

LAND USE AND DEVELOPMENT SERVICES

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**LOCAL AGENCY FORMATION COMMISSION SUPPORT
BUDGET 4371
General Fund**

	<u>Actual 2002-03</u>	<u>Adopted 2003-04</u>	<u>Recommended 2004-05</u>	<u>Increase/ Decrease</u>	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries & Benefits	\$ 191,388	\$ 237,622	\$ 291,965	\$ 54,343	23%
Other Charges	<u>111,688</u>	<u>110,113</u>	<u>111,001</u>	<u>888</u>	<u>1%</u>
Total Appropriations	\$ 303,076	\$ 347,735	\$ 402,966	\$ 55,231	16%
<u>Revenues</u>					
Charges for Services	\$ 191,388	\$ 237,622	\$ 291,965	\$ 54,343	23%
Total Revenues	\$ 191,388	\$ 237,622	\$ 291,965	\$ 54,343	23%
<u>Net County Cost</u>	\$ 111,688	\$ 110,113	\$ 111,001	\$ 888	1%
	<u>Budgeted 2002-03</u>	<u>Current 2003-04</u>	<u>Recommended 2004-05</u>	<u>Increase/ Decrease</u>	
Position Summary	3	3	4	1	

Department Requests Above Recommended Budget

<u>Appropriations</u>	<u>2004-05</u>
Salaries & Benefits	\$ 0
Services & Supplies	0
Other Charges	22,843
Residual Equity Transfer	0
Fixed Assets	<u>0</u>
Total Appropriations	\$ 22,843
<u>Net County Cost</u>	\$ 22,843
	<u>2004-05</u>
Additional Positions	0

LOCAL AGENCY FORMATION COMMISSION SUPPORT – 4371

FUNCTION

This budget appropriates funds for Fresno County's contribution to the Local Agency Formation Commission (LAFCo) under the provisions of Assembly Bill 2838 (Statutes of 2000, Chapter 761). Effective July 1, 2001, LAFCo became a separate entity, with the cities and the County each being responsible for one-half of its net operating costs, after adjusting for revenues received directly by LAFCo. Under an agreement approved by the Board of Supervisors in May 2001, and as required by Assembly Bill 2838, the County also provides staffing and support services to LAFCo on a contract basis and established a Special Revenue Fund to account for all costs and revenues associated with the LAFCo operation.

The Local Agency Formation Commission is responsible under State law to review and hold hearings on all proposals for change in organization, reorganization, annexation, and detachments for cities and special districts in the County. The Commission is also responsible for determining and periodically updating the sphere of influence for each special district and city. Although the function is required by State law, the level of review is at the discretion of the Commission.

OVERVIEW

The 2004-05 Recommended Budget of \$402,966 reflects a 1% (\$888) increase in net County cost over the 2003-04 Adopted Budget. Funding represents the salary and benefit costs for LAFCo personnel in accordance with the support services agreement between LAFCo and the County, and the County's financial contribution to LAFCo in accordance with the provisions of Assembly Bill 2838. Staffing is recommended at four positions, an increase of one position over the prior year level. Administrative and support services costs in this budget and in other County department budgets will be recovered from LAFCo by the respective County departments.

SUMMARY OF CAO RECOMMENDATIONS

SALARIES AND BENEFITS

- Salaries and Benefits represent a 23% increase over the prior year. This includes increases in employee benefits and the addition of one Secretary position. These costs are fully reimbursed by LAFCo.

OTHER CHARGES

- Other Charges of \$111,001 represent the County's contribution to LAFCo under the provisions of Assembly Bill 2838 and in compliance with the Target Budget.

SUMMARY OF REVENUES

- Charges for Services of \$291,965 represent reimbursement from the LAFCo Special Revenue fund (4825) for salary and benefit costs in accordance with the support services agreement between LAFCo and the County.

ULOCAL AGENCY FORMATION COMMISSION SUPPORT – 4371

DEPARTMENT REQUESTS ABOVE RECOMMENDED BUDGET

LAFCo has requested County contribution funding above the prior year level included in the recommended Target Budget.

Priority One – Provide Increased County Contribution for LAFCo Support.

The LAFCo-approved budget requests a total County contribution of \$133,844 for LAFCo support. The County recommended Target Budget has allocated \$111,001 for this purpose. The additional amount needed to support the LAFCo-approved budget is \$22,843.

- Other Charges \$22,843

Total Net County Cost of Priority One **\$22,843**

TOTAL DEPARTMENT REQUESTS ABOVE RECOMMENDED BUDGET **\$22,843**

LOCAL AGENCY FORMATION COMMISSION SUPPORT - 4371

REGULAR SALARIES

BUDGETED POSITIONS

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
2298	LAFCo Executive Officer	E	1	1	\$ 82,425
2293	Staff Analyst III	1756	1	1	52,338
3166	Administrative Secretary	1211	1	1	39,780
3145	Secretary I-Conf.	829	<u>0</u>	<u>1</u>	<u>21,554</u>
TOTAL REGULAR SALARIES			3	4	\$ 196,097

**AGRICULTURE
BUDGET 4010
General Fund**

	<u>Actual 2002-03</u>	<u>Adopted 2003-04</u>	<u>Recommended 2004-05</u>	<u>Increase/ Decrease</u>	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries & Benefits	\$ 5,920,097	\$ 6,486,830	\$ 6,606,114	\$ 119,284	2%
Services & Supplies	1,437,476	1,519,772	1,573,901	54,129	4%
Residual Equity Transfer	208,000				
Fixed Assets	<u>126,038</u>	<u>5,200</u>	<u>0</u>	<u>(5,200)</u>	<u>-100%</u>
Total Appropriations	\$ 7,691,611	\$ 8,011,802	\$ 8,180,015	\$ 168,213	2%
<u>Revenues</u>					
State Aid	\$ 4,428,617	\$ 3,910,275	\$ 4,532,222	\$ 621,947	16%
Federal Aid	14,573	537,596	8,386	(529,210)	-98%
Charges for Services	1,588,899	1,956,425	2,010,317	53,892	3%
Misc. Revenues	<u>162</u>	<u>200</u>	<u>200</u>	<u>0</u>	<u>0%</u>
Total Revenues	\$ 6,032,251	\$ 6,404,496	\$ 6,551,125	\$ 146,629	2%
<u>Net County Cost</u>	\$ 1,659,360	\$ 1,607,306	\$ 1,628,890	\$ 21,584	1%
	<u>Budgeted 2002-03</u>	<u>Current 2003-04</u>	<u>Recommended 2004-05</u>	<u>Increase/ Decrease</u>	
Position Summary	87	85	83	(2)	

Department Requests Above Recommended Budget

	<u>2004-05</u>
<u>Appropriations</u>	
Salaries & Benefits	\$ 137,700
Services & Supplies	<u>15,000</u>
Total Appropriations	\$ 152,700
<u>Net County Cost</u>	\$ 152,700
	<u>2004-05</u>
Additional Positions	3

AGRICULTURE – 4010

FUNCTION

The Department of Agriculture operates under Federal, State, and local mandates and is responsible for regulating and providing services to the County's agricultural industry and the consumer. The department also enforces State laws on commercially used weighing and measuring devices, prepackaged merchandise, and vapor recovery under the air pollution regulations. In addition to its mandated regulatory and enforcement responsibilities, a key objective of the department is the promotion and protection of the County's agricultural industry. Fresno County is number one in the nation in the production of agricultural products, with \$4.0 billion generated for 2003. Agriculture is a major industry in Fresno County and a driving force in the local economy. Primary crops include commodities such as grapes, poultry, and cotton. Furthermore, Fresno County growers set the highest standards in production and are a national leader in food safety, research, and technological achievement.

OVERVIEW

The 2004-05 Recommended Budget of \$8,180,015 reflects a 1% (\$21,584) increase in net County cost over the 2003-04 Adopted Budget. Increased appropriations of \$168,213 reflect the increased cost of benefits and expansion of the Glassy-Winged Sharpshooter Treatment Program. Recent turnover in staff has helped hold down the cost of salaries and benefits. The 2004-05 Target Budget also continues the reduction made to the Weights and Measures Program taken in fiscal year 2003-04. The Department of Agriculture's Pest Exclusion Program is also being reduced due to reductions in High Risk Pest Exclusion funding (\$120,000). Pest Exclusion, Pesticide Regulation, and Weights and Measures areas have, as their primary purpose, the protection of Fresno County's \$4.0 billion agricultural industry, its consumers and the delivery of quality products to the consumer. Staffing is recommended at 83 positions, a decrease of 2 positions from the prior year level.

DEPARTMENT COMMENTS

The reduction of two provisional positions was due to the end of the contract period for the Exotic Newcastle Disease Program. Reductions made in the 2003-04 budget continue to have a major impact on Weights and Measures activities, increasing the potential losses to the public and industry. In excess of 3,000 devices will not be inspected and sealed this year. Service and Supply accounts reflect current expenditure levels. No allowances are being made for inflation or increased pass through costs. Major revenue accounts such as unrefunded gas tax and pesticide mill fees are subject to possible reduction if County expenditures continue to decline or work levels are reduced respectively. With the State budget uncertainty, contracts for services at this time appear to be unchanged. Most of this work is performed by seasonal staff and the overhead charges are helping fund existing support staff positions. By taking on numerous contracts of this nature, the department has been able to offset major portions of management overhead costs which otherwise would be a cost for mandated programs where cost recovery is limited.

UAGRICULTURE – 4010

SUMMARY OF CAO RECOMMENDATIONS

SIGNIFICANT PROGRAM CHANGES

- The Exotic Newcastle Disease Program has been completed and the contract has expired.
- Two Provisional Agricultural Projects Coordinator positions are being eliminated.
- A high turnover of experienced staff will result in increased overtime expense and greater reliance on extra help where possible.

IMPACTS

- Increased response time to shippers for inspection of exports and higher cost to the industry due to an increase in staff overtime expense.
- A reduction during summer months in the hours devoted to pesticide enforcement, resulting in added risk to workers, crops, and the environment.
- Reduction in the number of devices inspected for accuracy by Weights and Measures staff, which may increase losses to businesses and consumer costs.

SALARIES AND BENEFITS

- Salaries and Benefits represent a 2% increase over the prior year. This includes increases in employee benefits and overtime, the elimination of two Provisional Agricultural Projects Coordinator positions and a reduction in Extra help funding due primarily to the end of the Exotic Newcastle Disease Program contract.

SERVICES AND SUPPLIES

- Services and Supplies reflect a 3% increase over the prior year primarily due to the expansion of the treatment program for Glassy-Winged Sharpshooter.

SUMMARY OF REVENUES

- Revenues are recommended at \$6,551,125, a 2% (\$146,629) increase over the prior year.
 - State Aid - Revenues are projected at an increase in the Unrefunded Gas Tax revenues and Glassy-Winged Sharpshooter funding.
 - Federal Aid - Revenues reflect a decrease due to the end of the Exotic Newcastle Disease Program.
 - Charges for Services - Estimated at an increase based on prior year actual receipts.
 - Miscellaneous Revenues - Estimated at the prior year level.

UAGRICULTURE – 4010

DEPARTMENT REQUESTS ABOVE RECOMMENDED BUDGET

The Agriculture Department has requested funding above the recommended budget to restore reductions made to the Pest Exclusion Program and Weights and Measures functions. As the population increases with urban growth, so has the risk of introduction of new exotic pests, which would impact our economic well-being for agriculture and the county. Likewise, as commerce increases, it becomes increasingly important to assure equity in the marketplace for both the buyer and the seller.

The department requests funding for the following:

- Three Agricultural/Standards Specialists \$137,700
- Services & Supplies to support these positions 15,000

Total Net County Cost of Priority One **\$152,700**

TOTAL DEPARTMENT REQUESTS ABOVE RECOMMENDED BUDGET **\$152,700**

AGRICULTURE - 4010

REGULAR SALARIES
BUDGETED POSITIONS

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
8005	Agricultural Commissioner/Sealer	C	1	1	\$ 102,651
0212	Assistant Agricultural Commissioner/Sealer	E	1	1	74,202
1769	Deputy Agricultural Commissioner/Sealer	F	3	3	187,502
1699	Supervising Agricultural Standards/Specialist	1686	16	16	848,027
1770	Entomologist	1686	1	1	53,505
1698	Agricultural/Standards Investigator	1686	1	1	53,505
1705	Agricultural Project Coordinator - Provisional	1530	2	0	0
2212	Systems and Procedures Analyst III	1930	2	2	115,155
1700	Agricultural/Standards Specialist III	1483	37	37	1,705,689
1701	Agricultural/Standards Specialist II	1319	2	2	75,820
1702	Agricultural/Standards Specialist I	1193	7	7	229,373
3166	Administrative Secretary - Conf.	1259	1	1	39,933
2209	Administrative Services Assistant	H	1	1	42,365
3161	Secretary IV - Conf.	1135	2	2	72,088
3260	Account Clerk III	967	3	3	91,276
3080	Office Assistant III	915	2	2	56,253
3520	Data Entry Operator II	809	3	3	67,886
Subtotal			85	83	\$ 3,815,230
	Auto Allowance				6,156
	Steno Allowance				1,566
	Bilingual Skill Pay				4,800
	Less Salary Savings				(95,381)
TOTAL REGULAR SALARIES					\$ 3,732,371

VACANT POSITIONS RECOMMENDED FOR DELETION (August 2, 2004)

<u>JCN</u>	<u>TITLE</u>	<u>STATUS</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES & EXPENSES</u>
1705	Agricultural Project Coordinator-Provisional	Vacant	1530	-2	\$ 83,564
	Cost of Restoring Vacant Positions			-2	\$ 83,564

**COOPERATIVE EXTENSION
BUDGET 7610
General Fund**

	<u>Actual 2002-03</u>	<u>Adopted 2003-04</u>	<u>Recommended 2004-05</u>	<u>Increase/ Decrease</u>	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries & Benefits	\$ 282,597	\$ 313,719	\$ 279,946	\$ (33,773)	-11%
Services & Supplies	156,689	161,474	148,142	(13,332)	-8%
Residual equity Transfer	<u>13,833</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0%</u>
Total Appropriations	\$ 453,119	\$ 475,193	\$ 428,088	\$ (47,105)	-10%
<u>Revenues</u>					
Charges for Services	\$ 31,800	\$ 15,000	\$ 25,000	\$ 10,000	67%
Trust Funds	<u>38,700</u>	<u>60,765</u>	<u>12,140</u>	<u>(48,625)</u>	<u>-80%</u>
Total Revenues	\$ 70,500	\$ 75,765	\$ 37,140	\$ (38,625)	-51%
<u>Net County Cost</u>	\$ 382,619	\$ 399,428	\$ 390,948	\$ (8,480)	-2%
	<u>Budgeted 2002-03</u>	<u>Current 2003-04</u>	<u>Recommended 2004-05</u>	<u>Increase/ Decrease</u>	
Position Summary	7	7	6	(1)	

Department Requests Above Recommended Budget

	<u>2004-05</u>
<u>Appropriations</u>	
Salaries & Benefits	\$ 30,535
Services & Supplies	<u>1,965</u>
Total Appropriations	32,500
Return of UC Trust Fund Revenue	<u>8,480</u>
<u>Net County Cost</u>	\$ 40,980
	2004-05

COOPERATIVE EXTENSION – 7610

FUNCTION

The Fresno County Cooperative Extension Office was established in 1918 to provide education and research programs in agriculture; nutrition, family, and consumer sciences; 4-H youth development; and community development through a cooperative effort with the University of California and the County of Fresno. Pursuant to an agreement with the University of California (UC), Fresno County finances support staff, operating supplies, transportation and facilities. The University is responsible for funding the academic staff made up of a Director, 12 Farm Advisors, a Nutrition and Family/Consumer Sciences Advisor, and a 4-H Youth Development Advisor. In addition, there are 18 UC program staff.

OVERVIEW

The 2004-05 Recommended Budget of \$428,088 reflects a 2% (\$8,480) decrease in net County cost from the 2003-04 Adopted Budget due to the elimination of one Office Assistant position effective September 13, 2004. Staffing is recommended at six positions.

DEPARTMENT COMMENTS

The mission of UC Cooperative Extension is to provide education and research. Program focus includes agriculture; nutrition and families; and 4-H youth development. UC Cooperative Extension combines the resources of the University of California, the United States Department of Agriculture (USDA), and the County of Fresno for a budget totaling \$3,760,043 with an additional \$961,574 in grants. The most serious impact of this budget is the proposed layoff of one FTE office assistant. This individual serves as the receptionist in addition to being responsible for office supply ordering, ordering/maintaining publication files, and assisting the office manager and secretaries as needed. The department will need to be incorporated into the County voice mail system in order to answer and route calls. In FY 02-03 and 03-04 we used up to \$55,000 of the UC research trust fund to prevent the layoff of an employee who is close to retirement and vital to the day-to-day operation of the department. This year, this is not an option and in order to meet target, we must eliminate a position. The research trust fund was created as an account to supplement research activities for UC through the County of Fresno. This year we are faced with taking an additional \$8,480 from the trust fund to prevent further reductions in our services and supply budget. The intent of the funds has been and will continue to be to conduct UCCE research.

SUMMARY OF CAO RECOMMENDATIONS

SALARIES AND BENEFITS

- Salaries and Benefits represent an 11% decrease from the prior year based on the elimination of one Office Assistant position and a decrease in extra-help employees hired to conduct research work.

SERVICES AND SUPPLIES

- Services and Supplies reflect an 8% decrease from the prior year.

UCOOPERATIVE EXTENSION – 7610

SUMMARY OF REVENUES

- Revenues are recommended at \$37,140, a 51% decrease from the prior year.
 - Charges for Services - Estimated at an increase from the prior year level based on the anticipated increase in printing for research/education charged back to UC/grant funds. Revenues are generated by charges for printed material.
 - Trust Funds - Reflects a decrease due to the elimination of a one-time supplementation in the prior year from the UC-generated Cooperative Extension Research Trust Fund. A one-time transfer of \$8,480 is included for 2004-05.

DEPARTMENT REQUESTS ABOVE RECOMMENDED BUDGET

The Cooperative Extension Department has requested funding above the recommended Target Budget for the restoration of staffing and services and supplies at the prior year level.

PRIORITY ONE – RESTORE FUNDING FOR STAFF

The department has requested restoration of the position deleted in order to meet Target Budget. Impacts due to the deletion of this position are discussed in the Department Comments section. Restoration of funding for the following is being requested.

- Office Assistant II 30,535

Total Net County Cost of Priority One \$30,535

PRIORITY TWO – RESTORATION OF SERVICES AND SUPPLIES

The department has requested restoration of services and supplies reduced in order to meet Target Budget. Impacts due to the reduced funding are discussed in the Additional Funding Level Request justification. Restoration of funding for the following is being requested.

- Office Expense 1,798
- Postage 167

Total Net County Cost of Priority Two \$1,965

PRIORITY THREE – RESTORATION OF UC RESEARCH TRUST FUNDS

This budget also includes a transfer of \$8,480 from the UC research trust funds to meet Target Budget. The department has requested restoration of this revenue.

- UC Research Funds 8,480

Total Net County Cost of Priority Three \$8,480

TOTAL DEPARTMENT REQUESTS ABOVE RECOMMENDED BUDGET \$40,980

COOPERATIVE EXTENSION - 7610

REGULAR SALARIES

BUDGETED POSITIONS

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
2209	Administrative Services Assistant	H	1	1	\$ 49,407
2290	Volunteer Services Coordinator (PT)	1369	1	1	21,705
3110	Office Assistant II	822	1	0	5,994
3140	Secretary III	1022	2	2	64,832
3141	Secretary III (PT)	1022	1	1	15,591
3142	Secretary II	915	<u>1</u>	<u>1</u>	<u>29,024</u>
TOTAL REGULAR SALARIES			7	6	\$ 186,553

FILLED POSITION RECOMMENDED FOR DELETION (September 13, 2004)

<u>JCN</u>	<u>TITLE</u>	<u>STATUS</u>	<u>BAND/ RANGE</u>	<u>POSITION</u>	<u>SALARIES & EXPENSES</u>
3110	Office Assistant II	Filled	822	<u>-1</u>	<u>\$ 30,535</u>
	Cost of Restoring Filled Position			-1	\$ 30,535

**PUBLIC WORKS AND PLANNING
BUDGET 4360
General Fund**

	<u>Actual 2002-03</u>	<u>Adopted 2003-04</u>	<u>Recommended 2004-05</u>	<u>Increase/ Decrease</u>	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries & Benefits	\$ 8,713,552	\$ 9,937,419	\$ 10,854,435	\$ 917,016	9%
Services & Supplies	3,045,794	3,688,427	4,562,959	874,532	24%
Other Charges	21,379	33,000	33,000	0	0%
Other Financing	3,919,305	3,919,297	3,912,597	(6,700)	0%
Residual Equity Transfer	42,093	32,510	94,940	62,430	192%
Fixed Assets	0	30,846	73,000	42,154	137%
Total Appropriations	\$ 15,742,123	\$ 17,641,499	\$ 19,530,931	\$ 1,889,432	11%
<u>Revenues</u>					
Lic., Permits & Franchises	\$ 3,609,016	\$ 3,477,009	\$ 3,847,547	\$ 370,538	11%
Fines, Forf. & Penalties	21,184	23,500	21,500	(2,000)	-9%
State Aid	0	2,000	0	(2,000)	-100%
State In-Lieu Tax	3,912,597	3,912,597	3,912,597	0	0%
Other Governmental Agencies	1,247,303	1,346,100	1,163,254	(182,846)	-14%
Charges for Services	4,612,245	5,392,788	6,853,578	1,460,790	27%
Misc. Revenues	161,503	294,658	296,143	1,485	1%
Intrafund Revenues	1,455,417	1,404,077	1,533,450	129,373	9%
Designation Funding	0	0	198,000	198,000	100%
Total Revenues	\$ 15,019,265	\$ 15,852,729	\$ 17,826,069	\$ 1,973,340	12%
<u>Net County Cost</u>	\$ 722,858	\$ 1,788,770	\$ 1,704,862	\$ (83,908)	-5%
	<u>Budgeted 2002-03</u>	<u>Current 2003-04</u>	<u>Recommended 2004-05</u>	<u>Increase/ Decrease</u>	
Position Summary	143	145	146	1	

PUBLIC WORKS AND PLANNING – 4360

FUNCTION

The Department of Public Works and Planning is responsible for providing services to the public in the areas of public works, planning, land development services, and resource management. The public works, planning, and land development services component involves administration of the County's General Plan and enforcement of building and land use standards including inspections and the issuance of building and land use permits, environmental analysis, plan reviews, code enforcement, and County Surveyor activities. In addition, the department participates in the analysis of growth management issues, including proposed sphere of influence changes. Resource management includes ground and surface water management and planning, mineral and natural resource management, solid and hazardous waste management, and County service area and waterworks district administration. Implementation and construction management of the County's Capital Projects program is administered in the Department. Other services in support of maintaining and operating the County public road system, housing, community development, economic development, transportation, and parks and grounds are also provided by this department, but primarily funded in other budget units.

OVERVIEW

The 2004-05 Recommended Budget of \$19,530,931 reflects a 5% (\$83,908) decrease in net County cost from the 2003-04 Adopted Budget due primarily to increased permit, land use application, and County Surveyor activity levels and resulting revenue experienced in 2003-04. Staffing is recommended at 146 positions, an increase of one over the 2003-04 level.

Recommended funding includes \$1,574,685 for architectural and construction management services for the County's Capital Projects program, \$117,006 for tourism and economic development activities, and \$3,912,597 in General Fund contribution to be passed-through to the Road Fund from State Motor Vehicle In-Lieu Tax revenue. County Surveyor activity is anticipated to increase over the prior year based on development activity levels.

Departmental staff will be involved in the processing of major development projects and associated Environmental Impact Reports for potential hard rock excavation/sand and gravel operation projects, and the Southern California Edison Shaver Lake project. Building permit activity is projected to remain at record levels based on construction activity in 2003-04. Also included is slightly reduced funding for the Small Claims Court Advisor Service, reflecting a decrease in court fees collected for this State-mandated service.

DEPARTMENT COMMENTS

The 2004-2005 budget recommended by the Department continues to fund two Planning and Resource Analyst positions which were spared from deletion by the Board of Supervisors during the 2003-04 budget hearing consistent with the Board's support for economic development and directive that adequate land development permitting service be provided to the business community. The positions are in the Development Services Division and have contributed to successfully servicing the higher number of building permit and land use applications processed in 2003-04, creating increased revenue for the division, and thereby offsetting the added cost of the positions.

The Tourism funding is proposed via contract with the Fresno Convention and Visitors Bureau, as funded by the County Administrative Office.

UPUBLIC WORKS AND PLANNING – 4360

SUMMARY OF CAO RECOMMENDATIONS

SALARIES AND BENEFITS

- Salaries and Benefits represent a 9% increase over the prior year. This includes the addition of a Water/Sewer Specialist I position to keep pace with the increasing number of connections in the County Service Areas and Waterworks Districts and an increase in Extra-Help funding to provide adequate staff to process the land use permit activity and related environmental reviews. These costs are fully offset by the benefiting districts and applicants.

SERVICES AND SUPPLIES

- Services and Supplies represent a 24% increase over the prior year due primarily to increases in the number of anticipated Environmental Impact Reports and increased requirements for groundwater analysis and monitoring at closed County disposal sites.

Recommended funding includes:

- An appropriation of \$460,432 for continued implementation of the Integrated Waste Management Act program. Program activities focus on developing and implementing projects related to the AB939 compliance order. Costs for this program are offset by Assembly Bill 939 surcharge revenues.
- Appropriations of \$685,000 for environmental studies of the potential hard rock excavation/sand and gravel operation projects, and the Southern California Edison Shaver Lake project. This activity is fully offset with applicant revenues.
- An on-going allocation of \$210,000 in the Agricultural account which reflects estimated pass-through Cross Valley Canal Water sales fully reimbursed by reservation holders.

OTHER CHARGES

- Other Charges provide for contract payments to the Fresno Irrigation District (FID) under the FID Stream Group contract. Recommended funding is based on prior year actual costs.

OTHER FINANCING

- Other Financing is recommended at a slight decrease from the prior year due to the elimination of the General Fund contribution to the Shaver Lake Transfer Station Enterprise Fund. The recommended amount is the General Fund contribution of State Motor Vehicle In-Lieu Tax revenue to be passed-through to the Road Fund budget (4510).

RESIDUAL EQUITY TRANSFERS/FIXED ASSETS

- **Residual Equity Transfers (\$94,940):**

(2) Cellular Telephones.....\$....440New – Disposal Sites grounds
maintenance staff

(1) Full size crew cab pick-up with
dump bed.....45,000New – Disposal Sites

UPUBLIC WORKS AND PLANNING – 4360

- (1) ½ Ton Pick-up.....15,500New – Supervising Groundskeeping position assigned to American Avenue and Southeast Regional
- (1) 7 Passenger Mini-Van.....25,500New - Transportation of inmate labor crew from satellite jail to and from American Avenue and Southeast Regional
- (1) Trailer Mounted Portable Toilet.....8,500New - Inmate labor crew performing groundskeeping at American Avenue and Southeast Regional

FIXED ASSETS

- **Fixed Assets (\$73,000):**

- (1) 2-Wheel Drive Truck.....\$30,000Replacement of worn equipment
- (1) 4-Wheel Drive Truck..... 32,000Replacement of worn equipment
- (1) Equipment Pressure Washer.....11,000Replacement of worn equipment

All equipment costs are fully revenue offset.

SUMMARY OF REVENUES

- Revenues are recommended at \$17,826,069, a 12% (\$1,973,340) increase over the prior year due primarily to fee generating activity levels, hourly costs for billings, and increased pass-through expenditures.
 - Licenses, Permits and Franchises - Estimated at an increase based on projected permit and land use application activity for 2004-05.
 - Fines, Forfeitures and Penalties - Estimated at a decrease based on 2003-04 activity. Revenue is generated through a portion of the small claims filing fees collected by the Fresno County Superior Court to fund a Small Claims Advisor service.
 - State Aid - Estimated at a decrease based on suspension of mandate reimbursement claim payments.
 - State In-Lieu Tax - Estimated at the prior year level. These revenues represent the same level of Motor Vehicle In-Lieu funds as approved in 2003-04 for pass-through to the Road Fund.
 - Other Governmental Agencies - Estimated at a decrease from the prior year. Revenue received by the Resources Division for continued implementation of Assembly Bill 939 programs, which include waste reduction and recycling, public education, and household hazardous waste programs, is expected to decline.
 - Charges for Services - Estimated at an increase primarily due to hourly costs for interfund billings, increased revenue from the Fresno Convention and Visitors Bureau for Tourism activities, increased pass-through revenue for Environmental Impact Reports, and increased Development Engineering activity.

UPUBLIC WORKS AND PLANNING – 4360

- Miscellaneous Revenues - Estimated at an increase. Revenue is generated by the pass-through sale of water, bond forfeitures, sales of copies, and jury duty reimbursements. The increase is based on 2003-04 activity.
- Intrafund Revenues - Estimated at an increase from the prior year, based on 2003-04 intrafund billings, and increased hourly costs for intrafund billings.
- Designation Funding - This revenue will be provided from a \$500,000 designation to fund closure costs at the Blue Hills Disposal Site.

PENDING FACTORS

- The Resources Division is responsible for the ongoing postclosure maintenance of the County-owned Blue Hills Hazardous Waste Disposal Site. The Site underwent a Comprehensive Monitoring Evaluation (CME) in 2003 that was conducted by the California Department of Toxic Substances Control (DTSC). As a result of the CME, DTSC is requiring one or more additional groundwater monitoring wells at the Site. The well drilling, maintenance, and additional groundwater monitoring costs represent an increase in the costs for this closed Site. It is anticipated that there may be additional costs associated with the CME requirements. This budget proposes use of \$198,000 of the \$500,000 designation for Blue Hills.
- The closed Mendota Disposal Site is scheduled to undergo clean closure. The Waste Discharge Requirements for the Site stipulate completion of the clean closure by October 30, 2005. A consultant has been hired to prepare the plans and specifications for the clean closure project. The estimated cost of the project is in excess of \$8.5 million, with only \$3 million currently appropriated in the 1910 Budget to begin the closure process. Award of the first portion of this project is anticipated in August 2004.

PUBLIC WORKS AND PLANNING - 4360

REGULAR SALARIES

BUDGETED POSITIONS

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
0223	Development Services Manager	D	1	1	\$ 95,108
0228	Resources Manager	D	1	1	91,533
1127	Senior Geologist	F	1	1	71,227
1132	Engineering Technician I	1298	2	2	75,458
1140	Engineering Technician II	1453	4	4	181,269
1133	Senior Engineering Technician	1666	8	8	415,364
1134	Senior Engineer	F	4	4	282,872
1105	Engineer II	1945	1	1	53,898
1141	Principal Engineer	E	2	2	157,357
1148	Supervising Engineering	E	1	1	78,274
1144	Capital Projects Division Manager	D	1	1	89,132
1167	Senior Architect	E	1	1	81,615
1168	Architect	2458	4	4	311,948
1175	Planning and Resource Analyst I	1424	6	6	239,690
1176	Planning and Resource Analyst II	1581	9	9	427,701
1177	Planning and Resource Analyst III	1826	18	18	1,025,446
1715	Building Inspector I	1502	3	3	135,027
1716	Building Inspector II	1715	7	7	370,123
1720	Building Plans Engineer	F	1	1	73,289
1721	Supervising Building Inspector	2056	2	2	130,448
1722	Building Plans Checker III	2129	2	2	135,042
1723	Building Plans Checker II	1934	1	1	53,713
1724	Building Plans Checker I	1611	1	1	49,065
1745	Chief Building Inspector	E	1	1	79,135
2212	Systems & Procedures Analyst III	1930	1	1	61,231
2225	Systems & Procedures Manager	E	1	1	71,958
2256	Staff Analyst II-A	1581	1	1	45,061
2257	Staff Analyst III - A	1826	4	4	230,263
2292	Staff Analyst II	1581	1	1	49,594
2294	Senior Staff Analyst	F	8	8	506,083
2297	Principal Staff Analyst	E	3	3	214,673
3110	Office Assistant II	822	7	7	170,274
3080	Office Assistant III	915	5	5	142,732
3081	Office Assistant III - Conf.	919	1	1	29,154
3140	Secretary III	1022	2	2	62,945
3160	Secretary IV	1128	2	2	71,514
3161	Secretary IV - Conf.	1135	2	2	72,088
3224	Chief Accountant	E	1	1	84,016
3265	Principal Accountant	F	1	1	64,989
3255	Senior Accountant	1851	3	3	165,913

PUBLIC WORKS AND PLANNING - 4360

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
3205	Account Clerk II	860	2	2	\$ 50,884
3260	Account Clerk III	967	6	6	183,772
3621	Program Technician II	1218	4	4	149,212
3708	Senior Information Technology Analyst	2408	1	1	76,369
5320	Supervising Water/Sewer Specialist	1932	1	1	61,309
5318	Water/Sewer Specialist I	1428	0	1	39,124
5319	Water/Sewer Specialist II	1549	2	2	98,240
5321	Water/Sewer Specialist III	1681	2	2	106,644
5316	Crafts Maintenance Trainee	1171	<u>2</u>	<u>2</u>	<u>72,403</u>
Subtotal			145	146	\$ 7,584,179
Certification Allowance					2,720
License Bonus					10,673
Bilingual Pay					1,200
Steno Allowance					520
Less Salary Savings					<u>(216,735)</u>
TOTAL REGULAR SALARIES					\$ 7,382,557

PUBLIC WORKS AND PLANNING - ROAD FUND
BUDGET 4510
Road Fund

	<u>Actual 2002-03</u>	<u>Adopted 2003-04</u>	<u>Recommended 2004-05</u>	<u>Increase/ Decrease</u>	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries & Benefits	\$ 13,124,008	\$ 14,805,566	\$ 15,298,228	\$ 492,662	3%
Services & Supplies	24,070,642	41,900,618	28,491,645	(13,408,973)	-32%
Other Charges	1,126,693	518,600	516,600	(2,000)	0%
Fixed Assets	<u>79,917</u>	<u>51,600</u>	<u>175,140</u>	<u>123,540</u>	<u>239%</u>
Total Appropriations	\$ 38,401,260	\$ 57,276,384	\$ 44,481,613	\$ (12,794,771)	-22%
<u>Revenues</u>					
Taxes	\$ 5,950,570	\$ 5,766,000	\$ 6,790,000	\$ 1,024,000	18%
Lic., Permits, & Franchises	117,522	95,000	115,000	20,000	21%
Use of Money & Property	380,269	453,000	453,000	0	0%
State Aid	16,588,608	20,400,700	14,558,108	(5,842,592)	-29%
Federal Aid	4,394,923	7,325,180	5,781,836	(1,543,344)	-21%
Charges for Services	7,083,754	9,099,125	4,083,472	(5,015,653)	-55%
Misc. Revenues	36,769	18,600	18,600	0	0%
Other Financing:					
Sale of Fixed Assets	196,860	0	15,000	15,000	100%
Motor Vehicle in-Lieu	3,912,597	3,912,597	3,912,597	0	0%
County Contribution	922,531	1,306,182	0	(1,306,182)	-100%
Fund Balance	<u>(1,183,143)</u>	<u>8,900,000</u>	<u>8,754,000</u>	<u>(146,000)</u>	<u>-2%</u>
Total Revenues	\$ 38,401,260	\$ 57,276,384	\$ 44,481,613	\$ (12,794,771)	-22%
<u>Net County Cost</u>	\$ 0	\$ 0	\$ 0	\$ 0	0%
	<u>Budgeted 2002-03</u>	<u>Current 2003-04</u>	<u>Recommended 2004-05</u>	<u>Increase/ Decrease</u>	
Position Summary	230	233	226	(7)	

PUBLIC WORKS AND PLANNING – ROAD FUND – 4510

FUNCTION

The County of Fresno maintains the largest County road system in California. The Design, Construction, and Maintenance Divisions of the Department of Public Works and Planning are responsible for the implementation of specified road and bridge improvement projects, and the maintenance and operation of 3,609 miles of County roads and 547 bridges. The primary department function is to provide for maintenance, rehabilitation, and reconstruction of roads, bridges and attendant facilities as authorized by the California Streets and Highways Code and to provide for traffic safety. The department also provides engineering and oversight services for Improvement Districts, County Service Areas, and other County departments.

OVERVIEW

The 2004-05 Recommended Budget of \$44,481,613 reflects a 22% (\$12,794,771) decrease in appropriations and revenues from the 2003-04 Adopted Budget. Staffing is recommended at 226 positions, a decrease of 7 positions from the 2003-04 level.

The recommended budget for 2004-05 includes \$19.6 million for the Road Maintenance and Operations program, which represents a 28% (\$7.6 million) decrease from 2003-04 funding levels. This decrease results from the suspension of State Aid under Proposition 42 (\$2.25 million), the suspension of the General Fund backfill funding as Maintenance of Effort for Proposition 42 funds (\$1.0 million), and the completion of two carryover preventative maintenance projects (\$2.9 million) from 2002-03. An appropriation of \$11.3 million is recommended for new and carryover road and bridge contract construction. This represents a 30% decrease (\$4.9 million) from the prior year, due in part, to the conclusion of multi-year environmental processes and the programming of construction for budgeted construction projects.

DEPARTMENT COMMENTS

The following highlights the most salient aspects of the Road Fund budget for 2004-05:

- The budget reflects a substantial decrease in road maintenance funds due to the State's fiscal crisis and the suspension of State Aid and General Fund Maintenance of Effort support, which will affect the Department's ability to maintain the County Road system at the current level.
- The budget deletes seven vacant positions to curtail costs.
- The Department continues to fund transportation planning activities (\$175,294). The Transportation Planning Section is the lead in coordinating transportation issues with the Council of Governments, addressing air quality issues with the San Joaquin Valley Air Pollution Control District, rural transit, transportation funding, coordination with Caltrans for projects such as the proposed State Route 180 extension from Mendota to Interstate 5, and other transportation issues related to the General Plan.

UPUBLIC WORKS AND PLANNING – ROAD FUND – 4510

SUMMARY OF CAO RECOMMENDATIONS

SIGNIFICANT PROGRAM CHANGES

- The overall decrease in appropriations and revenues is reflective of the conclusion of several project processes, including right-of-way acquisition, environmental concerns, and contract award, which allocated monies budgeted in 2003-04. The proposed budget also reflects the suspension of Proposition 42 road maintenance funds which occurred as a result of the State's fiscal crisis. The allocation of funding also considers the rising prices of oil products, such as asphalt concrete and liquid asphalts, used in road maintenance and new construction.
- Staffing is recommended at 226 positions, a decrease of 7 positions from the 2003-04 level. Staffing allocations recommended for deletion are two Engineering Technician I, one Senior Engineering Technician, two Engineer I, one Office assistant III, and one Road Operations Lead Supervisor positions.
- The department continues its team-based approach in seeking to identify avenues for improving service to our clients and other County departments. The use of advanced electronic and computer technology in areas such as Geographic Information Systems (GIS), Capital Project Management Systems (CPMS), and departmental accounting and budgeting are being employed.

ROAD MAINTENANCE

The 2004-05 program consists of the following components:

Day Labor Rehabilitation, Specific Maintenance Projects, and Pavement Seals and Maintenance Overlays	\$ 5.3 million
Contract Preventative Maintenance	4.3 million
Routine Road Maintenance Activities	8.7 million
Traffic Signs and Striping	<u>1.3 million</u>

Total \$ 19.6 million

- A total of \$5.3 million is recommended for day labor rehabilitation and specific maintenance projects for roads. Approximately \$900,000 of these funds will be expended for the rehabilitation of selected lower traffic volume roads by day labor forces. Approximately \$350,000 has been budgeted for maintenance of private roads in the County Service Areas (CSAs). The CSAs will reimburse the Road Fund for all maintenance work.
- Also included in the \$5.3 million rehabilitation component is a recommended appropriation of \$2.5 million for pavement seals and maintenance overlays. This will finance approximately 83 miles of plant mix surfacing overlays and/or road mixed surfacing (RMS) pavement seals to be constructed by day labor forces.
- The recommended \$4.3 million for contract preventative maintenance projects will finance approximately 36 miles of chip seal projects and 41 miles of asphalt concrete overlay projects. Also, included in contract maintenance is a special CMAQ (Congestion Mitigation Air Quality) funded Shoulder Widening Program (\$500,000) to reduce traffic generated PM-10 (dust particles) and to assist in complying with San Joaquin Valley Air Pollution Control District's Regulation 8.
- Pothole patching, shoulder maintenance, and other routine road maintenance activities, including culvert maintenance, storm damage repairs, tree trimming, and snow removal are recommended at \$8.7 million. Although this estimated expenditure would seem to maintain a consistent level of service, the allocation of expenditure activity to the

UPUBLIC WORKS AND PLANNING – ROAD FUND – 4510

various general maintenance categories can vary. For example, in years when above average precipitation occurs, the cost for snow removal, storm response and signing, and storm damage repairs will consume more of these allocations than in normal years.

- Traffic signs and striping, including installation and maintenance of traffic signs, pavement markings, and line striping is recommended at \$1.3 million. This allocation continues to include funding for an agreement with the City of Fresno for the maintenance of County-owned traffic signals and lighting at an annual cost of approximately \$162,000 and an agreement with a private contractor in the annual amount of \$5,000 to maintain a traffic signal and lighting installed in the Coalinga area as a condition of development for a State facility.
- In addition to the \$19.6 million allocation in the proposed budget for road maintenance and traffic signs and striping, there is an additional allocation of \$1.1 million for traffic safety and operations activities. This allocation provides for the preparation and review of Traffic Safety Studies to determine the need for four-way stop signs, other traffic control devices, traffic control needs, review and approval of encroachment permits for work to be done within the County road right of way, issuance of oversize load permits for County roads, and various other operational and safety roadway related activities.

ROAD AND BRIDGE CONSTRUCTION

- Major projects for 2004-05 include the widening of Fowler Avenue between Harlan and Conejo Avenues (\$2.9 million); the shoulder widening and asphalt concrete overlay of Academy Avenue between Shaw Avenue and State Route 168 (\$1.6 million); the shoulder widening of Millerton Road from the Millerton State Park entrance to Sky Harbor Road for bike lanes (\$575,000); various Federally funded bridge replacements and safety railing installations (\$3.0 million); and traffic signal installations at the intersection of Academy/Belmont Avenues and several intersections of County roads and State Routes (\$380,000).
- The program also includes funding reserved for the Friant Road project (\$1.8 million), reserve of Article 3 funds for Friant Road bike lanes (\$818,000) and a project for the painting and repair of various County maintained bridges (\$494,000).

SALARIES AND BENEFITS

- Salaries and Benefits represent a 3% increase over the prior year. This includes increases in employee benefits and an increase in Extra-Help funding based on projected workload. Staffing is recommended at 226 positions, a decrease of 7 positions from the 2003-04 level.

SERVICES AND SUPPLIES

- Services and Supplies reflect a 32% decrease from the prior year.

Recommended funding includes:

- Eleven federally funded bridge reconstruction and bridge rail replacement projects (\$3.0 million) at the following locations: Balsam Creek on Huntington Lake Road, Fresno Slough on Kamm Avenue, Fresno Slough Bypass on Kamm Avenue, Dry Creek on Howard at .8 and .17 miles south of North Avenue, Mill Creek on Dunlap Road, Mill Ditch on Bethel Avenue, Fancher Creek on Shields Avenue, Redbank Creek on McCall Avenue, Travers Creek on Dinuba Avenue, and Wahtoke Creek on Frankwood Avenue
- Fowler Avenue reconstruction between Harlan and Conejo Avenues (\$2.9 million).
- Preventative Maintenance contract activities (\$5.2 million).

UPUBLIC WORKS AND PLANNING – ROAD FUND – 4510

- Academy Avenue, Shaw Avenue to State Route 168, Shoulder Widening and Overlay (\$1.6 million).
- Millerton Road shoulder widening from the Millerton State Park entrance to Sky Harbor Road for bike lanes (\$575,000).
- Appropriations for environmental mitigation and monitoring (\$75,000).
- A \$3.9 million allocation in Transportation and Travel County Garage to reimburse the Fleet Services budget (8910-8911) for the cost of operating and maintaining all vehicles, including construction equipment.
- An allocation for the purchase of materials used in the maintenance of roads and traffic operations, signs and striping (\$3.4 million).
- Allocations for Professional and Specialized Services (\$2.6 million) for activities performed by private firms such as street sweeping, tree trimming and removal, roadside vegetation control, and other owner operated equipment such as trucking services when needed. Also included in this allocation are services provided by specialized and consultant service providers, such as engineering, environmental and geo-technical review, and funding for technology services, department personnel services and financial services necessary for the operation of the department.
- An allocation for rental of equipment not available from Fleet Services necessary for road maintenance (\$230,400).
- Utility payments for County traffic signals, road maintenance yard facilities, and sign shop and resident engineer field trailers (\$138,500).

OTHER CHARGES

- Other Charges are recommended at \$516,600 to provide for right-of-way acquisition on Fowler Avenue, Harlan to Conejo Avenue (\$350,000); Academy Avenue, Shaw to State Route 168 (\$150,000), for other miscellaneous acquisitions (\$7,600), and for the Council of Fresno County Governments membership dues (\$9,000).

FIXED ASSETS

- **Fixed Assets (\$175,140):**

- (1) Saybolt Viscometer and Tubes...\$ 6,300.....New – Cost Savings
- (1) Double Traffic Line Push Striper....9,340.....Replacement of Aging Equipment
- (1) Kyocera Mita Copy Machine.....8,500.....Replacement of Aging Equipment
- (2) Melter Crackfiller Compressors ...87,000.....Replacement of Aging Equipment
- (2) Tire Shear..... 64,000.....New – Cost and Labor Savings

SUMMARY OF REVENUES

- Revenues are recommended at \$44,481,613, a 22% decrease from the prior year.
 - Taxes. Represents an increase to reflect actual experience in the prior year.
 - Licenses, Permits, and Franchises. Revenues generated through the collection of Road Privileges and Permit fees are estimated at an increase.
 - Use of Money and Property. Estimated at the same level based on interest earnings on carryover funds.

UPUBLIC WORKS AND PLANNING – ROAD FUND – 4510

- State Aid. Estimated at a decrease due primarily to the suspension of Proposition 42 funding and the loss of State Transportation Congestion Relief Program funding.
- Federal Aid. Estimated at a decrease primarily due to the completion of two Federal bridge projects and a CMAQ shoulder widening project and the completion the environmental process on several other Federal Bridge projects carried over from prior years.
- Charges for Services. Estimated at a decrease based on Measure 'C' reimbursement for a portion of right-of-way acquisition costs, bridge construction, and road construction for the Academy Avenue projects from SR 180 to SR 168. Measure "C" will additionally fund 100% of all design costs for Academy Avenue between SR 180 and Mountain View Avenue. Other design and contract administration will be 100% funded for the American Avenue Landfill Phase III Expansion; and for the CDBG-funded Raisin City Water Distribution System, Cantua Creek Wastewater Treatment Plant Improvements, and El Porvenir Wastewater Treatment Plant Aerator System.
- Miscellaneous Revenues. Revenues are generated through interest earnings on eminent domain deposits, copy sales, jury fees, and loss recovery by the County's Risk Management Division.
- Other Financing. Revenues from the Motor Vehicle-In-Lieu are recommended at the 2003-04 level. The County General Fund contribution represents a decrease over the prior year adopted budget, based on the suspension of Maintenance of Effort requirements of Assembly Bill 2928 during the State's Fiscal crisis.
- Fund Balance. Estimated at a decrease from the prior year.

PENDING FACTORS

- The State's fiscal crisis and recent budget has eliminated funding for Fresno County road projects and holds the potential for dramatically impacting roadwork in the area for years to come. The Transportation Congestion Relief Program authored by Assembly Bill 2928 and Proposition 42 were slated to provide \$20 million dollars, over this and the coming fiscal years, for use on Fresno County specially programmed road projects such as Friant Road and Peach Avenue. These monies will not be provided under the current State budget.
- Additionally, an annual allotment of \$2.25 million dollars provided by this legislation has been suspended due to the State's fiscal crisis. This annual allotment was legislatively earmarked for use in road maintenance and rehabilitation activities and could not be utilized on capacity increasing projects such as roadway widening efforts. This funding has been used in the past for the department's day labor rehabilitation and asphalt concrete maintenance overlays and sealing program. The County has been, for many years, deferring crucial road maintenance activities and the impending decrease in funding will necessitate that already strained resources are stretched even further. It is estimated the County currently incurs a deferred road maintenance backlog of over \$10 million per year Countywide. The motoring public across the County will incur greater and greater vehicle maintenance costs and the businesses which help support our community will incur greater costs to provide their services and transport their goods to market, impacting economic development of the County.

PUBLIC WORKS AND PLANNING - ROAD FUND - 4510

REGULAR SALARIES

BUDGETED POSITIONS

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
8065	Director of Public Works	B	1	1	\$ 113,744
0225	Assistant Director - Public Works	C	1	1	103,408
1105	Engineer II	1945	3	3	163,224
1130	Engineering Aide	883	6	6	145,158
1132	Engineering Technician I	1298	10	8	313,132
1140	Engineering Technician II	1453	23	23	1,069,559
1133	Senior Engineering Technician	1666	13	12	645,653
1134	Senior Engineer	F	6	6	419,219
1135	Engineer I	1621	4	2	88,844
1137	Engineer III	2138	13	13	825,649
1141	Principal Engineer	E	1	1	78,117
1145	Real Property Manager	E	1	1	65,172
1146	Assist. Real Property Agent	1535	1	1	44,519
1147	Field Survey Supervisor	1839	4	4	232,890
1148	Supervising Engineer	E	3	3	233,282
1149	Chief of Field Surveys	E	1	1	72,140
1150	Public Works Division Engineer	D	3	3	268,725
1163	Senior Real Property Agent	1956	1	1	62,066
2256	Staff Analyst II-A	1581	4	4	184,970
2294	Senior Staff Analyst	F	1	1	61,257
3080	Office Assistant III	915	3	2	58,046
3140	Secretary III	1022	2	2	64,832
3160	Secretary IV	1128	2	2	71,176
3166	Administrative Secretary - Conf.	1259	1	1	36,772
4061	Public Works Investigator II	1292	1	1	35,418
5410	Road Equipment Operator I	1130	30	30	991,936
5415	Road Equipment Operator II	1277	59	59	2,368,001
5420	Road Maintenance Supervisor	1704	10	10	536,254
5425	Road Operations Lead Supervisor	1489	12	11	506,862
5430	Road Superintendent	F	2	2	117,920
5445	Traffic Maintenance Supervisor	1704	1	1	52,548
5450	Traffic Equipment Operator I	1083	4	4	124,074
5455	Traffic Equipment Operator II	1214	5	5	188,583
5460	Traffic Operations Lead Supervisor	1354	1	1	41,931
Subtotal			233	226	\$ 10,385,081
	Steno Allowance				520
	Call-Back Allowance				40,000
	Auto Allowance				6,156
	Professional License Allowance				18,426
	Less Salary Savings				(313,505)
TOTAL REGULAR SALARIES					\$ 10,136,678

PUBLIC WORKS AND PLANNING - ROAD FUND - 4510

REGULAR SALARIES

BUDGETED POSITIONS

VACANT POSITIONS RECOMMENDED FOR DELETION (August 2, 2004)

<u>JCN</u>	<u>TITLE</u>	<u>STATUS</u>	<u>BAND/ RANGE</u>	<u>POSITION</u>	<u>SALARIES & EXPENSES</u>
3080	Office Assistant III	Vacant	915	-1	\$ 37,174
1133	Senior Engineering Technician	Vacant	1666	-1	69,753
1132	Engineering Technician I	Vacant	1298	-2	104,168
1135	Engineer I	Vacant	1621	-2	124,276
5425	Road Operations Lead Supervisor	Vacant	1489	-1	<u>57,455</u>
	Cost of Restoring Vacant Positions			-7	\$ 392,826

**PUBLIC WORKS AND PLANNING
TRANSIT SERVICES
BUDGET 4700
General Fund**

	<u>Actual 2002-03</u>	<u>Adopted 2003-04</u>	<u>Recommended 2004-05</u>	<u>Increase/ Decrease</u>	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Services & Supplies	\$ 2,098,886	\$ 2,109,000	\$ 2,223,000	\$ 114,000	5%
Total Appropriations	\$ 2,098,886	\$ 2,109,000	\$ 2,223,000	\$ 114,000	5%
<u>Revenues</u>					
Other Governmental Aid	\$ 2,098,886	\$ 2,109,000	\$ 2,223,000	\$ 114,000	5%
Total Revenues	\$ 2,098,886	\$ 2,109,000	\$ 2,223,000	\$ 114,000	5%
<u>Net County Cost</u>	\$ 0	\$ 0	\$ 0	\$ 0	0%

PUBLIC WORKS AND PLANNING – TRANSIT SERVICES – 4700

FUNCTION

The Transit Services budget recognizes the County's share of the Transportation Development Act Local Transportation Fund (LTF) and State Transit Assistance (STA) monies allocated directly to local transit providers from the Council of Fresno County Governments (COFCG) for transit services in unincorporated areas. The annual allocation to each agency is determined by COFCG based upon an estimate of revenue by the State Department of Finance and the population of each city and unincorporated area. The County, the City of Fresno, and the Fresno County Rural Transit Agency (FCRTA) each year perform an analysis of the unincorporated area transit services and needs to determine the County's contribution of LTF and STA monies to Fresno Area Express (FAX) and FCRTA, according to agreements between the County, the City of Fresno, and the FCRTA. Funds are also allocated by formula for social service transit services (through FCRTA, FAX, and the Fresno County Economic Opportunities Commission as the Consolidated Transportation Services Agencies) to unincorporated area residents. Three percent of the total Fresno County allocation is, by statute, allocated to the COFCG for regional transportation planning services including transit planning.

OVERVIEW

The 2004-05 Recommended Budget of \$2,223,000 reflects a 5% (\$114,000) increase in appropriations and revenues over the 2003-04 Adopted Budget. Recommended funding is based on State and Auditor-Controller estimates of 2004-05 sales tax revenues. The allocation to transit providers is made in September of each year through a separate Board action and is based on the most current State Controller's estimate of sales tax revenues, the adopted FCRTA budget, and actual transit use and service costs for the previous fiscal year.

SUMMARY OF CAO RECOMMENDATIONS

SERVICES AND SUPPLIES

- Services and Supplies reflect a 5% increase over the prior year and represent monies allocated directly to transit providers and for regional transportation planning.

Recommended funding includes:

- An allocation to the City of Fresno (\$1,300,000) for services to the unincorporated area within the Fresno urban transit service area.
- An allocation to 19 rural transit subsystems (\$534,000).
- An allocation for transportation social services (\$245,000) for clients of community-based social service agencies in the unincorporated area, performed under contract by the Fresno County Economic Opportunities Commission.
- An allocation to the Council of Fresno County Governments (\$140,000) for operation of the Regional Transportation Planning Agency pursuant to the Transportation Development Act of 1972.
- An allocation to the City of Clovis (\$4,000) for paratransit services to the unincorporated area of Tarpey Village (previously provided by FAX).

UPUBLIC WORKS AND PLANNING – TRANSIT SERVICES – 4700

SUMMARY OF REVENUES

- Other Governmental Aid revenues of \$2,223,000 reflect a 5% (\$114,000) increase over the prior year and represent the County's share of the Local Transportation Funds and State Transit Assistance Funds allocated under formula by COFCG.

PUBLIC WORKS AND PLANNING - GRANTS
BUDGET 5512
General Fund

	<u>Actual</u> 2002-03	<u>Adopted</u> 2003-04	<u>Recommended</u> 2004-05	<u>Increase/ Decrease</u>	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Services & Supplies	\$ 2,634,931	\$ 6,955,105	\$ 9,202,963	\$ 2,247,858	32%
Other Charges	5,995	380,000	362,054	(17,946)	-5%
Fixed Assets	39,964	13,018	0	(13,018)	-100%
Total Appropriations	\$ 2,680,890	\$ 7,348,123	\$ 9,565,017	\$ 2,216,894	30%
<u>Revenues</u>					
Federal Aid	\$ 984,078	\$ 4,493,757	\$ 6,052,859	\$ 1,559,102	35%
State Aid	181,065	2,254,366	2,962,158	707,792	31%
Misc. Revenues	847,213	600,000	550,000	(50,000)	-8%
Total Revenues	\$ 2,012,356	\$ 7,348,123	\$ 9,565,017	\$ 2,216,894	30%
<u>Revenues In Excess of Approp.</u>	\$ (668,534)	\$ 0	\$ 0	\$ 0	0%
<u>Net County Cost</u>	\$ 0	\$ 0	\$ 0	\$ 0	0%

PUBLIC WORKS AND PLANNING – GRANTS – 5512

FUNCTION

This budget contains funds for planning and implementing the federal HOME Investment Partnerships Program (HOME), the American Dream Downpayment Program, and two Housing Preservation Grant Programs. Also included in this budget are funds from the following State Programs: CalHome, Central Valley Infrastructure Grant, Jobs-Housing Balance Incentive Grant, Joe Serna Jr., Farmworker Housing Grant, and the Safe Drinking Water State Revolving Fund grant. Additionally, this budget includes the California Integrated Waste Management Board Used Oil Recycling Program and the Department of Conservation Beverage Container Recycling Program.

OVERVIEW

The 2004-05 Recommended Budget of \$9,565,017 reflects a 30% (\$2,216,894) increase in appropriations and revenues over the 2003-04 Adopted Budget based on an increased amount of grant funds, which includes two new grants and additional allocations of existing grants. There are no County matching requirements for participation in these grant programs.

DEPARTMENT COMMENTS

Staff is pleased with the success the Department continues to have in obtaining new grants for Fresno County to carry out important economic development, housing, and neighborhood improvement projects throughout the County. This budget contains two new grants from the Safe Drinking Water State Revolving Fund grant program and the Title III Pine Needle Management program. Additional allocations have been included for the Housing Preservation Grant for the 2003 program year and the CalHome Program for the 2003 program year. The Department continues to pursue grant opportunities from the State, federal government and private sources to implement the County's Economic Development Strategy and Element of the General Plan, along with the County's Housing Element.

SUMMARY OF CAO RECOMMENDATIONS

GRANT PROGRAMS

- **FEDERAL HOME GRANT PROGRAM**

Grant Funds: \$6,383,966 County Match: None

The federal HOME Investment Partnerships Program (HOME) and American Dream Downpayment Program grant funds provide funds for housing rehabilitation loans, down payment assistance for home ownership, and self-help housing development projects in the nine eligible smaller partner cities and the unincorporated areas.

UPUBLIC WORKS AND PLANNING – GRANTS – 5512

- **CALIFORNIA INTEGRATED WASTE MANAGEMENT BOARD USED OIL GRANT PROGRAM**

Grant Funds: \$205,650 County Match: None

Provides funds to create and maintain private sector certified used oil collection centers, to continue implementation of the classroom program targeting high school students, and to expand public information programs for promoting proper disposal and recycling of used motor oil and used oil filters.

- **STATE CALHOME GRANT PROGRAMS**

Grant Funds: \$643,311 County Match: None

The State CalHome grant programs provide funding for housing rehabilitation loans and down payment assistance loans for home ownership in the unincorporated areas of Fresno County.

- **DEPARTMENT OF CONSERVATION BEVERAGE CONTAINER RECYCLING GRANT**

Grant Funds: \$68,043 County Match: None

Provides funds to use for the collection and recycling of beverage containers and public education for promoting beverage container recycling and/or litter clean-up activities.

- **TITLE III PINE NEEDLE MANAGEMENT PROGRAM**

Grant Funds: \$50,938 County Match: None

Provides funds for the seasonal management of pine needles within the Shaver Lake Area.

- **HOUSING PRESERVATION GRANT PROGRAMS**

Grant Funds: \$167,955 County Match: None

The U. S. Department of Agriculture Housing Preservation Programs provide funds for housing rehabilitation loans to preserve the affordable housing stock in the unincorporated areas of Fresno County.

- **CENTRAL VALLEY INFRASTRUCTURE GRANT PROGRAM**

Grant Funds: \$380,454 County Match: None

This State program provides funds for infrastructure development and repair in support of economic development. Funds are being used to expand the Del Rey Sewer Treatment Plant to allow packing houses to connect to the system.

- **JOBS-HOUSING BALANCE INCENTIVE GRANT PROGRAM**

Grant Funds: \$64,700 County Match: None

The JHB grant funds are being used to fund a public benefit project in the unincorporated community of Calwa.

- **JOE SERNA JR., FARMWORKER HOUSING GRANT PROGRAM**

Grant Funds: \$1,000,000 County Match: None

The Joe Serna Jr., Farmworker Housing Grant Program grant funds will be used to fund rehabilitation of housing for farmworkers in Fresno County.

UPUBLIC WORKS AND PLANNING – GRANTS – 5512

- **SAFE DRINKING WATER STATE REVOLVING FUND GRANT PROGRAM**

Grant Funds: \$6,000,000 County Match: None

The SDWSRF Program grant funds will be used to fund a water distribution system in the unincorporated community of Raisin City.

STAFFING

- The work effort required to implement these grant programs is provided primarily by staff in the Community Development Block Grant, budget (7205) and Public Works and Planning budget (4360).

SERVICES AND SUPPLIES

- Recommended funding represents an increase of 32% over the prior year due primarily to an increased amount of grant funds, including two additional grants.

OTHER CHARGES

- Recommended funding represents a contract with the Del Rey Community Services District for expansion of the Del Rey Sewer Treatment Plant Economic Development Project

SUMMARY OF REVENUES

- Revenues are recommended at \$9,565,017, a 30% (\$2,216,894) increase over the prior year.
 - Federal Aid. Estimated at an increase based on additional Federal HOME and American Dream Downpayment Program grant funds available for 2004-05, and an allocation from the Federal Forest Reserve Title III funds.
 - State Aid. Estimated at an increase due primarily to one new grant and additional allocations of existing grants.
 - Miscellaneous Revenues. Estimated at a decrease, represents lower than anticipated revenues from housing loan repayments during the 2004-05 program year.

**PUBLIC WORKS AND PLANNING
COMMUNITY REDEVELOPMENT
BUDGET 7540
Special Revenue Fund**

	<u>Actual 2002-03</u>	<u>Adopted 2003-04</u>	<u>Recommended 2004-05</u>	<u>Increase/ Decrease</u>	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Services & Supplies	\$ 4,623	\$ 47,000	\$ 44,488	\$ (2,512)	-5%
Other Financing	<u>9,577</u>	<u>12,000</u>	<u>12,000</u>	<u>0</u>	<u>0%</u>
Total Appropriations	\$ 14,200	\$ 59,000	\$ 56,488	\$ (2,512)	-4%
<u>Revenues</u>					
Taxes	\$ 34,871	\$ 60,000	\$ 60,000	\$ 0	0%
Use of Money & Property	5,433	4,000	4,000	0	0%
Intergovernmental Revenues	<u>8,697</u>	<u>47,000</u>	<u>41,000</u>	<u>(6,000)</u>	<u>-13%</u>
Total Revenues	\$ 49,000	\$ 111,000	\$ 105,000	\$ (6,000)	-5%
<u>Reserved Tax Increment</u>	\$ 34,800	\$ 52,000	\$ 48,512	\$ (3,488)	-7%
<u>Net County Cost</u>	\$ 0	\$ 0	\$ 0	\$ 0	0%

PUBLIC WORKS AND PLANNING – COMMUNITY REDEVELOPMENT – 7540

FUNCTION

The Board of Supervisors established the Community Redevelopment budget on June 13, 1995, to comply with the requirements of State law and provide funding for redevelopment activities within the unincorporated areas of Fresno County. The Board of Supervisors serves as the Board of Directors of the Fresno County Redevelopment Agency. Functions funded in this budget include the implementation of redevelopment programs that provide needed public improvements; a provision of low- and moderate-income housing funds as required by law; encouraging rehabilitation and repair of deteriorated structures; and facilitating land assembly and development, to increase housing and employment opportunities, and an expanded sales and property tax base.

OVERVIEW

The 2004-05 Recommended Budget of \$56,488 reflects a 4% (\$2,512) decrease in appropriations and a 5% (\$6,000) decrease in revenues from the 2003-04 Adopted Budget. There is no net County cost associated with this budget. The primary element of the Community Redevelopment work program is the development of a community sewer system for the Friant redevelopment area. Funding will allow staff to work with the community of Friant to develop a financing plan for the system. Funding is also available for housing rehabilitation and future sewer connections in accordance with the adopted Redevelopment Plan. The Friant redevelopment area is the only County redevelopment area currently approved by the Board of Supervisors.

SUMMARY OF CAO RECOMMENDATIONS

STAFFING

- Staff support for this program is provided through the Department of Public Works and Planning, Community Development budget (7205) and Economic Development budget (4360/0900).

SERVICES AND SUPPLIES

- Services and Supplies represents a 5% decrease from the prior year. The recommended funding will finance consultant services as required for the Friant sewer project and costs for office expenses, public notices, and staff services provided by the Department of Public Works and Planning.

OTHER FINANCING

- Funding is recommended at the prior year level and represents the low- and moderate-income housing allocation as required by State law. Under State Redevelopment law, a minimum of 20% of tax increment revenue must be set aside for low- and moderate-income housing.

SUMMARY OF REVENUES

- Recommended revenues of \$105,000 reflect a 5% (\$6,000) decrease from the 2003-04 funding level.

UPUBLIC WORKS AND PLANNING – COMMUNITY REDEVELOPMENT – 7540

- Taxes. Tax increment revenues are estimated at the same amount as the prior year and will continue to accumulate for future debt payments since this revenue cannot be used to fund operations. The amount reflects actual tax increment revenues generated in 2003-04.
- Use of Money & Property. Estimated at the prior year level; represents interest earnings on accumulated funds.
- Intergovernmental Revenues. Estimated at a decrease, represents the balance of funds borrowed from the Community Development Block Grant program until tax increment revenues increase sufficiently to allow debt to be created by use of tax allocation bonds. In accordance with State law, the Redevelopment Agency is required to operate on funds created by debt.

**PUBLIC WORKS AND PLANNING
COMMUNITY DEVELOPMENT
BUDGET 7205
General Fund**

	<u>Actual 2002-03</u>	<u>Adopted 2003-04</u>	<u>Recommended 2004-05</u>	<u>Increase/ Decrease</u>	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries & Benefits	\$ 1,258,146	\$ 1,504,449	\$ 1,587,836	\$ 83,387	6%
Services & Supplies	2,136,909	2,271,911	2,779,327	507,416	22%
Other Charges	3,786,320	7,319,717	7,626,518	306,801	4%
Residual Equity Transfer	998	0	0	0	0%
Fixed Assets	4,326	0	100,000	100,000	100%
Total Appropriations	\$ 7,186,700	\$ 11,096,077	\$ 12,093,681	\$ 997,604	9%
<u>Revenues</u>					
Federal Aid	5,889,681	9,990,027	10,974,417	984,390	10%
Charges For Services	1,918	5,000	5,000	0	0%
Misc. Revenues	1,056,075	768,100	765,000	(3,100)	0%
Intrafund Revenues	331,772	332,950	349,264	16,314	5%
Total Revenues	\$ 7,279,447	\$ 11,096,077	\$ 12,093,681	\$ 997,604	9%
<u>Net County Cost</u>	\$ (92,748)	\$ 0	\$ 0	\$ 0	0%
	<u>Budgeted 2002-03</u>	<u>Current 2003-04</u>	<u>Recommended 2004-05</u>	<u>Increase/ Decrease</u>	
Position Summary	23	23	23	0	

PUBLIC WORKS AND PLANNING – COMMUNITY DEVELOPMENT – 7205

FUNCTION

The Community Development Division administers the U.S. Department of Housing and Urban Development's (HUD) Community Development Block Grant (CDBG) and HOME Investment Partnerships programs for the County. This budget contains the federal CDBG Program funds. An annual application (Action Plan) is approved by the Board of Supervisors and submitted to HUD that details how the funds will be spent. The Community Development staff uses these grant funds to develop and implement a variety of projects and programs to upgrade low- and moderate-income neighborhoods throughout Fresno County and nine participating cities. In addition, the Division develops housing programs necessary to implement the County's Consolidated Plan and Housing Element and coordinates the County's economic development efforts including the Economic Development Strategy and Economic Element of the General Plan. Community Development Block Grant staff also administer other housing grant funds for self-help housing development, owner-occupied rehabilitation, down payment assistance, and rental rehabilitation. The Community Development Manager also serves as the Director of Tourism and Division staff carry out tourism activities to implement the County's Tourism Master Plan. The Department's tourism funds are budgeted in unit 4360.

OVERVIEW

The 2004-05 Recommended Budget of \$12,093,681 reflects a 9% (\$997,604) increase in appropriations and revenues over the 2003-04 Adopted Budget due to an increase in carryover grant funds and an increased federal grant amount due to the City of Mendota joining the County's program.

The County's federal CDBG allocation for the 2004-05 budget year has been set by HUD at \$5,818,000. The recommended budget will finance Community Development programs which include public facility and infrastructure improvement projects, housing rehabilitation, and funding for community-based Social Services Agencies and the Sheriff's Area Based Policing program. The Affordable Housing programs continue to develop new marketing strategies and program modifications and pursue additional state and federal grant funds to address increased needs for housing rehabilitation in accordance with the County's Consolidated Plan adopted by the Board of Supervisors. Staffing is recommended at the prior year level of 23 positions.

DEPARTMENT COMMENTS

Community Development Block Grant (CDBG) funds are allocated to the County by the U.S. Department of Housing and Urban Development (HUD) through a federal formula based upon the census, which considers population, poverty and overcrowded housing in the unincorporated area and the County's nine partner cities. This year's allocation of \$5,818,000, which represents a \$173,000 increase from the previous year, is based upon the new population, poverty and overcrowded housing data from the 2000 census. The County's CDBG allocation has remained essentially the same since 1997, and it is expected that it will continue to remain the same for the foreseeable future, while the cost of delivering projects and providing services continues to increase. Community Development staff continues to successfully combine CDBG funds with other state and federal sources to leverage all funding opportunities and maximize available resources.

UPUBLIC WORKS AND PLANNING – COMMUNITY DEVELOPMENT **– 7205**

SUMMARY OF CAO RECOMMENDATIONS

SALARIES AND BENEFITS

- Salaries and Benefits represent a 6% increase over the prior year due primarily to increases in employee benefits for the Division's 23 staff positions.

SERVICES AND SUPPLIES

- Services and Supplies represent a 22% increase over the prior year due primarily to an increased number of Housing Rehabilitation loans made with construction still underway.

Recommended funding includes:

- Appropriations for the rehabilitation of approximately 28 homes. Federal HOME and other housing grant funds in the Public Works and Planning Grants budget (5512) will augment the housing rehabilitation funds appropriated in this budget to rehabilitate an additional 26 homes, along with the issuance of 29 Down Payment Assistance program loans.
- A total of \$786,750 for County public service activities, including the community-based Social Services Agencies (\$232,900) and the Sheriff's Area Based Policing program (\$553,850).
- An appropriation of \$35,000 for the provision of fair housing services.

OTHER CHARGES

- Other Charges represent a 4% increase over the prior year due to an increase in carryover funds to complete ongoing projects.
- Recommended funding for 2004-05 will provide for an estimated 63 public facility and infrastructure improvement projects for the County, cities, and districts, many of which are multi-year projects.

FIXED ASSETS

Fixed Assets (\$100,000):

- Land.....\$100,000.....Affordable Housing Program – Potential Acquisition of Property Under Foreclosure; Lien Held by County

SUMMARY OF REVENUES

- Revenues are recommended at \$12,093,681, a 9% (\$997,604) increase over the prior year. The increase in grant funds are the result of the City of Mendota joining the Urban County CDBG Program, as well as an increase in carryover grant funds.
 - Federal Aid. Estimated at an increase over the prior year. Includes committed but unexpended CDBG funds of \$5,156,417 and the Federal CDBG grant allocation for 2004-05 of \$5,818,000.
 - Charges for Services. Estimated at the prior year level.
 - Miscellaneous Revenues. Estimated at a decrease from the prior year.
 - Intrafund Revenues. Estimated at an increase over the prior year due to an increase in housing grant administrative cost reimbursements, the State Central

UPUBLIC WORKS AND PLANNING – COMMUNITY DEVELOPMENT
– 7205

Valley Infrastructure Grant (Del Rey Sewer Treatment Plant Expansion), and administrative costs reimbursed by the Public Works and Planning - Economic Development budget (4360/0900) for the tourism contract with the Fresno Convention and Visitors Bureau.

PUBLIC WORKS AND PLANNING - COMMUNITY DEVELOPMENT - 7205

REGULAR SALARIES

BUDGETED POSITIONS

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
0229	Community Development Manager	D	1	1	\$ 88,897
1746	Principal Housing Rehabilitation Specialist	F	1	1	69,739
1749	Housing Rehabilitation Specialist III	1813	1	1	57,524
1747	Housing Rehabilitation Specialist II	1715	3	3	163,257
1748	Housing Rehabilitation Specialist I	1577	1	1	45,205
2296	Senior Economic Development Analyst	F	1	1	63,527
2294	Senior Staff Analyst	F	1	1	61,413
2297	Principal Staff Analyst	E	1	1	68,330
1177	Planning and Resource Analyst III	1826	1	1	53,237
1176	Planning and Resource Analyst II	1581	1	1	48,766
1175	Planning and Resource Analyst I	1424	3	3	122,143
2257	Staff Analyst III-A	1826	1	1	56,967
3160	Secretary IV	1128	1	1	34,574
3621	Program Technician II	1218	1	1	38,654
3070	Supervising Office Assistant II	1222	1	1	38,759
3110	Office Assistant II	822	3	3	70,999
3620	Program Technician I	1088	1	1	28,397
Subtotal			23	23	\$ 1,110,388
	Bilingual Pay				3,600
	Less General Salary Savings				(50,000)
TOTAL REGULAR SALARIES					\$ 1,063,988

**PARKS AND GROUNDS
BUDGET 7910
General Fund**

	<u>Actual 2002-03</u>	<u>Adopted 2003-04</u>	<u>Recommended 2004-05</u>	<u>Increase/ Decrease</u>	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries & Benefits	\$ 1,675,930	\$ 1,784,077	\$ 1,971,990	\$ 187,913	11%
Services & Supplies	1,039,386	1,035,789	1,093,971	58,182	6%
Other Charges	<u>962</u>	<u>1,250</u>	<u>1,250</u>	<u>0</u>	0%
Total Appropriations	\$ 2,716,278	\$ 2,821,116	\$ 3,067,211	\$ 246,095	9%
<u>Revenues</u>					
Use of Money & Property	\$ 32,573	\$ 38,125	\$ 60,025	\$ 21,900	57%
Charges for Services	506,739	611,230	714,335	103,105	17%
Miscellaneous	1,797	0	0	0	0%
Intrafund Revenues	<u>181,277</u>	<u>152,619</u>	<u>152,675</u>	<u>56</u>	0%
Total Revenues	\$ 722,386	\$ 801,974	\$ 927,035	\$ 125,061	16%
<u>Net County Cost</u>	\$ 1,993,892	\$ 2,019,142	\$ 2,140,176	\$ 121,034	6%
	<u>Budgeted 2002-03</u>	<u>Current 2003-04</u>	<u>Recommended 2004-05</u>	<u>Increase/ Decrease</u>	
Position Summary	33	33	35	2	

Department Requests Above Recommended Budget

<u>Appropriations</u>	<u>2004-05</u>
Salaries & Benefits	\$ 55,474
Services & Supplies	194,900
Other Charges	0
Residual Equity Transfer	225,650
Fixed Assets	<u>37,500</u>
Total Appropriations	\$ 513,524
<u>Net County Cost</u>	\$ 513,524
	<u>2004-05</u>
Additional Positions	1

PARKS AND GROUNDS – 7910

FUNCTION

The Parks and Grounds Maintenance Section of the Resources Division of the Department of Public Works and Planning operates and maintains all regional County parks, campgrounds, fishing areas, Veterans Liberty Cemetery, and the County Cemetery. Additionally, the grounds for many County facilities, including Courthouse Park, several County Service Areas, and University Medical Center campus are cared for by this section of the Department. Parks and Grounds also maintains scenic drives along Kearney Boulevard and Van Ness Boulevard. The ongoing maintenance of these drives includes scheduled trimming of the oleanders every three years and palm tree trimming every seven years. The unit also administers the Fish and Game Propagation Fund and State grants, including the 2000 Parks Bond, 2002 Park Bond, Department of Boating and Waterways, and Wildlife Conservation Board grants.

OVERVIEW

The 2004-05 Recommended Budget of \$3,067,211 reflects a 6% (\$121,034) increase in net County cost over the 2003-04 Adopted Budget due primarily to an increase in employee benefit costs. The recommended staffing allocation will provide for park maintenance on a year round basis, with additional seasonal staff during the busy summer months. Staffing is recommended at 35 positions.

DEPARTMENT COMMENTS

Parks and Grounds will continue to provide an enhanced level of service due to increased allocations funded by the increased vehicle entrance fee implemented in fiscal year 2003-04. Parks and Grounds continues to depend heavily upon inmate labor and alternatively sentenced individuals for maintenance support.

SUMMARY OF CAO RECOMMENDATIONS

SIGNIFICANT PROGRAM CHANGES

- Due to the elimination of the Sheriff's SILC (Sheriff's Inmate Labor Crew) program, maintenance of Winton Park and Pine Flat Day Use and Campground are now being accomplished by Parks staff.
- Due to elimination of the Community Service Program at Pleasant Valley State Prison, maintenance of Los Gatos Creek and Coalinga Mineral Springs are now being accomplished by Parks staff.
- Two positions have been added to maintain the perimeter landscape around the American and Southeast Regional landfills, as required by the Conditional Use Permit. All cost for the positions will be fully offset by charges to the landfills.

SALARIES AND BENEFITS

- Salaries and Benefits represent an 11% increase over the prior year. This includes increases in employee benefits and the addition of two Parks Groundskeeper positions.

SERVICES AND SUPPLIES

- Services and Supplies reflect a 6% increase over the prior year.

UPARKS AND GROUNDS – 7910

OTHER CHARGES

- Recommended funding represents taxes and assessments for China Creek Park.

SUMMARY OF REVENUES

- Revenues are recommended at \$927,035, a 16% (\$125,061) increase over the prior year.
 - Use of Money and Property. Represents an increase over the prior year based on new mobile vendor contracts at County parks and grounds areas.
 - Charges for Services. Represent entrance fees collected at County parks, revenues from the Road Fund for tree maintenance on Kearney and Van Ness Boulevards, landfills and service to grounds facilities of various non-general fund County departments.
 - Intrafund Revenues. Represent charges for landscape maintenance for County facilities on the University Medical Center campus and other user departments.

DEPARTMENT REQUESTS ABOVE RECOMMENDED BUDGET

The Parks and Grounds Section of the Resources Division of the Department of Public Works and Planning has requested funding above the recommended Target Budget for development of a Parks Master Plan, increased administrative support staff, replacement of worn out equipment and new equipment to support the necessary grounds maintenance activities at the new Juvenile Justice Campus. The requests are listed below in the Departments order of priority:

PRIORITY ONE – PROVIDE FUNDING FOR STAFF ANALYST POSITION

The requested staff Analyst II position will assist the Parks and Grounds Superintendent with the administration of the Parks and Grounds Section. The staff analyst will assist in budget preparation and monitoring, for the Parks and Grounds budget, Fish and Game budget and Off-Highway budget, grant proposals, grant administration including applications, CEQA documents and compliance, project implementation, project oversight, coordination and closeout, volunteer recruitment and coordination, resolution of customer inquires, coordination of special events, preparation of agreements, Board of Supervisor agenda items, preparation of agendas and staff support to the Recreation and Wildlife Commission and the Historic Parks Advisory Committee, tracking performance and insurance documents of agreements and contracts, documenting staff training and special projects as requested. Additionally, the position will develop and implement a public outreach program to develop community awareness and support for the County Parks.

- Salaries and Benefits \$55,474

Total Net County Cost of Priority One

\$55,474

UPARKS AND GROUNDS – 7910

PRIORITY TWO – PROVIDE FUNDING FOR CONSULTING SERVICES TO DEVELOP A PARKS MASTER PLAN

The Parks and Grounds Section has requested funding for consulting services to develop a Parks Master Plan for the County parks system, as required to be developed in fiscal year 2004-05 by the County's General Plan. Funding is requested as follows:

- Professional and Specialized Services \$150,000

Total Net County Cost of Priority Two **\$150,000**

PRIORITY THREE – NEW AND REPLACEMENT EQUIPMENT FOR EXISTING OPERATIONS

Equipment requested both new and replacement for existing operations.

SUMMARY OF EQUIPMENT REQUESTED

Four drawer fireproof file Cabinet to be used at Liberty Veterans Cemetery. (1 – N)	Records are presently kept in a wooden cabinet. In case of a fire, all original records would be lost. Records go back to the 1940's.	\$ 2,200
72" Riding Lawn Mower (1-R)	Replacement for a 16 year old mower that is in constant need of repair. Excessive downtime results in a poor appearance often at Lost Lake Park.	24,000
3 point tractor mounted blower. (1-R)	Replacement for a 26 year old blower. Used extensively in the fall for leaf drop and used for cleanup after special events, i.e. Civil war reenactment.	6,000
Sandblaster and compressor (1-N)	For removal of graffiti in parks and grounds areas. Chemical removal is not effective on concrete and rock surfaces.	7,500
Walk behind blowers (4-R)	Blowers are used to clean walkways and parking lots at Courthouse park and the UMC campus. Current blowers are between 14 and 26 years old. Parts are no longer available.	8,000

UPARKS AND GROUNDS – 7910

Rotary Mowers (7-R)	The rotary mowers will replace reel mowers which are over 15 years old. Reel mowers require constant maintenance at a high cost. Mowers are used by uncompensated labor who are not conscientious about avoiding rocks and obstructions that damage the equipment, resulting in high repair costs and down time.	8,400
Power Pole Pruning Saws (2-N)	Saws are used to remove low hanging limbs that are hazardous to the public and staff. Currently crews must use chain saws while standing on a ladder, which is hazardous and can result in injuries. Pole saws allow staff to stand on the ground while performing these duties.	1,700
Rodenator squirrel eliminator (2-N)	Over the past several years, budget reductions have eliminated funds to hire private pest control companies and the County of Fresno Agricultural Commissioner Department to control ground squirrels in the County parks and grounds areas. As a result the parks and grounds are becoming overrun with ground squirrels, creating hazards to the public and staff, because of holes, often overgrown with grass, that cause trips, falls and other injuries. Rodenators are a concussion device used widely by agriculture interest with great success for ground squirrels. The device requires minimal time and training for use.	4,000

Total Net County Cost Priority Three

\$ 61,800

UPARKS AND GROUNDS – 7910

PRIORITY FOUR- NEW EQUIPMENT FOR JUVENILE JUSTICE CAMPUS

The new Juvenile Justice Campus is scheduled to be turned over to Parks to begin maintaining the Campus in March of 2006. As such, all staff and equipment must be in place at that time. The requested equipment will be purchased towards the end of fiscal year 2004-05, giving adequate lead time to insure equipment is on hand by March 2006.

SUMMARY OF EQUIPMENT REQUESTED

Residual Equity Transfer out – Fleet Services

Two 72" riding lawnmowers with catchers	\$48,000
One crew cab pickup truck with dumpbed	45,500
Three electric GEM carts	36,000
One seven passenger mini-van	20,000
One ½ ton full size pick-up	15,500
One ¾ ton full size pick-up with service body	33,000
Three local government portable radios	3,150
One turf sweeper	20,000
One equipment trailer	4,500

Small Tools and Instruments:

Walk behind rotary mowers (8-N)	Mowers for maintaining smaller areas of the Campus.	\$9,600
Walk behind grounds vacuum (3-N)	For cleaning of interior courtyards of facility.	4,400
Lawn edgers (5-N)	For edging of lawn areas at the facility.	2,500
Power Pole saw (2-N)	For trimming of low hanging branches and tree thinning.	1,700
Small utility trailers (3-N)	For use with GEM carts for hauling tools and materials.	2,400

Total Net County Cost of Priority Four **\$246,250**

TOTAL DEPARTMENT REQUESTS ABOVE RECOMMENDED BUDGET **\$513,524**

PARKS AND GROUNDS - 7910

REGULAR SALARIES
BUDGETED POSITIONS

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
5232	Parks and Grounds Superintendent	F	1	1	\$ 65,876
5241	Parks Services Supervisor	1326	2	2	84,146
5240	Senior Parks Groundskeeper	1197	4	5	183,806
5235	Parks Maintenance Worker	1192	3	3	108,367
5221	Parks Groundskeeper III	1010	15	15	476,606
5220	Parks Groundskeeper II	886	5	6	146,243
5242	Senior Tree Trimmer	1225	1	1	38,863
5244	Tree Trimmer II	1102	1	1	30,198
3080	Office Assistant III	915	1	1	28,218
Subtotal			33	35	\$ 1,162,323
	Bilingual Pay				1,200
	Less Salary Savings				(55,341)
TOTAL REGULAR SALARIES					\$ 1,108,182

**OFF-HIGHWAY LICENSE FUND
BUDGET 7920
Special Revenue Fund**

	<u>Actual 2002-03</u>	<u>Adopted 2003-04</u>	<u>Recommended 2004-05</u>	<u>Increase/ Decrease</u>	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Services & Supplies	\$ 0	\$ 602,535	\$ 649,100	\$ 46,565	8%
Other Financing Uses	<u>0</u>	<u>16,500</u>	<u>16,500</u>	<u>0</u>	<u>0%</u>
Total Appropriations	\$ 0	\$ 619,035	\$ 665,600	\$ 46,565	8%
<u>Revenues</u>					
Use of Money & Property	\$ 14,700	\$ 19,424	\$ 17,376	\$ (2,048)	-11%
Intergovernmental Revenues	18,031	21,948	20,224	(1,724)	-8%
Fund Balance	<u>0</u>	<u>577,663</u>	<u>628,000</u>	<u>50,337</u>	<u>9%</u>
Total Revenues	\$ 32,731	\$ 619,035	\$ 665,600	\$ 46,565	8%
<u>Net County Cost</u>	\$ (32,731)	\$ 0	\$ 0	\$ 0	0%

OFF-HIGHWAY LICENSE – 7920

FUNCTION

The Off-Highway Vehicle Law of 1971 requires users of trail bikes, dune buggies, and similar vehicles designed for off-highway use to purchase an identification certificate. The State Department of Motor Vehicles collects the fee and returns one-third of the fee to the purchaser's county of residence. This fund can be used for acquisition and development of off-road recreation areas, as well as enforcement of off-road laws and regulations. This fund is administered by the Department of Public Works and Planning.

OVERVIEW

The 2004-05 Recommended Budget of \$665,600 reflects an 8% (\$46,565) increase in appropriations and revenues over the 2003-04 Adopted Budget. The recommended appropriation is budgeted to permit the accumulation of monies until an eligible project is identified. Allowable expenditures include feasibility and planning studies, environmental impact reports, and other expenses necessary to acquire and develop lands for off-highway vehicle use. Funds may also be used for the enforcement of off-highway laws and regulations. There are no projects currently recommended for funding.

SUMMARY OF CAO RECOMMENDATIONS

SERVICES AND SUPPLIES

- Services and Supplies represent an 8% increase over the prior year. There are no projects currently recommended for funding. As projects are proposed, staff evaluates the ability of the County to participate through the use of these funds as required by the Off-Highway Vehicle Law.

OTHER FINANCING USES

- A total of \$16,500 is recommended for transfer to the Sheriff's Department in 2004-05 for maintenance of off-road equipment used in enforcement of off-road regulations.

SUMMARY OF REVENUES

- Revenues are recommended at \$665,600, an 8% (\$46,565) increase over the prior year.
 - Use of Money and Property. Represents interest earnings on accumulated funds. Revenues are estimated at a decrease from the prior year due to a reduction in earnings on accumulated funds.
 - Intergovernmental Revenues. Revenues generated from Vehicle License Fees are estimated at a decrease based on actual vehicle registration fees.
 - Fund Balance. Estimated at an increase based on funding allocations in 2003-04.

**FISH AND GAME PROPAGATION FUND
BUDGET 4350
Special Revenue Fund**

	<u>Actual 2002-03</u>	<u>Adopted 2003-04</u>	<u>Recommended 2004-05</u>	<u>Increase/ Decrease</u>	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Services & Supplies	\$ 38,890	\$ 141,016	\$ 122,214	\$ (18,802)	-13%
Total Appropriations	\$ 38,890	\$ 141,016	\$ 122,214	\$ (18,802)	-13%
<u>Revenues</u>					
Fines, Forf. & Penalties	\$ 20,108	\$ 23,716	\$ 14,316	\$ (9,400)	-40%
Use of Money & Property	4,570	5,122	2,764	(2,358)	-46%
Fund Balance	<u>14,212</u>	<u>112,178</u>	<u>105,134</u>	<u>(7,044)</u>	<u>-6%</u>
Total Revenues	\$ 38,890	\$ 141,016	\$ 122,214	\$ (18,802)	-13%
<u>Net County Cost</u>	\$ 0	\$ 0	\$ 0	\$ 0	0%

FISH AND GAME PROPAGATION FUND – 4350

FUNCTION

The Fish and Game Propagation Fund is used to finance projects and activities related to the conservation and propagation of wildlife. The Fish and Game Code requires that 50% of all funds collected for violations accrue to the County Fish and Game Propagation Fund. The fund is administered by the Department of Public Works and Planning and can only be used for eligible projects. Accumulated funds are allocated by the Board of Supervisors with the recommendation of the Fresno County Recreation and Wildlife Commission and the Department of Public Works and Planning.

OVERVIEW

The 2004-05 Recommended Budget of \$122,214 represents a 13% (\$18,802) decrease in appropriations and revenues from the 2003-04 Adopted Budget. Projects totaling \$28,578 are recommended by the Recreation and Wildlife Commission for six separate organizations for planned wildlife conservation and propagation activities during 2004-05.

SUMMARY OF CAO RECOMMENDATIONS

SERVICES AND SUPPLIES

- Services and Supplies represent a 13% decrease from the prior year and include \$28,578 for projects and \$93,636 in unallocated monies to finance unanticipated needs that may be identified midyear. The County Public Works and Planning staff has reviewed and concurred with the projects recommended by the Recreation and Wildlife Commission for 2004-05. In 2003-04, funding in the amount of \$37,525 was budgeted for nine projects and \$103,491 was budgeted in unallocated monies.

Recommended projects include:

- Central Valley Sportsmen's Club (\$4,500)
Purchase catfish and bluegill for the Annual Youth Fishing Derby at Woodward Park. This outdoor recreational activity is designed to introduce or reintroduce children from two to fifteen years of age to the sport of fishing.
- Critter Creek Wildlife Station (\$3,728)
Purchase materials to rehabilitate enclosure for the raising of live feed.
- Fresno County Sportsmen's Club (\$7,400)
Purchase pheasants for a junior pheasant hunt to be conducted at the Mendota Wildlife Area. Purchase certificates and frames, and money for cash awards for contestants of the 50th Annual Pollution and Fire Prevention Poster Contest. Sponsor two youth to attend the Covey Kids Natural Resources Camp. Purchase catfish and/or rainbow trout and supplies for the Watson Moore Disabled Persons Fishing Derby to be held at the Fresno County Sportsmen's Club.
- Kings River Conservation District (\$7,600)
Purchase materials and supplies to construct a small parking lot at the Kings River Greenbelt Park.
- Quail Unlimited (\$3,200)
Sponsor eight youth from Fresno County to attend the Covey Kids Natural Resources Camp. Boys and girls from ages eight to fifteen receive education in a variety of natural resources and recreation topics.

UFISH AND GAME PROPAGATION FUND – 4350

- Wild Turkey Federation (\$2,150)
Purchase pheasants to conduct a family-oriented pheasant hunt near the City of San Joaquin to be conducted in conjunction with the California Department of Fish and Game.

SUMMARY OF REVENUES

- Recommended revenues of \$122,214 represent a 13% (\$18,802) decrease from the prior year.
 - Fines, Forfeitures and Penalties - Reflects a decrease in revenues generated from State Fish and Game fines based on actual receipts received in the prior year.
 - Use of Money and Property - Reflects a decrease in interest earnings from the 2003-04 level.
 - Fund Balance - Reflects a decrease from the prior year.

**SOUTHEAST REGIONAL DISPOSAL SITE
BUDGET 9020
Solid Waste Enterprise Fund**

	<u>Actual 2002-03</u>	<u>Adopted 2003-04</u>	<u>Recommended 2004-05</u>	<u>Increase/ Decrease</u>	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries & Benefits	\$ 189	\$ 21,025	\$ 21,059	\$ 34	0%
Services & Supplies	286,552	407,399	489,035	81,636	20%
Fixed Assets	<u>0</u>	<u>21,500</u>	<u>0</u>	<u>(21,500)</u>	<u>-100%</u>
Total Appropriations	\$ 286,741	\$ 449,924	\$ 510,094	\$ 60,170	13%
<u>Revenues</u>					
Misc. Revenues	\$ 228,886	\$ 283,500	\$ 283,500	\$ 0	0%
Use of Money & Property	29,257	32,000	29,300	(2,700)	-8%
Charges for Services	(63)	6,000	6,000	0	0%
Fund Balance	<u>0</u>	<u>128,424</u>	<u>191,294</u>	<u>62,870</u>	<u>49%</u>
Total Revenues	\$ 258,080	\$ 449,924	\$ 510,094	\$ 60,170	13%
<u>Net Income/(Loss)</u>	\$ (28,661)	\$ 0	\$ 0	\$ 0	<u>0%</u>
<u>Net County Cost</u>	\$ 0	\$ 0	\$ 0	\$ 0	0%

**FRESNO/CLOVIS METROPOLITAN
SOLID WASTE COMMISSION
BUDGET 9023
Solid Waste Enterprise Fund**

	<u>Actual 2002-03</u>	<u>Adopted 2003-04</u>	<u>Recommended 2004-05</u>	<u>Increase/ Decrease</u>	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Services & Supplies	\$ 3,940	\$ 1,604	\$ 779.00	\$ (825)	-51%
Total Appropriations	\$ 3,940	\$ 1,604	\$ 779	\$ (825)	-51%
<u>Revenues</u>					
Use of Money & Property	\$ 1,180	\$ 1,800	\$ 1,200	\$ (600)	-33%
Total Revenues	\$ 1,180	\$ 1,800	\$ 1,200	\$ (600)	-33%
<u>Net Income/(Loss)</u>	\$ (2,760)	\$ 196	\$ 421	\$ 225	115%
<u>Net County Cost</u>	\$ 0	\$ 0	\$ 0	\$ 0	0%

**SHAVER LAKE TRANSFER STATION
BUDGET 9024
Solid Waste Enterprise Fund**

	<u>Actual 2002-03</u>	<u>Adopted 2003-04</u>	<u>Recommended 2004-05</u>	<u>Increase/ Decrease</u>	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Services & Supplies	\$ 1,964	\$ 8,829	\$ 10,210	\$ 1,381	16%
Other Charges	<u>0</u>	<u>632</u>	<u>250</u>	<u>(382)</u>	<u>-60%</u>
Total Appropriations	\$ 1,964	\$ 9,461	\$ 10,460	\$ 999	11%
<u>Revenues</u>					
Use of Money & Property	\$ 402	\$ 200	\$ 250	\$ 50	25%
Other Financing	6,708	6,700	0	(6,700)	-100%
Fund Balance	<u>0</u>	<u>2,561</u>	<u>10,210</u>	<u>7,649</u>	<u>299%</u>
Total Revenues	\$ 7,110	\$ 9,461	\$ 10,460	\$ 999	11%
<u>Net Income/(Loss)</u>	\$ 5,145	\$ 0	\$ 0	\$ 0	0%
<u>Net County Cost</u>	\$ 0	\$ 0	\$ 0	\$ 0	0%

**AMERICAN AVENUE DISPOSAL SITE
BUDGET 9026
Solid Waste Enterprise Fund**

	<u>Actual 2002-03</u>	<u>Adopted 2003-04</u>	<u>Recommended 2004-05</u>	<u>Increase/ Decrease</u>	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries & Benefits	\$ 952,138	\$ 1,205,936	\$ 1,347,825	\$ 141,889	12%
Services & Supplies	4,049,495	5,735,753	7,182,401	1,446,648	25%
Other Charges	1,597,435	2,656,410	2,623,694	(32,716)	-1%
Residual Equity Transfer	0	0	0	0	0%
Fixed Assets	4,507,462	1,821,100	23,085,000	21,263,900	1168%
Total Appropriations	\$ 11,106,531	\$ 11,419,199	\$ 34,238,920	\$ 22,819,721	200%
<u>Revenues</u>					
Misc. Revenue	\$ 4,289	\$ 0	\$ 0	\$ 0	0%
Charges for Services	12,186,592	15,145,000	13,603,720	(1,541,280)	-10%
Other Financing	10,990	0	0	0	0%
Use of Money & Property	2,002,537	2,200,250	1,490,018	(710,232)	-32%
Fund Balance	0	0	19,145,182	19,145,182	100%
Total Revenues	\$ 14,204,407	\$ 17,345,250	\$ 34,238,920	\$ 16,893,670	97%
Net Income/(Loss)	\$ 3,097,876	\$ 5,926,051	\$ 0	\$ (5,926,051)	-100%
<u>Net County Cost</u>	\$ 0	\$ 0	\$ 0	\$ 0	0%
	<u>Budgeted 2002-03</u>	<u>Current 2003-04</u>	<u>Recommended 2004-05</u>	<u>Increase/ Decrease</u>	
Position Summary	18	19	20	1	

**COALINGA DISPOSAL SITE
BUDGET 9028
Solid Waste Enterprise Fund**

	<u>Actual 2002-03</u>	<u>Adopted 2003-04</u>	<u>Recommended 2004-05</u>	<u>Increase/ Decrease</u>	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries & Benefits	\$ 114,177	\$ 151,094	\$ 155,052	\$ 3,958	3%
Services & Supplies	406,952	474,253	542,269	68,016	14%
Other Charges	22,610	61,029	55,736	(5,293)	-9%
Fixed Assets	76,487	4,600	0	(4,600)	-100%
Total Appropriations	\$ 620,225	\$ 690,976	\$ 753,057	\$ 62,081	9%
<u>Revenues</u>					
Misc. Revenue	\$ 4,527	\$ 0	\$ 0	\$ 0	0%
Charges for Services	425,733	387,985	389,229	1,244	0%
Use of Money & Property	40,666	42,000	27,532	(14,468)	-34%
Fund Balance	0	260,991	336,296	75,305	29%
Total Revenues	\$ 470,926	\$ 690,976	\$ 753,057	\$ 62,081	9%
Net Income/(Loss)	\$ (149,300)	\$ 0	\$ 0	\$ 0	0%
<u>Net County Cost</u>	\$ 0	\$ 0	\$ 0	\$ 0	0%
	<u>Budgeted 2002-03</u>	<u>Current 2003-04</u>	<u>Recommended 2004-05</u>	<u>Increase/ Decrease</u>	
Position Summary	2	2	2	0	

DISPOSAL SITES AND TRANSFER STATIONS – 9020-9028

FUNCTION

Fresno County operates the American Avenue Regional Landfill, a small landfill near Coalinga, and a small transfer station at Shaver Lake. In addition, members of the Board of Supervisors participate on the Fresno-Clovis Metropolitan Solid Waste Commission, Southeast Regional Solid Waste Commission, and West County Solid Waste Planning Committee. The function of each enterprise fund is described briefly:

- Southeast Regional Disposal Site - 9020 Budget - This closed disposal site is administered through a Joint Powers Agreement with the County and the cities of Sanger, Reedley, Selma, Kingsburg, Orange Cove, Fowler, and Parlier. The Southeast Regional Solid Waste Commission (SER/SWC) is responsible for overseeing the enterprise fund's budget and closure operations at the site.
- Fresno-Clovis Metropolitan Solid Waste Commission (FCM/SWC) - 9023 Budget - This commission operates with an enterprise fund budget used to finance support services to FCM/SWC for the planning, coordination, and implementation of special projects by County and city staff under a Joint Powers Agreement with the County and cities of Fresno and Clovis.
- Shaver Lake Transfer Station - 9024 Budget - This transfer station operates under a private contract and serves the mountain communities in the Shaver Lake area.
- American Avenue and Coalinga Disposal Sites - 9026 and 9028 Budgets - The West County Solid Waste Planning Committee (WC/SWPC), consisting of elected officials of the County and the cities of San Joaquin, Mendota, Firebaugh, Kerman, Huron, and Coalinga, serves in an advisory capacity to the Board of Supervisors for operations of the American Avenue and Coalinga disposal sites. In addition, they advise on implementation of State and County regulations, operations of the two disposal sites, and on the regulatory compliance of closed disposal sites within the area.

OVERVIEW

The 2004-05 Recommended Budget of \$35,513,310 for all Disposal Sites represents a 182% (\$22,942,146) increase in appropriations from the 2003-04 Adopted Budget. This is due primarily to the recommended appropriations of \$15,000,000 for the Development of Phase III (250 acres) and \$6,000,000 for the Reclamation of Phase I (30 acres) at the American Avenue Landfill. Recommended funding will also provide for the continuing acquisition of properties adjacent to the American Avenue Landfill for purposes of providing a land buffer and the installation of a Landfill Gas Collection System for Modules 5 and 6 at the American Avenue Landfill.

Landfill operations continue to be directed by State legislative action in terms of surcharges payable to the State for State solid waste activities, mandated planning, and regulatory requirements. Funding for compliance with regulatory requirements has been included in the recommended budget in the amount of \$2,300,000. This amount includes funding for leachate disposal and methane mitigation, closure activities, tire disposal, and groundwater and landfill gas monitoring activities for County disposal sites. Staffing is recommended at 22 positions, an increase of 1 position over the prior year level.

UDISPOSAL SITES AND TRANSFER STATIONS – 9020-9028

SUMMARY OF CAO RECOMMENDATIONS

DISPOSAL SITE OPERATIONS

- Southeast Regional Disposal Site - 9020 Budget - The recommended budget of \$510,094 reflects a 13% (\$60,170) increase in appropriations from the 2003-04 Adopted Budget. Recommended funding provides for on-going closure/post-closure maintenance activities such as groundwater and methane monitoring.
- Fresno-Clovis Metropolitan Solid Waste Commission - 9023 Budget - The recommended budget of \$779 reflects a 51% (\$825) decrease in appropriations from the 2003-04 Adopted Budget.
- Shaver Lake Transfer Station - 9024 Budget - The recommended budget of \$10,460 represents an 11% (\$999) increase in appropriations and revenues over the 2003-04 Adopted Budget. Although the operation of the transfer station was privatized in 1987-88, the County retains responsibility for maintenance of the access road, contract administration, and other minor expenses that are funded through this budget. The private contractor is obligated to provide for public access two days per week during the summer and fall months (May through November). The facility is closed in the winter. Contribution from the general fund is not included as sufficient reserves are available to cover costs for 2004-05.
- American Avenue Disposal Site - 9026 Budget - The recommended budget of \$34,238,920 reflects a 200% (\$22,819,721) increase in appropriations from the 2003-04 Adopted Budget due primarily to the development of Phase III (250 acres) and the Reclamation of Phase I (30 acres). Recommended funding assumes operating the disposal site with tonnages averaging 1,300 tons per day.

Funding is also included for the preparation of plans and specifications and the installation of the Landfill Gas Collection System. Funding for construction of Modules one through four has occurred through bond financing and Modules five through eight were cash financed. Recommended funding also includes \$2,948,715 for the annual payment required by the landfill expansion bond financing, additional components for the existing Computer Aided Earth Moving System (CAES) that is estimated to increase compaction by 4%-6%, and acquisition of properties to provide a land buffer. Heavy equipment purchases, in accordance with the County Administrative Office policy, are reviewed by the West County Solid Waste Planning Committee.

- Coalinga Disposal Site - 9028 Budget - The recommended budget of \$753,057 represents a 9% (\$62,081) increase in appropriations from the 2003-04 Adopted Budget.

SALARIES AND BENEFITS

- Salaries and Benefits represent an 11% increase over 2003-04. This includes the addition of one Supervising Disposal Site Attendant position in budget (9026) to provide direct supervision for the Disposal Site Attendants and an increase in Extra-Help and Overtime allocations in the American Avenue Landfill budget (9026) based on expansion activities for 2004-05.

FIXED ASSETS

- Budget 9026 - American Avenue Disposal Site
- **Fixed Assets (\$23,093,700):**

UDISPOSAL SITES AND TRANSFER STATIONS – 9020-9028

(1) 4 X 4 Full Size 12 Passenger Van..	\$45,000	...	New - Needed for Operations and Transportation of Employees On-Site
Flag and Flagpole	40,000	...	New - Display American Flag
Radio System.....	40,000	...	Replacement of existing CB System.
Back Up Scale Equipment	5,000	...	Replacement - Back-up to Existing Scale
Litter Control Fence	30,000	...	Replacement of Aging Litter Control Fence
(1) Industrial Vacuum Trash Collector....	40,000	...	New - Remove Trash from Litter Control Fence and Perimeter
Land Acquisition.....	1,000,000	...	Acquire Property Adjacent to Landfill as a Buffer
Computer-Aided Earth Moving Sys.....	240,000	...	New - Increased Productivity
Landfill Gas Collection System	550,000	...	Mandated Regulatory Requirement
Phase III Development.....	15,000,000	...	Required Landfill Expansion
Reclamation of Phase I.....	6,000,000	...	Mitigate Liability for Unlined Portion of Landfill
(1) Automatic Tarping Machine	95,000	...	New - Alternative Daily Cover

SUMMARY OF REVENUES

- Revenues are recommended at \$35,513,731, a 92% increase over the prior year primarily due to increased Fund Balance Revenue required for the Development of Phase III and the Reclamation of Phase I at the American Avenue Landfill.
 - Miscellaneous Revenues. Represent no change based on estimated tonnages from the Southeast Regional Landfill area.
 - Charges for Services. Represent a decrease due primarily to lower estimated revenues from tipping fees for the American Avenue Landfill.
 - Other Financing. Represents the elimination of the contribution from the general fund for the Shaver Lake Transfer Station. Sufficient reserves are available to cover costs for 2004-05.
 - Use of Money and Property. Primarily consists of interest earned on accumulated revenue for the American Avenue Landfill. Revenues are estimated at a decrease from the prior year.
 - Fund Balance. Estimated at an increase related primarily to the increase in appropriations needed for the American Avenue Landfill.

DISPOSAL SITES AND TRANSFER STATIONS -
AMERICAN AVENUE DISPOSAL - 9026

REGULAR SALARIES

BUDGETED POSITIONS

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
5401	Disposal Site Supervisor	1704	1	1	\$ 54,053
5402	Disposal Site Attendant I	734	4	4	86,555
5403	Disposal Site Attendant II	827	2	2	49,754
	Supervising Disposal Site Attendant		0	1	28,854
5404	Disposal Site Equipment Operator I	1130	3	3	104,426
5407	Disposal Site Equipment Operator II	1277	7	7	278,130
5408	Disposal Site Lead Supervisor	1502	<u>2</u>	<u>2</u>	<u>95,318</u>
TOTAL REGULAR SALARIES			19	20	\$ 697,090

DISPOSAL SITES AND TRANSFER STATIONS -
COALINGA DISPOSAL - 9028

REGULAR SALARIES
BUDGETED POSITIONS

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
5403	Disposal Site Attendant II	827	1	1	\$ 26,231
5407	Disposal Site Equipment Operator II	1277	<u>1</u>	<u>1</u>	<u>40,507</u>
TOTAL REGULAR SALARIES			2	2	\$ 66,738