separate enterprise fund (9023).

Recommended funding for operation of the three disposal sites continues to be directed by State legislative action in terms of surcharges payable to the State for solid waste activities, mandated planning, and regulatory requirements

OVERVIEW

Southeast Regional Disposal Site (SER) - 9020 Budget – The recommended budget of \$791,798 reflects a 24% (\$152,023) increase in appropriations from the FY 2009-10 Adopted Budget. Recommended funding provides for on-going closure/postclosure maintenance activities such as groundwater and methane monitoring along with consultant services to evaluate existing groundwater remediation system.

Fresno-Clovis Metropolitan Solid Waste Commission (FCM/SWC) - 9023 Budget – The recommended budget of \$243 represents a 75% (\$722) decrease in appropriations from the FY 2009-10 Adopted Budget due primarily to decrease in the Countywide cost allocation for Auditor-Controller charges.

Shaver Lake Transfer Station - 9024 Budget – The recommended budget of \$3,470 represents a 111% (\$1,823) increase in appropriations from the FY 2009-10 Adopted Budget due to increase in Administrative fees to facilitate a contract for a new vendor and permit fees. The Transfer Station is operated and financed by a third party private contract.

American Avenue Disposal Site - 9026 Budget – The recommended budget of \$13,873,837 reflects a 31% (\$6,242,270) decrease in appropriations from the FY 2009-10 Adopted Budget. Recommended funding assumes operating the disposal site with tonnages averaging 980 tons per day.

Funding includes \$500,000 for the acquisition of properties to provide a buffer land for the American Avenue Disposal Site. Recommended funding also includes \$100,000 for the installation of water filtration system to remove nitrates from the domestic groundwater supply, and \$820,000 for roadway repairs.

Staffing is recommended at 22 positions, representing no changes from the current year level.

Coalinga Disposal Site - 9028 Budget – The recommended budget of \$2,312,027 represents a 124% (\$1,281,755) increase in appropriations from the FY 2009-10 Adopted Budget. Recommended funding provides for the development and execution of the closure/post closure plan and maintenance activities such as groundwater and methane monitoring.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

Permanent closure of the Coalinga Disposal Site

Salaries and Benefits

- Salaries and Benefits recommended at \$1,917,327 represent a 10% (\$206,716) decrease from FY 2009-10 due to the closure of the Coalinga Landfill. The two positions at the Coalinga Landfill were deleted during FY 2009-10. All salaries and benefits are budgeted in Org 9026 for FY 2010-11.
 - Account 6100 Regular Salaries represents a 4.8% (\$43,571) decrease from the current year primarily due to the closure of the Coalinga Disposal Site.
 - Account 6300 Overtime represents a 28.3% (\$41,500) decrease from the current year primarily due to the closure of the Coalinga Disposal Site.
 - Account 6550 Workers' Compensation Contributions represents a 11.8% (\$18,919) increase from the current year primarily due to rate increases based on increased loss experience.

Services and Supplies

- Services and Supplies represent a 3% (\$376,722) decrease from FY 2009-10 due primarily to a decrease in professional and specialized services in the American Avenue Disposal Site budget. Recommended appropriations are included in all five Orgs for FY 2010-11.

Recommended funding includes:

- An increase in Professional and Specialized Services due to the closure of Coalinga Disposal Site and consultant services for the Southeast Regional Disposal Site.

Fixed Assets – Total = \$1,845,000 (All Fixed Assets are in Org 9026)

(1) Petra-Mat Overlay for Haul Road ..	\$450,000.....	Repair – Existing Haul Road
(1) Water Filtration System	\$100,000.....	New – Regulatory
(1) Weight Scale	\$58,000.....	Replacement – Existing scale
(1) Litter Control Fence	\$110,000.....	Replacement – Mandated-Regulatory
(1) Tarpomatic.....	\$125,000.....	Replacement – Mandated-Regulatory
(1) Pond Liner	\$55,000.....	Replacement – Regulatory
(1) Drag Scraper	\$35,000.....	New – Increase Productivity
(1) PID Gas Detector	\$12,500.....	New – Increase Productivity - Safety
(1) Fusion Welder	\$14,500.....	New – Increase Productivity
(1) Weather Station	\$15,000.....	New – Regulatory - Safety
(1) Land Acquisition	\$500,000.....	New – Acquire Adjacent Property
(1) Roadway Repair	\$370,000.....	Repair – Existing Entrance Roadway

SUMMARY OF REVENUES

- Revenues are recommended at \$8,874,459, a 22% (\$2,520,047) decrease from FY 2009-10 due primarily to the closure of the Coalinga Landfill and decreased tonnages at the American Avenue Landfill.
 - Rev From Use of Money & Prop – Estimated at a decrease of 61% (\$1,163,419 due to lower cash balances and lower interest rates.
 - Charges For Services – Estimated at a decrease of 14% (\$1,302,133) due primarily to the closure of the Coalinga Landfill.

Disposal Site – (9020,9023,9024,9026,9028)

- Miscellaneous Revenues – Estimated at a decrease of 18% (\$54,495) due primarily to the closure of the Coalinga Landfill.

Revenues	FY 2009-10 Adopted	FY 2009-10 Estimated Actual	FY 2010-11 Recommended
Acct # - Revenue from the Use of Money			
3380 – Interest	1,895,400	606,187	660,131
3404 – Other Rental of Bldgs & Land	20,750	28,243	92,600
Total	\$ 1,916,150	\$ 634,430	\$ 752,731
Acct # -Intergovernmental Revenues – Other			
4921 – Recovery Of Co Wide Cost Alloc	9,441	10,611	0
Total	\$ 9,441	\$ 10,611	\$ 0
Acct # - Charges for Services			
4991 – Refuse Disposal Fees	9,330,082	7,949,594	7,828,828
5040 – Service To Other County Depts	23,900	12,435	37,400
5060 – Charges For Services	0	440	4,000
Total	\$ 9,353,982	\$ 7,962,469	\$ 7,870,228
Acct # - Miscellaneous Revenues			
5800 – Other Miscellaneous	305,995	328,904	251,500
Total	\$ 305,995	\$ 328,904	\$ 251,500
Total Revenues	\$ 11,585,568	\$ 8,936,414	\$ 8,874,459

PENDING FACTORS

- The American Avenue Disposal Site fee for disposal was reduced from \$28.80 per ton for general refuse to \$21.25 per ton effective July 7, 2005. Disposal fees for the American Avenue Disposal Site increased from \$21.25 to \$21.60 per ton and an increase for the Coalinga Disposal Site from \$35.55 to \$35.90 per ton effective February 12, 2009. Effective March 1, 2010 the Disposal fees for the American Avenue Disposal Site increased from \$21.60 to \$21.95 per ton. On October 11, 2005, the Board approved the establishment of \$44.5 million as the current prudent reserve for expected costs and expenses, and \$22.7 million as the prudent reserve for contingent costs and expenses and tipping fee rate stabilization in the Site Enterprise Fund. The disposal fee is to be reviewed annually after the prior year audited financial statements are reviewed and analyzed. Based on the review of the FY 2008-09 audited financial statements and future projections of revenue and expenses, a disposal fee increase from \$25 to \$26 per ton may be necessary in the future to maintain the prudent reserve.

Disposal Site – (9020,9023,9024,9026,9028)

DISPOSAL SITES AND TRANSFER STATIONS
- AMERICAN AVENUE DISPOSAL - 9026

REGULAR SALARIES

BUDGETED POSITIONS

RECOMMENDED

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
5401	Disposal Site Supervisor	1981	1	1	\$ 62,849
5402	Disposal Site Attendant I	828	3	3	76,353
5403	Disposal Site Attendant II	933	3	3	88,699
5404	Disposal Site Equipment Operator I	1275	4	4	155,467
5406	Supervising Disposal Site Attendant	1154	1	1	36,644
5407	Disposal Site Equipment Operator II	1441	8	8	371,125
5408	Disposal Site Lead Supervisor	1745	<u>2</u>	<u>2</u>	<u>110,716</u>
Subtotal			22	22	\$ 901,853
Salary Savings 3%					(27,056)
Less 40-Hour Furlough					<u>(17,343)</u>
TOTAL REGULAR SALARIES					\$ 857,454

Public Works – Special Districts -- 9140

Special Districts Admin BUDGET 9140 Enterprise Fund					
	Actual** 2008-09	Adopted 2009-10	Recommended 2010-11	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 1,350,933	\$ 1,299,434	\$ 1,419,796	\$ 120,362	9%
Services and Supplies	266,846	286,141	293,110	6,969	2%
Fixed Assets	-	-	35,000	35,000	100%
Total Appropriations	\$ 1,617,779	\$ 1,585,575	\$ 1,747,906	\$ 162,331	10%
<u>Revenues</u>					
Rev From Use of Money & Prop	\$ 1,927	\$ -	\$ 2,040	\$ 2,040	100%
Charges For Services	1,620,206	1,600,043	1,775,866	175,823	11%
Intrafund Revenue	42,802	-	-	-	0%
Total Revenues	\$ 1,664,935	\$ 1,600,043	\$ 1,777,906	\$ 177,863	11%
<u>Revenues (Over)/Under Expenses</u>	\$ (47,156)	\$ (14,468)	\$ (30,000)	\$ (15,532)	107%
Increase/(Decrease) Reserve for Operations	47,156	14,468	30,000	15,532	100%
<u>Budgetary balance</u>	(0)	-	-	-	
	Budgeted 2008-09	Current 2009-10	Recommended 2010-11	Increase/ Decrease	
Position Summary	14	13	14	1	
**The column labeled Actual 2008-09 includes expenditures incurred against FY 2008-09 appropriations from July 1, 2008 through December 31, 2009.					

SPECIAL DISTRICTS ADMINISTRATION – 9140

FUNCTION

Public Works and Planning, Special Districts Administration includes the administration of 130 County Service Areas and Waterworks Districts. The activities include the preparation of the budgets for the various districts, holding Prop 218 hearings, obtaining and administering contractor services, responding to customers, tax roll and financial report preparation, and purchasing of water.

OVERVIEW

The FY 2010-11 Recommended Budget of \$1,747,906 reflects a 10% (\$162,331) increase in total appropriations.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

The department in April 2010 started to provide the water and wastewater operations to all the Westside special districts (e.g. Cantua Creek, El Provenir, Raisin City, and O'Neils). These services were previously provided by contract. County staff costs were less than the amount submitted by bidders in January 2010. Additional extra-help staff is being utilized to address the additional Westside Districts for the remainder of FY 2009-10. A Craft Maintenance Trainee position will be added with the FY 2010-11 budget.

Salaries and Benefits

- Salaries and Benefits are recommended at \$1,419,796, an increase of 9% (\$120,362) for the FY 2010-11.
 - Funding includes 14 positions, an increase of 1 for FY 2010-11.

Services and Supplies

- Services and Supplies are recommended at \$293,110 for the FY 2010-11. This represents a 2% (\$6,969) increase due to increased Data Processing Charges and estimated amounts for anticipated costs associated with maintenance of multiple facilities.

SUMMARY OF REVENUES

- Revenues are recommended at \$1,777,906, an 11% (\$177,863) increase from FY 2009-10. The department has developed new fees for project review and implementation of new or annexations to County Service Areas (CSAs) or Waterworks Districts (WWDs). The department charges for all the services it provides to the public, CSAs, WWDs, and to other county departments.
 - Revenue From Use of Money & Prop – Estimated at an increase of 100% (\$2,040) due to an increase in reserves and current year revenues.
 - Charges For Services – Estimated at an increase of 11% (\$175,823) due to a planned increase level of service in FY 2010-11.

Public Works – Special Districts -- 9140

Revenues	FY 2009-10 Adopted	FY 2009-10 Estimated Actual	FY 2010-11 Recommended
Acct # - Revenue from the Use of Money			
3380 – Interest	0	2,000	2,040
Total	\$ 0	\$ 2,000	\$ 2,040
Acct # - Charges for Services			
5040 – Service to Other County Depts	1,547,171	1,547,171	1,763,866
5060 – Other Charges for Curent Services	52,872	12,000	12,000
Total	\$ 1,600,043	\$ 1,559,171	\$ 1,775,866
Total Revenues	\$ 1,600,043	\$ 1,561,171	\$ 1,777,906

PUBLIC WORKS & PLANNING - SPECIAL DISTRICTS ADMIN - 9140**REGULAR SALARIES****BUDGETED POSITIONS****RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
2257	Staff Analyst III-A	2122	3	3	\$ 201,936
2297	Principal Staff Analyst	E	1	1	78,483
5319	Water/Sewer Specialist II	1800	4	4	228,427
5320	Supervising Water/Sewer Specialist	2244	1	1	71,201
5321	Water/Sewer Specialist III	1953	2	2	123,975
5316	Crafts Maintenance Trainee	1361	<u>2</u>	<u>3</u>	<u>118,211</u>
Subtotal			13	14	\$ 822,233
Less Salary Savings-3%					(24,667)
Less 40-Hour Furlough					<u>(15,812)</u>
TOTAL REGULAR SALARIES					\$ 781,754

POSITION RECOMMENDED FOR ADDITION (Effective July 26, 2010)

<u>JCN</u>	<u>TITLE</u>	<u>STATUS</u>	<u>BAND/ RANGE</u>	<u>POSITION</u>	<u>SALARIES & BENEFITS</u>
5316	Crafts Maintenance Trainee	New	1361	<u>1</u>	<u>\$ 57,191</u>
	Cost of Adding Position			1	\$ 57,191

Local Agency Formation Commission Support -- 4371

LAFCO - Support BUDGET 4371 General Fund					
	Actual** 2008-09	Adopted 2009-10	Recommended 2010-11	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 435,608	\$ 417,756	\$ 172,299	\$ (245,457)	-59%
Other Charges	175,787	175,787	216,532	40,745	23%
Total Appropriations	\$ 611,395	\$ 593,543	\$ 388,831	\$ (204,712)	-34%
<u>Revenues</u>					
Charges For Services	\$ 347,484	\$ 417,756	\$ 172,299	\$ (245,457)	-59%
Total Revenues	\$ 347,484	\$ 417,756	\$ 172,299	\$ (245,457)	-59%
<u>Net County Cost</u>	\$ 263,911	\$ 175,787	\$ 216,532	\$ 40,745	23%
	Budgeted 2008-09	Current 2009-10	Recommended 2010-11	Increase/ Decrease	
Position Summary	5	2	2	-	
**The column labeled Actual 2008-09 includes expenditures incurred against FY 2008-09 appropriations from July 1, 2008 through December 31, 2009.					

LOCAL AGENCY FORMATION COMMISSION – 4371

FUNCTION

This budget appropriates funds for Fresno County's contribution to the Local Agency Formation Commission (LAFCo) under the provisions of Assembly Bill 2838 (Statutes of 2000, Chapter 761). Effective July 1, 2001, LAFCo became a separate entity, with the cities and the County each being responsible for one-half of its net operating costs, after adjusting for revenues received directly by LAFCo. Under an agreement approved by the Board of Supervisors in May 2001, and the Third Amended and Restated Professional Services Agreement approved

March 2, 2010, the County also provides limited staffing and support services to LAFCo on a contract basis and established a Special Revenue Fund to account for all costs and revenues associated with the LAFCo operation.

The Local Agency Formation Commission is responsible under State law to review and hold hearings on all proposals for change in organization, reorganization, annexation, and detachments for cities and special districts in the County. The Commission is also responsible for determining and periodically updating the sphere of influence for each special district and city. Additionally, LAFCo is responsible for performing municipal service reviews for all 15 cities and 120 special districts in Fresno County. Although the function is required by State law, the level of review is at the discretion of the Commission.

OVERVIEW

The FY 2010-11 Recommended Budget of \$388,831 reflects a 34% (\$204,712) decrease over the FY 2009-10 Adopted Budget as LAFCo moves to be an independent agency. Funding represents the salary and benefit costs for LAFCo personnel in accordance with the support services agreement between LAFCo and the County, and the County's financial contribution to LAFCo in accordance with the provisions of Assembly Bill 2838. The Executive Officer has been hired and is being compensated directly by LAFCo, and is not a County employee. The two permanent LAFCo employees will remain County employees, until their separation from County service. The Cities and County contribution levels have increased to \$216,532 each.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

The Executive Officer has been hired directly by LAFCO, is an employee of LAFCo, and not a County employee. The Executive Officer position has been deleted from the Org. 4371 Salary Resolution.

The accounting functions of accounts payable and accounts receivable will be handled by LAFCo. However, the Auditor-Controller/Treasurer-Tax Collector will continue to apportion the net operating expenses of LAFCo and seek payment from the appropriate agencies.

LAFCo will not be utilizing the services of County Risk Management nor the Purchasing Department in FY 2010-11.

Salaries and Benefits

- Salaries and Benefits represent a decrease of 59% (\$245,457) over the current year due to the change in number of staff funded.

Recommended funding includes:

- Account 6100 Regular Salaries represents a 40% (\$153,859) decrease related to positions no longer being funded in this budget from FY 2009-10.

Local Agency Formation Commission Support -- 4371

- Account 6400 Retirement Contribution represents a 48% (\$45,181) decrease due to the reduction of positions funded from FY 2009-10.
- Account 6200 Extra-Help represents an 100% (\$20,661) decrease due to the reduced level of boundary changes requested for LAFCo consideration.
- A 5% step advancement for the LAFCo Technician II position.

Other Charges

- Other Charges of \$216,532 represent the County's contribution to LAFCo under the provisions of Assembly Bill 2838.

Recommended funding includes:

- The County contribution to LAFCo of \$216,532 will be funded.

SUMMARY OF REVENUES

- Revenues are recommended at \$172,299, a 59% (\$245,457) decrease from the current year, which is primarily due to a decrease in Salaries and Benefits due to the change in staff funded.
- Charges for Services (\$172,299) – Recommended at a 59% (\$245,457) decrease from FY 2009-10 representing reimbursement from the LAFCo Special Revenue fund (4825) for salary and benefit costs in accordance with the Support Services Agreement between LAFCo and the County.

Revenues	FY 2009-10 Adopted	FY 2009-10 Estimated Actual	FY 2010-11 Recommended
Acct # - Charges for Services			
4875 – Special Revenue Fund	175,787	175,787	172,299
Total	\$ 175,787	\$ 175,787	\$ 172,299
Total Revenues	\$ 175,787	\$ 175,787	\$ 172,299

LOCAL AGENCY FORMATION COMMISSION SUPPORT - 4371

REGULAR SALARIES

BUDGETED POSITIONS

RECOMMENDED

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u> <u>CURRENT</u>	<u>RECOMMENDED</u>	<u>RECOMMENDED SALARIES</u>
2331	LAFCo Administrative Services Assistant	1912	1	1	\$ 60,656
3627	LAFCo Technician II	1414	<u>1</u>	<u>1</u>	<u>43,169</u>
Subtotal			2	2	\$ 103,825
TOTAL REGULAR SALARIES					\$ 103,825

Librarian BUDGET 7515 General Fund					
	Actual** 2008-09	Adopted 2009-10	Recommended 2010-11	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 183,065	\$ 181,789	\$ 186,565	\$ 4,776	3%
Services and Supplies	46,991	799	639	(160)	-20%
Other Financing Uses	101,560	101,560	101,560	-	0%
Total Appropriations	\$ 331,616	\$ 284,148	\$ 288,764	\$ 4,616	2%
<u>Revenues</u>					
Charges For Services	\$ 63,323	\$ -	\$ -	\$ -	0%
Total Revenues	\$ 63,323	\$ -	\$ -	\$ -	0%
<u>Net County Cost</u>	\$ 268,293	\$ 284,148	\$ 288,764	\$ 4,616	2%
	Budgeted 2008-09	Current 2009-10	Recommended 2010-11	Increase/ Decrease	
Position Summary	1	1	1	-	
**The column labeled Actual 2008-09 includes expenditures incurred against FY 2008-09 appropriations from July 1, 2008 through December 31, 2009.					

LIBRARIAN – 7515

FUNCTION

The Librarian budget includes the salary and benefits cost of the County Librarian and the \$101,560 annual County General Fund contribution to the Library required by the Measure B Ordinance. The County Librarian also serves as the Secretary to the County Historical Landmarks and Records Advisory Commission.

OVERVIEW

The FY 2010-11 Recommended Budget appropriations of \$288,764 represents a 2% (\$4,616) increase from the 2009-10 Adopted Budget. Staffing is recommended at the FY 2009-10 level of one position. No salary savings was used in calculating Regular Salaries (Account 6100) in the recommended budget, since there is only position in this budget, the County Librarian.

SUMMARY OF CAO RECOMMENDATIONS

Salaries and Benefits

- Salaries and Benefits recommended at \$186,565, represents a 3% (\$4,776) increase from the FY 2009-10 Adopted Budget, due to increases in benefit costs.

Recommended funding includes:

- Account 6350 Unemployment Insurance represents a 213% (\$523) increase, due to an increase in rates.
- Account 6400 Retirement Contribution represents a 12% (\$5,491) increase, due to an increase in rates.
- Account 6550 Workers' Compensation Insurance represents a 10% (\$26) increase, due to an increase in rates.
- Account 6650 Life & Disability Insurance represents a 5% (\$15) decrease, due to a reduction in rates.
- Account 6670 Benefits Administration represents a 46% (\$51) increase, due to an increase in rates.

Services and Supplies

- Services and Supplies recommended at \$639 represents a 20% (\$160) decrease from the FY 2009-10 Adopted Budget. The decrease is due to a decrease in the PeopleSoft Financials rate.

Recommended funding includes:

- Account 7286 PeopleSoft Human Resources represents an 8% (\$12) increase, due to an increase in rates.
- Account 7287 PeopleSoft Financials represents a 27% (\$173) decrease, due to a decrease in rates.

Other Financing Uses

- Other Financing Uses recommended at \$101,560, represents no change from the FY 2009-10 Adopted Budget.
- Account 7910 Operating Transfers Out of \$101,560 represents the base General Fund contribution to the Library as required in the Measure B Ordinance. The transfer of the County contribution is recognized in the Library Budget 7511 under Account 5950 Operating Transfer In – General Fund.

Librarian -- 7515

LIBRARIAN - 7515

REGULAR SALARIES

BUDGETED POSITIONS

RECOMMENDED

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS CURRENT</u>	<u>RECOMMENDED</u>	<u>RECOMMENDED SALARIES</u>
8040	County Librarian	D	<u>1</u>	<u>1</u>	\$ 116,402
	Subtotal		1	1	\$ 116,402
	Auto Allowance				6,180
	Less 40-Hour Furlough				<u>(2,230)</u>
	TOTAL REGULAR SALARIES				\$ 120,352

Library – Measure B -- 7511

Library-Measure B BUDGET 7511 Special Revenue Fund					
	Actual** 2008-09	Adopted 2009-10	Recommended 2010-11	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 18,354,919	\$ 18,449,814	\$ 18,159,401	\$ (290,413)	-2%
Services and Supplies	6,340,326	7,184,179	7,911,929	727,750	10%
Other Charges	583,692	657,433	302,102	(355,331)	-54%
Residual Equity Transfers(Out)	43,060	-	-	-	0%
General Fixed Assets	152,190	48,651	119,171	70,520	145%
Appropri For Contingencies	-	306,919	-	(306,919)	-100%
Total Appropriations	\$ 25,474,188	\$ 26,646,996	\$ 26,492,603	\$ (154,393)	-1%
<u>Revenues</u>					
Taxes	\$ 21,643,536	\$ 21,160,925	\$ 21,019,815	\$ (141,110)	-1%
Rev From Use of Money & Prop	518,968	200,000	200,000	-	0%
Intergovernment Revenues - St	483,867	489,854	492,277	2,423	0%
Intergovernment Rev-Federal	1,151	1,000	1,000	-	0%
Charges For Services	1,497,818	1,713,008	1,744,853	31,845	2%
Miscellaneous Revenues	139,172	63,000	63,000	-	0%
Other Financing Sources	101,560	101,560	101,560	-	0%
Residual Equity Transfers (In)	4,500,000	-	-	-	0%
Total Revenues	\$ 28,886,072	\$ 23,729,347	\$ 23,622,505	\$ (106,842)	0%
<u>Revenues (Over)/Under Expenditures</u>	\$ (3,411,884)	\$ 2,917,649	\$ 2,870,098	\$ (47,551)	-2%
Decrease of Fund Balance		(2,917,649)	(2,870,098)	47,551	-2%
<u>Budgetary Balance</u>		\$ -	\$ -	\$ -	
	Budgeted 2008-09	Current 2009-10	Recommended 2010-11	Increase/ Decrease	
Position Summary	329	329	311	(18)	
**The column labeled Actual 2008-09 includes expenditures incurred against FY 2008-09 appropriations from July 1, 2008 through December 31, 2009.					

LIBRARY - MEASURE B – 7511

FUNCTION

The Fresno County Free Library is a special district, under the governance of the Board of Supervisors, which provides informational, cultural, and recreational services to the general public through 38 library outlets. The County Library Administration also serves as the fiscal agent for the San Joaquin Valley Library System (SJVLS) of which it is a member. The Coalinga-Huron Library District is a separate library district and is, therefore, not covered in this budget. Funding is primarily provided from two sources, special district property taxes and Measure B Sales Tax Ordinance sales tax revenue. The Library Sales Tax Ordinance was passed by the voters in November 1998, renewed in 2004, and will expire March 31, 2013.

OVERVIEW

The FY 2010-11 Recommended Budget of \$26,492,603 reflects a net 1% (\$154,393) decrease over the FY 2009-10 Adopted Budget. The FY 2010-11 Recommended Budget revenues of \$23,622,805 reflect a net \$106,842 decrease from the FY 2009-10 Adopted Budget revenues. A decrease of fund balance totaling \$2,870,098 is included to balance the FY 2010-11 recommended budget.

A 5% (\$575,219) salary savings has been used in calculating Regular Salaries (Account 6100) in the FY 2010-11 Recommended Budget. Salaries were based on a 2% reduction in annual salaries related to the proposed 40-hour unpaid leave.

A \$364,193 savings in combined related benefits has also been calculated in the recommended budget for Retirement, OASDI, and Health Insurance. Staffing is recommended at 311 positions, a decrease of 18 positions from the current year.

Library services will be in compliance with Measure B commitments, with minimal changes, which were approved by the Citizen's Review Panel for Measure B.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

The number of hours the libraries are open to the public will be reduced for furlough hours, but will still exceed the Measure B promise made in 1998 to double hours of operation.

Salaries and Benefits

- Salaries and Benefits, recommended at \$18,159,401 represents a 2% (\$290,413) decrease over the FY 2009-10 Adopted Budget. The increase is the net result of increases in salary and benefit costs, the elimination of 18 positions, and the required 40-hour furlough. Staffing is recommended at 311 positions, a decrease of 18 positions over the current year.

Recommended funding includes:

- Account 6200 Extra-Help represents a 35% (\$298,720) decrease, primarily due to planned reductions in the use of Extra-Help.
- Account 6350 Unemployment Insurance represents a 195% (\$47,070) increase, primarily due to higher unemployment claims and new cost allocation methodology based on the experience rating of the budget.
- Account 6400 Retirement Contribution represents a 12% (\$477,380) increase, due to retirement plan funding requirements.

Library – Measure B -- 7511

- Account 6500 OASDI Contribution represents a 3% (\$30,055) decrease, due primarily to the elimination of 18 positions.
- Account 6550 Workers' Compensation Contribution represents a 28% (\$59,724) increase, due to funding requirements and experience rating.
- Account 6600 Health Insurance Contribution represents a 4% (\$52,982) decrease due primarily to the reduction of 18 positions.
- Account 6670 Benefit Administration represents a 22% (\$7,670) increase, due to higher rates.
- Per budget instructions, there is a budget reduction of \$1,300 in Salaries and Benefits for each of the 311 recommended positions for a total reduction of \$404,300.

Services and Supplies

- Services and Supplies, recommended at \$7,911,929 represent a 10% (\$727,750) increase over the FY 2009-10 Adopted Budget.

Recommended funding includes:

- Account 7101 Liability Insurance represents a 242% (\$9,747) increase, due to rate increases.
- Account 7286 PeopleSoft Human Resources Charge represents a 37% (\$25,424) increase, due to rate increases.
- Account 7287 PeopleSoft Financials Charge represents a 38% (\$30,304) increase, due to rate increases.
- Account 7340 Operating Leases Buildings represents a \$581,280 increase, due to the reclassification of building operating leases from Account 7888 Capital Lease Equipment to Account 7340 Operating Leases Buildings. In addition, there was an increase of \$210,784, due to budgeting for a full year's rent for the new West Fresno Library, which opened in February 2010. Building capital leases are budgeted in Account 7887 Capital Lease Buildings.
- Account 7345 Facility Operations & Maintenance represents an 89% (\$651,822) decrease, due to a change in the account classification for gas and electric charges from Account 7345 Facility Operations & Maintenance to Account 7430 Utilities.
- Account 7385 Small Tools & Instruments represents a 68% (\$423,333) decrease, due to reductions in Measure B Sales Tax revenues.
- Account 7400 Special Departmental Expense represents an 18% (\$32,192) increase primarily due to RFID (Radio Frequency Identification) software upgrades, initial installation costs, licenses, and warranties.
- Account 7406 Library Materials represents a 15% (\$350,760) increase for the department's long-term plan for using Measure B funds to purchase library materials.
- Account 7430 Utilities represents an \$837,694 increase, due to the reclassification of gas and electric charges from Account 7345 Facility Operations & Maintenance to Account 7430 Utilities. The increase also includes the increase in utility costs related to the new Orange Cove Library, and the West Fresno Library.

Other Charges

- Other Charges, recommended at \$302,102 represent a 54% (\$355,331) decrease over the FY 2009-10 Adopted Budget.

Library – Measure B -- 7511

Recommended funding includes:

- Account 7887 Capital Leases Buildings represents a 4% (\$11,946) increase, due to increases in lease rates.
- Account 7888 Capital Lease Equipment represents a \$367,277 decrease, due to the reclassification of Operating Leases for Buildings from Account 7888 Capital Lease Equipment to Account 7340 Operating Leases Buildings.

Appropriation for Contingencies

- Appropriation for Contingencies represents a \$306,919 decrease from the FY 2009-10 Adopted Budget, which was used to cover unexpected costs that may occur. Library contingencies, if any would be budgeted in the new Org. 8225.

Fixed Assets

- Fixed Assets, recommended at \$119,171 represent a 145% (\$70,520) increase over the FY 2009-10 Adopted Budget.

(2) Microfilm Scanners\$24,274 New – Central Library

RFID Gates and Antennae.....\$94,897 New – Gillis and Politi Libraries

SUMMARY OF REVENUES

- Revenues are recommended at \$23,622,505 reflect a \$106,842 decrease from the FY 2009-10 Adopted Budget, primarily due to the net result of a decrease in property and sales tax revenues, an increase in State revenues, and an increase in charges for services. Specific changes by revenue accounts are noted below.
- Taxes Revenues (\$21,019,815) – Represents a 1% (\$141,110) decrease, primarily due to the current recession.
 - Account 3010 Property Tax Secured represents a \$18,237 decrease, due to reductions in assessed values secured property.
 - Account 3042 Measure “B” Sales Tax represents a 1% (\$122,873) decrease, due to lower sales transactions.
- Revenues From Use of Money & Property (\$200,000) represents no change from the FY 2009-10 Adopted Budget.
- Intergovernmental Revenues-State (\$492,277) – Represents a \$2,423 increase due to a projected increase in the annual funding allocation from the State Library Public Library Fund in Account 3575 State-Other.
- Intergovernment Revenues-Federal (\$1,000) – Federal aid from the In-Lieu Housing property tax revenues represents no change from the FY 2009-10 Adopted Budget.
- Charges For Services (\$1,744,853) – Represents a 2% (\$31,845) increase, primarily due to the net result of negotiated salary adjustments and normal step advances including a 3% mid-year Cost-of-Living increase as required by MOUs.
 - Account 5039 Service to Other Agencies (\$1,264,788) represents a 2% (\$28,223) increase. Services includes \$968,379 for the cost of 10 positions that provide service to the San Joaquin Valley Library System (SJVLS), \$237,698 for library fiduciary and support services including overhead to SJVLS, and \$56,711 for Talking Book Library service to participating SJVLS member libraries.

Library – Measure B -- 7511

- Account 5040 Service to Other County Departments (\$65,065) represents a 6% (\$3,622) increase. Revenue is from library service of 32.5 hours per-week to the County Jail Law Library funded by the Sheriff's Inmates Welfare Trust Fund.
- Account 5050 Library Services (\$415,000) represents no change from the FY 2009-10 Adopted Budget. Includes revenues from fines, lost books, fees, and printing fees from public use computers.
- Miscellaneous Revenues – (\$63,000) represents no change from the FY 2009-10 Adopted Budget.
- Account 5789 Non-taxable Sales (\$46,000) from photocopies and microfiche copies.
- Account 5791 Miscellaneous Sales-Taxable (\$16,000) from sale of used books and supplies.
- Account 5800 Other Miscellaneous (\$1,000)
- Other Financing Sources – (\$101,560) represents no change from the FY 2009-10 Adopted Budget.
- Account 5950 Operating Transfer In – General Fund (\$101,560) represents General Fund annual contribution of \$101,560 to the County Library mandated by the Measure B Sales Tax Ordinance.
- Decrease of Fund Balance – (\$2,870,098) represents a 2% (\$47,551) decrease from the FY 2009-10 Adopted Budget, due primarily to the application of projected available fund balance to fund library operations.

Revenues	FY 2009-10 Adopted	FY 2009-10 Estimated Actual	FY 2010-11 Recommended
Acct # - Taxes			
3006 – Redev Tax Increm Reimb	425,000	425,000	425,000
3009 – Supp-Current Unsecured	3,500	3,500	3,500
3010 – Prop Taxes-Current Secured	7,598,894	7,577,228	7,580,657
3011 – Supp-Current Secured	185,000	185,000	185,000
3015 – Prop Taxes-Current Unsecured	290,000	290,000	290,000
3042 – Measure'B' Sales Tax	12,658,531	11,036,173	12,535,658
Total	\$ 21,160,925	\$ 19,516,901	\$ 21,019,815
Acct # - Revenue from the Use of Money			
3380 – Interest	200,000	200,000	200,000
Total	\$ 200,000	\$ 200,000	\$ 200,000
Acct # - Intergovernmental Revenues – State			
3565 – State I/L Homeowners Prop	122,640	122,640	122,640
3575 – State Other	367,214	367,214	369,637
Total	\$ 489,854	\$ 489,854	\$ 492,277
Acct # - Intergovernmental Revenues – Federal			
4369 – Federal In-Lieu Housing	1,000	1,000	1,000
Total	\$ 1,000	\$ 1,000	\$ 1,000
Acct # - Charges for Services			
5039 – Service To Other Agencies	1,236,565	1,236,565	1,264,788
5040 – Service To Other County Dept	61,443	61,443	65,065
5050 – Library Services	415,000	415,000	415,000
Total	\$ 1,713,008	\$ 1,713,008	\$ 1,744,853
Acct # - Miscellaneous Revenues			
5789 – Non-Taxable Sales	46,000	46,000	46,000
5791 – Misc Sales - Taxable	16,000	41,497	16,000
5800 – Other Miscellaneous	1,000	11,239	1,000
Total	\$ 63,000	\$ 98,736	\$ 63,000

Library – Measure B -- 7511

Acct # - Other Financing Sources			
5950 – Oper Trfs In - General Fund	101,560	101,560	101,560
Total	\$ 101,560	\$ 101,560	\$ 101,560
Total Revenues	\$ 23,729,347	\$ 22,121,059	\$ 23,622,505

PENDING FACTORS

- Pending factors include the impact of potential State budget revisions and pending labor negotiations.

LIBRARY - MEASURE B - 7511**REGULAR SALARIES****BUDGETED POSITIONS****RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
251	Associate County Librarian	E	1	1	\$ 80,258
1152	Graphic Arts Technician II	1298	1	1	41,186
2110	Librarian I	1673	9	3	139,374
2112	Librarian Trainee	1478	1	0	0
2120	Library Assistant I	989	3	3	94,410
2121	Library Assistant II	1097	47	45	1,647,339
2121	Library Assistant II (PT)	1097	46	45	1,007,109
2145	Library Aide	731	3	3	74,184
2145	Library Aide (PT)	731	51	48	577,894
2150	Principal Librarian	G	4	4	276,113
2151	Library Program Manager	G	1	1	73,211
2155	Librarian III	2098	9	8	556,550
2156	Librarian III - Supervisory	2182	17	17	1,223,900
2160	Librarian II	1844	31	31	1,801,586
2160	Librarian II (PT)	1844	2	2	62,456
2166	Senior Library Assistant	1186	34	33	1,290,599
2166	Senior Library Assistant (PT)	1186	2	2	63,020
2167	Library Assistant Supervisory	1311	3	3	133,245
2168	Information Referral Services Coordinator	1818	1	1	57,655
2175	Literacy Coordinator	2003	1	1	63,527
2180	Library Facilities Coordinator	2267	1	1	71,906
2185	San Joaquin Valley Library System Administrator	E	1	1	76,865
2286	Library Business Manager	E	1	1	76,421
2290	Volunteer Services Coordinator	1590	1	1	50,477
2291	Staff Analyst I	1655	1	1	51,774
2292	Staff Analyst II	1838	1	1	58,307
2293	Staff Analyst III	2122	3	3	201,936
3037	Driver	958	5	5	162,110
3037	Driver (PT)	958	1	1	25,938
3071	Administrative Services Aide	1362	1	1	43,222
3080	Office Assistant III	1119	1	1	37,914
3110	Office Assistant II	1003	2	2	67,922
3111	Office Assistant II - Conf	974	1	1	31,280
3166	Administrative Secretary - Conf.	1490	1	1	42,204
3206	Account Clerk II - Conf.	1020	1	1	33,982
3236	Supervising Account Clerk I - Conf.	1318	1	1	43,900
3260	Account Clerk III	1180	1	1	39,957
3261	Account Clerk III - Conf.	1146	1	1	38,158
3535	Offset Equipment Operator II	1002	1	1	29,248
3620	Program Tech I	1002	1	0	0
3621	Program Tech II	1486	1	1	50,305
3623	Program Technician II -Conf.	1443	1	1	47,425
3700	Info Tech Supp Tech I	1443	1	0	0
3701	Info Tech Support Tech II	1048	4	5	168,475
3701	Info Tech Support Tech II (PT)	1048	1	1	16,626
3705	Info Tech Analyst II	1697	1	1	52,012
3709	Network Systems Engineer I	1543	1	2	91,942
3711	Network Systems Engineer III	1985	2	1	62,643
3713	Senior Network Systems Engineer	2717	1	1	74,359
5050	Maintenance Janitor	942	15	14	438,270
5050	Maintenance Janitor (PT)	942	1	0	0
5055	Janitor	915	1	1	30,989

Library – Measure B -- 7511

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
5220	Parks Groundskeeper II	1000	1	1	\$ 31,738
5221	Parks Groundskeeper III	1139	1	1	33,941
5222	Library Maintenance Supervisor	1821	1	1	57,759
5315	Maintenance Carpenter	1614	1	1	51,208
5325	Maintenance Painter	1502	1	1	47,659
Subtotal			329	311	\$ 11,702,488
Bilingual Skills Pay					26,100
Less Salary Savings					(575,219)
Less 40-Hour Furlough					(224,203)
TOTAL REGULAR SALARIES					\$ 10,929,166

VACANT POSITIONS RECOMMENDED FOR DELETION (Effective July 26, 2010)

<u>JCN</u>	<u>TITLE</u>	<u>STATUS</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES & EXPENSES</u>
2110	Librarian I	Vacant	1673	-1	\$ 70,576
2121	Library Assistant II	Vacant	1097	-1	48,145
2121	Library Assistant II (PT)	Vacant	1097	-2	42,716
2145	Library Aide	Vacant	731	-3	28,976
2155	Librarian III	Vacant	2098	-2	192,754
2160	Librarian II	Vacant	1844	-5	407,760
2166	Senior Library Assistant	Vacant	1186	-1	51,601
3620	Program Tech I	Vacant	1002	-1	57,165
5050	Maintenance Janitor	Vacant	942	-1	42,105
5050	Maintenance Janitor (PT)	Vacant	942	-1	10,850
Cost of Restoring Vacant Positions				-18	\$ 952,648

Library – Grants Tax Ordinance Funds -- 7517

Library Grants BUDGET 7517 Special Revenue Fund					
	Actual** 2008-09	Adopted 2009-10	Recommended 2010-11	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Services and Supplies	\$ 319,439	\$ 327,605	\$ 278,405	\$ (49,200)	-15%
Total Appropriations	\$ 319,439	\$ 327,605	\$ 278,405	\$ (49,200)	-15%
<u>Revenues</u>					
Intergovernment Revenues - St	\$ (10,492)	\$ 46,250	\$ -	\$ (46,250)	-100%
Intergovernment Rev-Federal	36,668	20,000	17,050	(2,950)	-15%
Miscellaneous Revenues	224,632	261,355	261,355	-	0%
Total Revenues	\$ 250,807	\$ 327,605	\$ 278,405	\$ (49,200)	-15%
<u>Revenues (Over)/Under Expenditures</u>	\$ 68,632	\$ -	\$ -	\$ -	-100%
Decrease of Fund Balance		\$ -	\$ -	\$ -	
Budgetary Balance		\$ -	\$ -	\$ -	0%
	Budgeted 2008-09	Current 2009-10	Recommended 2010-11	Increase/ Decrease	
Position Summary	-	-	-	-	
**The column labeled Actual 2008-09 includes expenditures incurred against FY 2008-09 appropriations from July 1, 2008 through December 31, 2009.					

LIBRARY - GRANTS TAX – 7517

FUNCTION

The Library Grants budget includes funding for State and Federal grant programs, and private donations to the Library. These funds are directed toward the acquisition of library materials, supplies, and furniture and equipment.

OVERVIEW

The FY 2010-11 Recommended Budget of \$278,405 represents a 15% (\$49,200) decrease from the FY 2009-10 Adopted Budget. No staffing is recommended for FY 2010-11.

SUMMARY OF CAO RECOMMENDATIONS

Services and Supplies

- Services and Supplies, recommended at \$278,405 reflect a 15% (\$49,200) decrease from the FY 2009-10 Adopted Budget. The budget provides for children's programming, new and replacement library equipment and furnishings, and library materials funded by donations to the Library Trust Fund designated for specific purposes. The budget also provides for the National Endowment of the Art's "The Big Read" grant to promote the book, "The Stories and Poems of Edgar Allan Poe" by Edgar Allan Poe.

Recommended funding includes:

- Account 7265 Office Expense remains at \$310 for blank cassettes for the Talking Book Library.
- Account 7295 Professional and Specialized Service represents a 73% (\$16,500) decrease, due to the expiration of the FY 2009-10 one-time "The Big Read - Fahrenheit 451" grant. The recommended budget amount of \$6,045 is for entertainers for summer programs.
- Account 7385 Small Tools & Instruments remains at \$150,000 for furniture and equipment to create young adult/teen spaces within libraries.
- Account 7400 Special Departmental Expense represents a 53% (\$30,700) decrease, due to net result of the expiration of the FY 2009-10 one-time "The Big Read - Fahrenheit 451" grant and the First 5 "Fit for Life" grant, and the addition of \$17,050 for the newly awarded National Endowment for the Art's "The Big Read" to promote the book, "The Stories and Poems of Edgar Allan Poe" by Edgar Allan Poe. The recommended amount of \$17,050 is for library and grant program promotion and supplies.
- Account 7406 Library Materials represents a 2% (\$2,000) decrease, due to the expiration of the FY 2009-10 one-time "The Big Read - Fahrenheit 451" grant.

SUMMARY OF REVENUES

- Revenues are recommended at \$278,405, a 15% (\$49,200) decrease from the FY 2009-10 Adopted Budget, primarily due to the elimination of one-time grants. Specific changes by revenue accounts are noted below:
 - Intergovernmental Revenues-State (\$0) represents a \$46,250 decrease from Account 3575 State-Other, due to the successful completion of the FY 2009-10 "Fit for Life" one-time grant, which was funded by State Proposition 10 proceeds.

Library – Grants Tax Ordinance Funds -- 7517

- Intergovernmental Revenues-Federal (\$17,050) represents a \$2,950 net decrease resulting from the expiration of the FY 2009-10 one-time National Endowment for the Arts, “The Big Read – Fahrenheit 451” grant and the newly awarded “The Big Read” grant to promote the book, “The Stories and Poems of Edgar Allan Poe” by Edgar Allan Poe.
- Miscellaneous Revenues (\$261,355) represents no change from the FY 2009-10 Adopted Budget for Account 5800 Other Miscellaneous Revenues. These revenues are derived from donations to the Library Trust Fund and vary. The department budgets \$261,355 annually, however, expenditures are based on the actual total donation dollar amount received during the fiscal year.

Revenues	FY 2009-10 Adopted	FY 2009-10 Estimated Actual	FY 2010-11 Recommended
Acct # - Intergovernmental Revenues – State			
3575 – State Other	46,250	49,305	0
Total	\$ 46,250	\$ 49,305	\$ 0
Acct # - Intergovernmental Revenues – Federal			
4380 – Federal Other	20,000	20,000	17,050
Total	\$ 20,000	\$ 20,000	\$ 17,050
Acct # - Miscellaneous Revenues			
5890 - Donations	261,355	59,738	261,355
Total	\$ 261,355	\$ 59,738	\$ 261,355
Total Revenues	\$ 327,605	\$ 129,043	\$ 278,405

Library – Measure B – Capital Improvements -- 7530

Library-Measure B-Capital Impr BUDGET 7530 Special Revenue Fund					
	Actual** 2008-09	Adopted 2009-10	Recommended 2010-11	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Services and Supplies	\$ -	\$ 1,469	\$ -	\$ (1,469)	-100%
General Fixed Assets	1,911,689	80,000	-	(80,000)	-100%
Total Appropriations	\$ 1,911,689	\$ 81,469	\$ -	\$ (81,469)	-100%
<u>Revenues</u>					
Taxes	\$ 500,000	\$ 81,469	\$ -	\$ (81,469)	-100%
Miscellaneous Revenues	70,893	-	-	-	-100%
Total Revenues	\$ 570,893	\$ 81,469	\$ -	\$ (81,469)	-100%
<u>Revenues (Over)/Under Expenditures</u>	\$ 1,340,796	\$ -	\$ -	\$ -	-100%
	Budgeted 2008-09	Current 2009-10	Recommended 2010-11	Increase/ Decrease	
Position Summary	-	-	-	-	
**The column labeled Actual 2008-09 includes expenditures incurred against FY 2008-09 appropriations from July 1, 2008 through December 31, 2009.					

LIBRARY - MEASURE B - CAPITAL PROJECTS – 7530

FUNCTION

This budget accounts for the construction of new Library capital facilities, improvements, and expansion of existing capital facilities required as part of the Measure B Library Tax Ordinance service plan. Other Measure B Sales Tax revenues are included in the Library - Measure B Budget 7511 for associated operational service needs.

OVERVIEW

The FY 2010-11 Recommended Budget of \$0 represents a \$81,469 decrease over the FY 2009-10 Adopted Budget. The decrease is primarily due to the elimination of one-time adopted budget costs related to the acquisition of land for the proposed new Central Library. There is no net County cost associated with this budget.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

Due to falling sales tax revenues funding for new and expanded facilities have been put on hold until revenues recover.

Services and Supplies

- Services and Supplies, recommended at \$0 represent a \$1,469 decrease over the FY 2009-10 Adopted Budget.

SUMMARY OF REVENUES

- Revenues, recommended at \$0, reflect an \$81,469 decrease from the FY 2009-10 Adopted Budget, due to the decline in Account 3042 Measure B Sales Tax Revenues.

Revenues	FY 2009-10 Adopted	FY 2009-10 Estimated Actual	FY 2010-11 Recommended
Acct # - Taxes			
3042 – Measure B Sales Tax	81,469	81,469	0
Total	\$ 81,469	\$ 81,469	\$ 0
Total Revenues	\$ 81,469	\$ 81,469	\$ 0

PENDING FACTORS

- Two factors have converged to stall construction projects: the steep decline in Measure B sales tax revenues and the failure of Measure L (quarter cent library sales tax initiative). The renewal of Measure B will go to the voters in 2012. No decision has been made about whether the library sales tax percentage should be one-eighth cent (current tax) or one-quarter cent, and the term of the Measure which cannot exceed 16 years.

Library Contingencies -- 8225

Library-Measue B-Contingency BUDGET 8225 Special Revenue Funds					
	Actual 2008-09	Adopted 2009-10	Recommended 2010-11	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Services and Supplies	\$ -	\$ -	\$ -	\$ -	-100%
General Fixed Assets	-	-	-	-	-100%
Total Appropriations	\$ -	\$ -	\$ -	\$ -	-100%
<u>Revenues</u>					
Taxes	\$ -	\$ -	\$ -	\$ -	-100%
Miscellaneous Revenues	-	-	-	-	-100%
Total Revenues	\$ -	\$ -	\$ -	\$ -	-100%
<u>Revenues (Over)/Under Expenditures</u>	\$ -	\$ -	\$ -	\$ -	-100%
<p>** The column labeled Actual 2008-09 includes expenditures incurred against FY 2008-09 appropriations from July 1, 2008 through December 31, 2009.</p>					

LIBRARY CONTINGENCIES – 8225

FUNCTION

This is a Contingency Budget to account for unexpected expenditures during the budget year.

OVERVIEW

This is a new Org as required by the Budget Guide in Government Code 29084 and 29130 requiring separation of Contingency Funds. The Library will budget future Contingencies, if any, in this Org. There are no funds proposed for this budget for FY 2010-11. There is no net County cost or staff associated with this budget.