



# Fresno County Probation Department

Kirk Haynes, Chief Probation Officer



## Citizen Complaint Form Peace Officer

The Fresno County Probation Department welcomes justified complaints concerning the actions of our employees. The Chief Probation Officer wants to inform you that this Department wishes to provide you the best service possible.

<b>Citizen Complaint Form</b>		Incident Number	Date Report Filed
<b>Reporting Person:</b>			
Name (Last, First, Middle)		Home Phone #	Bus. Phone # Mobile #
Address (City, State, Zip Code)			
Date of Birth:		CDL #	
<b>Victim of Misconduct (if other than above):</b>			
Name (Last, First, Middle)		Home Phone #	Bus. Phone # Mobile #
Address (City, State, Zip Code)			
Day and Date of Incident		Time of Incident	Location of Incident
<b>Witness(s):</b>			
Name		Address	Phone (Home/Bus/Mobile)
<b>Name(s) of Employee (if known):</b>			
Name of officer/employee		Car Number (if known)	Badge Number (if known)

**OFFICE OF THE CHIEF PROBATION OFFICER**

3333 E. American Ave. / Building 701 / Suite B / Fresno, California 93725

Phone (559) 600-1294 / FAX (559) 455-2488

The County of Fresno is an equal employment opportunity employer

Give a brief narrative description of the events that led to this complaint. You may attach additional sheets as necessary.		

**ADVISORY TO COMPLAINANTS**

Fresno County Probation Department requires that the statements and reports about officers or other personnel be verified by a declaration "under penalty of perjury" confirming all statements and reports communicated by you in the Complaint Form are true and correct.

"PLEASE BE AWARE THAT PURSUANT TO CALIFORNIA LAW EVERY PERSON WHO, BEING REQUIRED BY LAW TO MAKE ANY RETURN, STATEMENT, OR REPORT, UNDER OATH, WILLFULLY MAKES AND DELIVERS ANY SUCH RETURN, STATEMENT, OR REPORT, PURPORTING TO BE UNDER OATH, KNOWING THE SAME TO BE FALSE IN ANY PARTICULAR, IS GUILTY OF PERJURY, WHETHER SUCH OATH WAS IN FACT TAKEN OR NOT. California Penal Code §129."

HAVING READ AND UNDERSTOOD THE FOREGOING WARNING, I WISH TO PROCEED TO VERIFY EACH STATEMENT BY ME SET FORTH ABOVE UNDER PENALTY OF PERJURY.

"I hereby declare under penalty of perjury pursuant to the laws of the State of California that the foregoing statements and reports by me are true and correct."

\_\_\_\_\_  
Signature (be sure to READ above statement BEFORE signing)      Date \_\_\_\_\_

When completed mail to:  
Assistant Deputy Chief- Personnel  
3333 E. American Ave., Ste. B  
Fresno, California 93725  
(559) 600-4825

**FOR USE BY THE PROBATION DEPARTMENT:**

\_\_\_\_\_  
Signature of person receiving complaint      Phone number      Date/Time