

**VOTER REGISTRATION INFORMATION AND ELECTION DATA****APPLICATION**

Pursuant to Elections Code Section 2188 and 2194, voter registration information is available ONLY to persons or groups who meet specific conditions, including the completion of a written application. All requests to view, purchase, or use voter registration information must be accompanied by this application. County of Fresno will not provide technical support for interpreting data nor provide printouts that exceed 50 pages. Applications must be submitted in person or mailed with a wet signature and with a clear copy of your photo identification.

Name: _____
First Middle Initial Last

Residence Address: _____
Number & Street Number City State Zip Code

Email Telephone Number

If this application is on behalf of any person, group, or organization other than the applicant, this section must be completed.

Person, group, or organization requesting / authorizing applicant to obtain voter information on behalf

Number and Street Name

City State Zip Code Telephone Number

Election Data Extracts

☐ Voter File ☐ Voter History Election Dates: _____ (Limit: 5) (\$0.50 per 1,000 Voters / (EC § 2184)

Voter Status: ☐ Active ☐ Inactive ☐ Cancelled ☐ Pending ☐ All

☐ Vote-by-Mail Voter Data Subscription (\$250 per election) ☐ Challenge List Subscription (\$5 per election)

☐ Walking List by Precinct (MVMR009) ☐ (MVMR048 w/ history) (\$0.50 per 1,000 Voters / (EC § 2184)

☐ Walking List by District (MVMR010) ☐ (MVMR058 w/ history) (\$0.50 per 1,000 Voters / (EC § 2184)

☐ Precinct to District (PDMJ001) (\$16 per file) ☐ Provisional Statistics (EWMR026) (\$0.50 one page doc.)

☐ Voter Data (AVMJ010) (\$0.50 per 1,000 Voters / (EC § 2184) ☐ Challenge List (AVMJ029) (\$0.50 per 1,000 Voters / (EC § 2184)

☐ District: _____ ☐ Precinct: _____

☐ Contest: _____ ☐ Party: _____ ☐ Language: _____

☐ Other Requests (Explain in Detail): _____

☐ USB (\$3) ☐ CD ☐ Office Pick Up ☐ USPS ☐ same address or send to: _____

☐ FTP: _____

OFFICE USE ONLY

Received Date: ____/____/____ Completed Date: ____/____/____ Verified By: _____ Amount Due: \$_____ Date Paid: ____/____/____ Check#: _____

Use Agreement

ACCESS TO VOTER REGISTRATION INFORMATION

INFORMATION FURNISHED ON THIS APPLICATION IS SUBJECT TO VERIFICATION

The applicant hereby agrees that the aforementioned information set forth in affidavits of registration of voters and any information derived from said tabulating cards, electronic data processing tapes and indices (hereinafter collectively referred to as "registration information") will be used only for election or governmental purposes, as defined by Title 2, Division 7, Article 1, Section 19003 of the California Administrative Code.

The applicant further agrees not to sell, lease, loan or deliver possession of the registration information, or a copy thereof, or any portion thereof, to any person, organization or agency without receiving written authorization to do so from the Secretary of State or from the source agency. Subject to provisions of Title 2, Division 7, Article 1, Sections 19001 through 19007 of the California Administrative Code, the applicant agrees to pay the State of California, as compensation for any unauthorized use of each individual's registration information, an amount equal to the sum of 50 ¢ multiplied by the number of times each registration record is used by the applicant in an unauthorized manner.

The applicant must submit the completed application for voter registration information in the following manner: (Elections Code § 2188; 2 CCR §§ 19008(a)(7)(A)-(C), 19009)

1. The applicant must deliver it to the Fresno County Clerk/Registrar of Voters' Department ("Department") in person or by U.S. mail or other delivery/courier service. A wet signature is required on the application; therefore, the Department shall not accept emailed and faxed applications.
2. **The applicant must include a clear copy of their current photo identification issued by a federal or state government agency with the completed application. You may also need to submit other documentation depending on the purpose(s) for which the request for voter registration information is made and the intended use(s) of this information or data. (See "Permissive Uses" on page 3.)**
3. The applicant must submit the appropriate fee with the completed application.

The Department shall process applications in the following manner:

1. Requests for voter registration information shall be processed in the order received.
2. All applications received will be logged, including whether each application was approved or denied and the contact information of each applicant, and this log will be maintained, at a minimum, for five years.
3. If an application is denied, the Department shall inform the applicant of the reasons for denial, and shall return all application materials, including any payment. Payment will not be processed for denied applications.

Please review and place your initials acknowledging the following statements: (2 CCR § 19008(a)(12))

_____ Applicant and beneficiary, if applicable, hereby agree that the information set forth in the voter registration information will be used for the approved purposes, consistent with state law, as defined by Elections Code § 2194, this Article [2 CCR §§ 19001, *et seq.*], and Government Code § 7924.000.

_____ Applicant and beneficiary, if applicable, further agree not to sell, lease, loan, or deliver possession of the registration information, or a copy thereof, in any form or format, to any person, organization, or agency except as prescribed in 2 CCR § 19005.

_____ Applicant and beneficiary, if applicable, agree to maintain information in a secure and confidential manner using the best practices identified in 2 CCR § 19010, and will notify the Secretary of State immediately of any violation, exposure and/or breach of voter registration information or suspected violation, exposure, and/or breach of voter registration information and will cooperate with the Secretary of State's office or any investigative agency efforts related to any resulting investigation.

_____ Applicant and beneficiary, if applicable, understand that it is a misdemeanor for a person in possession of voter registration information to use or permit the use of all or any part of the information for any purpose other than is permitted by law.

_____ Applicant and beneficiary, if applicable, agree to pay the State of California, as compensation for any unauthorized use of each individual's registration information, a penalty as described in 2 CCR § 19007

Use Agreement

ACCESS TO VOTER REGISTRATION INFORMATION

Elections Code § 2188, 2194; Government Code § 7924.000; 2 CCR §§ 19001, *et seq.*

Permissive Uses - Persons who have access to voter registration information include those who are using the information solely for the following purposes:

- **ELECTION:** For any person wishing to communicate with voters in connection with any election. (2 CCR § 19003(a)(1)(A)-(E))
- **SCHOLARLY:** Students working on a thesis, professors researching voting patterns, and other academics involved in political/election activity research. You must submit a letter from the representative of the institution (professor, administrator, etc.) on the institution's letterhead stating that you are authorized to receive the information. (2 CCR §§ 19003(a)(2), 19008(a)(7)(B))
- **JOURNALISTIC:** Members of the press for any purpose related to political/election activities. You must submit a clear copy of your press pass, media credential, or other evidence that you are a journalist. (2 CCR §§ 19003(a)(3), 19008(a)(7)(C))
- **POLITICAL:** For any person to communicate with voters to influence public opinion related to political/election activities. You must submit documentation establishing compliance with 2 CCR § 19003(a)(4), such as a letter establishing affiliation with a political organization. (2 CCR §§ 19003(a)(4), 19008(a)(7)(A))
- **GOVERNMENTAL:** Any request from a local, state, or federal governmental agency or for use related to a governmental function. (2 CCR § 19003(a)(5)(A)-(C))
- **RECORD REVIEW:** For any person to conduct an audit of voter registration lists for election, scholarly, journalistic, political, or governmental purposes. (2 CCR § 19003(a)(6))
- **VENDOR:** By any vendor to compile and/or organize voter registration information for another person's use consistent with 2 CCR §§ 19001, *et seq.* (2 CCR §§ 19001(g), 19003(a)(7))

Impermissible Uses – Using voter registration information in a manner contrary to the authorized uses specified in Elections Code § 2194 is impermissible, including but not limited to, any communication for any personal, private, or commercial purpose other than as specified in 2 CCR § 19003; soliciting contributions or services for any personal, private, or commercial purpose; conducting any survey of voters' opinions other than for the purposes permitted in 2 CCR § 19003(a); using voter registration information to harass any voter or member of the voter's household, including but not limited to conduct prohibited in Elections Code §§ 18540 and 18543. Voter registration information shall not be sent out of the United States. (Elections Code § 2188.5)

1. What type(s) of business, organization, or committee do you represent?

- | | | | | |
|--------------------------------------|--|---|--------------------------------|--|
| ☐ Political | ☐ Investigation | ☐ Private Vendor | ☐ Legal | ☐ Initiative/Referendum |
| ☐ Educational | ☐ Governmental | ☐ Recall Effort | ☐ Media | |

Other: _____

Candidate Name (if Applicable): _____

Proposed Ballot Measure (if Applicable): _____

2. Explain in detail your intended use of this information. Please use another sheet of paper if more space is needed.

For a request for specific voter registration records: Provide detailed identifying information on the specific voter(s) here. You may request up to 10 specific voter registration records per application. Please use another sheet of paper if more space is needed. (2 CCR §§ 19008(a)(11), 19010)

3. I certify under penalty of perjury, under the laws of the State of California, that all of the above information provided by me is true and correct.

Signature

Print Name

Driver's License

4. Executed At:

City

State

Zip



Recommendations for Minimizing Cyber Risk

Political parties, candidates and elections administrators cannot be alone in the fight against malicious actors who seek to undermine our elections. As political campaigns and organizations are targets of cyber threats, they too have a role and responsibility in defending our democracy. **Your actions are critical in maintaining public trust in our elections** and minimizing the threat of cyber incidents.

As an integral part of protecting our democracy, I wish to remind you to **take preventative measures to reduce the likelihood and severity of cyber incidents.**

Recognized best practices for minimizing risk:

- (1) Establish an information security framework that allows your team to identify threats, create safeguards, detect incidents, respond quickly, and recover with resilience;
- (2) Control access to data and information systems; monitor vendors, contractors, and employees; and know what your users are doing with your data;
- (3) Beware of social engineering attempts, such as phishing emails, aimed at acquiring confidential or personal information from phone, email or other communications;
- (4) Educate your employees and volunteers on cybersecurity best practices, including how to recognize a phishing email, creating and maintaining strong passwords or passphrases, utilizing two-factor authentication, and avoiding dangerous applications;
- (5) Ensure your software and hardware security is up to date and properly configured;
- (6) Monitor user activity;
- (7) Back up your data;
- (8) Run regular security audits, assessments, and penetration testing; and
- (9) Monitor social media for false or misleading election information. Report such posts to social media platforms and the **California Secretary of State's Office of Election Cybersecurity** at cybersecurity.sos.ca.gov.

Other resources:

Please refer to the following list of resources that can help you and your campaign to establish proper cyber hygiene procedures:

- Harvard Kennedy School's Seifer Center for Science and International Affairs published The Cybersecurity Campaign Playbook which provides information and strategies for keeping campaigns secure. <https://www.belfercenter.org/publication/cybersecurity-campaign-playbook>
- The Department of Homeland Security's (OHS) Cybersecurity and Infrastructure Security Agency (CISA) regularly updates recommendations and provides services such as cybersecurity assessments, detection and prevention of threats, and information sharing and awareness. <https://www.dhs.gov/cisa/election-security>
- The Global Cyber Alliance (GCA) offers several free toolkits to help election officials mitigate cyber risks. <https://gcatoolkit.org/elections/>.

In the event you observe or detect any suspicious activity, please alert law enforcement officials immediately and please contact my office with any important information. As a reminder, state law requires any entity that has access to voter data from the Secretary of State's office to report a breach of this information to our office as quickly as possible to votecalhelpdesk@sos.ca.gov. Should you have any questions or desire any additional information, please feel free to contact the Office of Election Cybersecurity at (916) 657-2166 or electioncybersecurity@sos.ca.gov.

Sincerely,
California Secretary of State



County of Fresno

COUNTY CLERK/REGISTRAR OF VOTERS

JAMES A. KUS

NOTICE: Lawful Uses of Voter Registration Information

ACCESS TO AND USE OF VOTER REGISTRATION INFORMATION

Election Code §§ 2187, 2188, 2194, 2300, 18109, 18502, 18540; Government Code § 6254.4

Penal Code § 1170

By using the attached/included Voter Registration Information ("registration information"), the Recipient hereby agrees to the following:

1. The registration information will be used ONLY FOR ELECTION OR GOVERNMENT PURPOSES, or research as defined by Title 2, Division 7, Article 1, § 19003 of the California Code of Regulations, and Elections Code Section 2194 and Government Code § 6254.4. Willful violation of these provisions is a misdemeanor. (Elections Code § 18109).
2. The recipient (as principal or agent) further agrees NOT to sell, lease, loan, or delivery possession of the registration information, or a copy thereof, or any portion thereof, in any form or format, to any person, organization or agency without first receiving written authorization from the Fresno County Clerk / Registrar of Voters to release registration information (Title 2, Division 7, Article 1, § 19005).
3. To abide by the rules for elections to ensure the integrity of the election and to avoid interference with the elections process including canvassing. You further agree to avoid (1) using or threatening to make use of any force, violence or tactic of coercion or intimidation to induce or compel any other person to vote or refrain from voting at any election or for any particular person or measure at any election or because any person voted or refrained from voting at any election or for any particular person or measure at any election (Elections Code 2300, 18540) or in any way interfere with a voter's lawful right to exercise, or refrain from exercising, their right to vote at an election or interfere with officers holding an election or conducting a canvass (Elections Code 18502); (2) hiring or arranging for any other person to make use of or threaten to make sure of any force, violence, or tactic of coercion or intimidation to induce or compel any other person to vote or refrain from voting at any election or for any particular person or measure at any election or because any person voted or refrained from voting at any election or for any particular person or measure (Elections Code 18540). Any such action is a felony punishable by imprisonment in state prison for up to three (3) years. (Penal Code Section 1170).

**YOUR DIRECT LINK TO
Fresno County Elections**



2221 Kern Street • Fresno, California 93721
Elections (559)600-8683 • Toll-Free (844)977-8683 • Fax (559)488-3279
Email: Clerk-Elections@FresnoCountyCA.gov

The County of Fresno is an Equal Employment Opportunity Employer