

CANDIDATE GUIDE

AND

CALENDAR OF EVENTS



UNIFORM DISTRICT ELECTION
NOVEMBER 7, 2023

Compiled and Distributed by James A. Kus
Fresno County Clerk/Registrar of Voters

2221 Kern Street • Fresno, California 93721

Phone: (559) 600-8683 • Fax (559) 488-3279

votefresnocounty.com

Last Updated: 05/30/2023

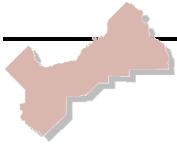
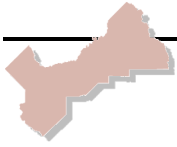


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Fresno County Clerk/Registrar of Voters

2221 Kern Street

Fresno, CA 93721

Phone: (559) 600-8683 Fax: (559) 488-3279

Dear Candidate,

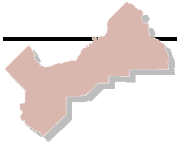
The County Clerk/Registrar of Voters Department is dedicated to helping all qualified candidates get their names printed on the ballot and to ensure that the election is fair and accurate.

The following guide is intended to provide general information and does not have the force or effect of law, regulation, or rule. In case of conflict, the law, regulation, or rule will apply. Candidates and others using this handbook must bear full responsibility to make their own determination as to all local standards and duties. Thus, the references are provided for convenience only and should not be relied upon. It is distributed with the understanding that the County Clerk/Registrar of Voters is not rendering legal advice and that this guide is not a substitute for legal counsel.

The County Clerk/Registrar of Voters' staff is available to assist you throughout your candidate filing process. If you have any questions please call: (559) 600-8683, toll free (844) 977-8683, or by email: clerk-elections@fresnocountyca.gov.

The County Clerk/Registrar of Voters office wishes you the best of luck in your election endeavors.

James A. Kus, County Clerk/Registrar of Voters



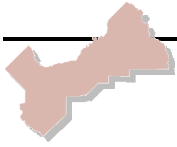
IMPORTANT INFORMATION

The Fresno County Clerk/Registrar of Voters Office appreciates notification of cases of alleged voter registration, petition, or voter fraud; however, this office is NOT an enforcement agency and is therefore unable to investigate any violations.

In response to inquiries our office receives regarding possible election violations or fraud, the following is a list of resources regarding who to contact for the various types of violations:



- ❖ Local Issues i.e., Unlawful use of public funds, violations of the Elections Code, the Penal Code ▶ Email the Fresno County District Attorney, Public Integrity Unit at publicintegrity@fresnocountyca.gov.
- ❖ Violations of the Political Reform Act (Title 9 of the California Government Code §§81000-91014), i.e., mass mailing requirements, slate mailers, campaign disclosure, proper use of campaign funds, disclosure of economic interests ▶ Contact the Fair Political Practices Commission at 1-866-275-3772 or www.fppc.ca.gov.
- ❖ Election fraud ▶ State issues, contact the California Secretary of State at (916) 657-2166 or Elections@sos.ca.gov. Federal issues, contact the Federal Election Commission at (800) 424-9530 or the United States Department of Justice – Public Integrity Section at (202) 514-1412
- ❖ Federal campaigns, e.g., U.S. Senate, House of Representatives, the President of the United States, etc. ▶ Contact the Federal Election Commission at 1-800-424-9530 or www.fec.gov.
- ❖ Open meeting laws (Brown Act) ▶ Contact the California State Attorney General at 1-800-952-5225 or www.caag.state.ca.us.
- ❖ Local ordinances ▶ Contact your local city attorney or Fresno County District Attorney at (559) 600-3141.
- ❖ Requirements concerning campaign signs ▶ Contact your local city clerk or zoning division.
- ❖ False or misleading campaign materials ▶ No agency enforcement; these issues are dealt with in court.



WEBSITES AND EMAILS



www.votefresnocounty.com

Our home page provides information about the Fresno County Clerk/Registrar of Voters Office including:

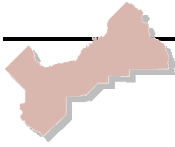
- ❖ Current and Past Election Activities
- ❖ Voter Registration
- ❖ Voting Options
- ❖ Election Data
- ❖ Vote Center and Drop Box locations
- ❖ Community and Voter Outreach
- ❖ Employment Opportunities for Adults and High School Students
- ❖ Election Results
- ❖ Campaign Finance Disclosure Reports
- ❖ Forms and Handbooks

E-MAIL ADDRESS

clerk-elections@fresnocountyca.gov

HELPFUL WEBSITES

- Secretary of State www.sos.ca.gov
- Elections Division www.sos.ca.gov/elections
- Political Reform Division www.sos.ca.gov/prd
- Fair Political Practices Commission www.fppc.ca.gov
- State Franchise Tax Board www.ftb.ca.gov
- Internal Revenue Service www.irs.ustreas.gov
- Federal Election Commission www.fec.gov
- California Law <http://leginfo.legislature.ca.gov/faces/codes.xhtml>



TELEPHONE NUMBERS



FRESNO COUNTY ELECTIONS DEPARTMENT

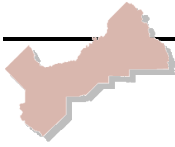
- General Information (559) 600-8683 (VOTE) or (844) 977-8683
- Fax (559) 488-3279
- Vote by Mail Division (559) 600-8683
(Vote by mail ballot applications, information)
- Campaign Disclosure Division (559) 600-3044
(Financial disclosure statements, information)
- Campaign Materials Division (559) 600-7161
(Voter data, lists, maps, precinct information)
- Candidate Filing Division (559) 600-8683
(Filing requirements for office)
- Voter Registration Division (559) 600-8683
(Voter registration forms, information)

DISTRICT ATTORNEY

- Public Integrity Unit..... (559) 600-3141

OFFICE OF THE SECRETARY OF STATE

- Elections Division (916) 657-2166
(General information, filing for state and federal offices)
- Fax (916) 653-3214
- Political Reform Division (916) 653-6224
(Committee ID number, termination)



FAIR POLITICAL PRACTICES COMMISSION (FPPC)

- Technical Assistance Division (Mon-Thurs 9 a.m.-11 a.m.) (866) 275-3772
(campaign disclosure, state contribution limits,
conflict of interest disclosure)
- Fax (916) 322-3711
- Legal Division (866) 275-3772
(conflict of interest disqualifications, use of campaign funds)
- Enforcement Division..... (866) 275-3772
(file complaint under Political Reform Act)

STATE FRANCHISE TAX BOARD (800) 852-5711

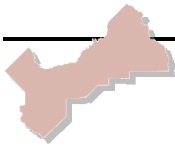
- Automated Information (800) 338-0505
(committee tax status, tax deductible contributions,
charitable non-profit groups, general information)

FEDERAL ELECTION COMMISSION (800) 424-9530

- (federal campaign disclosure, contributions from national
banks, national corporations, foreign nationals)



Office	Filing By	Total Number of Seats on Board	Number (Trustee, Division, Zone, District, Seat)	County Other Than Fresno (P=Principal County)		Number of Seats in Election	Incumbent	Nomination/Sponsors' Signatures	Filing Fee	Signatures In-Lieu	Value Per Signature	Voting By	Candidate Statement Pre-Payment Required	Term of Office (Years)
COUNTY WATER SPECIAL DISTRICT														
Freewater County Water	At Large	5				2	Colby Campbell	N/A	N/A	N/A	N/A	At Large	\$250	4
							Ryan Moglia	N/A	N/A	N/A	N/A			4



CANDIDATE QUALIFICATIONS AND REQUIREMENTS

Special District Offices

Summary

Nomination/Sponsors' Signatures Not Applicable

Filing Fee Not Applicable

**Candidate Statement
Pre-Payment Required** \$250.00

Filing Periods

Declaration of Candidacy and Nomination Period 7/17/2023 to 8/11/2023

Nomination - Extended Nomination Period 8/12/2023 to 8/16/2023

All Candidates Must File:

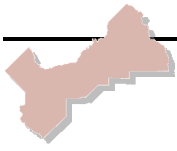
Declaration of Candidacy Statement of Economic Interest (700 Form)

Ballot Designation Worksheet (if choosing a Ballot Designation)

Candidate Qualification Declaration

Candidate Intention Statement (501 Form)

Officeholder and Candidate Campaign Statement (470 Form)



TERM OF OFFICE

Special District Board Members serve a 4-year term beginning at noon on the first Friday in December next following the general district election.

Election Code § 10554

QUALIFICATIONS

- **County Water:** Candidates shall be voters of the district and of the divisions by which they are elected.

Water Code § 30500, 30735

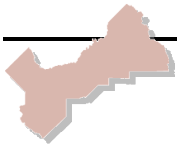
FILING REQUIREMENTS

Nomination Documents and Procedures

DECLARATION OF CANDIDACY ▶ Each candidate is required to file a Declaration of Candidacy between 113 and 88 days prior to Election Day. The Declaration shall be obtained from the District Secretary or county elections official of the special district in which the candidate resides and is a voter. The Declaration of Candidacy must be executed in the office of the District Secretary or Elections Office unless the candidate, in a written statement signed and dated by the candidate, designates a third party to obtain the Declaration from the county elections official and deliver it to the candidate. Such written statement shall state that the candidate is aware the Declaration must be properly executed and delivered to the county elections official from whom it was obtained not later than the close of business on the 88th day prior to the Election Day.

If an incumbent, eligible to be elected, fails to file a Declaration of Candidacy by the close of business on the 88th day prior to the Election Day, any person, other than the person who was the incumbent on the 88th day, may file a Declaration of Candidacy not later than the close of business on the 83rd day prior to the Election Day.

E.C. §§8020, 8022, 8028, 8040, 8064, 8100, 10510



STATEMENT OF QUALIFICATIONS (OPTIONAL) ▶ A candidate for local nonpartisan office may submit a statement of qualifications with no more than 200 words to be printed in the voter information portion of the county voter information guide. Statements must be filed at the same time nomination papers are filed and may be withdrawn, but not changed, until 5 p.m. the next regular business day after nominations close. Statements are confidential until nominations (or extended nominations) close and then become public record.

Statements shall be limited to a recitation of the candidate's own personal background and qualifications and shall not in any way make reference to other candidates for that office or to another candidate's qualifications, character, or activities.

E.C. §§13307, 13308

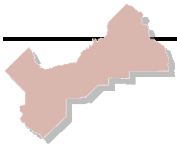
STATEMENT OF ECONOMIC INTERESTS (FORM 700) ▶ Every agency shall adopt a Conflict of Interest Code. A Conflict of Interest Code is a document that designates the positions within an agency which make or participate in making governmental decisions that may have a foreseeable material effect on any financial interest.

Each candidate must file a Statement of Economic Interests (Form 700) not later than the final filing date for the Declaration of Candidacy. Elected officials must also file Statements of Economic Interests within (30) days after assuming office, annually, and within (30) days of leaving office. If an individual is appointed to an office, he or she must file not more than (30) days after assuming office. Under certain conditions, the Statement of Economic Interests need not be filed if such a statement was filed within (60) days prior to the filing of a Declaration of Candidacy or the date of assuming office. Please see the FPPC Filing Schedule at the end of this guide for further information.

G.C. §§87200, 87300

CODE OF FAIR CAMPAIGN PRACTICES (VOLUNTARY) ▶ At the time an individual files his or her Declaration of Candidacy, Nomination Petitions, or any other paper evidencing an intention to be a candidate for public office, the county elections official shall give the individual a copy of the Code of Fair Campaign Practices and a copy of the provisions of Ch. 5, Div. 20 of the Elections Code.

E.C. §20440

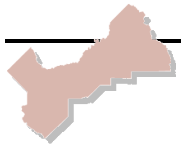


CAMPAIGN FILING REQUIREMENTS

For further information on Campaign Filing Requirements, please see the section “Campaign Filing Requirements” of this guide or please contact the Fair Political Practices Commission at:

- Phone: (916)322-5660 or 1-866-ASK-FPPC (1-866-275-3772)
- Mailing: 1102 J Street, Suite 3050, Sacramento, CA 95811
- Web: <http://www.fppc.ca.gov/>

NOTE: This summary of qualifications and requirements is for general information only and does not have the force and effect of law, regulation or rule. In case of conflict, the law, regulation or rule will apply. The candidate should obtain the most up-to-date information available because of possible changes in law or procedure since the publication of this information.



CANDIDATE STATEMENT

A Candidate Statement is information, provided by the candidate, concerning his or her education and qualifications. This is optional for the candidate. If provided, it will be printed in the Voter's Pamphlet section of the Fresno County Voter Information Guide. If a candidate chooses not to file a statement, they must sign a declaration stating this.

Any candidate for local nonpartisan office may submit a Candidate Statement to be printed in the Voter's Pamphlet portion of the Fresno County Voter Information Guide. U.S. Representative candidates and State Senate and Assembly legislative candidates who choose to keep their campaign spending under specific dollar limits may submit a Candidate Statement. A Candidate Statement with payment is due at the time Nomination Signatures are filed. If no nomination signatures are required, it is due by the close of candidate filing.

Party Affiliation

Statements shall not include the party affiliation of the candidate, nor membership or activity in partisan political organizations.

EC §13307(a)(1)

GENERAL PROCEDURE

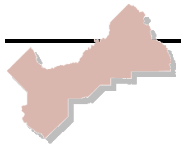
If a candidate wishes to submit a candidate statement, they must adhere to the following procedure:

1. Provide an electronic copy of the statement to the County Clerk/Registrar of Voters

A candidate statement must be provided electronically by the candidate to our office prior to the candidate filing their Nomination Signatures. This should be done by EMAIL, sending the document to clerk-elections@fresnocountyca.gov. The candidate statement should be in Microsoft WORD format. Hand written statements or hand written edits to statements will not be accepted.

2. Counting Words

Once the candidate is in the office and ready to file the candidate statement, the County Clerk/Registrar of Voters will print out a copy of the document received. They will then perform a word count (see "How to Count Words" in the appendix section). If the word count is above the maximum allowed, the



statement will not be accepted as filed. The maximum word count for non-partisan elective office in any local agency is 200 words.

E.C. §13307(a)

3. Pay the Cost Estimate

If the candidate statement submitted is below or meets the maximum word count, the candidate must pay the cost estimate at the time the candidate statement is submitted. The check should be made out to Fresno County Clerk.

Candidate statements are printed at the expense of the candidate. Candidates are required to prepay the estimated cost and will either be billed for the additional cost or refunded any overpayment after the election when actual costs are known. In the event of underpayment, candidates may be required to pay the balance of the cost incurred by the County, billed after the election. In the event of overpayment, Fresno County shall prorate the excess amount among the candidates for each race and refund the excess amount paid within 30 days of the election.

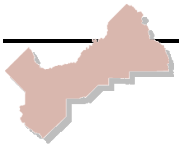
Estimated costs for candidate statements are based on the total costs of printing, handling, translating and mailing the candidate statement, including costs incurred as a result of complying with the Federal Voting Rights Act of 1965. Fresno County is required to print all candidate statements in English and Spanish. Each candidate filing a statement is required to pay their pro rata share as a condition of having the statement included in the County Voter Information Guide.

4. Sign Declaration and File the Candidate Statement

Once the estimated cost is paid, the Elections Official will accept the statement for filing. When filing, the candidate must sign a declaration executed under penalty of perjury, declaring that the information contained therein is true and correct.

Statements shall be filed with the county elections official when nomination papers are returned for filing, or in the case of an election for which nomination papers are not required, no later than the 88th day prior to the election. Candidates are responsible for proofreading their own statement. The statement will be printed exactly as provided electronically. This office will not correct any misspellings or errors in grammar or punctuation. After filing, the statement can be withdrawn, but not changed. The last day to withdraw a candidate statement is the first business day after the close of filing nomination.

GENERAL FORMAT



Statements will be printed in uniform type, style and spacing. Paragraphs should be indented and single-spaced, with no line spacing between paragraphs. NOTE: The County Clerk/Registrar of Voters may need to adjust the candidate statement for space requirements in the county voter information guide. The statement may include the candidate's age, occupation, and a brief description of the candidate's education and qualifications.

Header

In the header of the statement a candidate must state their name, and optionally may place their age and occupation. This is not included in the word count. Occupation is not restricted by ballot designation limitations; however, the occupation may not exceed 7 words in length.

Description of Education, Qualifications, and Personal Background

The body of the candidate statement is a description of the candidate's education, personal background and qualifications. This section is limited by the word count (see below).

Statements must be written in the first person. For example:

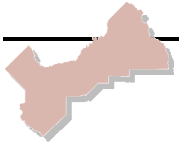
- "I am running..."
- "I went to....."
- "I believe...."

The statement cannot be written in 3rd person, quote other persons, and shall not in any way make reference to other candidates for that office or to another candidate's qualifications, character, or activities. For example:

- "She is running..."
- "Jane Doe is running..."
- "My opponent is....."

Formatting Not Permitted

- Extra indentations
- Any bold
- Underlining of words
- Italics
- Graphics
- Extra punctuation
- Capitalized words for added emphasis
- Bullets of any kind



SPECIAL CONSIDERATIONS

Order of Appearance in the Voter Pamphlet

Statements will be printed in random order unless repositioned due to space considerations. Statements do not rotate.

Confidentiality

Statements shall remain confidential until the expiration of the filing deadline for nomination papers for the office. Statements may be withdrawn, but not changed (except as specifically required by the elections official), during the period for filing nomination papers and until 5 p.m. of the next working day after the close of nomination period.

E.C. §13307(a)(3)

Public Examination

After the deadline for filing nomination papers, anyone may examine any candidate statements and may purchase copies thereof.

During a 10-calendar day period commencing the day after the close of nomination, any voter of the jurisdiction in which the election is being held may seek a writ of mandate or an injunction requiring any or all of the material in a candidate's statement to be amended or deleted.

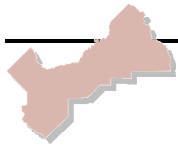
E.C. §13313(b)(1)

Liability

Nothing in this section shall be deemed to make any such statement or the authors thereof free or exempt from any civil or criminal action or penalty because of any false, slanderous or libelous statements offered for printing or contained in the Voter Information Guide.

Any candidate who knowingly makes a false statement of material fact in a candidate statement prepared pursuant to Elections Code Section 11327 or 13307, with the intent to mislead the voters in connection with his or her campaign for nomination of election to a nonpartisan office is punishable by a fine not to exceed \$1,000.00.

EC §§ 18351



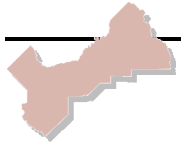
SAMPLE CANDIDATE STATEMENT

Shown below is a sample of a Candidate's Statement form. The upper portion stating the contest, name, age, and occupation is not included in the word count. The statement shown below has been typed, in upper and lower case, indented paragraph form.

Printed Candidate's Statement ▶ This example illustrates the candidate's statement as it will be printed in the County Voter Information Guide. All statements are printed in "indented paragraph" style.

* Occupation and Age are optional.

CITY COUNCIL DISTRICT	
Candidate's Name	Age: 32*
Occupation: Businesswoman*	
<p>Education and Qualifications: I can bring to the office a diversity of viewpoints and experience. Born and raised in the Fresno area with my family still farming, I can appreciate the concerns of the environmentalist. On the other hand, having been in business since my undergraduate days at college and with my experience in the rental and real estate fields, I appreciate the housing requirements of our community. As a recent student, I understand their needs for a variety of housing choices and their frustration with high rental costs. I tend towards moderation and a real balancing of the competing segments of the community. I encourage differing viewpoints rather than the them and us concept.</p> <p>I advocate a program to protect our neighborhoods from increasing overcrowding and visual blight. I support a shopping center in the city and would insist on a plan to encourage the commercial enterprises that complement our shopping needs. Our council should actively consider subsidized housing for senior citizens and perhaps others, but with implementation only after voter approval of a specific program.</p>	



PROVISIONS OF THE CODE OF FAIR CAMPAIGN PRACTICES

As found in Chapter 5 of Division 20 of the California Elections Code

ARTICLE 1. General Intent

20400. The Legislature declares that the purpose of this chapter is to encourage every candidate for public office in this state to subscribe to the Code of Fair Campaign Practices.

It is the ultimate intent of the Legislature that every candidate for public office in this state who subscribes to the Code of Fair Campaign Practices will follow the basic principles of decency, honesty, and fair play in order that, after vigorously contested, but fairly conducted campaigns, the citizens of this state may exercise their constitutional right to vote, free from dishonest and unethical practices which tend to prevent the full and free expression of the will of the voters.

The purpose in creating the Code of Fair Campaign Practices is to give voters guidelines in determining fair play and to encourage candidates to discuss issues instead of untruths or distortions.

ARTICLE 2. Definitions

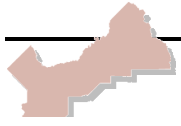
20420. As used in this chapter, “Code” means the Code of Fair Campaign Practices.

ARTICLE 3. Code of Fair Campaign Practices

20440. At the time an individual is issued his or her declaration of candidacy, nomination papers, or any other paper evidencing an intention to be a candidate for public office, the elections official shall give the individual a blank form of the code and a copy of this chapter. The elections official shall inform each candidate for public office that subscription to the code is voluntary.

In the case of a committee making an independent expenditure, as defined in Section 82031 of the Government Code, the Secretary of State shall provide a blank form and a copy of this chapter to the individual filing, in accordance with Title 9 (commencing with Section 81000) of the Government Code, an initial campaign statement on behalf of the committee.

The text of the code shall read, as follows:

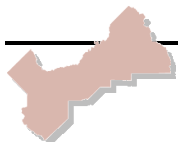


CODE OF FAIR CAMPAIGN PRACTICES

There are basic principles of decency, honesty, and fair play which every candidate for public office in the State of California has a moral obligation to observe and uphold in order that, after vigorously contested but fairly conducted campaigns, our citizens may exercise their constitutional right to a free and untrammelled choice and the will of the people may be fully and clearly expressed on the issues.

THEREFORE:

- (1) I SHALL CONDUCT my campaign openly and publicly, discussing the issues as I see them, presenting my record and policies with sincerity and frankness, and criticizing without fear or favor the record and policies of my opponents or political parties that merit this criticism.
- (2) I SHALL NOT USE OR PERMIT the use of character defamation, whispering campaigns, libel, slander, or scurrilous attacks on any candidate or his or her personal or family life.
- (3) I SHALL NOT USE OR PERMIT any appeal to negative prejudice based on a candidate's actual or perceived race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, marital status, age, sexual orientation, sex, including gender identity, or any other characteristic set forth in Section 12940 of the Government Code, or association with another person who has any of the actual or perceived characteristics set forth in Section 12940 of the Government Code.
- (4) I SHALL NOT USE OR PERMIT any dishonest or unethical practice that tends to corrupt or undermine our American system of free elections, or that hampers or prevents the full and free expression of the will of the voters including acts intended to hinder or prevent any eligible person from registering to vote, enrolling to vote, or voting.
- (5) I SHALL NOT coerce election help or campaign contributions for myself or for any other candidate from my employees.
- (6) I SHALL IMMEDIATELY AND PUBLICLY REPUDIATE support deriving from any individual or group that resorts, on behalf of my candidacy or in opposition to that of my opponent, to the methods and tactics that I condemn. I shall accept responsibility to take firm action against any subordinate who violates any provision of this code or the laws governing elections.



(7) I SHALL DEFEND AND UPHOLD the right of every qualified American voter to full and equal participation in the electoral process.

I, the undersigned, candidate for election to public office in the State of California or treasurer or chairperson of a committee making any independent expenditures, hereby voluntarily endorse, subscribe to, and solemnly pledge myself to conduct my campaign in accordance with the above principles and practices.

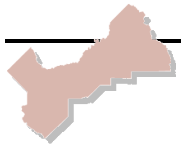
Date	Signature
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E.C. §20441. The Secretary of State shall print, or cause to be printed, blank forms of the code. The Secretary of State shall supply the forms to the elections officials in quantities and at times requested by the elections officials.

E.C. §20442. The elections official shall accept, at all times prior to the election, all completed forms that are properly subscribed to by a candidate for public office and shall retain them for public inspection until 30 days after the election.

E.C. §20443. Every code subscribed to by a candidate for public office pursuant to this chapter is a public record open for public inspection.

E.C. §20444. In no event shall a candidate for public office be required to subscribe to or endorse the code.



BALLOT DESIGNATIONS

California law provides that candidates for political office can choose to list a ballot designation under their name that tells voters something about themselves. This is often a current elected office title or description of the candidate's principal profession, vocation, or occupation. Candidates are not required to use a ballot designation and may opt to leave the space for a designation blank on the ballot.

The candidate will be given the opportunity to indicate a ballot designation on the Declaration of Candidacy or Nomination Papers. However, a candidate is not permitted to use a ballot designation until after they complete a Ballot Designation Worksheet. See the Ballot Designation Worksheet at the end of this section. The entire Ballot Designation Worksheet **must be completed**, or it will **not** be accepted, and the candidate will not be entitled to use a ballot designation. The candidate shall have the burden of establishing that the proposed ballot designation, and alternate ballot designation(s) (if provided) are accurate. Once the Ballot Designation Worksheet is filed, the Elections Official will verify that the chosen ballot designation complies with all provisions of Elections Code §13107 and CCR §20710. A candidate may be asked to submit additional supporting documentation or other evidence to support the proposed ballot designation. The Ballot Designation Worksheet shall be filed with the Elections Official at the same time the candidate files his/her Declaration of Candidacy. The worksheet and all supporting documents will become public record once filed.

E.C. §13107.3, C.C.R. §20711

If Ballot Designation is Not Accepted

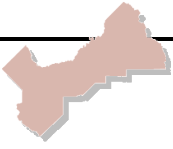
If the Elections Official has determined the ballot designation is unacceptable, the Elections Official will notify the candidate by phone, and registered, or certified mail return receipt requested, addressed to the mailing address provided on the candidate's Ballot Designation Worksheet.

E.C. §13107(f)

The Candidate shall, within 3 business days from the date the candidate receives notice by phone, or by registered or certified mail, or from the date the candidate receives actual notice of the violation, whichever occurs first, the candidate must come into the County Elections office and provide a designation that is acceptable.

E.C. §13107(f)(1)

Note: If the candidate fails to provide a new designation within this three-day period, a designation shall



not appear after the candidate's name.

E.C. §13107(f)(2)

No ballot designation can be changed after the final date of filing unless specifically requested by the Elections Official.

E.C. §13107(g)(2)

GENERAL GUIDELINES FOR ACCEPTABLE BALLOT DESIGNATIONS

There are general guidelines specified by law regarding what can be used as a ballot designation.

1. The Use of an Elected Office

Words designating the elective city, county, district, state or federal office which the candidate holds at the time of filing the nomination documents to which he or she was elected by vote of the people.

NOTE: There shall be no word count limitation applicable to ballot designations submitted for an applicable title of an Elected Office.

2. Use of the Word “Incumbent”

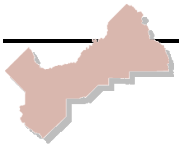
A candidate may use the word “Incumbent” if they are a candidate for the same office which he or she holds at the time of filing the nomination documents to which he or she was elected by vote of the people, or in case of a superior court judge, was appointed to the office.

NOTE: Proposed ballot designations such as “Incumbent” indicating that the candidate is a member of the state or county central committee of a political party, or an officer of a state or county central committee of a political party, are improper, as such positions do not constitute elective county or state offices.

C.C.R. §20712(e)

3. Three Word Limit

No more than three words designating either the current principal profession, vocation, or occupation of the candidate, or the principal profession, vocation, or occupation of the candidate during the



calendar year immediately preceding the filing of nomination documents. For purposes of this section, all California geographical names shall be considered one word.

The following rules shall govern the application of the three-word limitation:

- ❖ The proposed ballot designation shall be grammatically correct, generic, and all words must be spelled correctly.

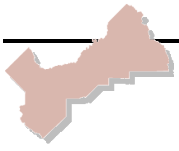
- ❖ Punctuation shall be limited to the use of:
 - A comma – A comma is followed by a modifier of the word prior.
Example: District Attorney, Los Angeles County
 - A slash – A slash is used to separate multiple distinct designations
Example: Legislator/Rancher/Physician
 - A hyphen – A hyphen may be used if, and only if, the use of a hyphen is called for in the spelling of a word as it appears in a standard reference dictionary of the English language.
Examples of acceptable hyphenated words: x-ray, hi-tech

- ❖ Using “Councilmember” (one word) vs. “Council Member” (two words) will depend on how the word is used by the governing body of the office for which the candidate is seeking election.

- ❖ All California geographical names shall be considered one word and shall be limited to the names of cities, counties and states. The names of special districts and political subdivisions are not “geographical names”. If the candidate desires, the geographical name may be used in the form of “City of.....,” “County of,” or “City and County of,”

- ❖ Examples of geographical names considered to be one word include:
 - Fresno County
 - City of Clovis
 - County of Fresno

- ❖ Examples of designations containing a special district or political subdivision that are not geographical names include:
 - Butte County Rural Fire District Captain
 - Huntington Beach Unified School District Member
 - South Bay Irrigation District Director



- ❖ An acronym shall be counted as one word.

- ❖ A candidate who chooses to include the name of his or her elective office with another profession, vocation, or occupation may do so, but the total ballot designation shall be limited to no more than three words.

Examples of acceptable designations under this section include:

- State Senator/Rancher
- California Assemblywoman/Attorney
- County Supervisor/Teacher

Examples of unacceptable designations under this section include:

- Assemblyman, 57th District/Educator
- California State Senator/Architect
- Fresno County Supervisor/Business Owner

4. The Phrase “Appointed Incumbent”

The phrase “appointed” must be used if the candidate:

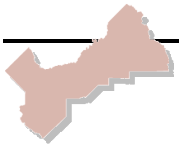
- ❖ Wishes to use the word “incumbent” and they hold an office other than a judicial office by virtue of appointment, and the candidate is a candidate for election to that same office.
- ❖ Or, if the candidate is a candidate for election to the same office or to some other office, the word “appointed” and the title of the office.

In either instance, the candidate may not use the unmodified word “incumbent” or any words designating the office unmodified by the word “appointed.” However, the word “appointed incumbent” shall not be required of a candidate who seeks reelection to an office which he or she was appointed, as a nominated candidate, in lieu of an election.

Ballot Designation of “Community Volunteer”

A candidate’s ballot designation as “community volunteer” means a person who engages in an activity or performs a service for or on behalf of, without profiting monetarily, one or more of the following:

- A charitable, educational, or religious organization as defined by the U.S. IRS Code section 501 (c)(3);
- A governmental agency; or



- An educational institution.

The activity or service must constitute substantial involvement of the candidate's time and effort such that the activity or service is the sole principal profession, vocation or occupation of the candidate.

GENERAL DEFINITIONS

Incumbent

The term "incumbent" must be used as a noun. It shall not be used in conjunction with any other words, including any accompanying adjective or modifiers, and must stand alone except when using "Appointed Incumbent".

Profession

This means a field of employment requiring special education or skill and requiring knowledge of a particular discipline. The labor and skill involved in a profession is predominantly mental or intellectual, rather than physical or manual. Recognized professions generally include, but are not limited to, law, medicine, education, engineering, accounting, and journalism.

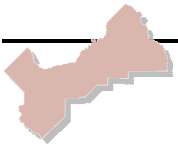
Examples of an acceptable designation of a "profession," include:

- ❖ Attorney
- ❖ Architect
- ❖ Physician
- ❖ Teacher
- ❖ Accountant

Vocation

This means a trade, a religious calling, or the work upon which a person, in most but not all cases, relies for his or her livelihood and spends a major portion of his or her time.

As defined, vocations may include, but are not limited to, religious ministry, child rearing, homemaking, elderly and dependent care, and engaging in trades such as carpentry, cabinetmaking, plumbing, and the like.



Examples of an acceptable designation of a “vocation” include:

- ❖ Minister
- ❖ Priest
- ❖ Mother
- ❖ Father
- ❖ Parent
- ❖ Homemaker
- ❖ Dependent Care Provider
- ❖ Carpenter
- ❖ Plumber
- ❖ Electrician
- ❖ Cabinetmaker

Occupation

This means the employment in which one regularly engages or follows as the means of making a livelihood.

Examples of an acceptable designation of an “occupation” include:

- ❖ Rancher
- ❖ Restaurateur
- ❖ Retail Salesperson
- ❖ Manual Laborer
- ❖ Construction Worker
- ❖ Computer Manufacturing Executive
- ❖ Military Pilot
- ❖ Secretary
- ❖ Police Officer

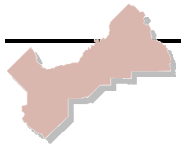
Principal

This means a substantial involvement of time and effort such that the activity is one of the primary, main or leading professional, vocational or occupational endeavors of the candidate.

In the event the candidate does not have a current principal profession, vocation or occupation at the time he or she files his or her nomination documents, the candidate may use a ballot designation consisting of one which the candidate was principally engaged in during the calendar year immediately preceding the filing of the candidate's nomination papers.

The term “principal” precludes any activity which does not entail a significant involvement on the part of the candidate. Involvement, which is only nominal in character, does not meet the requirements of the statute.

If a candidate is licensed by the State of California to engage in a profession, vocation or occupation, the candidate is entitled to consider it one of his or her “principal” professions, vocations or occupations if the candidate has maintained his or her license current as of the date, and the status of the candidate’s



license is active at the time he or she filed his or her nomination documents.

GENERAL GUIDELINES FOR UNACCEPTABLE BALLOT DESIGNATIONS

The following types of activities are distinguished from professions, vocations and occupations and are not acceptable as ballot designations:

Avocations

An avocation is a casual or occasional activity, diversion or hobby pursued principally for enjoyment and in addition to the candidate's principal profession, vocation or occupation.

Avocations categories which are unacceptable may include:

- ❖ Hobbies
- ❖ Social activities
- ❖ Volunteer work (except as noted for "Community Volunteer")
- ❖ Matters pursued as an amateur

Pro Forma Professions, Vocations and Occupations

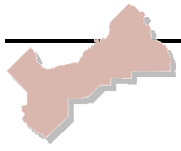
Pro forma professions, vocations or occupations are positions held by the candidate which consume little or none of the candidate's time and which, by their nature, are voluntary or for which the candidate is not compensated (except as noted for "Community Volunteer").

Pro forma professions, vocations and occupations which are unacceptable may include such pursuits as:

- ❖ Honorary Peace Officer
- ❖ Volunteer Firefighter
- ❖ Honorary Chairperson
- ❖ Honorary Professor
- ❖ Goodwill Ambassador
- ❖ Official Host Or Hostess

Status

A status is a state, condition, social position, or legal relation of the candidate to another person, persons or the community as a whole. A status is generic in nature and generally fails to identify with any particular specificity the manner by which the candidate earns his or her livelihood or spends the substantial majority of his or her time.



Examples of an unacceptable status include:

- ❖ Veteran
- ❖ Proponent
- ❖ Advocate
- ❖ Reformer
- ❖ Scholar
- ❖ Founder
- ❖ Philosopher
- ❖ Philanthropist
- ❖ Activist
- ❖ Patriot
- ❖ Taxpayer
- ❖ Concerned Citizen
- ❖ Husband
- ❖ Wife

Misleading Designation

Ballot designations that would mislead the voter will be rejected as unacceptable.

Commercial Identification

A ballot designation may not comprise or include commercial identification information, such as a trademark, service mark, trade name, or the specific name of a business, partnership, corporation, company, foundation, or organization.

Examples of an improper use of commercial identification information include:

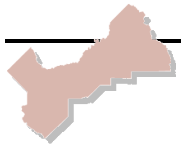
- ❖ Acme Company President
- ❖ Universal Widget Inventor
- ❖ Director, Smith Foundation
- ❖ CSUF Professor

Leadership Positions of a Legislative Body

Proposed ballot designations indicating a position of legislative leadership or leadership in another elected body, are not elective offices. Such ballot designations are improper as an Elected Office and are subject to the 3-word limitation.

Examples of unacceptable ballot designations include:

- ❖ Majority Leader of the California Senate
- ❖ Minority Leader of the California State Assembly
- ❖ Speaker of the California State Assembly
- ❖ President Pro Tempore of the California State Senate
- ❖ City of Orange Mayor Pro Tem



Examples of acceptable ballot designations include:

- ❖ Assembly Minority Leader
- ❖ California Assembly Speaker
- ❖ Mayor Pro Tem

Evaluation of a Candidate

A ballot designation which would suggest an evaluation of the candidate's qualifications, honesty, integrity, leadership abilities or character will be rejected as unacceptable. Any laudatory or derogatory adjectives, which would suggest an evaluation of the candidate's qualifications, shall not be permitted.

Examples of prohibited adjectives include:

- | | |
|---------------|-------------|
| ❖ Senior | ❖ Exalted |
| ❖ Emeritus | ❖ Prominent |
| ❖ Specialist | ❖ Famous |
| ❖ Magnate | ❖ Respected |
| ❖ Outstanding | ❖ Honored |
| ❖ Leading | ❖ Honest |
| ❖ Expert | ❖ Dishonest |
| ❖ Virtuous | ❖ Corrupt |
| ❖ Eminent | ❖ Lazy |
| ❖ Best | |

Illegal Activities

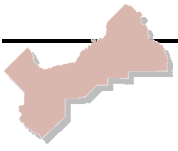
Ballot designations that refer to any activity prohibited by law will be rejected as unacceptable.

Limitations on the Use of Words Designating a Former Position

A word or prefix, such as "former" or "ex" which means a prior status is not allowed.

The only exception is the use of the word "retired." However, the use of the word "retired" in a ballot designation is generally limited for use by individuals who have permanently given up their chosen principal profession, vocation or occupation.

A candidate may not use the word "retired" in his or her ballot designation if that candidate possesses



another more recent, intervening principal profession, vocation, or occupation.

The word “Retired” cannot be abbreviated or placed following any word or words that it modifies.

Name of a Political Party

It is unacceptable to use the name of any qualified or unqualified political party as a ballot designation.

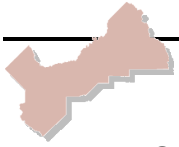
Racial, Religious or Ethnic Group

It is unacceptable to use a word referring to a racial, religious, or ethnic group. If the candidate is a member of the clergy, the candidate may not refer to his or her specific denomination. However, the candidate may use his or her clerical title as a ballot designation.

Examples of acceptable designations are:

- ❖ Rabbi
- ❖ Pastor
- ❖ Minister
- ❖ Priest
- ❖ Bishop
- ❖ Deacon
- ❖ Monk
- ❖ Nun
- ❖ Imam

C.C.R. §20716



NAME TO APPEAR ON BALLOT

The ballot name may be designated as follows:

- ❖ First, middle, and last name
- ❖ Initials only and last name
- ❖ A candidate may have his or her name appear with a nickname by which the candidate is commonly known provided that he or she has declared their candidacy or been nominated under such name. A nickname must be in quotation marks “ “
- ❖ A short version of the candidate’s first name, such as “Bill” for William, “Dick” for Richard or “Kathy” for Kathleen

If a candidate changes his or her name within one year of any election, the new name shall not appear upon the ballot unless the change was made by either of the following:

- (a) Marriage
- (b) Decree of any court of competent jurisdiction

No title or degree shall appear on the same line on a ballot as candidate’s name, either before or after the candidate’s name.

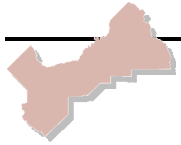
EC §13106

PLACEMENT OF NAMES ON BALLOT

The order in which candidates’ name shall be placed on the ballot is specified in Elections Code §§13111 and 13112. Election Code §13109 specifies the order of precedence of offices on the ballot.

Random Alphabet Drawing

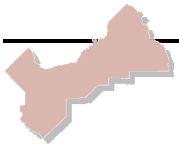
At 11:00 a.m. on the 82nd day before the election, the Secretary of State’s office pulls each letter of the alphabet at random according to the procedure specified in Elections Code §13112 and compiles a randomized alphabet. The County Clerk/Registrar of Voters conducts a random alphabet drawing (Elections Code §13111) to determine the order of candidates on the ballot for multi-county state



legislative districts. The randomized alphabet is used in the same manner as the conventional alphabet in determining the order of all candidates' names in all elections. It is used statewide for the placement of names on the ballot, except as otherwise specified.

Rotation of names on the ballot

- **Candidates for Statewide Offices:** Candidates for offices voted on throughout the state are placed on the ballot in the random order in the First State Assembly District. In the next district the candidates listed first move to the bottom of the list and all other candidates move up one position. This rotation continues through all 80 State Assembly Districts.
- **Candidates for Congress:** Candidates are placed on the ballot in the random order in the lowest numbered State Assembly District within the Congressional District. The candidate's names are rotated in the same way as described above but only by the State Assembly Districts within the Congressional or State Board of Equalization District.
- **Candidates for Countywide Offices:** Candidates for countywide offices are placed on the ballot in random order and rotated by Supervisorial Districts within the county.
- **Candidates for State Senate and Member of the Assembly in Districts that cross county lines:** Candidates are placed on the ballot in a random order drawn by the County Clerk/Registrar of Voters within each County.
- **Candidates for other offices:** Candidates are placed on the ballot in the Secretary of State's random order and are not rotated.



CAMPAIGN DISCLOSURE REQUIREMENTS

The Political Reform Act of 1974 requires all candidates for state and local elective office, all state and local elected officeholders, proponents of state and local ballot measures who control a ballot measure committee, and committees supporting or opposing state and local candidates, and all measure and petition circulation committees, to file campaign disclosure statements disclosing contributions received and expenditures made.

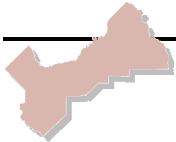
It is the responsibility of the candidate and or committee to be aware of and to file the required campaign disclosure statements in a correct and timely manner. **Government Code §91013 provides for a late filing fine of \$10 per day for the late filing of any campaign disclosure statements after the deadline until the statement or report is filed.**

On January 31, 2017, Fresno County Board of Supervisors adopted an ordinance approving the electronic filing of campaign disclosure statements. Elected officers, candidates, committees and controlled committees required to file campaign statements with the County pursuant to state law who have received contributions or made expenditures of \$5,000 or more in a calendar year shall file their campaign statements using the Registrar of Voter's online filing system. All other filers may elect to file their campaign statements electronically or in paper format. For further information contact your local filing officer at (559) 600-3044.

On August 18, 2020, Fresno County Board of Supervisors passed and adopted an ordinance amending Fresno County Ordinance Code Title 2, Chapter 2.62 by adding new section 2.62.040, Contribution Limits for County elective offices. No person shall contribute an amount greater than thirty thousand dollars (\$30,000) to any candidate for any County of Fresno elective office per election. For further information contact your local filing officer at (559) 600-3044, or visit www.votefresnocounty.com and click on the link "View Campaign Information".

CAMPAIGN FILING FORMS AND FILLING OBLIGATIONS

FORM 501– Prior to the solicitation or receipt of any contribution or loan, an individual who intends to be a candidate for an elective state office, as that term is defined in G.C. Section 82024, shall file with the Secretary of State an original statement, signed under penalty of perjury, of intention to be a candidate for a specific office. An individual who intends to be a candidate for any other elective office shall file the statement of intention with the same filing officer and in the same location as the individual would file an original campaign statement pursuant to subdivisions (b), (c), and (d) of G.C. §84215.



WHERE TO FILE:

State and Judicial Candidates:

File original with:
Secretary of State Political Reform Division
1500 11th Street, Room 495
Sacramento, CA 95814

Local Candidates file with the appropriate filing officer:

County:

File original with:
Fresno County Clerk
2221 Kern Street
Fresno, CA 93721

City:

File original with:
City Clerk within your jurisdiction.

Note: Candidates refer to your City Clerk regarding City Campaign Contribution Ordinance.

For purposes of this section, “contribution” and “loan” do not include any payments from the candidate’s personal funds for a candidate filing fee or a candidate statement of qualifications fee.

G.C. §85200

FORM 410–Statement of Organization ▶ Form 410 must be filed with the Secretary of State's Office to obtain a Committee Identification Number. This statement must be filed within 10 days of receiving \$2,000 in contributions or having \$2,000 in expenditures. All personal funds and/or contributions or loans made to the candidate, to a person on behalf of the candidate, or to the candidate's controlled committee shall be deposited in a campaign bank account prior to expenditure. All campaign expenditures shall be made from the account.

G.C. §84101

WHERE TO FILE:

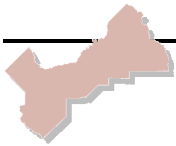
All Committees:

Send original & one copy to:
Secretary of State Political Reform Division
1500 11th Street, Room 495
Sacramento, CA 95814

County & City Committees:

Send copy to:
The appropriate local filing officer

You will receive written notification from the Secretary of State’s Office assigning an identification number to your committee. (Identification numbers are also posted on the Secretary of State’s website at www.cal-access.ss.ca.gov.)



FORM 470–Officeholder/Candidate Campaign Statement–Short Form ▶ Candidates for office who expect to receive or spend less than \$2,000 during the election and who do not have a controlled committee may file a Form 470 with their Declaration of Candidacy (or no later than the filing deadline for the first pre-election campaign statement). Judicial Candidates, please refer to the “Campaign Disclosure Manual 2” available at <http://www.fppc.ca.gov/manuals/manual2local.pdf>.

G.C. §84206(a), (b)

FORM 470–Supplement ▶ Any candidate who files a Form 470 and who subsequently has \$2,000 or more in contributions and/or expenditures prior to his/her election must send a notice to the Secretary of State, the local filing officer, and to all candidates for the same office. This notice must be sent within 48 hours. Detailed information concerning the notice required is included on the Supplemental Form 470.

G.C. §84206(c)

FORM 460–Recipient Committee Campaign Statement ▶ Candidates for office who receive contributions or have expenditures of \$2,000 or more must file pre-election and semi-annual campaign statements during the year in which their election is being held. Please see the FPPC Filing Schedule at the end of this guide for further information.

G.C. §84200

WHERE TO FILE:

State and Judicial Candidates:

File original with:
Secretary of State Political Reform Division
1500 11th Street, Room 495
Sacramento, CA 95814

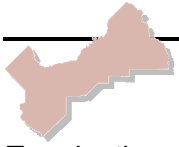
Local Candidates file with the appropriate filing officer:

County:

File original with:
Fresno County Clerk
2221 Kern Street
Fresno, CA 93721

City:

File original with:
City Clerk within your jurisdiction.
Note: Candidates refer to your City Clerk regarding City Campaign Contribution Ordinance.

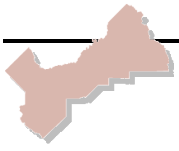


Termination: Once contributions and expenditures for a particular office cease, all funds are expended, the ending cash balance is zero (\$0.00), and the bank account is closed, an original and one copy of Form 410 must be filed with the Office of the Secretary of State. Additionally, you must file a copy of Form 410 along with an original and one copy of the final campaign statement (Form 460) with the appropriate filing officer.

G.C. §84214

* See Fresno County Ordinance at www.votefresnocounty.com for Fresno County electronic filing requirements and contribution limits.

For technical questions and assistance with filing disclosure documents, contact the FPPC at (1-866-ASK-FPPC), or by mail at 1102 Q Street, Suite 3050, Sacramento, CA 95811 regarding your specific circumstance.

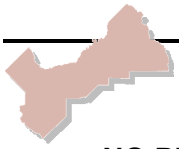


CAMPAIGN DISCLOSURE REQUIREMENTS OFTEN OVERLOOKED

BE INFORMED: The Franchise Tax Board is authorized under Section 90001 of the California Government Code to audit Campaign Disclosure Statements. The audit can include tests of the accounting records and other such auditing procedures.

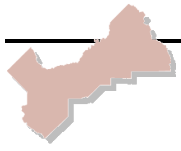
The purpose of campaign disclosure is to provide the public with the identity of contributors and the amounts they give, as well as the amount officeholders, candidates and committees spend. The laws passed to enforce that purpose can be challenging for the unwary, therefore some often overlooked requirements are highlighted here:

- All candidates, even unopposed candidates, are subject to the campaign disclosure provisions of the Political Reform Act. (Gov. Code §82007)
- Prior to soliciting or receiving any contribution (including a loan), all elected officeholders and all candidates must file Form 501 (candidate intention).
- Contributions include **PERSONAL FUNDS** and are subject to the same disclosure requirements.
- A Statement of Organization (Form 410) must be filed within 10 days by any person who receives contributions totaling \$2,000 or more.
- Officeholders and candidates who receive contributions or make expenditures must establish a campaign checking account in California.
- Loans to a candidate are considered contributions unless the loan is from a financial institution.
- Never accept or spend \$100 or more in cash.
- For contributions of \$100 or more, including loans, you must disclose the contributor's name, address, occupation, and employer. (Gov. Code §84300)
- Maintain details on contributions and expenditures of \$25 or more, even if you are spending less than \$2,000.
- Make copies of all contributor checks.
- Itemize expenditures of \$500 or more made by an agent or campaign consultant.
- Include your name and campaign address in at least 6-point type on the outside of all mass mailings (more than 200 pieces). Your committee's name may be used if it includes your name. If your name is not part of the committee's name, you may use just your name, or both your name and the name of the committee.
- Candidates must disclose employer information for all contributors and keep all records of occupation and employer information.



- **NO PERSONAL USE OF CAMPAIGN FUNDS.** Use campaign funds only for political, legislative, or governmental purposes.
- The source for each loan must be disclosed.
- All expenditures of \$100 or more must be itemized on the campaign statements, and then summarized on the Campaign Disclosure Statement Summary Page.
- All active committees must file a Semi-Annual Campaign Statement twice a year. If the candidate has filed a long form (460) previously in the calendar year, a 460 must be filed as the Semi-Annual Statement even if there is no activity.
- Payee addresses must be disclosed on the campaign statements for expenditures made.
- If the committee changes its treasurer, an amendment to the Form 410 Statement of Organization must be filed within 10 days.
- If \$1,000 or more is received from a single source during the last 90 days before the election, disclose receipt within 24 hours, even if the contribution is from your **personal funds**.

To obtain a copy of Fresno County's Election Campaign Contributions Ordinance, visit our website at www.votefresnocounty.com. Click on Campaign Finance & Reporting Requirements under the Campaign Information Tab.



CAMPAIGN LITERATURE

MASS MAILING

Definition of Mass Mailing: Mass mailing means over two hundred (200) substantially similar pieces of mail but does not include a form letter or other mail which is sent in response to an unsolicited request, letter, or other inquiry.

G.C. §82041.5

NOTE: If you are planning any type of mass mailing, please contact the post office in advance for specific postal regulations.

MASS MAILING REQUIREMENTS

a) Except as provided in subdivision (b), no candidate or committee shall send a mass mailing unless the name, street address, and city of the candidate or committee are shown on the outside of each piece of mail in the mass mailing and on at least one of the inserts included within each piece of mail of the mailing in no less than 6-point type which shall be in a color or print which contrasts with the background so as to be easily legible. A post office box may be stated in lieu of a street address if the organization's address is a matter of public record with the Secretary of State.

b) If the sender of the mass mailing is a single candidate or committee, the name, street address, and city of the candidate or committee need only be shown on the outside of each piece of mail.

c) If the sender of a mass mailing is a controlled committee, the name of the person controlling the committee shall be included in addition to the information required by subdivision (a).

G.C. §84305

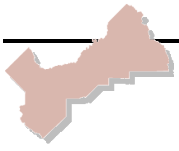
MASS MAILING PROHIBITIONS

No newsletter or other mass mailing shall be sent at public expense.

G.C. §89001

POLITICAL ADVERTISING REQUIREMENTS — NEWSPAPERS

Any paid political advertisement that refers to an election or to any candidate for state or local elective office and that is contained in or distributed with a newspaper, shall bear on each surface



or page thereof, in type or lettering at least half as large as the type or lettering of the advertisement or in 10-point roman type, whichever is larger, the words “Paid Political Advertisement.” The words shall be set apart from any other printed matter.

As used in this section “paid political advertisement” shall mean and shall be limited to, published statements paid for by advertisers for purposes of supporting or defeating any person who has filed for an elective state or local office.

E.C. §20008

SIMULATED BALLOT REQUIREMENTS

a) Every simulated ballot or simulated county voter information guide shall bear on each surface or page thereof, in type or lettering at least half as large as the type or lettering of the statement or words or in 10-point roman type, whichever is larger, in a printed or drawn box and set apart from any other printed matter, the following statement:

“NOTICE TO VOTERS
“(Required by Law)

“This is not an official ballot, or any official county voter information guide prepared by the county elections official, or the Secretary of State.

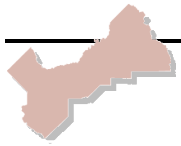
“This is an unofficial, marked ballot prepared by (insert name and address of the person or organization responsible for preparation thereof).”

Nothing in this section shall be construed to require this notice in any editorial or other statement appearing in a regularly published newspaper or magazine other than a paid political advertisement.

b) No simulated ballot or simulated county voter information guide referred to in subdivision (a) shall bear any official seal or the insignia of any public entity, nor shall that seal or insignia appear upon the envelope in which it is mailed or otherwise delivered.

c) The superior court, in any case brought before it by any registered voter, may issue a temporary or permanent restraining order or injunction against the publication, printing, circulation, posting, or distribution of any matter in violation of this section, and all cases of this nature shall be in a preferred position for purposes of trial and appeal, so as to assure the speedy disposition thereof.

E.C. §20009



TRUTH IN ENDORSEMENTS LAW

- a) Provides information regarding restrictions on endorsements, representation requirements, etc. A copy is available in the California Elections Code which can be viewed at <http://leginfo.legislature.ca.gov/faces/codes.xhtml>

E.C. §§20000-20010

ELECTIONEERING NEAR POLLING PLACE

No person, on Election Day, or at any time that a voter may be casting a ballot, shall, within 100 feet of a vote center, ballot drop box, or an elections official's office:

- a) Circulate an initiative, referendum, recall, or nomination petition or any other petition.
- b) Solicit a vote or speak to a voter on the subject of marking his or her ballot.
- c) Place a sign relating to voters' qualifications or speak to a voter on the subject of his or her qualifications except as provided in Section 14240 (which refers to conditions for a challenge by a member of the precinct board.)
- d) Do any electioneering as defined by Section 319.5

As used in this section, "100 feet of a polling place or an elections official's office" means a distance 100 feet from the room or rooms in which voters are signing the roster and casting ballots.

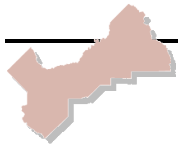
Any person who violates any of the provisions of this section is guilty of a misdemeanor.

E.C. §18370

ELECTIONEERING DURING VOTE BY MAIL VOTING

- (a) No candidate or representative of a candidate, and no proponent, opponent, or representative of a proponent or opponent, of an initiative, referendum, or recall measure, or of a charter amendment, shall solicit the vote of a vote by mail voter, or do any electioneering, while in the residence or in the immediate presence of the voter, and during the time he or she knows the vote by mail voter is voting.
- (b) Any person who knowingly violates this section is guilty of a misdemeanor.
- (c) This section shall not be construed to conflict with any provision of the federal Voting Rights Act of 1965, as amended, nor to preclude electioneering by mail or telephone or in public places, except as prohibited by Section 18370, or by any other provision of law.

E.C. §18371



CAMPAIGN POSTERS AND SIGN PLACEMENTS

The information below is correct to the best of our knowledge. For additional information or any recent changes or amendments to city ordinances, contact the appropriate city clerk’s office.

NOTE: On state roadways, "STATEMENT OF RESPONSIBILITY FOR TEMPORARY POLITICAL SIGNS" are required to be filed with the State Department of Transportation (available below).

- CITY OF CLOVIS: (559) 324-2060 Karey Cha, City Clerk
Must have property owner's permission; No specific guidelines established for
Private property only posting, remove after the election

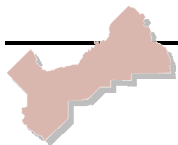
- CITY OF COALINGA: (559) 935-1533 Shannon Jensen, City Clerk
Must have property owner's permission; 60 days prior to and 5 days after
Private property only

- CITY OF FIREBAUGH: (559) 659-5904 Rita Lozano, Deputy City Clerk
Permit required Contact City Clerk for specifics

- CITY OF FOWLER: (559) 834-3113 (Ext 301) Angela Vasquez, City Clerk
Must have property owner's permission; 60 days prior to and 6 days after
Private property only the date of the election

- CITY OF FRESNO (559) 621-7650 Todd Stermer, City Clerk
Must have owner’s permission; 90 days prior to and 15 days
Private property only after the date of the election

- CITY OF HURON: (559) 945-2241 (Ext 3) Juanita Veliz, City Clerk
One sign per parcel; 88 days prior to and 15 days after
Private property only the date of the election



- CITY OF KERMAN: (559) 846-9380 Marci Reyes, City Clerk
Must have property owner's permission;..... No specific guidelines established for
Private property only posting, remove after the election

- CITY OF KINGSBURG: (559) 897-5821 Abigail Palsgaard, City Clerk
Must have property owner's permission;..... 90 days prior to and 7 days after
Private property only the date of the election

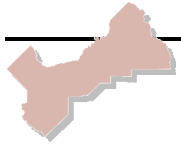
- CITY OF MENDOTA: (559) 655-4298 Celeste Cabrera-Garcia, City Clerk
Must file Statement of Responsibility with the 90 days prior to and 10 days after
Dept. of Transportation..... the date of the election

- CITY OF ORANGE COVE: (559) 626-4488 June V. Lopez-Bracamontes, City Clerk
Must have property owner's permission;..... No specific guidelines established for
Private property only posting, remove after the election

- CITY OF PARLIER: (559) 646-3545 (Ext 227) Dorothy Garza, City Clerk
Must have property owner's permission;..... No specific guidelines established for
Private property only posting, remove after the election

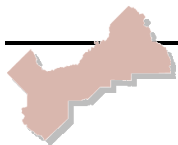
- CITY OF REEDLEY: (559) 637-4200 (Ext 212)..... Ruthie Greenwood, City Clerk
Must have property owner's permission;..... No specific guidelines established for
Private property only posting, remove after the election

- CITY OF SANGER: (559) 876-6300 (Ext 1350)..... Rebecca (Becky) Ramirez, City Clerk
Must have property owner's permission;..... 60 days prior to and 14 days after
Private property only the date of the election



- CITY OF SAN JOAQUIN: (559) 693-4311 Lupe Estrada, City Clerk
Must have property owner's permission;..... 90 days prior to and 14 days after
Private property only the date of the election

- CITY OF SELMA: (559) 891-2200 Reyna Rivera, City Clerk
Must have property owner's permission;..... 60 days prior to and 7 days after
Private property only the date of the election



DATA REQUEST

The County Clerk/Registrar of Voters has data available for purchase, such as:

- Maps
- Campaign Filing Documents
- Voter Registration Information
- Statement of Vote
- Vote-by-Mail Information
- Prior-Election Sample Ballot Copies

Data Requests can be obtained from the County Clerk/Registrar of Voters office. An Application to Purchase Voter Registration information and a signed Use Agreement (if applicable) is required and payment received prior to the request being filled.

Please Note: Voter Registration Information is available for governmental, political, journalistic, or educational purposes only. An example of a person who does not have access to voter registration is a person (Such as relative, private investigators, skip tracers, process servers and attorneys) seeking to locate individuals, unless those persons are employed by or have been contracted by a public government agency.

The Data Request application can be found online at: www.votefresnocounty.com

For additional information, please contact the County Clerk/Registrar of Voters at (559) 600-VOTE (8683) or E-mail: ElectionsIT@fresnocountyca.gov.



California Secretary of State
BALLOT DESIGNATION WORKSHEET

(Elections Code §§ 13107, 13107.3, 13107.5; California Code of Regulations § 20711)

This entire form **must be completed**, or it will not be accepted and you will **not** be entitled to a ballot designation. **DO NOT LEAVE ANY RESPONSE SPACES BLANK.** If information requested is not applicable, please write "N/A" in the space provided, otherwise the information **MUST** be provided. **UPON FILING, THIS WORKSHEET WILL BE A PUBLIC RECORD.**

Candidate Information

1

Candidate Name: _____ Gender (optional, for translation use only): _____

Office: _____ Email: _____

Home Address: _____

Mailing Address: _____

Business Address: _____

Phone Number(s)
 Business: _____ Home/Mobile: _____ Fax: _____

Attorney Information

2

Attorney Name (or other person authorized to act on your behalf): _____

Address: _____

Phone Number(s)
 Business: _____ Mobile: _____ Fax: _____

You may select as your ballot designation one of the following designations:

- (a) Your current principal profession(s), vocation(s), or occupation(s) [maximum total of three words, separated by a slash ("/")].
- (b) The full title of the public office you currently occupy and to which you were elected.
- (c) "Appointed [full title of public office]" if you currently serve by appointment in an elective public office and are seeking election to the same office or to some other office.
- (d) "Incumbent" if you were elected (or, if you are a Superior Court Judge, you are a candidate for the same office that you hold) to your current public office and seek election to the same office.
- (e) "Appointed Incumbent" if you were appointed to your current elective public office and seek election to the same office.

Proposed Ballot Designation(s)

3

Proposed Ballot Designation(s): _____

Alternate Ballot Designation(s) 1: _____

Alternate Ballot Designation(s) 2: _____

In the spaces provided on the next page(s):

- (a) Describe why you believe you are entitled to use the proposed ballot designation.
- (b) If your proposed ballot designation contains one or more slashes ("/") separating words in your ballot designation for separate principal profession(s), vocation(s), or occupation(s) (collectively known as "PVOs"), complete a justification section for each separate PVO.
- (c) Attach any documents or exhibits that you believe support your proposed ballot designation.
- (d) If using the title of an elective office, attach a copy of your certificate of election or appointment.
- (e) Any supporting documents will not be returned to you. **Do not submit originals.**

It is your responsibility to justify your proposed ballot designation and to provide all requested details.

If your proposed ballot designation includes the word "volunteer," indicate the title of your volunteer position and the name of the entity for which you volunteer along with a brief description of the type of volunteer work you do and the approximate amount of time involved. You may only use the ballot designation "community volunteer" if you volunteer for a 501(c)(3) charitable, educational, or religious organization, a governmental agency or an educational institution. You may not use "community volunteer" together with another designation.



If your proposed ballot designation contains **one or more slashes (/)** separating multiple principal profession(s), vocation(s), or occupation(s) (collectively known as "PVOs"), complete a justification section for each separate PVO.

Justification for use of Proposed Ballot Designation(s)
 If you are proposing alternate ballot designations, please provide justification for use of those on Page 3.

4	Justification for use of 1 st PVO:		
	Current or most recent job title:		Start/End Dates:
	Employer Name or Business:		
	Person who can verify this information:		
	Name:	Phone Number(s):	Email:
	Justification for use of 2 nd PVO:		
	Current or most recent job title:		Start/End Dates:
	Employer Name or Business:		
Person who can verify this information:			
Name:	Phone Number(s):	Email:	
Justification for use of 3 rd PVO:			
Current or most recent job title:		Start/End Dates:	
Employer Name or Business:			
Person who can verify this information:			
Name:	Phone Number(s):	Email:	

Before signing below, answer/initial the following questions. Does your proposed ballot designation:

- | | | | |
|-----|------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------|--------------|
| 1) | Use only a portion of the title of your current elected office? | <input type="checkbox"/> Yes <input type="checkbox"/> No | Initial ____ |
| 2) | Non-judicial candidates: Use only the word "Incumbent" for an elective office to which you were appointed? | <input type="checkbox"/> Yes <input type="checkbox"/> No | Initial ____ |
| 3) | Use more than three total words for your principal professions, vocations, or occupations? | <input type="checkbox"/> Yes <input type="checkbox"/> No | Initial ____ |
| 4) | Suggest an evaluation of you, such as outstanding, leading, expert, virtuous, or eminent? | <input type="checkbox"/> Yes <input type="checkbox"/> No | Initial ____ |
| 5) | Refer to a status (Veteran, Activist, Founder, Scholar), rather than a profession, vocation, or occupations? | <input type="checkbox"/> Yes <input type="checkbox"/> No | Initial ____ |
| 6) | Abbreviate the word "retired"? | <input type="checkbox"/> Yes <input type="checkbox"/> No | Initial ____ |
| 7) | Place the word "retired" after the words it modifies? Example: Accountant, retired | <input type="checkbox"/> Yes <input type="checkbox"/> No | Initial ____ |
| 8) | Use an word or prefix (except "retired") such as "former" or "ex-" to refer to a former profession, vocation, or occupation? | <input type="checkbox"/> Yes <input type="checkbox"/> No | Initial ____ |
| 9) | Use the word "retired" along with a current profession, vocation, or occupation? Example: Retired Firefighter/Teacher | <input type="checkbox"/> Yes <input type="checkbox"/> No | Initial ____ |
| 10) | Use the name of a political party or political body? | <input type="checkbox"/> Yes <input type="checkbox"/> No | Initial ____ |
| 11) | Refer to a racial, religious, or ethnic group? | <input type="checkbox"/> Yes <input type="checkbox"/> No | Initial ____ |
| 12) | Refer to any activity prohibited by law? | <input type="checkbox"/> Yes <input type="checkbox"/> No | Initial ____ |

If the answer to any of these questions is "yes," your proposed ballot designation is likely to be rejected.

X	<div style="display: flex; justify-content: space-between; align-items: center;"> / / </div>
Candidate's Signature	Date Signed: Month Day Year

For your reference, attached are [Elections Code sections 13107, 13107.3, and 13107.5](#), and [California Code of Regulations \(CCR\), title 2, section 20711](#)



to consult [CCR, title 2, sections, 20712-20719](#) (found at www.sos.ca.gov).

COMPLETE THIS PAGE ONLY IF one or more Alternate Ballot Designation(s) are provided. If this page is not applicable, **please initial:**

Justification for
 Alternate Ballot
 Designation(s) 1

A	Justification for use of 1 st PVO:		
	Current or most recent job title:		Start/End Dates:
	Employer Name or Business:		
	Person who can verify this information:		
	Name:	Phone Number(s):	Email:
	Justification for use of 2 nd PVO:		
	Current or most recent job title:		Start/End Dates:
	Employer Name or Business:		
	Person who can verify this information:		
	Name:	Phone Number(s):	Email:
Justification for use of 3 rd PVO:			
Current or most recent job title:		Start/End Dates:	
Employer Name or Business:			
Person who can verify this information:			
Name:	Phone Number(s):	Email:	

Justification for
 Alternate Ballot
 Designation(s) 2

B	Justification for use of 1 st PVO:		
	Current or most recent job title:		Start/End Dates:
	Employer Name or Business:		
	Person who can verify this information:		
	Name:	Phone Number(s):	Email:
	Justification for use of 2 nd PVO:		
	Current or most recent job title:		Start/End Dates:
	Employer Name or Business:		
	Person who can verify this information:		
	Name:	Phone Number(s):	Email:
Justification for use of 3 rd PVO:			



	Current or most recent job title:	Start/End Dates:
	Employer Name or Business:	
	Person who can verify this information:	
	Name:	Phone Number(s):
		Email:

For your reference, the relevant provisions of Elections Code section 13107 are reproduced below:

(a) With the exception of candidates for Justice of the State Supreme Court or court of appeal, immediately under the name of each candidate, and not separated from the name by any line, unless the designation made by the candidate pursuant to Section 8002.5 must be listed immediately below the name of the candidate pursuant to Section 13105, and in that case immediately under the designation, may appear at the option of the candidate only one of the following designations:

- (1) Words designating the elective city, county, district, state, or federal office which the candidate holds at the time of filing the nomination documents to which he or she was elected by vote of the people.
- (2) The word "incumbent" if the candidate is a candidate for the same office which he or she holds at the time of filing the nomination papers, and was elected to that office by a vote of the people.
- (3) No more than three words designating either the current principal professions, vocations, or occupations of the candidate, or the principal professions, vocations, or occupations of the candidate during the calendar year immediately preceding the filing of nomination documents.
- (4) The phrase "appointed incumbent" if the candidate holds an office by virtue of appointment, and the candidate is a candidate for election to the same office, or, if the candidate is a candidate for election to the same office or to some other office, the word "appointed" and the title of the office. In either instance, the candidate may not use the unmodified word "incumbent" or any words designating the office unmodified by the word "appointed." However, the phrase "appointed incumbent" shall not be required of a candidate who seeks reelection to an office which he or she holds and to which he or she was appointed, as a nominated candidate, in lieu of an election, pursuant to Sections 5326 and 5328 of the Education Code or Section 7228, 7423, 7673, 10229, or 10515 of this code.

(b) (1) Except as specified in paragraph (2), for candidates for judicial office, immediately under the name of each candidate, and not separated from the name by any line, only one of the following designations may appear at the option of the candidate:

- (A) Words designating the city, county, district, state, or federal office held by the candidate at the time of filing the nomination documents.
- (B) The word "incumbent" if the candidate is a candidate for the same office that he or she holds at the time of filing the nomination papers.
- (C) No more than three words designating either the current principal professions, vocations, or occupations of the candidate, or the principal professions, vocations, or occupations of the candidate during the calendar year immediately preceding the filing of nomination documents.

(2) For a candidate for judicial office who is an active member of the State Bar employed by a city, county, district, state, or by the United States, the designation shall appear as one of the following:

- (A) Words designating the actual job title, as defined by statute, charter, or other governing instrument.
- (B) One of the following ballot designations: "Attorney," "Attorney at Law," "Lawyer," or "Counselor at Law." The designations "Attorney" and "Lawyer" may be used in combination with one other current principal profession, vocation, or occupation of the candidate, or the principal profession, vocation, or occupation of the candidate during the calendar year immediately preceding the filing of nomination documents.

(3) A designation made pursuant to subparagraph (A) of paragraph (1) or paragraph (2) shall also contain relevant qualifiers, as follows:

- (A) If the candidate is an official or employee of a city, the name of the city shall appear preceded by the words "City of."
- (B) If the candidate is an official or employee of a county, the name of the county shall appear preceded by the words "County of."
- (C) If the candidate is an official or employee of a city and county, the name of the city and county shall appear preceded by the words "City and County."
- (D) If the candidate performs quasi-judicial functions for a governmental agency, the full name of the agency shall be included.

(c) A candidate for superior court judge who is an active member of the State Bar and practices law as one of his or her principal professions shall use one of the following ballot designations as his or her ballot designation: "Attorney," "Attorney at Law," "Lawyer," or "Counselor at Law." The designations "Attorney" and "Lawyer" may be used in combination with one other current principal profession, vocation, or occupation of the candidate, or the principal profession, vocation, or occupation of the candidate during the calendar year immediately preceding the filing of nomination documents.



(d) For purposes of this section, all California geographical names shall be considered to be one word. Hyphenated words that appear in any generally available standard reference dictionary, published in the United States at any time within the 10 calendar years immediately preceding the election for which the words are counted, shall be considered as one word. Each part of all other hyphenated words shall be counted as a separate word.

(e) The Secretary of State and any other elections official shall not accept a designation of which any of the following would be true:

(1) It would mislead the voter.

(2) It would suggest an evaluation of a candidate, such as outstanding, leading, expert, virtuous, or eminent.

(3) It abbreviates the word "retired" or places it following any word or words which it modifies.

(4) It uses a word or prefix, such as "former" or "ex-," which means a prior status. The only exception is the use of the word "retired."

(5) It uses the name of any political party, whether or not it has qualified for the ballot.

(6) It uses a word or words referring to a racial, religious, or ethnic group.

(7) It refers to any activity prohibited by law.

(f) If, upon checking the nomination documents and the ballot designation worksheet described in Section 13107.3, the elections official finds the designation to be in violation of any of the restrictions set forth in this section, the elections official shall notify the candidate by registered or certified mail return receipt requested, addressed to the mailing address provided on the candidate's ballot designation worksheet.

(1) The candidate shall, within three days, excluding Saturday, Sunday, and state holidays, from the date he or she receives notice by registered or certified mail, or from the date the candidate receives actual notice of the violation, whichever occurs first, appear before the elections official or, in the case of the Secretary of State, notify the Secretary of State by telephone, and provide a designation that complies with subdivision (a) or (b).

(2) If a candidate fails to provide a designation that complies with subdivision (a) or (b) within the three-day period specified in paragraph (1), a designation shall not appear after the candidate's name.

(g) A designation given by a candidate shall not be changed by the candidate after the final date for filing nomination documents, except as specifically requested by the elections official as specified in subdivision (f) or as provided in subdivision (h). The elections official shall maintain a copy of the ballot designation worksheet for each candidate that appears on the ballot in the county for the same period of time as applied to nomination documents pursuant to Section 17100.

(h) The designation shall remain the same for all purposes of both primary and general elections, unless the candidate, at least 98 days before the general election, requests in writing a different designation which the candidate is entitled to use at the time of the request.

For your reference, Elections Code section 13107.3 is reproduced below:

(a) A candidate who submits a ballot designation pursuant to subdivision (a) of Section 13107 shall file a ballot designation worksheet that supports the use of that ballot designation by the candidate, in a format prescribed by the Secretary of State.

(b) The ballot designation worksheet shall be filed with the elections official at the same time that the candidate files his or her declaration of candidacy.

(c) In the event that a candidate fails to file a ballot designation worksheet in accordance with subdivision (a), no designation shall appear under the candidate's name on the ballot.

For your reference, Elections Code section 13107.5 is reproduced below:

(a) A candidate's ballot designation as "community volunteer" shall constitute a valid principal vocation or occupation for purposes of subdivision (a) of Section 13107, if not otherwise in violation of any of the restrictions set forth in that section, and subject to the following conditions:

(1) A candidate's community volunteer activities constitute his or her principal profession, vocation, or occupation.

(2) A candidate is not engaged concurrently in another principal profession, vocation, or occupation.

(3) A candidate may not use the designation of "community volunteer" in combination with any other principal profession, vocation, or occupation designation.

(b) The Secretary of State shall by regulation define what constitutes a community volunteer for purposes of this section.

For your reference, California Code of Regulations section 20711 is reproduced below:



(a) In order to facilitate review of a candidate's proposed ballot designation by the Secretary of State pursuant to Elections Code § 13107, the candidate shall submit, at the time of filing his or her proposed ballot designation on the Declaration of Candidacy, a completed Ballot Designation Worksheet on a form provided by the Secretary of State.

(b) All Ballot Designation Worksheets filed with the Office of the Secretary of State or the county elections officials pursuant to this section shall be public records and shall be available for inspection and copying at the public counter of the Elections Division of the Office of the Secretary of State, Fifth Floor, 1500 11th Street, Sacramento, California 95814, or at the office of the applicable county elections official.

(c) The Secretary of State shall provide a master copy or copies of the Ballot Designation Worksheet to all elections officials responsible for providing and accepting the nomination documents for candidates in elections for offices certified by the Secretary of State. The Ballot Designation Worksheet shall request that the candidate proposing the ballot designation provide the following information:

(1) The candidate's name, home, business and mailing addresses, telephone numbers, e-mail address, if available, and fax number;

(2) A designation of the office for which the candidate is seeking election;

(3) The name, home, business and mailing addresses, telephone numbers, e-mail address, if available, and fax number of the attorney representing the candidate or for any other person to be contacted in the event the Secretary of State requires further information regarding the proposed ballot designation;

(4) The proposed ballot designation submitted by the candidate;

(5) The candidate may submit one or more proposed alternate ballot designations ranked in order of the candidate's preference;

(6) A brief statement identifying the factual basis upon which the candidate claims the proposed ballot designation and each proposed alternate ballot designation, including the following:

(A) If the candidate holds elected office and is submitting his or her proposed ballot designation pursuant to Elections Code § 13107, subdivisions (a)(1) or (a)(2), the candidate shall indicate the elective office he or she currently occupies and may attach a copy of his or her Certificate of Election;

(B) If the candidate is a judicial officer and is submitting his or her proposed ballot designation pursuant to Elections Code § 13107, subdivisions (a)(1) or (a)(2), the candidate shall indicate the elective office he or she currently holds and may attach either (A) a copy of his or her Certificate of Election or (B) a copy of his or her commission or certificate of appointment, issued at the time the candidate was appointed to the judicial office which he or she currently occupies;

(C) If the candidate submits a ballot designation pursuant to Elections Code § 13107, subdivision (a)(3), the candidate shall indicate:

(i) The title of the position or positions which he or she claims supports the proposed ballot designation;

(ii) The dates during which the candidate held such position;

(iii) A description of the work he or she performs in the position;

(iv) The name of the candidate's business or employer;

(v) The name and telephone number of a person or persons who could verify such information; and

(vi) A statement that the professions, vocations or occupations relied upon to support the proposed ballot designation constitute the primary, main or leading professions, vocations or occupations of the candidate, in accordance with the definition of the term "principal" as set forth at § 20714, subdivision (b).

(D) If the candidate submits a ballot designation pursuant to Elections Code § 13107, subdivision (a)(4), the candidate shall indicate the date on which he or she was appointed to the office for which he or she is an appointed incumbent.

(d) The candidate may attach or append any supporting documents or other exhibits to his or her Ballot Designation Worksheet which he or she believes support his or her proposed ballot designation. Such attached documents or other exhibits shall be deemed to be incorporated by reference as part of the candidate's Ballot Designation Worksheet and shall be considered as such by the Secretary of State.

(e) If a candidate requests a change of his or her ballot designation pursuant to Elections Code § 13107(e), that request shall be accompanied by a Ballot Designation Worksheet.

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Filing Schedule for Candidates and Controlled Committees for Local Office Who Will be Voted Upon at the November 7, 2023 Election

Deadline	Period	Form	Notes
July 31, 2023 <i>Semi-Annual</i>	* – 06/30/23	460 or 470	<ul style="list-style-type: none"> Each candidate listed on the ballot must file Form 460 or Form 470 (see below). Form 470: Candidates who filed candidacy papers on or before June 30, who do not have open committees, and who will not raise or spend \$2,000 or more in 2023, file Form 470.
Within 24 Hours <i>Contribution Reports</i>	8/9/23 – 11/7/23	497	<ul style="list-style-type: none"> File if a contribution of \$1,000 or more in the aggregate is received from a single source. File if a contribution of \$1,000 or more in the aggregate is made to or in connection with <i>another</i> candidate or measure being voted upon on November 7, 2023. The recipient of a non-monetary contribution of \$1,000 or more in the aggregate must file a Form 497 within 48 hours from the time the contribution is received. File by personal delivery, e-mail, guaranteed overnight service, or fax. The committee may also file online, if available.
Sept 28, 2023 <i>1st Pre-Election</i>	7/1/23 – 9/23/23	460 or 470	<ul style="list-style-type: none"> Each candidate listed on the ballot must file Form 460 or Form 470 (see below).
Oct 26, 2023 <i>2nd Pre-Election</i>	9/24/23 – 10/21/23	460	<ul style="list-style-type: none"> All committees must file this statement. File by personal delivery or guaranteed overnight service. The committee may also file online, if available.
Jan 31, 2024 <i>Semi-Annual</i>	10/22/23 – 12/31/23	460	<ul style="list-style-type: none"> All committees must file Form 460 unless the committee filed termination Forms 410 and 460 before Dec 31, 2023.

Additional Notes:

- *** Period Covered:** The period covered by any statement begins on the day after the closing date of the last statement filed, or January 1, if no previous statement has been filed.
- **Local Ordinance:** Always check on whether additional local rules apply.
- **Deadline Extensions:** Deadlines are extended when they fall on a Saturday, Sunday, or an official state holiday. This extension does not apply to a 24-Hour/10-Day Contribution Report (Form 497) that is due the weekend before the election, and this extension never applies to any 24-Hour/10-Day Independent Expenditure Report ([Form 496](#)). Such reports must be filed within 24 hours, regardless of the day of the week.
- **Method of Delivery:** Unless otherwise noted, all paper filings may be filed by first class mail. A paper copy of a statement may not be required if a local agency requires online filing under a local ordinance.
- **Form 501:** All candidates must file Form 501 (Candidate Intention Statement) before soliciting/receiving contributions.
- **Form 460:** Candidates who have raised/spent \$2,000 or more file the Form 460. [Form 410](#) (Statement of Organization) must also be filed once \$2,000 or more has been raised/spent.

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- **Form 470:** Candidates who do not raise or spend \$2,000 or more (or anticipate raising or spending \$2,000 or more) in 2023 and do not have an open committee must file Form 470 on or before September 28, 2023. If the candidate raises or spends \$2,000 or more later during the calendar year, a Form 470 Supplement and a Form 410 must be filed.
- **Independent Expenditures:** Committees making independent expenditures totaling \$1,000 or more to support or oppose other candidates or ballot measures also file:
 - [462](#): This form must be e-mailed to the FPPC within 10 days.
 - [496](#): This form is due within 24 hours if made in the 90-day, 24-hour reporting period of the candidate's or measure's election. Refer to the applicable filing schedule. Form 496 is filed with the filing officer in the jurisdiction of the affected candidate or measure.
- **After the Election:** Reporting requirements will depend on whether the candidate is successful and whether a campaign committee is open. See [Campaign Disclosure Manual 2](#) for additional information.
- **Public Documents:** All statements are public documents.
- **Resources:** Campaign manuals and other instructional materials are available on the [Campaign Rules](#) page, or visit www.fppc.ca.gov > Learn > Campaign Rules.

**STATEMENT OF RESPONSIBILITY
FOR TEMPORARY POLITICAL SIGNS**

ODA-0027 (REV 10/2019)

Election Date: _____ March _____ November Other: _____

Candidate's Name: _____

Office sought or Proposition Number: _____

County where sign(s) will be placed: _____

Number of signs to be placed: _____

RESPONSIBLE PARTY:

Name: _____

Address: _____

Phone Number (Include Area Code): _____

Email (Optional): _____

The undersigned hereby accepts responsibility for the removal of Temporary Political Signs placed pursuant to Section 5405.3 of the Outdoor Advertising Act for the above candidate or proposition.

It is understood and agreed that any Temporary Political Signs placed sooner than ninety (90) days prior to the election and/or not removed within ten (10) days after the election, may be removed by the Department and the responsible party will be billed for any associated removal costs.

Signature of Responsible Party

Date

Mail Statement of Responsibility to:

Department of Transportation
Division of Traffic Operations
Outdoor Advertising Program
P.O. Box 942874, MS-36
Sacramento, CA 94274-0001
Email: ODA@dot.ca.gov

ADA Notice For individuals with sensory disabilities, this document is available in alternate formats. For alternate format information, contact the Forms Management Unit at (916) 445-1233, TTY 711, or write to Records and Forms Management, 1120 N Street, MS-89, Sacramento, CA 95814.