

Pre-Bid Conference Minutes

Project: Dry Creek Bridge Replacement on Burrough Valley Road

Contract No.: 22-05-C

Date of Meeting: February 24, 2023

Attendance at this meeting was not mandatory to bid.

Bid Opening: March 16, 2022

Introductions / Sign In

Contractors in Attendance

- Alan Dirlam, Agee Construction Corp.
- Bob Servadio, Agee Construction Corp.
- Stephen Poindexter, American Paving Co.
- Arline Parfitt, Bowen Engineering & Environmental
- Dustin Drake, CVE Demolition
- Bruce Schumacher, Granite Construction
- Don Clinton, Kroeker, Inc.
- Eric Rodriguez, Kroeker, Inc.

County Staff in Attendance

- Joseph Harrell, Supervising Engineer, Design Division
- Hany Awad, Engineer, Design Division
- Niki Nobuhiro, Planner, Design Division
- Erin Haagenson, Principal Staff Analyst, Design Division
- Jennica Geddert, Senior Staff Analyst, Design Division
- Jackie Wongsing, Staff Analyst, Design Division
- James Drews, Resident Engineer, Construction Division

DBE & Federal Requirements – Jennica Geddert

- This is a Highway Bridge Program administered by Caltrans. There is a 22% DBE goal for project and an expectation for aggressive efforts to reach out to disadvantaged firms and document those efforts.
- Even if the goal is met, submitting a Good Faith Effort is strongly encouraged. Document solicitation efforts including (but not limited to):
 - Advertisements for DBE participation
 - Initial search efforts
 - Follow-up

- Interest from DBEs
- Offers of assistance
- Caltrans requires the use of Commercially Useful Functions forms (ADM-3025)

Bidding Logistics – Jennica Geddert

- Contractors have the option to:
 - Use Bid Express to submit an electronic bid with an electronic bid bond (via Surety2000 or Tibunu)
 - Use Bid Express to submit an electronic bid and send in a hardcopy bid prior to the bid opening
 - Submit a hardcopy bid with a hardcopy bid bond.
- Bids and bid bonds are due by the time of the bid opening and hardcopy bids and bid bonds must be received by our office prior to the start of the bid opening.
- Make sure your DIR registration is up to date and paid.
- The best way to deliver any hardcopy bid documents is to call 559-600-4241 to let us know so we can make arrangements to receive them and email the tracking numbers to DesignServices@fresnocountyca.gov

Discussion of Project – Niki Nobuhiro/Joseph Harrell

A discussion was held about the project. Questions can be submitted in writing via the Request for Clarification form on the project website and responses to previously asked questions are posted to the project website.

Optional Bid Express Demonstration

A demonstration of the Bid Express software was held. Use the entire “Number” including any words listed in the number field when entering the bid number into an electronic bid bond. The Department is sponsoring submissions so contractors can select “Pay per solicitation” to submit the bid at no charge. Additional employees can be added under “My Account” and granting them access to enter bid information can be adjusted under “My Profile.” “My Profile” is also where to find the “Business ID” which, in addition to the “Number” for the bid, is needed to make the connection between your electronic bid bond and your bid.

Oral explanations or interpretations of plans and specifications are not binding. Any explanation, interpretation or clarification of plans and specifications will be in the form of a written addendum to the plans and specifications issued to the planholders of record.

It is the Contractor's responsibility to ask any questions he/she might have regarding this project. No allowance will be made after the bids have been received for any errors or omissions due to any misconceptions made by the Contractor.