

**BYLAWS OF
WATERWORKS DISTRICT NO. 38 (SKY HARBOUR)
CITIZEN'S ADVISORY COUNCIL**

Article I -- Name

This organization shall be known as "Waterworks District No. 38, Sky Harbour Advisory Council," referred to herein as "Council."

Article II -- Purpose

The purpose of the Council is to advise the County of Fresno regarding services which are to be provided to Waterworks District 38 (the District). The Council shall act as liaison between Waterworks District 38 property owners and the County in matters pertaining to services in the District.

Article III -- Organization

The Council shall consist of five members and two alternates elected by the property owners within the District. There shall be two elected at-large alternates, who shall serve only in the absence of the members from a meeting. The Council may contain fewer than five, but no less than three members if property owners are not available or are not willing to serve.

Article IV -- Council Membership

Qualifications: Each member of the Council shall be the owner of property within the District.

Term of Membership: Term of membership shall be three years, except for the initial election which shall be as follows:

- One Member -- One-Year Term
- Two Members -- Two-Year Terms
- Two Members -- Three -Year Terms
- Two Alternates-- One-Year Term

Meeting Attendance: Any member who is absent from three consecutive regular meetings shall be deemed to have resigned their membership unless the absence is excused by the Council. The Secretary shall give written notice to the member who, without an excuse, has missed two consecutive regular meetings in a calendar year, which notice shall contain a statement advising the member of the absences and the consequences thereof, together with a copy of Section 2.68.010 of the Fresno

County Ordinance Code which specifies member attendance at meetings.

Elections: Election of members to the Council shall be conducted annually at the first meeting of the year. Election shall be by the majority of votes cast by District property owners in attendance with each District parcel being entitled to a single vote.

Vacancies: Vacancies occurring on the Council may be filled at a regular meeting provided that the notice discussed in Article VI indicates an election will take place.

Article V -- Officers

The officers of the Council shall be a Chairperson, Vice-Chairperson, and Secretary. Officers shall be elected and take office at the first meeting and annually thereafter at each Regular meeting. Elections shall be by the majority of votes cast by the Council members in attendance.

Duties of Officers:

1. The Chairperson shall:

- a) Call and preside over all meetings.
- b) Serve as ex-officio member of all subcommittees appointed by the Council.
- c) Be the spokesperson for the Council in its public relations.

2. The Vice-Chairperson, in the absence of the Chairperson, shall assume all the duties and have the authority of the Chairperson.

3. The Secretary shall record and retain minutes of all meetings, prepare and disseminate agendas and meeting notices, conduct the elections, and be responsible for correspondence of the Council.

Article VI -- Meetings

All meetings shall be open to the public.

Regular Meetings: Regular meetings will be held on the third Tuesday of January of each year. At each regular meeting the Council shall set the time and place for the succeeding regular meeting. The Council shall give the respective property owners a minimum of ten (10) calendar days notice of such regular meeting.

Special Meetings: Special meetings of the Council may be called at any time by the Chairperson or two members of the Council upon giving five days notice to each council member.

Quorum: A quorum shall consist of three members.

Article VII -- Adoption of Bylaws

After the Council has reviewed these bylaws and made changes hereto as deemed appropriate, the bylaws shall be submitted to the Fresno County Board of Supervisors for review and adoption.

Article VIII -- Bylaws Review and Amendment

These bylaws shall be reviewed by the Council at least once every two years.

Any Council member may propose an amendment to these bylaws at any time by submitting it to the Council at any regular meeting. The amendment shall be voted upon at the next regular meeting of the Council. If approved, the amendment shall be submitted to the Fresno County Board of Supervisors for review and adoption.

Adopted by the Fresno County Board of Supervisors July 27, 1993.

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7/14/93

BOARDS, COMMISSIONS, COMMITTEES AND COUNCILS

of any term of office or the occurrence of a vacancy on such board. The person selected to fill the vacancy shall serve the remainder of the unexpired term. (Ord. 585 § 1 (part), 1977.)

Chapter 2.68

BOARDS, COMMISSIONS, COMMITTEES AND COUNCILS

Sections:

2.68.010 Member attendance at meetings.

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Except as otherwise specifically provided by this Ordinance Code, if a nonelected member of any board, commission, committee or council appointed by the board of supervisors is absent from three consecutive regular meetings or five regular meetings within a calendar year, this person shall be deemed to have resigned his or her membership, unless the absence is excused by such board, commission, committee or council due to illness, absence from the county or extreme weather conditions. The secretary to the board, commission, committee or council shall give written notice to the member who without an excuse has missed two consecutive meetings or four regular meetings in a calendar year, which notice shall contain a statement advising the member of the absences and the consequences thereof, together with a copy of this section of the Ordinance Code. This section shall supersede any approved bylaw, rules or regulations relating to absences by members of such boards, commissions, committees or councils.

For purposes of this section, special meetings of the board of retirement of the county and of the civil service commission shall also be deemed to be regular meetings. (Ord. 88-003 § 1: Ord. 0-83-022 § 1: Ord. 605 § 1, 1979.)

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