



File Stamp

Candidate Statement of Qualifications Form

Election Name and Election Date: _____
Elections Code Sections 13307, 13307.7, 13309, 13311, and Government Code Section 85601(c)

Candidate Name: _____

Office Sought: _____

For this Office:

- Local non-partisan offices, statement must be no more than **200** words in length.
- State Assembly and Congressional offices, candidates who have accepted the expenditure limit, statement must be no more than **250** words in length.
- Estimated cost of the statement, which includes printing, translating, and handling of the County Voter Information Guide is to be paid by the candidate. See page 2 for a list of estimated costs by office.

I state that the actual cost of printing, translating, and handling is my responsibility. The estimate is just an approximation of the actual cost that may be significantly more or less than the estimate. Accordingly, Fresno County is not bound by the estimate and may, on a pro rata basis, bill me for additional actual expenses or refund any excess paid depending on the final actual cost. In the event of underpayment, I may be required to pay the balance of the cost incurred by the County, billed after the election. In the event of overpayment, Fresno County shall prorate the excess amount among the candidates for each race and refund the excess amount paid within 30 days of the election.

Please Check One:

I declare that I prepared the Candidate Statement that is to be printed in the County Voter Information Guide and mailed to each registered voter of my district is true and correct.

Or

I **DO NOT** wish to file a candidate's statement.

Important: The statement may be withdrawn, but not changed, during the period for filing nomination papers and until 5 p.m. of the next working day after the close of the nomination period.

Date: _____

Candidate's Address: _____

Signature of Candidate: _____

Candidate Statement of Qualifications Form (cont.)

IMPORTANT: Your Candidate Statement of Qualifications Form, Candidate Statement, and estimated payment are due when filing your nomination signatures. For offices that do not require nomination signatures, candidates must file the above documents, and submit payment by 5:00 p.m., no later than eighty-eight days prior to the intended election. Statements received after the legal deadline will not be printed in the Fresno County Voter Information Guide. Candidate Statements must be in Microsoft Word format (preference is Word 2016, but Word 2003 or newer is acceptable).

We accept cash, check, and credit cards. Credit cards are accepted in person only and we do not accept \$100.00 bills. For additional information contact the Fresno County Clerk's Office at (559) 600-8683 or toll free at (844) 977-8683.

Candidates running for a multicounty district may submit this form electronically to the elections official in each county. We recommend that candidates contact the elections official of each shared county for information regarding filing your candidate statement of qualifications form, payment, and deadline.

**See Offices Up for Election Section in the
Candidate Guide for the Estimated Payment for Each Contest**

INSTRUCTIONS ON FILING YOUR CANDIDATE STATEMENT

IF FILING BY ELECTRONIC SUBMISSION:

- Email the completed Candidate Statement of Qualifications Form, along with the Candidate Statement to clerk-elections@fresnocountyca.gov.
- Additional information may be required by the county if needed to comply with state laws and county voter information guide requirements. Check with each county elections official.
- The following items must be submitted by overnight mail to the Fresno County Clerk's Office within 72 hours of filing the statement electronically:
 - (1) The Candidate Statement of Qualifications Form with the candidate's wet signature;
 - (2) A hard copy of your emailed Candidate Statement with candidate's wet signature; and
 - (3) Payment for the Candidate Statement made payable to Fresno County Clerk.

IF FILING IN PERSON:

- Email the Candidate Statement to clerk-elections@fresnocountyca.gov, prior to filing your statement in person.
- Candidate will be asked to sign items (1) and (2) below in person, and submit the following:
 - (1) The Candidate Statement of Qualifications Form;
 - (2) A hard copy of your emailed Candidate Statement; and
 - (3) Payment for the Candidate Statement payable to Fresno County Clerk.

IF FILING VIA MAIL:

- Email the Candidate Statement to clerk-elections@fresnocounty.ca.gov, prior to mailing your documents.
- The following documents must be received in our office by the legal deadline:
 - (1) The Candidate Statement of Qualifications Form with the candidate's wet signature;
 - (2) A hard copy of your emailed Candidate Statement with the candidate's wet signature; and
 - (3) Payment for the Candidate Statement made payable to Fresno County Clerk.

IF FILING VIA A THIRD PARTY:

- Email the candidate statement to Clerk-elections@fresnocountyca.gov.
- The following documents must be received in our office by the legal deadline. Documents received after the deadline will not be printed in the Fresno County Voter Information Guide.
 - (1) A Letter of Authorization Form signed by the candidate with wet signature;
 - (2) The Candidate Statement of Qualifications Form with the candidate's wet signature;
 - (3) A hard copy of your emailed Candidate Statement with the candidate's wet signature; and
 - (4) Payment for the Candidate Statement payable to Fresno County Clerk.

CANDIDATE STATEMENT FORMATTING EXAMPLE

Please see below for an example of how your Candidate Statement Must Begin.

Name of Office Sought
(Example: Board of Supervisors, District 2)

Candidate Name: _____

Age: _____
(Optional)

Occupation: _____
(Optional – May be more descriptive than proposed ballot designation, maximum of seven words)

(Your word count begins here)

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- Use Upper & lower case. Do not use ALL CAPS.
 - No **Bold**, underlines, graphics, or *italics* for added emphasis.
 - Statements must be in indented paragraph form and single spaced.
 - No bullets, stars or asterisks are allowed.
 - Tables or lists of items or phrases should not be vertical or indented but must be strung together in paragraph form.
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